Windom Area Health Governing Board of Directors Meeting
AGENDA

Purpose: Provide governance for Windom Area Health		
Date | Time| Location:	**Monday, October 26, 2026 | 5:30 pm | Large Conference Room**	
Members: All Windom Area Health Governing Board Members	Present: Absent: Others:	
Recorder:	Mindy Carter, Executive Assistant	
Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael B. Fisher
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, September 28, 2026 *(Board Motion)*	Dr. Michael B. Fisher
Board Education	• Community Health and Wellness: Devin Homer, Community Health & Wellness Manager	Devin Homer
WAH Policy Review	Review of policy tracker *(Board Motion)* • No policies to review	Dr. Michael B. Fisher
COMMITTEE REPORTS		
Professional Practice | Quality & Planning Committee	• WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff *(Board Motion)* • WAH Medical Staff meeting review • Review Professional Practice | Quality & Planning Committee meeting activities	Dr. Yusuf Dr. Van Kley Terry Tegels
Finance | Personnel | Labor Relations | Building & Grounds Committee	• Review Finance | Personnel | Labor Relations | Building & Grounds Committee meeting activities • Review and recommend approval of WAH resignations and terminations *(Board Motion)*	Justin Schmit John Peyerl Emily Masters
OTHER REPORTS		
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports *(Board Motion)*	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance *(Board Motion)*	Emily Masters
New Hires | Departmental Transfers	Report on recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson

Chief Medical Officer	Organizational updates	Dr. Yusuf
Administration	• Review Senior Management Team Executive Summaries • Review/Approve WAH committee meeting reports as presented *(Board Motion)*	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	• WAH Foundation Board meets on Tuesday, October 27, 2026. • September 22, 2026 meeting minutes are included in the book. • WAH Foundation update on happenings	Dr. Michael B. Fisher
WAH Auxiliary	• WAH Auxiliary met on Monday, October 12, 2026. • September 14, 2026 meeting minutes are included in the book.	Dr. Michael B. Fisher
OLD & NEW BUSINESS		
Other		
New Business		
Old Business		
CONCLUSION		
	Conclude WAH Governing Board Meeting	Dr. Michael B. Fisher

Windom Area Health Governing Board of Directors Meeting MINUTES		
Purpose: Provide governance for Windom Area Health		
Date|Time|Location:	**Monday, September 28, 2026 | 5:30 pm | Large Conference Room**	
Members: All Windom Area Health Governing Board Members	Present: Dr. Michael Fisher, Justin Schmit, Kay Gross, Dan Ortmann, Rick Frederickson, Marv Grunig, Julie Brugman, Terry Tegels, Shelby Medina, Dr. Yusuf, Landon Johnson, John Peyerl, Emily Masters Absent: Others: Hilary Mathis, Steve Nasby, Dave Rogers	
Recorder:	Danielle Bunting, Revenue Cycle Director	
Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael Fisher
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of August 24, 2026 *(Schmit/Ortmann)*	Dr. Michael Fisher
Board Education	Naomi Bach, CNP, Wound & Therapy Center Clinical Program Director presented annual business review.	Naomi Bach
WAH Policy Review	M/S/C Unanimously to approve the policy tracker as presented: No policies to Review	Dr. Michael Fisher
COMMITTEE REPORTS		
Professional Practice Quality & Planning Committee	The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented *(Fisher/Fredrickson).* **APPOINTMENTS:** **REAPPOINTMENTS:** Jesse Botker, M.D. — Orthopedics — Courtesy Anthony Nwakama, M.D. — Orthopedics — Consulting Kayla Pineda, CNP — Nurse Practitioner (Van Kley) — Allied Health Professionals **SIX-MONTH POST APPOINTMENT FOLLOW-UP:** Marinda S. Kimmel, LMFT — Behavioral Health — Allied Health Professionals Brianne M. Miller, LICSW — Behavioral Health — Allied Health Professionals Michelle O. Olund-Youngberg, LICSW — Behavioral Health — Allied Health Professionals **CHANGE IN/ADDITIONAL STATUS:** **ADDITIONAL PRIVILEGE REQUEST:** **AVEL ECARE SCHEDULE1 APPOINTMENTS:** **SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):** Alexander Clinkenbeard, MD — Diagnostic Radiology — Telemedicine **RESIGNATIONS:**	Dr. Yusuf Terry Tegels

	Karron Cohoon CNP — Behavioral Health — Telemedicine (Avel Nathan Coleman, MD — Diagnostic Radiology — Telemedicine (Sanford) Sarah L. Davis, LPN — General Surgery (Reddy) — Allied Health Professionals Morgan L Farr, CNP — Cardiology (Clark) — Allied Health Professionals Justin Owens, DO — Diagnostic Radiology — Telemedicine (Sanford) Catalina Villa MD — Behavioral Health — Telemedicine (Avel) Darin Willardsen, MD — Internal Medicine — Telemedicine (Avel) **Medical Staff updates:** M/S/C unanimously to approve the amendment to the Rules and Regulations of the APP admitting privileges and the delineation of privileges for Podiatry. *(Tegels/Frederickson)* • The Medical Staff approved a revised version of the Rules and Regulations to add admitting privileges for APPs to align with the Medical Staff Bylaws. • The delineation of privileges for Podiatry was reviewed and approved. • Pharmacy & Therapeutics report was reviewed. • OB report was reviewed. M/S/C unanimously to approve the Medical Staff Trauma Resolution. *(Frederickson/Fisher)* • The Medical Staff approved the Medical Staff Trauma Resolution showing WAH is a level 4 trauma designation. **Professional Practice | Quality & Planning Committee meeting updates:** • The Fairmont Clinic is scheduled to open October 1, 2026, with specialty providers. Phase 2 will add primary care, with a target opening in January 2027, along with after-hours urgent care.	
Finance | Personnel Labor Relations | Building & Grounds Committee	M/S/C unanimously to recommend approval to send 126 patient accounts totaling $148,211.22 to AAA Collections, recommend approval for following Financial Assistance patient accounts: (Fisher/Justin) • Financial Assistance Write-off amount to $12,767.87 • FY2027 Year-to-Date, Financial Assistance approvals amount to $54,119 on a budget of $168,000. M/S/C Unanimously to approve the following resignation/terminations: *(Fisher/Ortmann)* Resignations: • Surgical Technician PRN – 2/3/26 • HR/Payroll Coordinator PRN – 6/17/26 • PCT – 8/10/26 • PCT – 9/10/26 • PCT – 9/14/26 • EVS Tech – 9/30/26 • HIM Clerk – 9/30/26 • Lab Manager – 10/8/26 No Terminations	Justin Schmit John Peyerl Emily Masters
OTHER REPORTS		
Statistical & Financial Performance Reports	M/S/C unanimously to approve the Statistical and Financial Performance Report as presented: *(Fisher/Schmit)* • Inpatient activity was slightly below budget. Patient Days totaled 81 compared to 85 budgeted, with 31 admissions compared to 36 budgeted. Average Patients per Day was 2.6 compared to 2.7 budgeted.	John Peyerl

	• Swing Bed Days were slightly above budget at 31 compared to 30. Births were also above budget at 11 compared to 8. Average Length of Stay was 2.7 days compared to 2.4 budgeted. • Outpatient and ER volumes remained strong. Outpatient Occasions of Service totaled 3,489 compared to 3,150 budgeted, while ER Visits totaled 429 compared to 350 budgeted. Surgery was below budget at 75 procedures compared to 95. • Lab, Imaging, and Rehab all exceeded budget. Lab completed 13,624 procedures compared to 10,800 budgeted, Imaging completed 931 compared to 815, and Rehab completed 2,504 modalities compared to 2,225 budgeted.	
Capital Acquisition Activity	Stryker Instruments - Saw for anterior hips: $28,275	John Peyerl
Educational Assistance Applications	No Education Assistance Applications in August.	Emily Masters
New / Department Transfer Employees	**New Hires** • RN – 9/22/26 • Contract CRNA – 9/15/26 • Speech Therapist – 10/1/26 **Transfers/Promotions** • Lab Tech to PRN – 9/1/26	Emily Masters
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Landon Johnson
Patient Safety Reports	No incidents to report.	Landon Johnson
Chief Medical Officer	• Qualified midwives have been interviewed, and the program is expected to be developed and implemented in the coming months. • Interviews with a Podiatrist and a 3rd year resident OB/GYN will be held this Friday and Saturday. • The RHTP Grant contract was delivered to WAH so we will begin implementing initiatives once the contract is fully executed.	Dr. Yusuf
Administration	M/S/C unanimously to approve committee meeting reports as presented. *(Fisher/Ortmann)* • Executive Summaries were reviewed with no additional updates.	Senior Management Team
City of Windom	• FEMA denied second appeal for pool funding. • MN DOT was expected to begin updates to the traffic signals near McDonald's and Hy-Vee this fall, however, the project has been postponed until spring. At that time, work will include updates to the traffic signals and construction will begin for the roundabout at the Highway 60/71 intersection. • A special meeting was held to discuss the sale of WindomNet to Federated Rural Electric. An agreement was signed and is expected to take effect in December.	Steve Nasby Hilary Mathis
Sanford Health Network	• Sanford Health and North Memorial Health have officially finalized their partnership. • Nicole Plaetz has been hired as the Clinic Director for Sanford Windom, Mt. Lake, Westbrook and Tracy. • Extended clinic hours have not been consistently maintained due to staffing. • New APP, Montana Gilbertson, will be joining the clinic. An additional physician recruit is also anticipated and will be announced once finalized. • An AHA Trustee Insights newsletter was distributed and discussed	Dave Rogers, VP Sanford Health
WAH Foundation Board	• WAH Foundation Board met on Tuesday, September 22, 2026. • August 18, 2026 meeting minutes are included in the book.	Dr. Michael Fisher

	• A grant from the Vicki Schendel Memorial Fund was given to an employee from the Wound Center pursuing certification. • Minor changes were made to the Women's Health Fund policy. • Sponsorships for the Gala are going well.	
WAH Auxiliary	• WAH Auxiliary met on Monday, September 14, 2026. • August 10, 2026 meeting minutes are included in the book.	Dr. Michael Fisher
OLD & NEW BUSINESS		
Other		
New Business	A motion was made by Fisher and seconded by Ortmann to approve Hospital Board Resolution as presented. Roll call vote was taken: • Ortmann – yes • Schmit – yes • Gross – yes • Fisher – yes • Grunig – yes • Tegels – Yes • Frederickson – yes Motion caried, 7-0	Dr. Michael Fisher
Old Business	Strategic Planning Sessions are scheduled October 7 & 21 from 5pm – 9pm	Shelby Medina
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board Chairperson	Dr. Michael Fisher

Signature_____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
OCTOBER 2026
WAH MISSION: *"DEDICATED TO HEALTH"*

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**
  - WAH plans to open a primary care with Expresscare in the Fairmont clinic as well. Recruitment efforts are currently under way and an offer to a Primary Care NP has been made and accepted. Onboarding efforts are under way.
  - Midwifery program recruitment efforts are under way.
  - Primary Care recruitment efforts are under way.
  - Provider discussion:
    - Scheduled on site visit with Podiatrist (Dr. Hampton): October 2nd.
      - Offer was made and accepted by Dr. Hampton. We are working out the details of his onboarding.
    - Scheduled on site visits with OBGYN (Dr. Knight): October 3rd.
      - Unfortunately, a grant requirement will not allow Dr. Knight to accept a position with WAH at this time.
  - The RHTP grant funding has been approved and fully executed.
  - Giving Tree Sponsorships are currently being processed. Please consider sponsoring a child or family for Christmas.
  - WAH Way: WAH will continue to move towards 'Good to Great' with focus on our MVV. As we move into next year's initiatives a great deal of emphasis will be placed on moving through the stages of our WAH Way at every level and position within the organization. Please expect this out of us and let us know if there are opportunities to improve in this area or confirm that we are living up to what we have committed to.

- **MHA/Federal Updates:**
  - State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*

- **Committee Meeting Updates**
  - Pharmacy and Therapeutics: No report this month
  - Emergency Preparedness: Nothing to Report

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
OCTOBER 2026
WAH MISSION: *"DEDICATED TO HEALTH"*

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations for September was negative ($83,000) compared to a negative budget of $16,000. Our net operating revenue was $551,000 more than last September. September operating income was negative (2.4%) compared to a budget percentage of negative (0.4%). For the year, operating income is negative (0.4%) compared to a negative (6.1%) budget.

  The volume of inpatient activity in September was slightly below budget expectations. The acute admissions were one less than last month and six less than the budgeted volume. Activity on the outpatient side produced volumes and revenues slightly better than budget expectations. Ninety percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled thirty. Those thirty admissions produced sixty-nine inpatient days for an average daily census of 2.3. Outpatient gross revenue was $112,000 more than budget and $1,107,000 more than last September.

  - Imaging procedure counts were 70 above budget. Imaging performed 885 procedures compared to a budget of 815. Last September, 948 procedures were performed.

  - Laboratory volumes exceeded budget expectations this month. Last fiscal year laboratory tests averaged about 10,850 each month. There were 12,765 in the month of September, which is 2,048 more than last September and 1,965 more than budget.

  - Eighty surgical procedures were performed in September, which is fifteen less than our budgeted number of ninety-five and the same as last September. Five of those surgeries were joint replacements. There was one robotic case in September.

  - Rehab Therapy performed 2,459 modalities in September, which was 294 more than last September. That is 234 more modalities than the budgeted number of 2,225.

  Contractual adjustments came in at 48.6% for the month. Contractual adjustments were budgeted at 53.2%.

  Overall, expenses were $108,000 less than budget. Depreciation and Amortization and Purchased Services were the categories to exceed budget expectations.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
OCTOBER 2026
WAH MISSION: *"DEDICATED TO HEALTH"*

CNO REPORT

Medical/Surgical/OB/Emergency Room/Outpatient:

- Updating our bassinets in the nursery to meet infection prevention standards
- Replaced the last infant warmer in the labor and delivery rooms so they are standardized across the department
- Trauma level IV designation application is due on November 1st. Most of this is completed already, but still a few things to wrap up before submitting

PI/Risk:

- To assist in our WAH Way initiatives, badge buddies are being ordered for frontline staff so patients can easily identify what department a staff member is from

Respiratory Therapy:

- WAH passed its reaccreditation for the sleep lab through the ACHC

Outpatient:

- September outpatient services increased to a record of 277 total patient visits

Surgery:

- Dr. Hoffman completed his first TURP last week and 8 additional cases. We will start getting ready for robotic procedures with him which we anticipate will start by January

Infection Prevention: Met October 13, 2026

- 13 inpatient admissions were diagnosed with sepsis resulting in 1 death
- 8 total reportable diseases: 3 covid, 3 E Coli, 1 syphilis, 1 campylobacter
- CAUTI/CLABSI/SSI/MRSA = 0 / C-Diff = 1 in med surg
- PI Goal is assessing instrument peel packs, with a goal of having less than 5 per month that are compromised. July = 1, August = 5, September 1
- IP rounds took place in Outreach and Surgery, Med Surg, OB, OP, Rehab and Wound Center
- Hand Hygiene scores for September were 219/220 or 99.5%

MHA Safety Data for September, 2026:

- Falls: 2
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
OCTOBER 2026
WAH MISSION: *"DEDICATED TO HEALTH"*

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
  - Dietary Aide/Cook
  - Advanced Practice Provider – Fairmont Clinic
  - Medical Lab Technician (MLT)
  - Floor Care Specialist
  - Patient Care Tech
  - Senior Accountant
  - Certified Nurse Midwife
  - Wellness Center Attendant
  - Environmental Services Tech
  - Behavioral Health CNP
  - Occupational Therapist
  - Physical Therapist
  - Clinical Informatics Specialist
  - OBGYN
- Open enrollment is coming up November 11-25th. No major changes to benefits for 2027. We are switching our flex and HSA vendor to Paylocity to streamline both the employee experience and administrative processes.

Community Health/Mental Health/Wellness Center

- We recently sponsored and had representation at the Out of the Darkness Suicide Prevention Walk in Jackson.
- Turkey trot is coming up on November 14th (flier included).

Marketing/PR/Business Development

- The BEAT was in the Shopper last week; we also distributed it to the Fairmont area in their free paper.
- Current print/social media ad campaigns: Fairmont clinic, urology & ortho (senior edition), 3D mammo/breast health, Turkey Trot.
- The current version of 'Checking In' video features Urology.

Foundation/Auxiliary

- Katie Greener will be out on maternity leave from early December – early April, various individuals will be covering her duties.
- The Auxiliary is hosting two upcoming events: Halloween Bake Sale (flier included) and the Holiday Craft/Vendor sale.

Sponsorships

- Windom Fire Dept – Fire Safety Materials - $210
- Windom Chamber Membership
- Mt. Lake Prom Committee – prizes
- Prairie Arts Continuum sponsorship
- Windom Area Schools – bullying dance program - $250

Committee Meetings

- **Employee Focus:** Make sure you get out and vote for our scarecrows! HIM is planning a coffee bar and infused water station in November. Plans are underway for our holiday party on Jan 14th.
- **Patient & Family Advisory Committee:** Met 10/2/26, reviewed new service line opportunities, learned about home/on-site sleep studies.
- **Safety:** Met 10/13/26. No OSHA recordable injuries were recorded in Q3. Three patient handling events were recorded with no patient injuries. Other safety items were discussed such as spills, water/utilities, recalls, policy updates and training opportunities.
- **Safe Patient Handling**: Held with Safety on 10/13/26. New patient transfer sheets were reviewed on 10/8 with Stryker for consideration in the future.

HALLOWEEN BAKE SALE

THURSDAY, OCT 29 | 7 A.M. - 1 P.M.

HOSPITAL MAIN LOBBY

Get a spooky treat and support the Auxiliary!



All proceeds go toward the purchase of a

TREATMENT RECLINER CHAIR

for outpatient chemo and infusions

WINDOM AREA HEALTH

Auxiliary

WINDOM AREA HEALTH

Wellness Center

TURKEY TROT

2026

5K & 10K WALK/RUN • TURKEY LEGS • KIDS' TURKEY TOT DASH

SATURDAY, NOVEMBER 14, 2026 | RACE STARTS 10:00 AM

Join us on for the Windom Area Health Wellness Center Turkey Trot 5K & 10K. Cross the finish line back at the school where post-race refreshments will be waiting — including signature turkey legs for every finisher! Stick around for awards, sponsor recognition, and prize drawings. Your participation helps support the expansion of the Be Well Path at WAH.

Scan the QR code to sign up!

WINDOM AREA HEALTH

Wellness Center

Fiscal Year 2026-2027	WINDOM AREA HEALTH												
WAH Operational & Strategic Goals	Target	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27
SERVICE													
Increase optimization of DaVinci Robot	4/30/2027	0	2	0	5	1							
Ambulatory Net Promoter Score	83.3%		88.7% 53			78.1% 64							
OP Net Promoter Score	80.6%		84.3% 89			81.2% 85							
Emergency Dept Net Promoter Score	49.1%		60.5% 86			47.8% 90							
Inpatient Net Promoter Score	72.4%		66.7% 89			100% 7							
Facility Net Promoter Score	75.5%		81.5% 503			73.9% 497							
Wound Center Overall Patient Satisfaction	>92%	94%	94.7%	95%	95.7%	94.8%							
QUALITY													
Falls per 1000 Patient Days	0		10.6			8.1							
Patient Falls with Injuries	0		0			0							
Hand Hygiene	100%		96.4%			90.3%							
Patient Experience/HCAHPS Recommend	81%		100% 7			80% 15							
Wound Center Patient Healing Rate	>92%	84.4%	83.6%	84%	86.3%	82%							
FINANCIAL													
YTD Income (Loss) Operations to Budget	0.00%	-4.90%	-6.70%	-1.80%	0.1%	0.4%							
Days in Accts Receivable	<53	65	62.10	59	59	52							
Days Cash on Hand	>200	202	211	207	214	220							
GROWTH													
Surgeries to Budget	71	65	112	82	85	103							
Wound Center New Patients	23	20	30	35	33	29							
Wound Center Encounters	135	238	237	296	293	294							
Wound Center New Patients for HBO Treatments	10 Calendar Year	2	0	3	3	0							
COMMUNITY													
WAH Hosts Events w/ Community Participation	4 Fiscal Year	Medicare Lunch & Learn	Open House Path Event Foundation Golf Tourny										

Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		**Monday, October 26, 2026 | 4:30-5:15 pm | Large Conference Room**
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (*or* Acting Chairperson)		Justin Schmit, Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	Call Finance | Personnel | Labor Relations | Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, September 28, 2026 (*Committee Motion)*	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts *(Committee/Board Motion)*	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations *(Committee/Board Motion)*	Emily Masters
FOLLOW-UP ITEMS		
NEW/CURRENT ITEMS		
Organizational Updates	Review organizational updates	Shelby Medina
Other		
CONCLUSION		
	Conclude Finance | Personnel | Labor Relations | Building & Grounds Committee meeting	Justin Schmit

Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

MINUTES

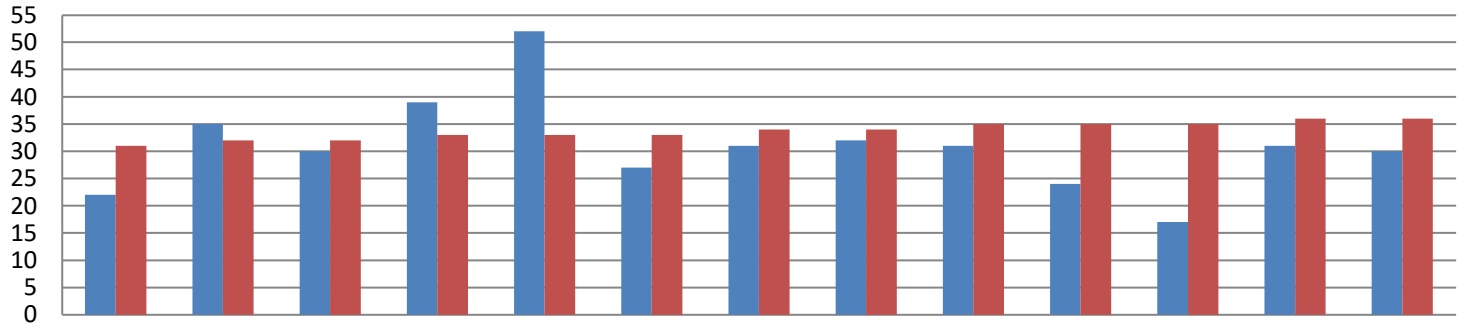
Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		**Monday, September 28, 2026 | 4:30-5:15 pm | Large Conference Room**
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Justin Schmit, Kay Gross, Dan Ortmann, Dr. Michael Fisher, Julie Brugman, Shelby Medina, Dr. Yusuf, John Peyerl, Emily Masters, Landon Johnson Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (*or* Acting Chairperson)		Justin Schmit, Chairperson
Recorder:		Danielle Bunting, Revenue Cycle Director

Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	The Finance | Personnel | Labor Relations | Building & Grounds Committee meeting was called to order by Chairperson	Justin Schmit
Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, August 24, 2026, as presented *(Ortmann/Fisher)*	Justin Schmit
Collections & Financial Assistance	M/S/C unanimously to recommend approval to send 126 patient accounts totaling $148,211.22 to AAA Collections, recommend approval for following Financial Assistance patient accounts: *(Ortmann/Gross)* • Financial Assistance Write-off amount to $12,767.87 • FY2027 Year-to-Date, Financial Assistance approvals amount to $54,119 on a budget of $168,000.	John Peyerl
Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: *(Gross/Brugman)* Resignations: • Surgical Technician PRN – 2/3/26 • HR/Payroll Coordinator PRN – 6/17/26 • PCT – 8/10/26 • PCT – 9/10/26 • PCT – 9/14/26 • EVS Tech – 9/30/26 • HIM Clerk – 9/30/26 • Lab Manager – 10/8/26 No Terminations	Emily Masters
FOLLOW-UP ITEMS		
NEW/CURRENT ITEMS		
Organizational Updates	• The RHTP Grant contract was delivered to WAH and signed by Shelby. WAH will begin implementing initiatives once the contract is fully executed. • The Fairmont Clinic is scheduled to open October 1, 2026, with specialty providers. Phase 2 will add primary care, with a target opening in January 2027, along with after-hours urgent care. • Qualified midwives have been interviewed, and the program is expected to be developed and implemented in the coming months.	Shelby Medina

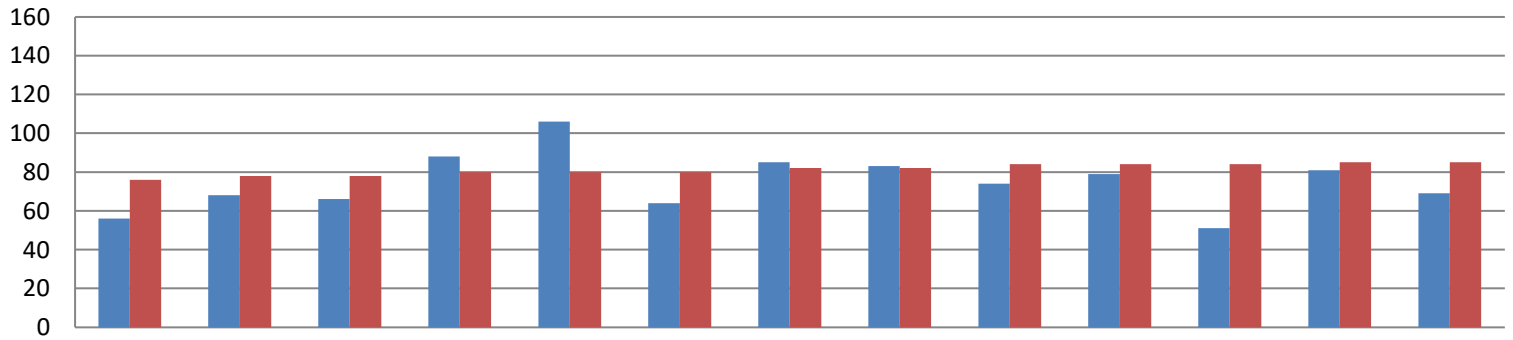
	• Interviews with a Podiatrist, HBO provider and a 3rd year resident OB/GYN will be held this Friday and Saturday.	
CONCLUSION		
	The Finance | Personnel | Labor Relations | Building & Grounds Committee meeting was concluded by Chairperson.	Justin Schmit

ADMISSIONS



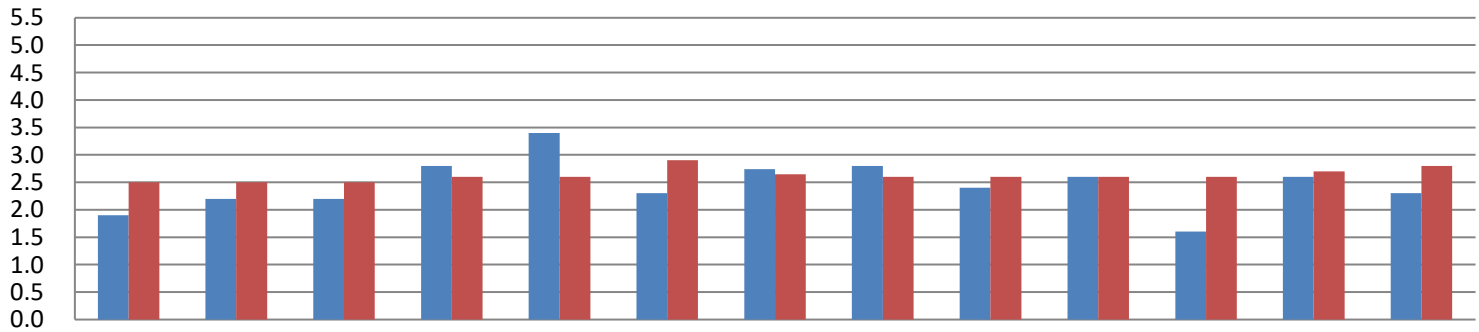
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Admissions	22	35	30	39	52	27	31	32	31	24	17	31	30
Budget	31	32	32	33	33	33	34	34	35	35	35	36	36

PATIENT DAYS



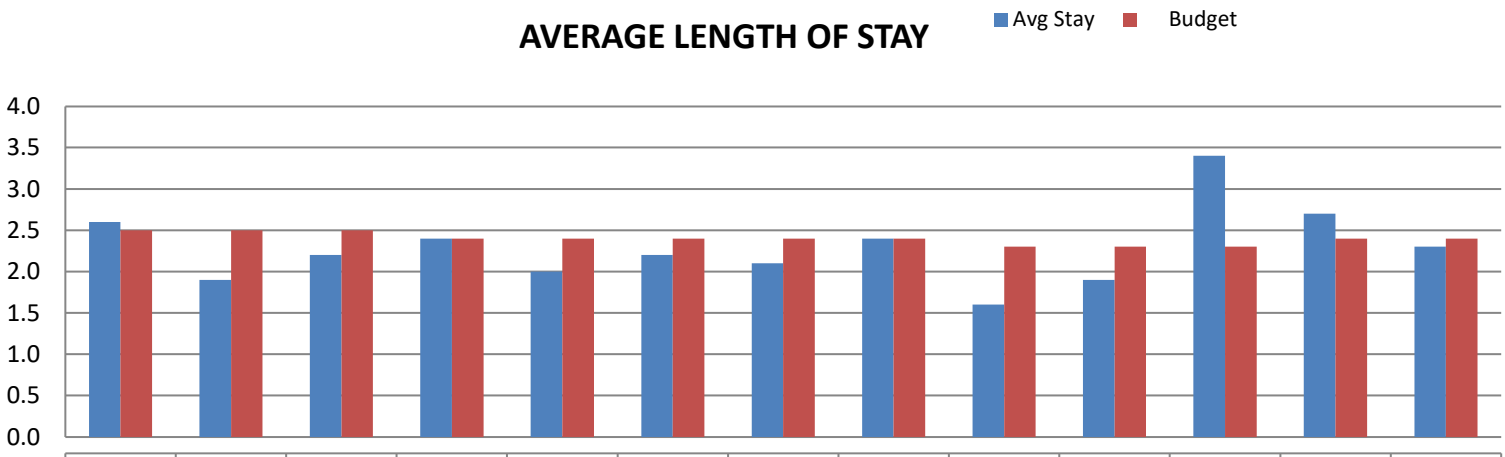
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Pt Days	56	68	66	88	106	64	85	83	74	79	51	81	69
Budget	76	78	78	80	80	80	82	82	84	84	84	85	85

AVERAGE PATIENTS PER DAY



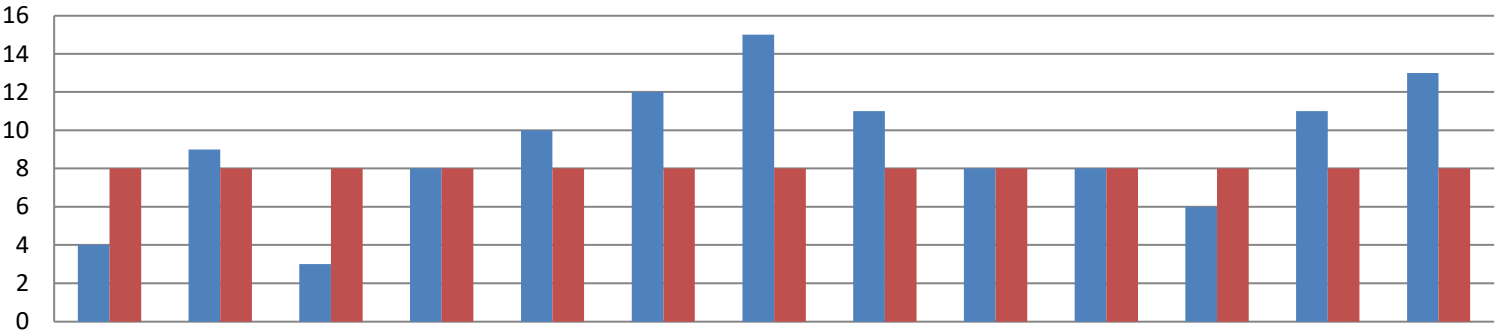
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Avg Pt/Day	1.9	2.2	2.2	2.8	3.4	2.3	2.7	2.8	2.4	2.6	1.6	2.6	2.3
Budget	2.5	2.5	2.5	2.6	2.6	2.9	2.6	2.6	2.6	2.6	2.6	2.7	2.8

AVERAGE LENGTH OF STAY



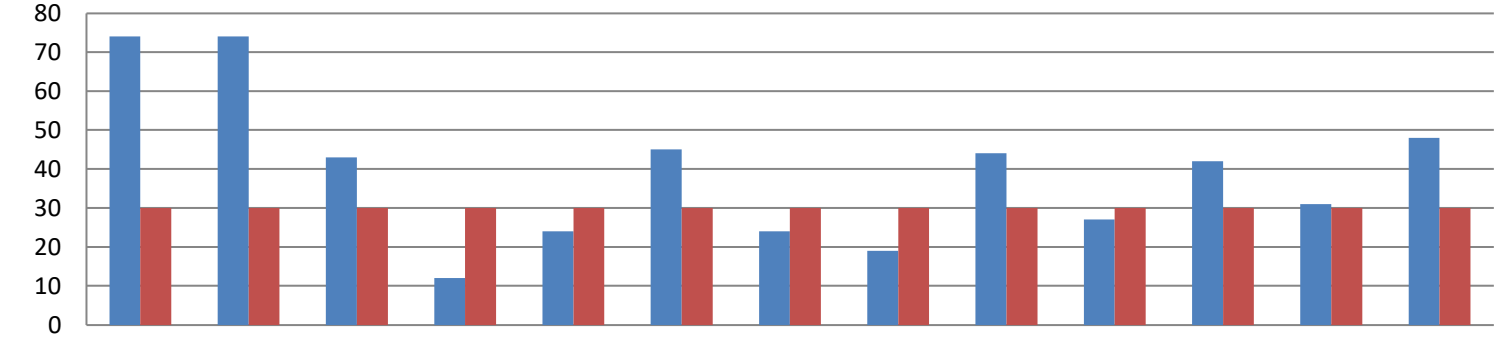
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Avg Stay	2.6	1.9	2.2	2.4	2.0	2.2	2.1	2.4	1.6	1.9	3.4	2.7	2.3
Budget	2.5	2.5	2.5	2.4	2.4	2.4	2.4	2.4	2.3	2.3	2.3	2.4	2.4

BIRTHS



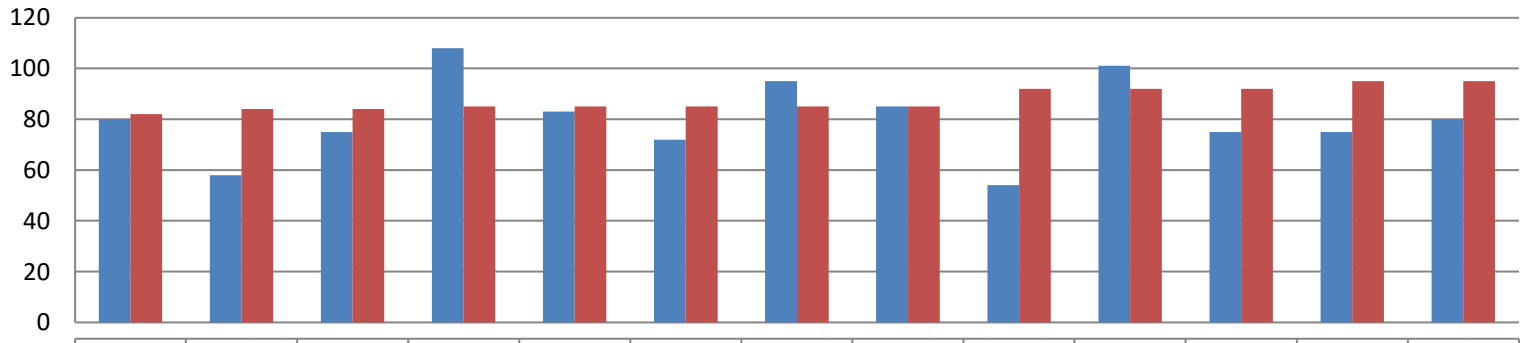
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Births	4	9	3	8	10	12	15	11	8	8	6	11	13
Budget	8	8	8	8	8	8	8	8	8	8	8	8	8

SWING BED DAYS



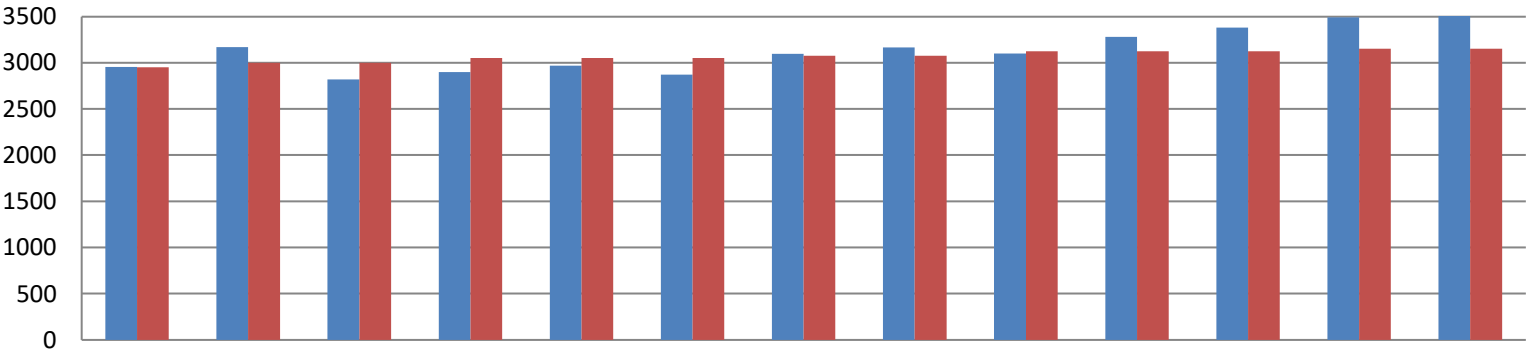
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Swing Bed Days	74	74	43	12	24	45	24	19	44	27	42	31	48
Budget	30	30	30	30	30	30	30	30	30	30	30	30	30

SURGERY



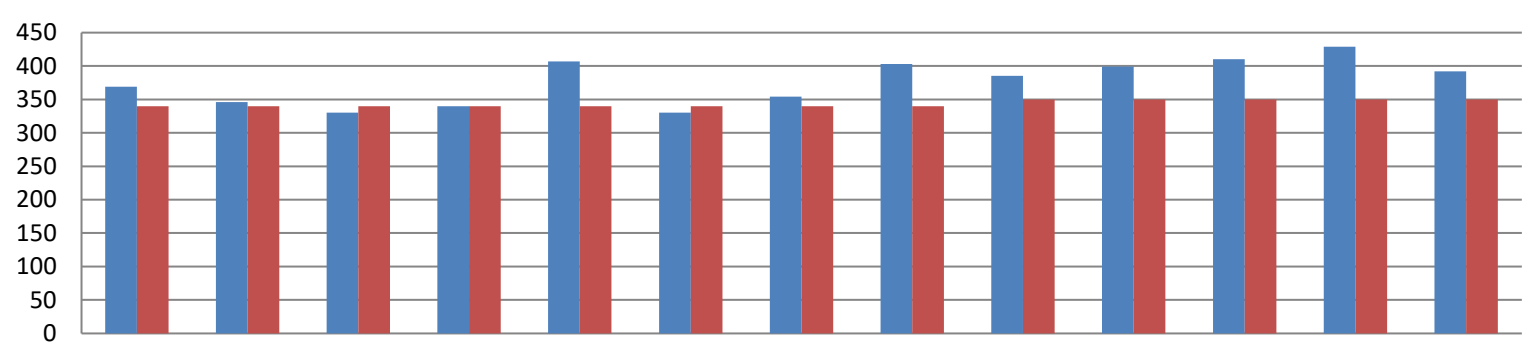
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Surgery	80	58	75	108	83	72	95	85	54	101	75	75	80
Budget	82	84	84	85	85	85	85	85	92	92	92	95	95

OUTPATIENT OCCASIONS OF SERVICE



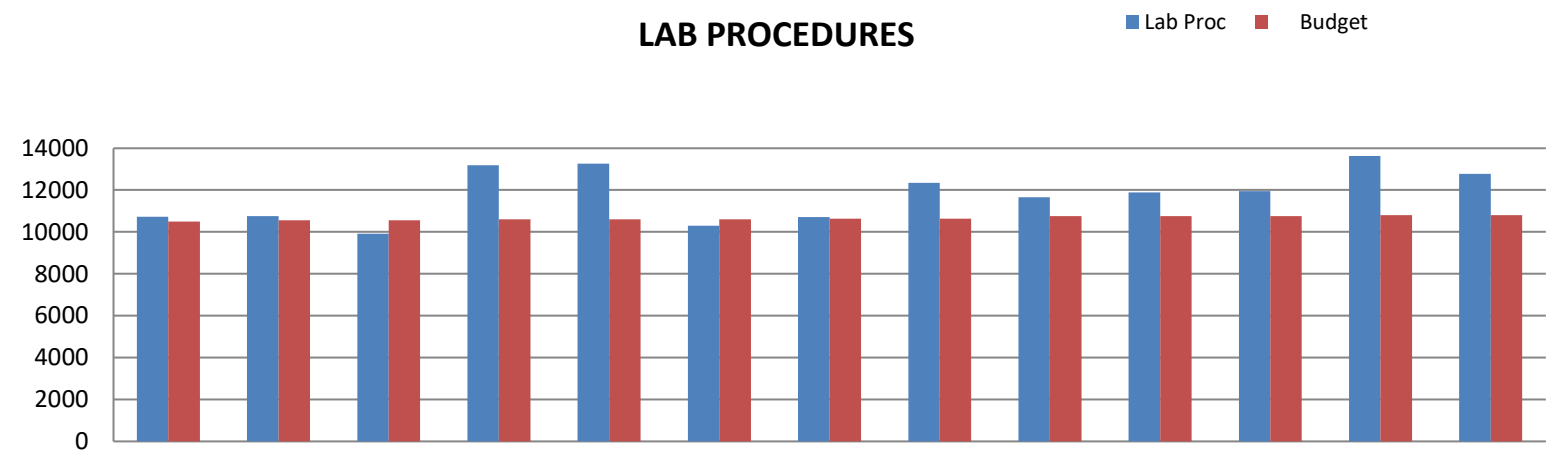
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
OP Visits	2954	3169	2819	2899	2968	2870	3097	3164	3100	3281	3381	3489	3534
Budget	2950	3000	3000	3050	3050	3050	3075	3075	3125	3125	3125	3150	3150

EMERGENCY VISITS



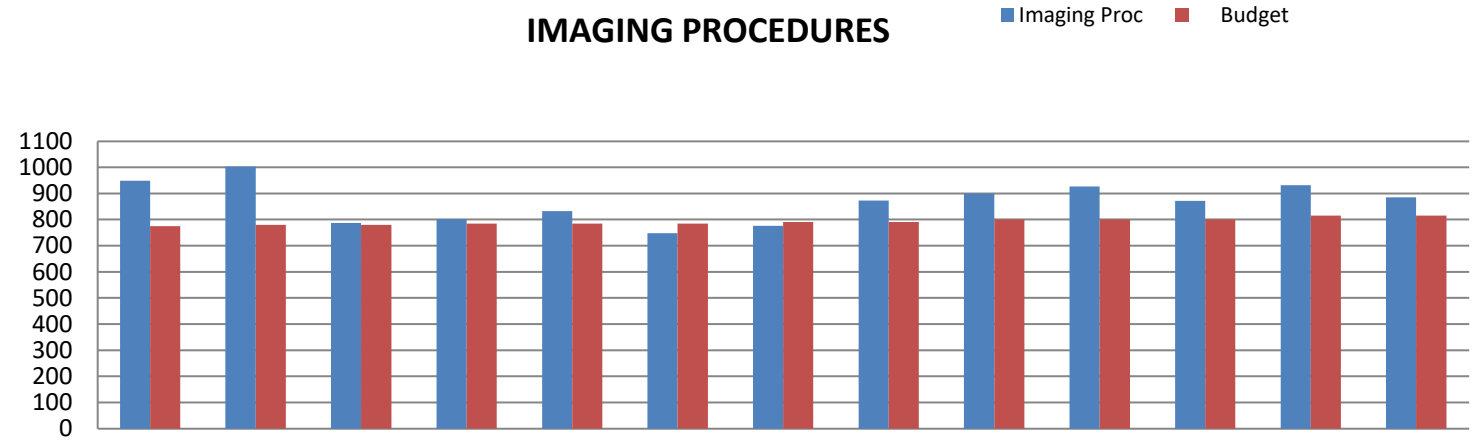
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
ER Visits	369	346	330	340	407	330	354	403	385	399	410	429	392
Budget	340	340	340	340	340	340	340	340	350	350	350	350	350

LAB PROCEDURES



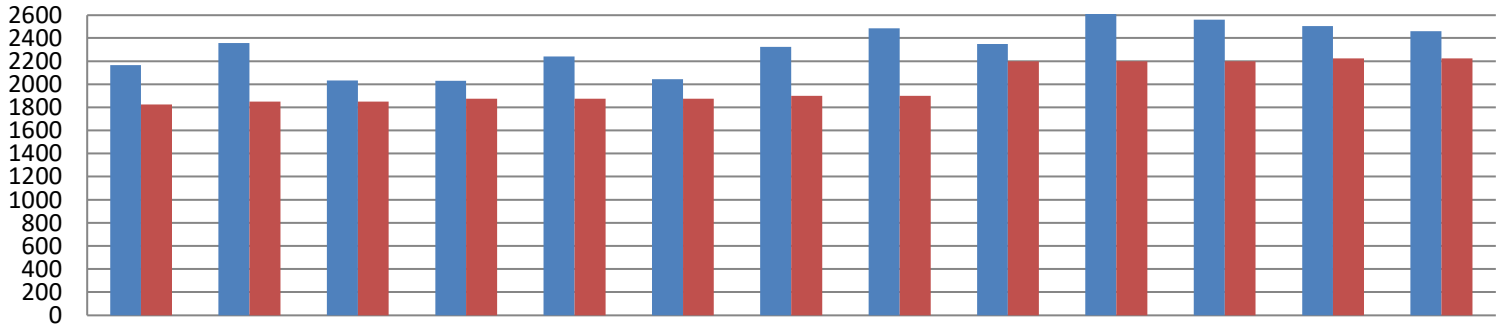
	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Lab Proc	10717	10759	9920	13192	13261	10295	10707	12349	11660	11883	11946	13624	12765
Budget	10500	10550	10550	10600	10600	10600	10625	10625	10750	10750	10750	10800	10800

IMAGING PROCEDURES



	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Imaging Proc	948	1002	787	801	832	748	776	872	900	926	871	931	885
Budget	775	780	780	785	785	785	790	790	800	800	800	815	815

REHAB MODALITIES



	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
Rehab Modalities	2165	2357	2032	2031	2240	2044	2325	2485	2350	2718	2559	2504	2459
Budget	1825	1850	1850	1875	1875	1875	1900	1900	2200	2200	2200	2225	2225

Income Statement Summary

Windom Area Health

For The Period Ending September 30, 2026

Current Month - Sept-2026

Current Month							Year-To-Date					
Actual	Budget	Fav (Unfav) Variance	Var %	Sep-2025 Actual	Fav (Unfav) Var		Actual	Budget	Fav (Unfav) Variance	Var %	Sep-2025 Actual	Fav (Unfav) Var
						Patient Revenue						
660	593	67	11.30%	553	107	Inpatient	2,915	2,520	395	15.70%	2,244	671
6,284	6,072	212	3.50%	5,177	1,107	Outpatient	30,530	28,819	1,711	5.90%	26,673	3,857
6,944	**6,665**	**279**	**4.20%**	**5,730**	**1,214**	**Total Patient Revenue**	**33,445**	**31,339**	**2,106**	**6.70%**	**28,917**	**4,528**
						Deductions From Revenue						
3,572	3,118	(454)	-14.60%	2,950	(622)	Contractual Allowances	17,066	14,796	(2,270)	-15.30%	13,166	(3,900)
3,572	**3,118**	**(454)**	**-14.60%**	**2,950**	**(622)**	**Total Deductions**	**17,066**	**14,796**	**(2,270)**	**-15.30%**	**13,166**	**(3,900)**
3,372	**3,547**	**(175)**	**-4.90%**	**2,780**	**592**	**Net Patient Revenue**	**16,379**	**16,543**	**(164)**	**> 100%**	**15,751**	**628**
56	56	-	0.00%	97	(41)	Other Operating Revenue	288	312	(24)	-7.70%	292	(4)
3,428	**3,603**	**(175)**	**-4.90%**	**2,877**	**551**	**Total Operating Revenue**	**16,667**	**16,855**	**(188)**	**> 100%**	**16,043**	**624**
						Operating Expenses						
1,954	1,923	(31)	-1.60%	1,430	(524)	Total Salaries & Benefits	8,852	9,373	521	5.60%	7,876	(976)
642	511	(131)	-25.60%	624	(18)	Purchased Services	2,703	2,586	(117)	-4.50%	2,730	27
76	225	149	66.20%	245	169	Pharmaceuticals	962	971	9	0.90%	1,063	101
139	266	127	47.70%	254	115	Supplies	1,058	1,437	379	26.40%	1,174	116
56	52	(4)	-7.70%	45	(11)	Rent and Utilities	290	263	(27)	-10.30%	212	(78)
250	279	29	10.40%	161	(89)	Other Direct Expense	963	1,469	506	34.40%	757	(206)
291	266	(25)	-9.40%	246	(45)	Depreciation & Amortization	1,400	1,285	(115)	-8.90%	1,158	(242)
103	97	(6)	-6.20%	74	(29)	Interest	514	501	(13)	-2.60%	371	(143)
3,511	**3,619**	**108**	**3.00%**	**3,079**	**(432)**	**Total Operating Expenses**	**16,742**	**17,885**	**1,143**	**6.40%**	**15,341**	**(1,401)**
(83)	**(16)**	**(67)**	**> 100%**	**(202)**	**119**	**Income (loss) from Operations**	**(75)**	**(1,030)**	**955**	**> 100%**	**702**	**(777)**
						Non-Operating						
8	(1)	9	>100%	-	8	Non Operating Revenue - Other	64	1	63	>100%	37	27
76	56	20	35.70%	24	52	Investment Income	336	285	51	17.90%	136	200
84	**55**	**29**	**52.70%**	**24**	**60**	**Non-Operating Income**	**400**	**286**	**114**	**39.90%**	**173**	**227**
1	**39**	**(38)**	**-97.40%**	**(178)**	**179**	**Excess (deficit) of Revenue over Expenses**	**325**	**(744)**	**1,069**	**> 100%**	**875**	**(550)**
						Financial Metrics						
(2.4%)	(0.4%)	(2.0%)		(7.0%)	4.6%	*Operating Margin*	(0.4%)	(6.1%)	5.7%		4.4%	(4.8%)
0.0%	1.1%	(1.1%)		(6.2%)	6.2%	*Net Margin*	1.9%	(4.4%)	6.3%		5.5%	(3.6%)
9.1%	9.6%	(0.5%)		4.1%	5.0%	*EBITDA margin*	11.0%	4.5%	6.5%		13.9%	(2.9%)
48.6%	53.2%	4.6%		48.5%	(0.1%)	*Discount rate*	49.0%	52.8%	3.8%		54.5%	5.5%
311	347	(36)		118	193	*EBITDA*	1,839	756	1,083		2,231	(392)

WINDOM AREA HEALTH
FY 2027
CAPITAL ASSET ACQUISITIONS

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October
	Archtype Signage	Wayfinding Signage	Maj Mov	11,108					
	G&R Controls	JCI Integration	Maj Mov	1,950	1,130	17,480			
	Ultrasound	GE Medical Systems	Maj Mov	51,981					
	Clinical Lab System	McKesson Medical	Maj Mov	33,561					
	Transducer	Mindray North America	Maj Mov	5,500			-		
	Transport Ventilator	Hamilton Medical	Maj Mov		17,060				
	Orthopedic surgical table	Misuho Orthopedic Systems	Maj Mov		107,013				
	CT Chiller	Schwalbach Ace Hardware	Maj Mov			390			
	Walk-in Scope Cabinet	Harloff Company	Maj Mov			30,911			
	Saw for anterior hips	Stryker Instruments	Maj Mov				28,275		
	MOB	Stocke Comm	Building					1,275	
	CT Machine	Mavo Systems	Maj Mov					4,102	
	CT Machine	Draeger	Maj Mov					246	
	CT Machine	Canon Medical Systems	Maj Mov					17,600	
	Total			**104,100**	**125,203**	**48,781**	**28,275**	**23,223**	**-**

Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
	Total			-	-	-	-	-	-

Total YTD Capital Acquisitions **329,582**

Windom Area Health Professional Practice | Quality & Planning Committee Meeting
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

MEMBERS:		**Monday, October 26, 2026 | 4:00-4:30 pm | Large Conference Room**
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (*or* Acting Chairperson)		Terry Tegels, Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	Call Professional Practice | Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Terry Tegels
Minutes	Approve minutes from the regular Committee meeting of Monday, September 28, 2026 *(Committee Motion)*	Terry Tegels
FOLLOW-UP ITEMS		
Medical Staff Credentialing & Medical Staff Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff *(Committee/Board Motion)* Report on business addressed at WAH Medical Staff meeting	Dr. Van Kley Dr. Yusuf
NEW/CURRENT ITEMS		
Organizational updates	Review organizational updates	Shelby Medina
Other		
CONCLUSION		
	Conclude Professional Practice | Quality & Planning Committee meeting	Terry Tegels

Windom Area Health Professional Practice | Quality & Planning Committee Meeting
MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

MEMBERS:		**Monday, September 28, 2026 | 4:00-4:30 pm | Large Conference Room**
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Terry Tegels, Rick Frederickson, Marv Grunig, Dr. Michael Fisher, Julie Brugman, Shelby Medina, Dr. Yusuf, John Peyerl, Landon Johnson, Emily Masters Absent: Dr. Van Kley Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (*or* Acting Chairperson)		Terry Tegels, Chairperson
Recorder:		Danielle Bunting, Revenue Cycle Director

Category / Topic	**Action step(s) / Updates**	**Leader:**
STANDING ITEMS		
Call to Order	Professional Practice/Quality & Planning Committee meeting called to order at 4:00 pm by chairperson.	Terry Tegels
Minutes	M/S/C Unanimously to approve committee minutes from the regular meeting of Monday, August 24, 2026 as presented. *(Brugman/Frederickson)*	Terry Tegels
FOLLOW-UP ITEMS		
Medical Staff Credentialing Medical Staff Meeting Update	M/S/C unanimously to recommend approval of the credentialing list to the governing board, as presented *(Frederickson/Grunig)* **APPOINTMENTS:** **REAPPOINTMENTS:** Jesse Botker, M.D. — Orthopedics — Courtesy Anthony Nwakama, M.D. — Orthopedics — Consulting Kayla Pineda, CNP — Nurse Practitioner (Van Kley) — Allied Health Professionals **SIX-MONTH POST APPOINTMENT FOLLOW-UP:** Marinda S. Kimmel, LMFT — Behavioral Health — Allied Health Professionals Brianne M. Miller, LICSW — Behavioral Health — Allied Health Professionals Michelle O. Olund-Youngberg, LICSW — Behavioral Health — Allied Health Professionals **CHANGE IN/ADDITIONAL STATUS:** **ADDITIONAL PRIVILEGE REQUEST:** **AVEL ECARE SCHEDULE1 APPOINTMENTS:** **SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):** Alexander Clinkenbeard, MD — Diagnostic Radiology — Telemedicine	Dr. Yusuf

	RESIGNATIONS: Karron Cohoon CNP — Behavioral Health — Telemedicine (Avel Nathan Coleman, MD — Diagnostic Radiology — Telemedicine (Sanford) Sarah L. Davis, LPN — General Surgery (Reddy) — Allied Health Professionals Morgan L Farr, CNP — Cardiology (Clark) — Allied Health Professionals Justin Owens, DO — Diagnostic Radiology — Telemedicine (Sanford) Catalina Villa MD — Behavioral Health — Telemedicine (Avel) Darin Willardsen, MD — Internal Medicine — Telemedicine (Avel) **Medical Staff / Professional Practice | Quality & Planning Committee meeting updates:** Discussions included: • Medical Staff approved the credentialing reappointments. • Medical Staff approved an amendment to the Rules and Regulations to add admitting privileges for APPs to align with the Medical Staff Bylaws. • Delineation of privileges for Podiatry was approved. • Pharmacy & Therapeutics Committee report was reviewed. • OB Committee report was reviewed. • Medical Staff approved the Medical Staff Trauma Resolution showing WAH is a level 4 trauma designation.	
NEW/CURRENT ITEMS		
Organizational Updates	**Organizational Updates** • The RHTP Grant contract was delivered to WAH and signed by Shelby. WAH will begin implementing initiatives once the contract is fully executed. • The Fairmont Clinic is scheduled to open October 1, 2026, with specialty providers. Phase 2 will add primary care, with a target opening in January 2027, along with after-hours urgent care. • Qualified midwives have been interviewed, and the program is expected to be developed and implemented in the coming months. • Interviews with a Podiatrist and a 3rd year resident OB/GYN will be held this Friday and Saturday. • WAH is exploring a potential partnership with a physician at a hyperbaric oxygen chamber clinic to develop a program focused on the use of HBO treatments in concussion support for athletes. • Kraus-Anderson is expected to provide information and guidance regarding potential future directions and priorities for WAH at the Strategic Planning sessions. The discussion will also include Lean initiatives. The Board will provide input on key priorities and recommended next steps to help guide leadership in determining the organization's future direction. • An update on the Soaring Eagles Child Care was provided, noting an open house was held last week.	Shelby Medina
Other		
CONCLUSION		
	The Professional Practice |Quality & Planning Committee meeting was concluded by chairperson.	Terry Tegels

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

WINDOM AREA HEALTH
CREDENTIALING LIST

October 26, 2026

APPOINTMENTS:

Adam Bleeker, MD	Ophthalmology	Consulting

REAPPOINTMENTS:

Thomas Bruns, CRNA	Anesthesiology	Allied Health Professionals
Elena Canfield, MD	Family Medicine	Emergency Services
Paul Carpenter, MD	Cardiology	Consulting
Jennifer Cousins, PA-C	Orthopedic (Botker)	Allied Health Professionals
Gary Famestad, MD	Radiology	Consulting
Jenna Gehl, DO	Hospitalist	Courtesy
Conrad Hanstein, MD	Family Medicine	Emergency Services
George Hirschboeck, CRNA	Anesthesiology	Allied Health Professionals
Kendra Kamlitz, MD	General Surgery	Active
Jeremy Scott MD	Cardiology	Consulting

SIX MONTH POST APPOINTMENT FOLLOW-UP:

Becca Kall, LMFT	Behavioral Health	Allied Health Professionals

CHANGE IN/ADDITIONAL STATUS:

ADDITIONAL PRIVILEGE REQUEST:

AVEL ECARE SCHEDULE1 APPOINTMENTS:

SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):

Lacey Armstrong, MD	Psychiatry	Telemedicine
Ashok Bansal, MD	Psychiatry	Telemedicine
Richard Danieli, MD	Psychiatry	Telemedicine
Alexis Hammond, MD	Psychiatry	Telemedicine
Elena Ivanova, DO	Psychiatry	Telemedicine
Bradley Kohoutek, MD	Psychiatry	Telemedicine
Susan Herberg, CNP	Psychiatry	Telemedicine
Mary McCarthy, CNP	Psychiatry	Telemedicine
Katie Mattila, CNP	Psychiatry	Telemedicine
Djaninn McKibben, PA-C	Family Medicine	Telemedicine

RESIGNATIONS:

Bradley Burger, DO	Obstetrics/Gynocology	Courtesy
Sarah Heckel, CNP	Cardiology (Clark)	Allied Health Professional
Tiffany Tryniszewki, MD	Psychiatry	Telemedicine (Avel)

SEPTEMBER COMMENTS

Ambulatory Surgery	The friendly, caring staff helps you feel comfortable while performing their duties professionally and efficiently.
Ambulatory Surgery	Very easy prep. Zero pain or discomfort. I felt everyone was happy to be working there. I was impressed with the flow of things. Nice experience Thank you
Ambulatory Surgery	Everyone was so nice was a great experience we are lucky to have this facility and staff available to us.
Ambulatory Surgery	Always a great experience
Ambulatory Surgery	Next time I tell a nurse which arm is best for an IV, I hope she listens!
Ambulatory Surgery	Great Experience
Ambulatory Surgery	Excellent! Keep up the great care!
Ambulatory Surgery	Na
Ambulatory Surgery	Need them to call me the first day's were less pain but creeping back already. My bladder issues left for a couple days and I had an erection problem yesterday feel like I'm taking bladder pills for a back problem. You have a my chart?
Ambulatory Surgery	The attention and service from my doctor and his medical team was excellent and trustworthy.
Clinic	Thankyou
Clinic - Windom	Everyone was kind and helpful. The environment was clean and pleasant. WAH is a place to be proud of in our community!
Clinic - Windom	Was great
Clinic - Windom	Very informative and caring.
ED	I am very kind
ED	There all disrespectful so was ambulance there terrible. That's my feelings
ED	Only problem was my hand had to be x-rayed twice.
ED	It took almost three hours to swab my nose, take my BP three times and my temp a few times. No other labs were drawn, no other

SEPTEMBER COMMENTS	
	testsâ€¦â€¦. 3 hoursâ€¦.THREEâ€¦â€¦ and the place was not busy AT ALL! Do better windom
ED	I like that the nurses didnt make me wait and spend time discussing what to do. When in pain like I was I needed treatment promptly. Thankfully they treated me quickly and got me on my way.
ED	The doctor in ER did nothing to help me. He didn't even examine my chief complaint or any thing else. He also stated the wrong reason for my visit on my paperwork. If I can help it, I'll never visit this ER for myself or my family again. I'm very dissatisfied with not receiving any care but still having to pay like I did. It is unethical and the worst care I've received.
ED	Amazing thank you jesse hyde
ED	If someone doesn't do the survey the first time, maybe don't call them a hundred times and make them do it.
ED	Amazing the doctor nurses and they really care about you your a person not a number
ED	He has a loop monitor for his heart and we were unable to access data from that. Apparently there's a gap between Sanford Heart and the outlying hospitals and I think they could have done a better job with that. Thank you.
ED	it was a horrid experience! She is a monster & was very cruel to me during my visit, I LEFT IN TEARS!
Imaging	I was very impressed and satisfied with the lady that did the ultrasound. She was very understanding, caring, and explained everything very precise so I knew exactly what to expect. I actually came back after my exam and brought her flowers because I thought she was very caring and understanding and absolutely appreciated her feelings for the day of my concerns. Thank you. Bye.
Imaging	My gal that did the ultrasound, her name was Marie and she was very, very easy to talk to and made the visit very easy to do because it took quite a while for it to get done and it was nice to visit with her. I definitely hope that the doctor looks at this and that we can get at the bottom of this leg swelling and hurting. Thank you.

SEPTEMBER COMMENTS	
Imaging	The experience I've had there is exceptional above and beyond a lot of them
Imaging	Everyone was so kind . It was good.
Imaging	Very professional & cordial staff. Made me feel at ease.
Imaging	everything was good
Imaging	nothing
Imaging	I was given phone numbers from Mankato Mayo to give them. The first words out of their mouths was no. I said this #is a special one that my x-ray would be sure to get to the right people, fast. No. We have all the numbers we need. We send them stuff all the time. So they did not get the number that I had. Not happy at all with their attitude towards me. My friend , Mary, also heard their quick response, and commented to me about it.
Imaging	my appointment was at 8:00 am, but I had to wait until 8:30 to be seen.
Imaging	Attentive doctors, nurses and caregivers. Always telling the patient what is going to happen before, during and after a procedure. I was first patient for the anterior hip replacement in windom Minnesota. Well done by staff.
Imaging	The person who did the mammogram was very professional without being rude. I was asked if I would mind a student observing, which I agreed to. They were both very respectful and considerate of the situation. The thin pads, that were new to me, that stuck on the surface of the machine did work well to eliminate sticking and making my skin sore. It all went well.
Imaging	Very friendly staff
Inpatient	"Suggest USB port close to patient bed The nurses assignment board would be more helpful if it was on the wall at the foot of the bed Not so much for the hospital stay but in general automatic doors would be beneficial on the restroom doors. Very difficult to open and close when using a walker.

SEPTEMBER COMMENTS	
	Also just a comment about the physical therapy departmentâ€¦..the area is very congested. It would make for a better experience if there was soft background noise/music"
Inpatient	The nurses and physician were incredible. They explained everything to us and were very reassuring and informative.
Lab	Very good service.
Lab	Great service!
Lab	Everyone was kind and helpful
Lab	I am a very difficult draw, and she succeeded the second time! I had very little bruising! Kudos!
Lab	Everyone was helpful and friendly. Had a good experience for my first visit. Thank you to everyone that I came in contact with.
Lab	Friendly and very good at her job. Good experience for me.
Outpatient	Very helpful people at their desk in directing me to the right place and meeting my person my appt was with.
Outpatient	Sleep study.
Outpatient	The Windom wound care team is amazing.
Outpatient	stay was unexpected, not the place to spend vocation time. I was well taken care of, can't help I have tough skin or my veins have gotten harder to find. I had plenty of different nurses all were good. Glad care team changed my meds when I wasn't responding.
PT, OT, ST	"The staff is great! Very kind, professional and informative. Would highly recommend the PT staff!!!"
PT, OT, ST	Everyone was helpful to get me where I needed to be. The person doing the assessment was very good and explained what I needed to do for each part.
PT, OT, ST	Teri is always on top of it.
PT, OT, ST	So grateful for the excellent care, thank you!
PT, OT, ST	the staff is great! facility needs more room and bigger budget to buy items to address individual needs especially stroke recovery.

	Handicap door openers especially. The front entry by the clinic I watch many in wheelchairs struggle to get up the incline and across the cracks only to battle the thick entry way rug to noy be offered assistance by the volunteer assistant who is seated too far back to be useful.
PT, OT, ST	"The transaction went smooth and happy with outcome."
PT, OT, ST	It went well.
PT, OT, ST	Very friendly, professional and have a plan to move forward.
PT, OT, ST	Sarah Smith's work was outstanding. She knew the answers to my many questions and her exercise plan for my shoulder really improved my range of motion.
PT, OT, ST	It will be challenging in the beginning with the pain I have
PT, OT, ST	All good

Windom Area Health Auxiliary Minutes
September 14, 2026

The Windom Area Health Auxiliary monthly meeting was held on Monday, Sept. 14, 2026 at 6:00 p.m. President Mary Klosterbuer called the meeting to order. 27 members were in attendance. The Auxiliary Prayer and Pledge of Allegiance were recited.

Agenda: M/S by Jackie Truner/Kay Evers to approve the agenda as printed. Motion carried.

Recording Secretary's Report, Jean Johnson, Recording Secretary

M/S by Kaen Skarphol/Carol Determan to approve the minutes of August 10 as printed. Motion carried.

Treasurer's Report – Gerri Burmeister, Treasurer

The June financial report was presented by Treasurer Gerri Burmeister. Balance on hand August 1 was $3080.08 with $2440.21 in receipts totaling $5,520.29. Total disbursements were $1143.67 with a balance on hand July 30 of $4376.62. M/S by Connie McCarthy/Pat Lenz to approve the financial report.

Corresponding Secretary's Report – Betty Olson. No report.

Auxiliary Liaison – Katie Greener

1. The clipboard to record volunteer/ACE hours for August was passed around.
2. Foundation's "Be the Light" gala is 2/27/27, tickets open October 1st.
3. RSVP by Sept. 28th for the Oct 8th Recognition Night at Round Lake Vineyards.
4. New CT scanner is here; new 3-D ultrasound tech implementation.
5. Fairmont clinic opening planned for September 28.
6. Dr. Nathan Hoffman has begun; schedule is filling up. New speech therapist and mental health therapist.
7. New postings – Primary care in Fairmont, Certified Nurse Midwife, PT and OT.
8. Many hospital events coming up: Medicare 101 on 9/16, Soup Walk, Spooky Path, BEAT coming soon, Turkey Trot on Nov 14th, HEROES blood drive, October Breast Cancer Awareness, WAH sponsoring a Sept 26th Suicide walk in Jackson, and Giving Tree will be starting up again. Watch for emails and Facebook posts for more information.
9. Volunteers who are regular patient guides, flu shot documentation is due Nov 1.

UNFINISHED BUSINESS

1. Membership update

Active: 45 members, 3 nonrenewals. Associate: 23 members, 5 nonrenewals.

2026-2027 rosters are included in the packet so everyone now has a copy. Regard this as confidential.

2. Raffle tickets for Chamber Bucks - Mary Klosterbuer report

Last day to turn in tickets is Tuesday, September 15.

Drawing will be held Tuesday, September 22, 2026 on KDOM Kaleidoscope.

	2025	**2026**
Number of tickets printed	2000	500
Cost of printing	$168.45	$74.85
Chamber Bucks cost	$150	$150
Fair Booth rental	$85	$85
TOTAL COST	$403.45	$309.85
$ amount sold at fair	$591	$870 (174 tickets)
Tickets sold by members		229
Tickets out to members		38
Tickets left to sell		16
Profit	**$1596.75**	**$2190.15**

NEW BUSINESS

1. **Recognition Night**
   Thursday, October 8 at 5:30 p.m. Active members and a guest are invited. RSVP due by Sept. 28.
2. **Halloween Bake Sale** – Jackie Turner and Kay Evers will serve as co-chairs. The Bake Sale will be held on Thursday, October 29 from 7 a.m. – 1:00 p.m. Please bring your baked items on Wednesday, October 28 from 4-5 p.m. A price list will be distributed at the October meeting. A worker sign up sheet will also be available at the October meeting.
3. **Pecan Sales** – Connie McCarthy and Marlene Smith will serve as co-chairs. M/S by Connie McCarthy/ Jenny Quade to give the Auxiliary Executive Committee permission to set the price once we know what the pecans will cost this year. Motion carried.
   Pecans and clusters still in the Gift Center will be made available for sale during the Halloween Bake Sale. It was also suggested that these items be at the Cottonwood County Fair in 2027 if we have any unsold from the 2026 sales.
4. **Holiday Fair** – Jenny Quade and Rhonda Wahl will serve as co-chairs. The Holiday Fair will be held on Monday, November 30 from 7 a.m. to 4 p.m. Set up will be from 3-6 p.m. on Sunday, November 29. Sign up for workers will be at the November meeting. Jenny said she has begun contacting vendors and looks forward to a full vendor fair again.
5. **Decorate the hospital in December**
   A signup sheet for decoration duties will be available in November. Katie will double check with departments who tend to decorate their own areas and see if they plan to decorate again.
6. **Hospital Foundation Gala**
   The Gala will be held of Saturday, February 27, 2027 with doors opening at 5 p.m. The guest speaker is Belinda Jensen. Cost is $80 per person or $400 per table. 11 Auxiliary members expressed interest in attending. Please pay $66.67 to Gerir to save your spot. (6 people per table)

Thank you was expressed to Marge Paschke and Diane Vellema for tonight's treats.

Future hostesses:

October: Gerri Burmeister and Linda Dawson
November: Carol Determan and Dona Olsen
December: No meeting

Coming events:

a. Tuesday, September 15 – All ticket stubs and money need to be turned in
b. Tuesday, September 22 – Raffle Ticket Drawing on KDOM
c. Thursday, October 8 – Recognition Night at Round Lake Winery
d. Monday, October 12 – Auxiliary meeting in Large Conference Room at 6:00 p.m.
e. Wednesday, October 28 – Bring food for Halloween Bake Sale
f. Thursday, October 29 – Halloween Bake Sale
g. Monday, November 9 – Auxiliary meeting in Large Conference Room at 6:00 p.m.
h. Friday, November 27 – Start decorating the hospital
i. Monday, November 30 – Vendor Craft Fair

The meeting adjourned at 6:45 p.m.

Respectfully submitted,
Jean Johnson, Recording Secretary

WINDOM AREA HEALTH

Foundation

FOUNDATION BOARD OF DIRECTORS MEETING

OCTOBER 27, 2026, 5:00 PM | LARGE CONFERENCE ROOM

***** Indicates items needing a motion***

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

AGENDA

I. **CALL WAH FOUNDATION MEETING TO ORDER** — *Greg Scheitel*

II. ****APPROVAL OF AGENDA** — *Greg Scheitel*

****FOUNDATION MEETING MINUTES** — *Robin Rahn*

- Approve minutes from regular meeting on September 22, 2026

III. **BUSINESS ITEMS**

- Mission Moment — *Katie Greener*
- **Approve September Financial Statement — *Mark Nemitz*
- Hospital & Governing Board Updates — *Rick / Terry*
- **Women's Health Fund – Revised Policy Approval
- Volunteer Hours

IV. **NEW ITEMS** — *Katie Greener*

- Pizza Event update: $144 profit to Women's Health Fund
- Be The Light event updates
- Gala Sponsorship thank-you notes delegation
- Maternity Leave plan, Emily Masters

V. **NEXT MEETINGS –** November 17 and December ____

VI. **MEETING ADJOURNED** — *Greg Scheitel*

WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
SEPT 22, 2026, AT 5:00 P.M. IN NURSES CONFERENCE ROOM

Attending: Robin Rahn, Greg Scheitel, Terry Tegels, Mark Nemitz, Claudia Lopez, Tera Elness
Absent: Rick Frederickson
Recorder: Katie Greener

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

CALL TO ORDER

WAH Board Chair Greg Scheitel called the meeting to order at 5:00 pm.

FOUNDATION AGENDA

M/S/C UNANIMOUSLY TO APPROVE THE SEPT 22, 2026 FOUNDATION AGENDA AS PRESENTED (TT/RR).

FOUNDATION MINUTES

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM AUG 18, 2026 REGULAR MEETING. (GS/TT)

BUSINESS ITEMS

Vickie Schendel Fund Applicant – Jessica Pankratz

Jessica Pankratz, RN in the Wound Center, presented a request to take a Wound Care certification course. The request covers the cost of the course (using a discount code through Healogics) and certification exam, for $875 total. The training falls outside what is typically covered for staff training/education. The certification would allow Jessica to have greater knowledge of patient treatment techniques and be more involved in the patient's treatment journey.

M/S/C UNANIMOUSLY TO APPROVE THE VICKIE SCHENDEL MEMORIAL FUND REQUEST FOR $875 AS PRESENTED, PAID OUT ON A REIMBURSEMENT BASIS AFTER COURSE AND EXAM COMPLETION (TT/MN).

Mission Moment

Katie and Greg mentioned the positivity surrounding the Be Well Path expansion, specifically the two grants that helped fund the expansion. There has been positive reception in Fairmont, leading up to our clinic opening on October 1st.

**Approve Financial Statement

The group reviewed the August financial statement as presented by Katie, signed off by Mark.

M/S/C UNANIMOUSLY APPROVE THE AUGUST FINANCIAL STATEMENT AS PRESENTED (MN/RR).

Hospital & Governing Board Updates

The September Governing Board meeting had not yet taken place (Sept 28). The Fairmont clinic is set to open Oct 1st. A new mental health therapist, speech therapist, and wound care providers have started. There is a posting for two certified nurse midwives, to start up a midwifery program. There are many events taking place in October and November.

Event Updates

Katie shared updates of the following events:

- Pre-planning sessions: Katie attended three pre-planning seminars with LaCanne funeral home, sharing about planned generosity and as appropriate, sharing opportunity to give to the Foundation
- "Be The Light" gala progress: the Committee met this week. There is over $20,000 in sponsorships, a strong start. Sponsors have been getting shout-outs on Facebook. Tickets go on sale October 1st.
- October 8th Recognition Night: reminder for the group to RSVP if they haven't already.
- January 26th "United Against Cancer" event: the hospital will be sponsoring a guys/girls double-header basketball game on January 26th, similar to last year. Different this year is that the angle will be all cancers instead of just

pink/breast cancer, hence "United Against Cancer." Foundation will have a table and this event and promote the Women's Health Fund. Note that the January meeting falls on this same night; the group discussed the possibility of still holding the meeting on this evening, at the school.

- **October Breast Cancer: on October 12th, Katie is helping coordinate a Godfather's pizza day for staff to pre-purchase whole pizzas or by-the-slice over the lunch hour. The request is for the Foundation to sponsor $500 worth of pizza, knowing that any proceeds from that day will go back to the Women's Health Fund.
    - M/S/C UNANIMOUSLY APPROVE SPONSORING UP TO $500 OF PIZZA ON OCTOBER 12TH, WITH PROCEEDS GOING TO THE WOMEN'S HEALTH FUND DURING OCTOBER BREAST CANCER AWARENESS MONTH (KG/GS).

Volunteer Hours

Board members added their hours to the spreadsheet.

NEW ITEMS

Women's Health Fund Policy

Katie brought forward the Women's Health Fund policy for the group to review. The Board discussed tweaks to policy language for clarity. Katie will bring forward a revised policy to the October meeting, to be voted on.

November Meeting Date

The group discussed moving the November meeting date from the 24th to the 17th, to allow more margin before Thanksgiving. Possibility that the December meeting could be moved up, too, since it falls close to Christmas.

Meeting Adjournment at 6:00 pm by Greg Scheitel (Terry and Mark had to leave about 5:50 pm). The next Foundation Board Meetings will be held on October 27 and November 17.

ROBIN RAHN, WAH Foundation Secretary