

Windom Area Health Governing Board of Directors Meeting AGENDA		
Purpose: Provide governance for Windom Area Health		
Date Time Location:	Monday, August 24, 2026 5:30 pm Large Conference Room	
Members: All Windom Area Health Governing Board Members	Present: Absent: Others:	
Recorder:	Mindy Carter, Executive Assistant	
Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael B. Fisher
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, July 27, 2026 (Board Motion)	Dr. Michael B. Fisher
Board Education	CLA Annual Financial Audit	John Peyerl
WAH Policy Review	Review of policy tracker (Board Motion) - Bloodborne Pathogens Exposure Control Plan - All Hazards Plan / Emergency Operation Plan	Shelby Medina/Landon Johnson
COMMITTEE REPORTS		
Professional Practice Quality & Planning Committee	- WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff (Board Motion) - WAH Medical Staff meeting review - Review Professional Practice Quality & Planning Committee meeting activities	Dr. Yusuf Dr. Van Kley Terry Tegels
Finance Personnel Labor Relations Building & Grounds Committee	- Review Finance Personnel Labor Relations Building & Grounds Committee meeting activities - Review and recommend approval of WAH resignations and terminations (Board Motion)	Justin Schmit John Peyerl Emily Masters
OTHER REPORTS		
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports (Board Motion)	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance (Board Motion)	Emily Masters
New Hires Departmental Transfers	Report on recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson

Chief Medical Officer	Organizational updates	Dr. Yusuf
Administration	- Review Senior Management Team Executive Summaries - Review/Approve WAH committee meeting reports as presented (<i>Board Motion</i>)	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	- WAH Foundation Board meets on Tuesday, August 18, 2026. - July 28, 2026 meeting minutes are included in the book. - WAH Foundation update on happenings	Dr. Michael B. Fisher
WAH Auxiliary	- WAH Auxiliary met on Monday, August 10, 2026. - July 13, 2026 meeting minutes are included in the book.	Dr. Michael B. Fisher
OLD & NEW BUSINESS		
Other		
New Business		
Old Business	Strategic Planning Sessions – October 7 & 21 from 5pm – 9pm	Shelby Medina
CONCLUSION		
	Conclude WAH Governing Board Meeting	Dr. Michael B. Fisher

**Windom Area Health Governing Board of Directors Meeting
MINUTES**

Purpose: Provide governance for Windom Area Health				
Date Time Location:	Monday, July 27, 2026 5:30 pm Large Conference Room			
Members: All Windom Area Health Governing Board Members	Present: Dr. Michael Fisher, Kay Gross, Justin Schmit, Dan Ortmann, Rick Frederickson, Terry Tegels, Marv Grunig, Julie Brugman, Shelby Medina, Dr. Yusuf, Landon Johnson, John Peyerl, Emily Masters Absent: Dr. Van Kley Others: Dave Rogers, Chad Gerhold, Hilary Mathis, Steve Nasby			
Recorder:	Mindy Carter, Executive Assistant			
Category / Topic	Action step(s) / Updates	Leader:		
STANDING ITEMS				
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael Fisher		
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of June 22, 2026 <i>(Fisher/Gross)</i>	Dr. Michael Fisher		
Board Education	Chad Gerhold, Business Analyst, provided 2022/2025 MHA performance summary and update on Lean initiatives.	Dr. Michael Fisher		
WAH Policy Review	M/S/C Unanimously to approve the policy as presented: <i>(Fisher/Frederickson)</i> Tuberculosis Exposure Control Plan	Shelby Medina		
COMMITTEE REPORTS				
Professional Practice Quality & Planning Committee	The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented <i>(Tegels/Fisher)</i> .		Dr. Van Kley Dr. Yusuf Terry Tegels Landon Johnson	
	<u>APPOINTMENTS:</u>			
	Karron Cohoon CNP	Behavioral Health (Berner-Orcutt)		Telemedicine (Avel)
	Nathan Hoffman, MD	Urology		Courtesy
	<u>REAPPOINTMENTS:</u>			
	<u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u>			
	Anil K. Bachu, M.D	Behavioral Health		Telemedicine (Avel)
	Morgan L. Farr, CNP	Cardiology (Clark)		Allied Health Professional
	Amanda M. Miller, RN	Vascular (Santos)		Allied Health Professional
	Richard T. Pardilla, M.D.	Behavioral Health		Telemedicine (Avel)
Krysta L. Prior, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)		
Amber M. Reints, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)		
Marice K. Rodriguez, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)		
Carol L. Stewart, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)		
<u>CHANGE IN/ADDITIONAL STATUS:</u>				
<u>ADDITIONAL PRIVILEGE REQUEST:</u>				
<u>AVEL ECARE SCHEDULE1 APPOINTMENTS:</u>				
<u>SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</u>				
Jonathan Iglesias, MD	Radiology	Telemedicine (Sanford)		
Nathan Coleman, MD	Radiology	Telemedicine (Sanford)		

	RESIGNATIONS: <table> <tr> <td>Adeola Adelayo MD.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Elvira A. Allakhverdiev, MD</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Mathieu W. Nader, MD</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Shjade C. Smith, CNP</td><td>Behavioral Health (Berner-Orcutt)</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Joel R. Thomas, MD</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> </table> Medical Staff updates: - An update was provided on Infection Prevention and Employee Health. - Dr. Lynch, pathologist, was onsite to conduct a surgical case review. No concerns were identified. - The Delineation of Privileges (DOP) for the midwifery program has been completed and approved. - A policy related to sending bone specimens for analysis is being revised to align with current best practices. - WAH is looking into offering A.L.S.O. (Advanced Life Support in Obstetrics) instructor-led classes onsite. Staff will attend a training class in Marshall this fall. Professional Practice Quality & Planning Committee meeting updates: - WAH has applied for a three-year grant through Homeward Health that would provide a mobile unit to deliver wound care and OB services in rural communities. If selected, the program would begin in the second quarter of 2027. - Remodeling of the Imaging Department to accommodate the new CT scanner continues, with completion anticipated in September. - An update was provided on the WAH Way initiative, which focuses on strengthening the organization's culture and enhancing customer service.	Adeola Adelayo MD.	Psychiatry	Telemedicine (Avel)	Elvira A. Allakhverdiev, MD	Radiology	Telemedicine (Sanford)	Mathieu W. Nader, MD	Radiology	Telemedicine (Sanford)	Shjade C. Smith, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)	Joel R. Thomas, MD	Radiology	Telemedicine (Sanford)	
Adeola Adelayo MD.	Psychiatry	Telemedicine (Avel)															
Elvira A. Allakhverdiev, MD	Radiology	Telemedicine (Sanford)															
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Joel R. Thomas, MD	Radiology	Telemedicine (Sanford)															
Finance Personnel Labor Relations Building & Grounds Committee	M/S/C unanimously to recommend approval to send 106 patient accounts totaling \$116,236.74 to AAA Collections, recommend approval for following Financial Assistance patient accounts: <i>(Schmit/Fisher)</i> - Financial Assistance Write-off amount to \$11,547.28 - FY2027 Year-to-Date, Financial Assistance approvals amount to \$24,369 on a budget of \$168,000. M/S/C Unanimously to approve the following resignation/terminations: <i>(Schmit/Fisher)</i> Resignations: Change – Maintenance/Floor Care Assistant term report last month, no longer resigning - Groundskeeper – 6/19/26 - Wellness Attendant – 6/26/26 - Medical Assistant – 7/9/26 - EVS Tech – 7/17/26 Terminations - Marketing Intern – 7/1/26	Justin Schmit John Peyerl															
OTHER REPORTS																	
Statistical & Financial Performance Reports	M/S/C unanimously to approve the Statistical and Financial Performance Report as presented: <i>(Schmit/Gross)</i> Financial Update: June operating income was (\$271,737), compared to a budgeted loss of (\$2,421). Net operating revenue was \$665,625 lower than June of last year. Year-to-date operating margin remains better than budget at (6.6%) compared to the budgeted (13.7%).	John Peyerl															

	- Volume Update: Inpatient activity was below budget, with 24 acute admissions, producing 79 inpatient days and an average daily census of 2.6. Outpatient services continued to perform well, generating 92% of gross revenue. Outpatient gross revenue exceeded budget by \$447,415 and was \$858,476 higher than June 2025. - Expenses: Total operating expenses were \$134,918 above budget, primarily due to higher-than-expected drug/pharmaceutical costs and maintenance and repair expenses. - Imaging: Imaging performed 926 procedures, exceeding the budget of 800 by 126 procedures and increasing from 765 procedures in June of last year. - Laboratory: Laboratory volumes exceeded expectations with 11,883 tests, which was 1,133 above budget and 2,522 more than June of last year. - Surgery: A total of 101 surgical procedures were performed, 9 above budget and 17 more than June of last year. This included 8 joint replacements and 2 robotic-assisted procedures. - Rehabilitation: Rehabilitation Services completed 2,718 modalities, exceeding the budget of 2,200 by 518 and increasing by 898 compared to June of last year.	
Capital Acquisition Activity	- JCI Integration \$1,130 - Transport Ventilator \$17,060 - Orthopedic Surgical Table \$107,013	John Peyerl
Educational Assistance Applications	No Education Assistance Applications in June.	Emily Masters
New / Department Transfer Employees	<u>New Hires</u> - Nutritional Services Aide – 6/30/26 - EVS Tech – 6/30/26 - Nutritional Services Aid Cook – 7/21/26 - Marketing Coordinator – 7/21/26 - Clinical Nurse Coordinator OB – 7/27/26 <u>Transfers/Promotions</u> - Radiology Operator to Radiology Tech 7/1/26 - Nutritional Services Aid PRN on 7/5/26 - Nurse Intern to RN 7/6/26 - LPN – PRN on 7/31/26	Emily Masters
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Landon Johnson
Patient Safety Reports	No incidents to report.	Landon Johnson
Chief Medical Officer	Dr. Hoffman, Urologist, scheduled to start in August.	Dr. Yusuf
Administration	M/S/C unanimously to approve committee meeting reports as presented (<i>Fisher/Gross</i>) - The next phase of the WAH Way initiative will focus on in-person introductions. Staff training is expected to begin over the next several months. - Belinda Jensen has been confirmed as the featured speaker for the Foundation Gala on February 27.	Senior Management Team
City of Windom	- Night to Unite will be held on August 4 at the Community Center and will include a bouncy house, emergency equipment displays, and local first responders. - MnDOT has shared the proposed roundabout plans. The project is expected to go out for bid by the end of the year, with construction planned for 2027. - Paving of 1st Avenue is scheduled to begin in August.	Steve Nasby

	• A special City Council meeting is scheduled for July 28 to discuss the disposition of WindomNet, with the goal of reaching a resolution. • The City will begin its budget planning discussions in the coming weeks. • The Peace Runners, a relay team traveling through all 50 states, visited Windom on July 16. • EDA Director began on July 6. • Storm sewer project is scheduled to begin soon. • The City expects to receive a decision in August regarding grant funding for Kastle Kingdom.	
Sanford Health Network	• Denny Sanford established a \$3–4 billion foundation that will support Sanford Health and education in South Dakota. • Sanford provided an update on its acquisition of North Memorial, which continues to move forward. • Sanford is still waiting to hear whether they have been awarded the RHTG. • Sanford has completed interviews for Josh Sammons' replacement and hopes to make an offer this week. • Avera has announced they will no longer provide obstetrical delivery services in Worthington effective August 17.	Dave Rogers, VP Sanford Health
WAH Foundation Board	• Ask for Anything Grants will be reviewed at the August Foundation meeting. • Holly Holmes, Business Development Specialist, will attend tomorrow's meeting. • Planning continues for the Foundation Gala in February, with proceeds supporting scholarships.	Terry Tegels
WAH Auxiliary	Nothing to report.	Dr. Michael Fisher
OLD & NEW BUSINESS		
Other		
New Business	The current strategic plan is complete or nearing completion, and it is time to begin planning the next strategic plan. A scheduling poll will be sent to identify dates in September or October. The plan is to hold two 4-hour planning sessions, with proposed times of 1:00–5:00 p.m. or 4:00–8:00 p.m., preferably on Wednesdays.	
Old Business		
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board Chairperson	Dr. Michael Fisher

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
AUGUST 2026
WAH MISSION: “DEDICATED TO HEALTH”

CHIEF EXECUTIVE OFFICER REPORT

• **Organizational Updates**

- WAH specialty clinics will be offering services in Fairmont, MN with an anticipated go live date fall of 2026. WAH plans to open a primary care with Expresscare in the Fairmont clinic as well. Recruitment efforts are currently under way.
- Urology – WAH has entered into an agreement with Dr. Nathan Hoffman, Urology. He will start seeing patients August 26th. Dr. Hoffman completed his primary training at the University of MN, followed by a fellowship in Australia, where he gained experience incorporating both American and European approaches to urologic care. He has been recognized as a Top doctor by Minnesota Monthly and Mpls.-St. Paul magazine for more than five years. He will provide coverage four days per month with the option to increase if needed.
- Midwifery program details are in the finalization stage. Recruitment efforts are under way.
- Provider discussion:
 - Scheduled on site visit with Podiatrist (Dr. Hampton): October 2nd.
 - Scheduled on site visits with OBGYN (Dr. Knight): October 3rd.
- Our new CT unit was installed and is anticipated to be operational at the end of September.
- I presented to Sanford’s network Board of Directors on August 6th. They were very impressed with our accomplishments and growth and commented on what a great team we must have.
- Dr. Botker performed our first anterior hip surgery and was very complimentary of our surgical team and stated that our preparation efforts paid off. He and the patient were very pleased with the outcome.
- WAH will now be offering PET/CT full days on the second Wednesday of each month. This will allow us to better accommodate patient and provider needs.
- Minnesota Department of Health has notified WAH that our application for the RHTP grant funding is under review. We anticipate hearing of the status of our ask by the end of the month.

• **MHA/Federal Updates:**

- State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*

• **Committee Meeting Updates**

- Pharmacy and Therapeutics: Met July 28, 2026
 - ADE: INR > 5 = 0 / BS < 50 = 8 / Delirium review – 4/27 non-inappropriate
 - Medication Variance: 2 events reviewed Q2, required additional monitoring with no harm to patient
 - PI: ASP intervention – 6/6 reviewed with 100% compliance
 - Flu Vaccines: arriving Aug/Sept
 - Reviewed medication recalls / Shortages / Formulary additions

- Plan to set up account with Civica to order hard to locate medications.
This company is highly recommended by Sanford.
 - Reviewed proposed policy for Medical Cannabis (proposed policy similar to Sanford's policy)
- Emergency Preparedness: Nothing to Report

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
AUGUST 2026
WAH MISSION: “DEDICATED TO HEALTH”

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was 240,637 compared to a negative budget of (\$319,850). Our net operating revenue was \$247,027 more than last July. July operating income is 6.9% compared to a budget percentage of negative (9.8%). For the year, operating income is negative (1.9%) compared to a negative (12.6%) budget.

The volume of inpatient activity in July fell short of budget expectations. The acute admissions were seven less than last month and eighteen less than the budgeted volume. Activity on the outpatient side produced volumes and revenues better than budget expectations. Ninety-two percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled seventeen. Those seventeen admissions produced fifty-one inpatient days for an average daily census of 1.6. Outpatient gross revenue was \$279,679 more than budget and \$805,980 more than last July.

- Imaging procedure counts were 71 above budget. Imaging performed 871 procedures compared to a budget of 800. Last July, 859 procedures were performed.
- Laboratory volumes exceeded budget expectations this month. Last fiscal year laboratory tests averaged about 10,850 each month. There were 11,946 in the month of July, which is 2,159 more than last July and 1,196 more than budget.
- Seventy-five surgical procedures were performed in July, which is seventeen less than our budgeted number of ninety-two and thirteen less than last July. Four of those surgeries were joint replacements. There were no robotic cases in July.
- Rehab Therapy performed 2,559 modalities in July, which was 343 more than last July. That is 359 more modalities than the budgeted number of 2,200.

Contractual adjustments came in at 48.1% for the month. Contractual adjustments were budgeted at 49.1%.

Overall, expenses were \$310,853 less than budget. Purchased Services, Depreciation and Amortization, and Bad Debt were the categories to exceed budget expectations.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
AUGUST 2026
WAH MISSION: “DEDICATED TO HEALTH”

CNO REPORT

Medical/Surgical/OB/Emergency Room/Outpatient:

- August nurses meeting we did spinning babies education. All staff are excited to learn these moves and some want to get formally certified as we grow the Women’s Center of Excellence
- A nurse practitioner from Sanford provided NRP education to staff in August. She provided us emergency neonatal supplies for babies < 2.5kg, and we now have 2 preemie emergency kits.

PI/Risk:

- Q2 progress on PI plans wrapping up this month. Continued process improvements to increase efficiencies taking place.

Surgery:

- The first anterior hip took place on 8/18 with great success! These patients will typically go home the same day of surgery.

Respiratory Therapy:

- Last month, I reported that we got a 2nd ventilator, and it was used on an inpatient last week.

MHA Safety Data for July, 2026:

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
AUGUST 2026
WAH MISSION: “DEDICATED TO HEALTH”

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - Dietary Aide/Cook
 - Behavioral Health CNP
 - CRNA
 - LPN/MA – Specialty Clinics
 - Occupational Therapist
 - Physical Therapist
 - Surgery Tech PRN
 - Clinical Support Specialist
 - Clinical Informatics Specialist
 - OBGYN
- Employees are currently receiving performance reviews. Salary increases based on performance ratings for non-union staff will be effective Sept 6th. Average increase budget is 4%.

Community Health/Mental Health/Wellness Center

- Abby Kipfer is planning a Smart Swap Easy Slow Cooker Meal class on Sept 4th.
- Fall events being planned include Spooky Path and Turkey Trot.
- Wellness did 64 employee health screens in July. A second round will be offered in September.

Marketing/PR/Business Development

- WAH was well represented at Night to Unite, with Sleep Studies and the Wellness Center being promoted.
- Eight attended a virtual Home Sleep Studies webinar with Rhona Wahl.
- We participated in the Cottonwood County Fair by handing out 300 fans at the Ranch Rodeo on Thursday night.
- Our clinic expansion has seen high media visibility recently with a KEYC visiting both Windom and Fairmont, and Fairmont Sentinel story. Dr. Blue and Holly Holmes also spoke to the Fairmont Service Club.
- Several service lines will be attending a Health Fair at AgCo on Sept 23rd.
- Upcoming marketing campaigns include Urology, Fairmont, and Breast Health month.

Foundation/Auxiliary

- The Foundation received 11 Ask for Anything grant applications. Department requestors will attend the meeting on 8/18 to explain their requests.
- The Fall/Winter Foundation mail appeal will be for Newborn Hearing Screening.
- The Auxiliary will draw for their Chamber bucks raffle winners on the September kaleidoscope.

Sponsorship

- **Fairmont Chamber Membership**
- **Eagle Achievement Project – Soccer Camp**

Committee Meetings

- **Employee Focus:** The Scrubs on Wheels truck will be on campus sept 16th. A portion of sales will be returned to the Employee Focus group. Imaging is planning a ‘dirty soda’ bar in early September.
- **Patient & Family Advisory Committee:** Met 8/4. Received organizational updates on services and the WAH Way. Completed a walk through in the Wound Center lobby to provide suggestions for better patient flow and functionality.
- **Safety:** No report, next meeting in Oct.
- **Safe Patient Handling:** No report, next meeting in Oct.

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Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, August 24, 2026 4:30-5:15 pm Large Conference Room
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	

Chairperson (or Acting Chairperson) Justin Schmit, Chairperson

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Finance Personnel Labor Relations Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, July 27, 2026 (<i>Committee Motion</i>)	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Committee/Board Motion</i>)	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Committee/Board Motion</i>)	Emily Masters

FOLLOW-UP ITEMS

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NEW/CURRENT ITEMS

Financial Audit	Review Financial Audit results	John Peyerl / Ryan Strusz
Other		

CONCLUSION

	Conclude Finance Personnel Labor Relations Building & Grounds Committee meeting	Justin Schmit
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Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

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JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Justin Schmit, Kay Gross, Dan Ortmann, Dr. Michael, Fisher, Julie Brugman, Shelby Medina, Dr. Yusuf, John Peyerl, Emily Masters, Landon Johnson Absent: Others: Dave Rogers, Chad Gerhold
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Justin Schmit, Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

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Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, June 22, 2026, as presented (<i>Gross/Brugman</i>)	Justin Schmit
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Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: (<i>Schmit/Gross</i>) Resignations: Change – Maintenance/Floor Care Assistant term report last month, no longer resigning - Groundskeeper – 6/19/26 - Wellness Attendant – 6/26/26 - Medical Assistant – 7/9/26 - EVS Tech – 7/17/26 Terminations: - Marketing Intern – 7/1/26	Emily Masters

FOLLOW-UP ITEMS

WAS Donation Request	The Board reviewed a summary of donation and request made over the past several years, including contributions to the Wolf Lake Trail, Sun Stone Development, part-time Law Enforcement Officer, Fire Hall, Pickleball Courts, Arena Locker Rooms, Scoreboard, CTE Building/CEO Program, and the Daycare Center. Upcoming donation requests were also discussed. After review, the Board agreed to table the current request at this time.	Shelby Medina Emily Masters
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NEW/CURRENT ITEMS

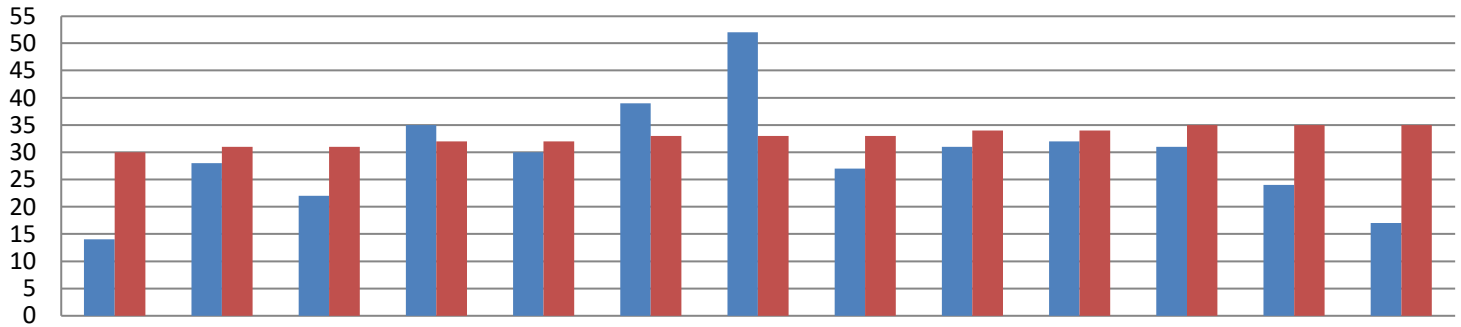
Organizational Updates	Chad Gerhold, Business Analytics, provided an update on WAH's performance metrics from 2022–2025 Minnesota Hospital Association Performance Summary, and shared progress on the Lean initiatives.	Shelby Medina Chad Gerhold
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CONCLUSION

	The Finance Personnel Labor Relations Building & Grounds Committee meeting was concluded by Chairperson.	Justin Schmit
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ADMISSIONS

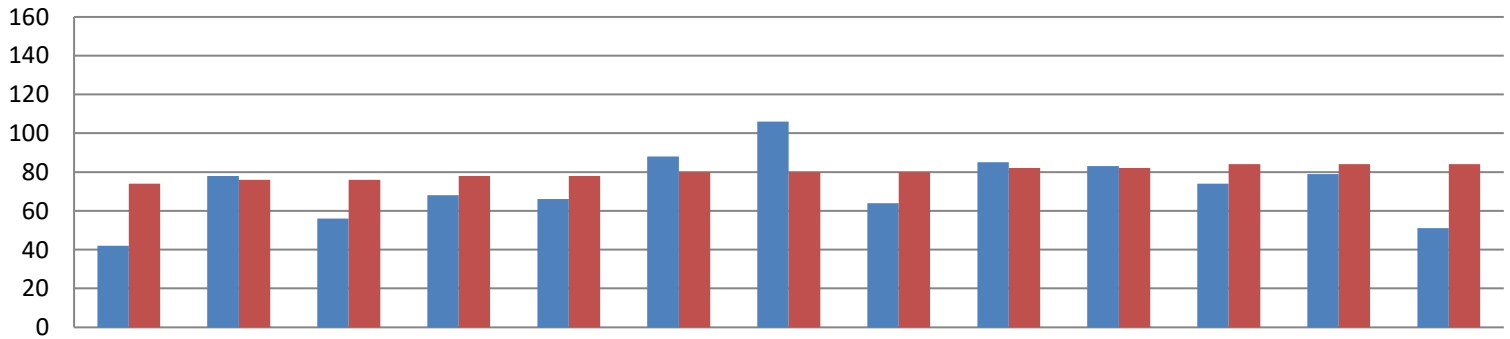
Admissions Budget



	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Admissions	14	28	22	35	30	39	52	27	31	32	31	24	17
Budget	30	31	31	32	32	33	33	33	34	34	35	35	35

PATIENT DAYS

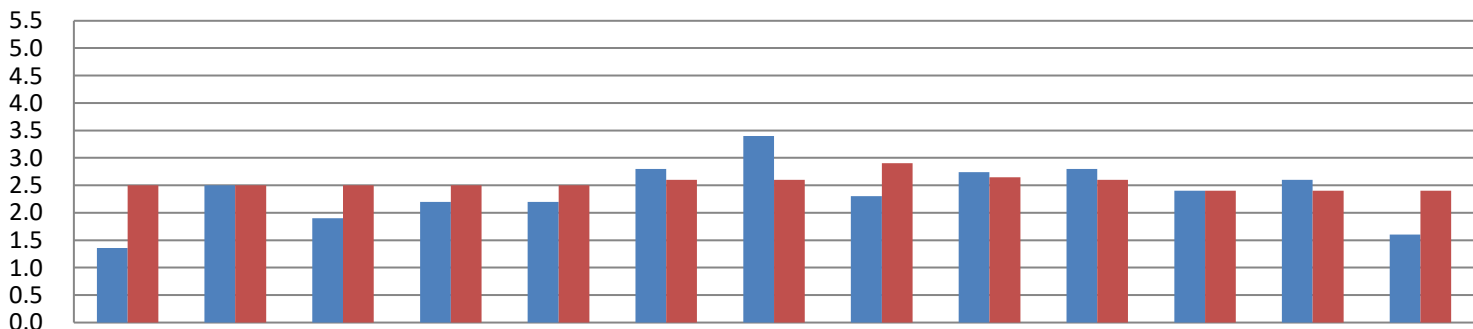
Pt Days Budget



	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Pt Days	42	78	56	68	66	88	106	64	85	83	74	79	51
Budget	74	76	76	78	78	80	80	80	82	82	84	84	84

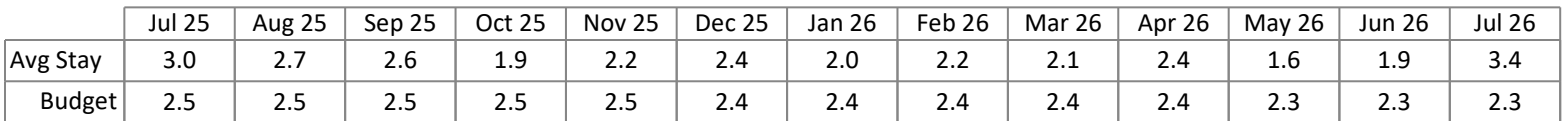
AVERAGE PATIENTS PER DAY

Avg Pt/Day Budget

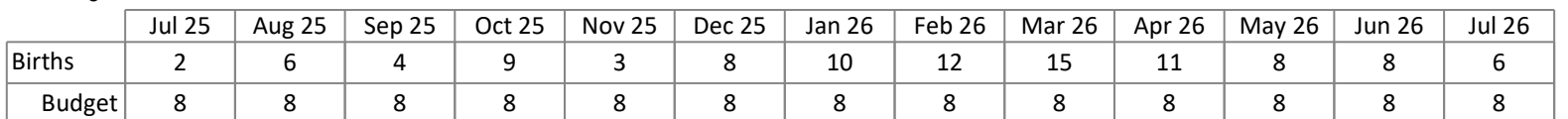


	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Avg Pt/Day	1.4	2.5	1.9	2.2	2.2	2.8	3.4	2.3	2.7	2.8	2.4	2.6	1.6
Budget	2.5	2.5	2.5	2.5	2.5	2.6	2.6	2.9	2.6	2.6	2.4	2.4	2.4

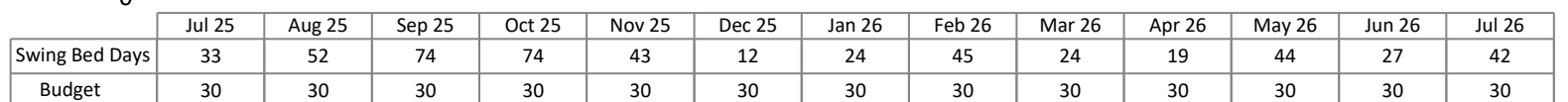
■ Avg Stay ■ Budget



■ Births ■ Budget

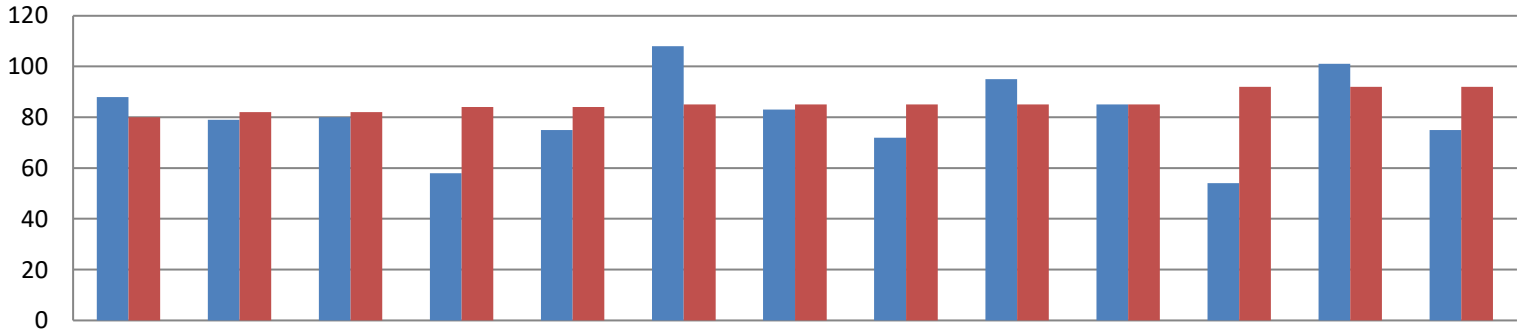


■ Swing Bed Days ■ Budget



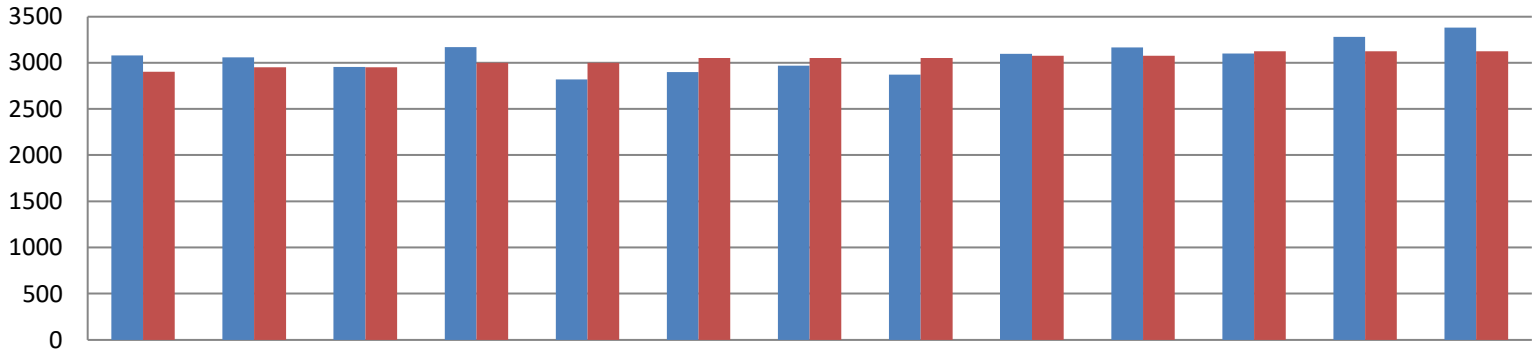
SURGERY

■ Surgery ■ Budget



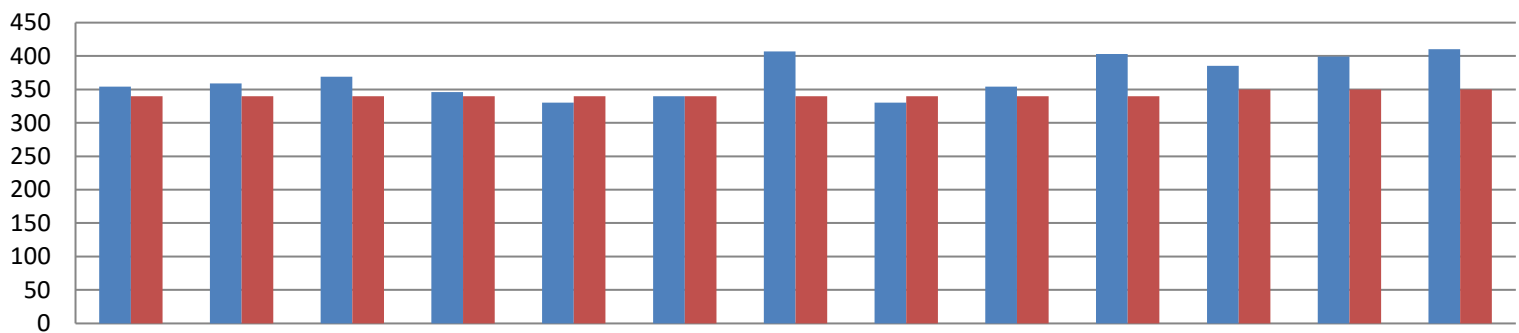
OUTPATIENT OCCASIONS OF SERVICE

■ OP Visits ■ Budget



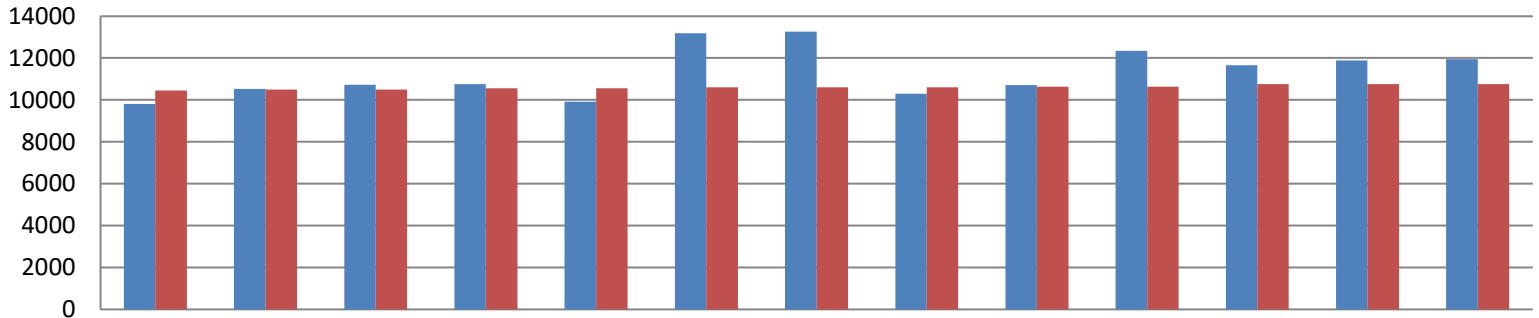
EMERGENCY VISITS

■ ER Visits ■ Budget



LAB PROCEDURES

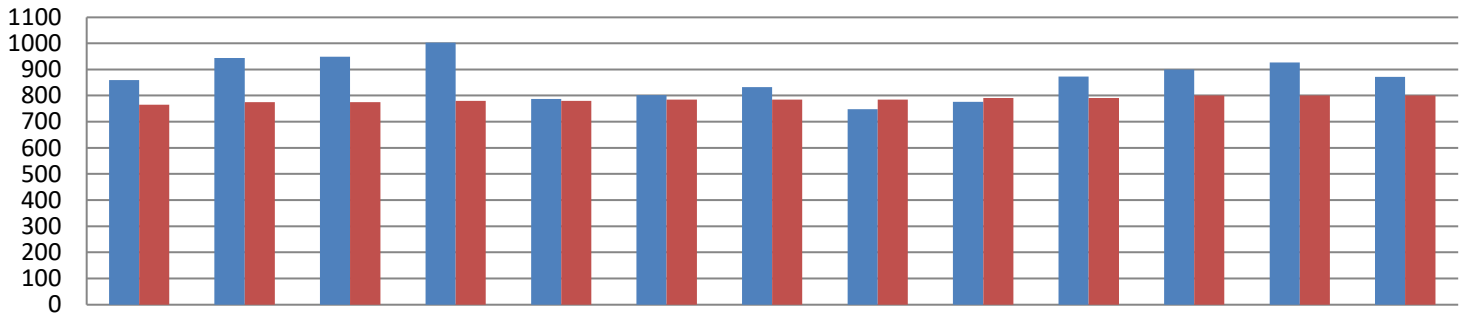
Lab Proc Budget



	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Lab Proc	9805	10529	10717	10759	9920	13192	13261	10295	10707	12349	11660	11883	11946
Budget	10450	10500	10500	10550	10550	10600	10600	10600	10625	10625	10750	10750	10750

IMAGING PROCEDURES

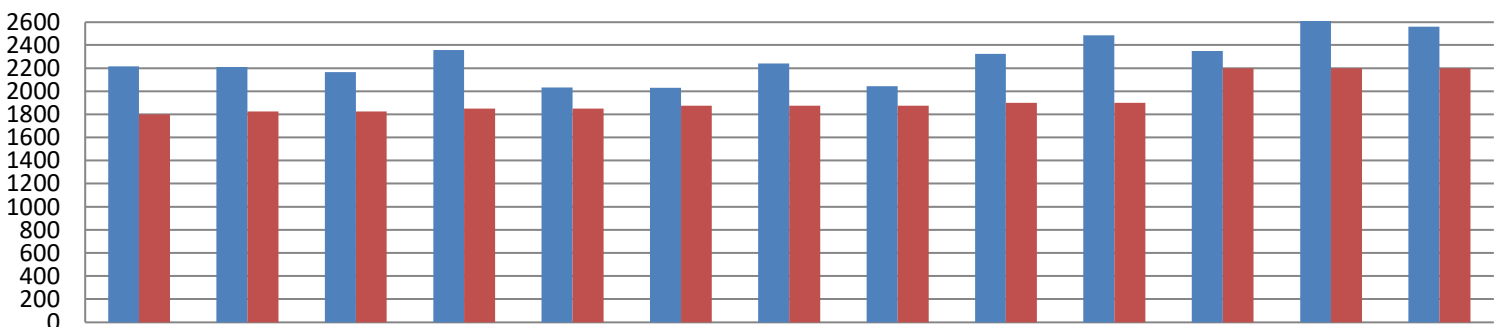
Imaging Proc Budget



	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Imaging Proc	859	943	948	1002	787	801	832	748	776	872	900	926	871
Budget	765	775	775	780	780	785	785	785	790	790	800	800	800

REHAB MODALITIES

Rehab Modalities Budget



	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26
Rehab Modalities	2216	2210	2165	2357	2032	2031	2240	2044	2325	2485	2350	2718	2559
Budget	1800	1825	1825	1850	1850	1875	1875	1875	1900	1900	2200	2200	2200

Income Statement Summary

Windom Area Health
For The Period Ending July 31, 2026
Current Month - Jul-2026

Current Month						Year-To-Date						
Actual	Budget	Fav (Unfav) Variance	Var %	Jul-2025 Actual	Fav (Unfav) Var		Actual	Budget	Fav (Unfav) Variance	Var %	Jul-2025 Actual	Fav (Unfav) Var
Patient Revenue												
520	378	142	37.54%	339	182	Inpatient	1,546	1,328	217	16.35%	1,196	349
6,225	5,945	280	4.70%	5,419	806	Outpatient	17,871	16,284	1,588	9.75%	15,890	1,982
6,745	6,323	422	6.67%	5,758	988	Total Patient Revenue	19,417	17,612	1,805	10.25%	17,086	2,331
Deductions From Revenue												
3,258	3,091	(167)	-5.41%	2,672	(586)	Contractual Allowances	9,733	8,355	(1,378)	-16.49%	7,767	(1,966)
3,258	3,091	(167)	-5.41%	2,672	(586)	Total Deductions	9,733	8,355	(1,378)	-16.49%	7,767	(1,966)
3,487	3,233	254	7.87%	3,086	402	Net Patient Revenue	9,684	9,257	427	4.61%	9,319	365
59	64	(5)	-7.59%	26	33	Other Operating Revenue	200	183	17	9.26%	87	113
3,547	3,297	250	7.57%	3,112	435	Total Operating Revenue	9,884	9,440	444	4.70%	9,406	478
Operating Expenses												
1,644	1,912	268	14.03%	1,616	(28)	Total Salaries & Benefits	5,108	5,537	429	7.74%	4,710	(398)
632	631	(1)	-0.17%	547	(85)	Purchased Services	1,914	1,854	(59)	-3.18%	1,694	(220)
156	184	28	15.28%	226	70	Pharmaceuticals	496	525	29	5.50%	664	168
185	291	106	36.46%	226	41	Supplies	604	865	261	30.22%	675	72
29	49	20	41.29%	5	(24)	Rent and Utilities	163	148	(15)	-10.28%	123	(40)
96	118	22	18.89%	83	(13)	Other Direct Expense	304	393	89	22.64%	305	1
129	73	(56)	-76.72%	92	(37)	Provision for Bad Debt	349	217	(132)	-61.10%	313	(36)
335	257	(78)	-30.34%	245	(89)	Depreciation & Amortization	826	762	(64)	-8.45%	641	(184)
101	101	1	0.63%	78	(23)	Interest	302	303	1	0.26%	232	(70)
3,306	3,617	311	8.59%	3,118	(188)	Total Operating Expenses	10,065	10,603	538	5.07%	9,358	(707)
241	(320)	560	175.23%	(6)	247	Income (loss) from Operations	(181)	(1,163)	982	84.40%	48	(230)
Non-Operating												
(1)	0	0	0.00%	33	(34)	Non Operating Revenue - Other	(3)	0	0	0.00%	60	(63)
89	58	31	53.90%	28	61	Investment Income	195	172	23	13.49%	88	107
88	58	31	53.90%	61	27	Non-Operating Income	192	172	23	13.49%	148	44
329	(262)	591	225.61%	55	274	Excess (deficit) of Revenue over Expenses	11	(991)	1,002	101.11%	197	(186)
Financial Metrics												
6.8%	(9.7%)	>100%		(0.2%)	<100%	Operating Margin	(1.8%)	(12.3%)	>100%		0.5%	<100%
9.3%	(7.9%)	>100%		1.8%	>100%	Net Margin	0.1%	(10.5%)	>100%		2.1%	(94.7%)
19.1%	1.2%	>100%		10.2%	87.1%	EBITDA margin	9.6%	(1.0%)	>100%		9.8%	(2.2%)
48.3%	48.9%	(39.7%)		46.4%	(4.1%)	Discount rate	50.1%	47.4%	-76.3%		45.5%	(10.3%)
676	39	483		317	>100%	EBITDA	946	(99)	918		921	2.7%

WINDOM AREA HEALTH
FY 2027
CAPITAL ASSET ACQUISITIONS



Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October
	Archtype Signage	Wayfinding Signage	Maj Mov	11,108					
	G&R Controls	JCI Integration	Maj Mov	1,950	1,130	17,480			
	Ultrasound	GE Medical Systems	Maj Mov	51,981					
	Clinical Lab System	McKesson Medical	Maj Mov	33,561					
	Transducer	Mindray North America	Maj Mov	5,500					
	Transport Ventilator	Hamilton Medical	Maj Mov		17,060				
	Orthopedic surgical table	Misuhō Orthopedic Systems	Maj Mov		107,013				
	CT Chiller	Schwalbach Ace Hardware	Maj Mov			390			
	Walk-in Scope Cabinet	Harloff Company	Maj Mov			30,911			
	Total			104,100	125,203	48,781	-	-	-

Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
	Total			-	-	-	-	-	-

Total YTD Capital Acquisitions 278,084

Windom Area Health Professional Practice Quality & Planning Committee Meeting AGENDA		
Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.		
MEMBERS:		Monday, August 24, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Rick Frederickson, Acting Chairperson
Recorder:		Mindy Carter, Executive Assistant
Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Professional Practice Quality & Planning Committee meeting to order at 4:00 pm by Acting Chairperson	Rick Frederickson
Minutes	Approve minutes from the regular Committee meeting of Monday, July 27, 2026 (<i>Committee Motion</i>)	Rick Frederickson
FOLLOW-UP ITEMS		
Medical Staff Credentialing & Medical Staff Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (<i>Committee/Board Motion</i>) Report on business addressed at WAH Medical Staff meeting	Dr. Van Kley Dr. Yusuf
NEW/CURRENT ITEMS		
Organizational updates	Review organizational updates	Shelby Medina
<i>Other</i>		
CONCLUSION		
	Conclude Professional Practice Quality & Planning Committee meeting	Rick Frederickson

Windom Area Health Professional Practice Quality & Planning Committee Meeting MINUTES		
Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.		
MEMBERS:		Monday, July 27, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Terry Tegels, Rick Frederickson, Marv Grunig, Dr. Michael Fisher, Julie Brugman, Shelby Medina, Dr. Yusuf, John Peyerl, Landon Johnson, Emily Masters Absent: Dr. Van Kley Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LONDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Terry Tegels, Chairperson
Recorder:		Mindy Carter, Executive Assistant
Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Professional Practice/Quality & Planning Committee meeting called to order at 4:00 pm by chairperson.	Terry Tegels
Minutes	M/S/C Unanimously to approve committee minutes from the regular meeting of Monday, June 22, 2026 as presented (<i>Grunig/Frederickson</i>)	Terry Tegels
FOLLOW-UP ITEMS		
Medical Staff Credentialing Medical Staff Meeting Update	M/S/C unanimously to recommend approval of the credentialing list to the governing board, as presented (<i>Tegels/Grunig</i>)	
	<u>APPOINTMENTS:</u>	
	Karron Cohoon CNP	Behavioral Health (Berner-Orcutt)
	Nathan Hoffman, MD	Urology
	<u>REAPPOINTMENTS:</u>	
	<u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u>	
	Anil K. Bachu, M.D	Telemedicine (Avel)
	Morgan L. Farr, CNP	Allied Health Professional
	Amanda M. Miller, RN	Allied Health Professional
	Richard T. Pardilla, M.D.	Telemedicine (Avel)
	Krysta L. Prior, CNP	Telemedicine (Avel)
	Amber M. Reints, CNP	Telemedicine (Avel)
	Marice K. Rodriguez, CNP	Telemedicine (Avel)
	Carol L. Stewart, CNP	Telemedicine (Avel)
	<u>CHANGE IN/ADDITIONAL STATUS:</u>	
	<u>ADDITIONAL PRIVILEGE REQUEST:</u>	
	<u>AVEL ECARE SCHEDULE1 APPOINTMENTS:</u>	
	<u>SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</u>	
	Jonathan Iglesias, MD	Telemedicine (Sanford)
		Dr. Yusuf

	Nathan Coleman, MD Radiology Telemedicine (Sanford) <u>RESIGNATIONS:</u> Adeola Adelayo MD. Psychiatry Telemedicine (Avel) Elvira A. Allakhverdieva, MD Radiology Telemedicine (Sanford) Mathieu W. Nader, MD Radiology Telemedicine (Sanford) Shjade C. Smith, CNP Behavioral Health (Berner-Orcutt) Telemedicine (Avel) Joel R. Thomas, MD Radiology Telemedicine (Sanford) Medical Staff / Professional Practice Quality & Planning Committee meeting updates: Discussions included: • An update was provided on Infection Prevention and Employee Health & Safety • Reviewed Tuberculosis Exposure Control Plan • Dr. Lynch, pathologist, was onsite to conduct a surgical case review. No concerns were identified. • The Credentialing Committee approved the credentialing recommendations. • The Delineation of Privileges for the midwifery program was approved. • Dr. Hoffman, Urologist, will start August 26. • A policy regarding the submission of bone tissue to pathology will be updated to reflect current practice and regulatory requirements. • The committee discussed becoming a training site for Advanced Life Support in Obstetrics (ALSO) certification to provide training opportunities in the area.	
NEW/CURRENT ITEMS		
Organizational Updates	Organizational Updates • Service Line Development: Potential grant through Homeward Health for a mobile unit to offer wound care and OB service for rural communities. The grant would cover all costs for three years, after which WAH would need to continue the program on its own. Leadership is reviewing the contract and hopes to move forward. • Remodeling of the Imaging Department is underway to prepare for the new CT unit. The remodel had to be moved up after the current CT unit needed to be replaced and new flooring was required. • The WAH Way, one of WAH's strategic initiatives, continues to focus on strengthening the organization's culture by providing exceptional customer service, improving teamwork, and working efficiently. Leadership discussed the importance of respectful communication, practicing within established roles, and encouraging staff to ask questions in the spirit of learning. Concerns should be addressed through the appropriate channels rather than in front of patients. Leadership also discussed helping staff adjust to increasing patient volumes and reinforcing positive workplace behaviors to support a strong team culture.	Shelby Medina
Other		
CONCLUSION		
	The Professional Practice Quality & Planning Committee meeting was concluded by chairperson.	Terry Tegels

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING LIST**

AUGUST 24, 2026

APPOINTMENT:

Brandon West, CRNA	Anesthesia	Allied Health Professionals
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REAPPOINTMENTS:

Kylie Cowdin, M.D.	Family Medicine	Active Staff
Carolyn Larson, CRNA	Anesthesia	Allied Health Professionals
Stephanie Preister CNP	Cardiovascular (Jonsson)	Allied Health Professionals
Rebecca Schipper CNP	Nurse Practitioner (Yusuf)	Allied Health Professionals

SIX-MONTH POST APPOINTMENT FOLLOW-UP:

Ayman Elbatanony, DO	Internal Medicine	Emergency Services
Allison Sandbeck, CNP	Wound Care (Inkumsah)	Allied Health Professional

CHANGE IN/ADDITIONAL STATUS:

ADDITIONAL PRIVILEGE REQUEST:

AEL ECARE SCHEDULE1 APPOINTMENTS:

SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):

Michael Hansen, MD	Radiology	Telemedicine
Darren Transue, MD	Radiology	Telemedicine
Eric Tee, MD	Psychiatry	Telemedicine

RESIGNATIONS:

Beth Contreras RN	Cardiovascular (Pham)	Allied Health Professionals
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Ambulatory Surgery The anesthesiologist had a VERY thick accent and was somewhat hard to understand. I had to ask him to repeat a couple of times. And he was very rough when putting on the mask. He pulled my hair when putting it on.

Ambulatory Surgery Everyone has been very kind and personable. They worked together very well. We were taken care of promptly and professionally. Thank you all!!

Ambulatory Surgery This is my second time for pain relieve injections and both times the care and treatment were excellent. It's a great service to have available to us.

Ambulatory Surgery As always the nurses were nice and helpful with anything I needed. The Doctor and Nurses make me feel I'm in good hands they care about their patients.

Ambulatory Surgery Honestly I was scared walking into the hospital but I was greeted so warmly and everyone of the staff that was on my team was compassionate and caring. I couldn't have asked for anything more than what they gave me. I am so grateful!!!

Ambulatory Surgery The care is excellent.

Ambulatory Surgery "Staff was very proficient"

Clinic Hi, Tabitha was a really, really good doctor for me and my husband at our appointment this time. She covered everything well and spent a good amount of time with us and I really appreciated that and she's a very good doctor. I would recommend her to a lot of people.

ED The service was excellent, and I'm very grateful to Laura, who was the first to assist me upon arrival. She was very professional and efficient. Excellent service and facilities.

ED The doctor and the nurses were amazing. Absolutely love going here if and when we need to. I drive from just outside of Jackson up here because we get treated way better and they actually care. Thank you for taking such great care of my children

ED They made me feel very comfortable. I was embarrassed after I got there because of course the symptoms were gone and had no pain.

They did bloodwork to reassure that those were good. So happy to have this facility in our hometown.

ED That was the quickest in-and-out emergency room visit I have ever had! I was impressed! Well done!

ED All staff were great

ED "They prepared a room for stroke put after I arrived it seemed like Nurses and attending Doctor thought I was not having a stroke. They did a Cat Scan and passed on doing a MRI to my Primary Care Provider. They took Blood and put it in a tube for something. But I can't find any documentation any where in my Medical paperwork from that night saying that they did bloodwork for that night. When I did my ER follow-up with my Primary Clinic. It was not my primary provider but she even said she's not doing a MRI and passed it on the specialist when I see them at the referral appointment."

ED "Everybody that was part of my care team was fantastic. Dr. Wyatt was calm, cool and collected. Two nurses that dealt with me during my visit were excellent - Nora and (I cannot remember her name) calmed me and cooled me down along with treating my wound. There were others involved also. Mrs. Mutz was there and Trey that did a couple stitches. Thank you all for your time and dedication."

ED We appreciate you all being available on a holiday. God bless you!

ED When I seen the blood work cart wheeled in, I told everyone, that top of hand is the best choice for that. Two nurses tried both arms to find a vein for the IV, they then called a third nurse to place a IV in me. Well guess where they finally found a place for the IV? THE TOP OF MY HAND.

ED Maybe little more communication between er doctor and my family doctor as to my symptoms and what my family doctor would tell me in up coming days. Other wise I am very satisfied with my care

ED Good. Staff was patient and explained how the inflammation in the pulled muscle in my neck was causing issues. They explained the injection I was given to help ease the inflammation. I appreciated the follow-up phone call double checking that I was ok. Thank you.

JULY

Imaging	It was great.
Imaging	Good Experience
Imaging	They were very accommodating and got things done promptly
Imaging	Very pleasant and caring staff.
Imaging	I want to thank each and everyone thank you .
Imaging	Good
Imaging	Excellent job
Imaging	Thank you to the very professional and kind staff- much appreciated!
Imaging	MRI was fine. Not always sure what to do next -ie how to evaluate results, etc.
Imaging	The technicians explained what they were going have me do. If I had any questions I could asked them in what they're doing.
Imaging	Transaction went smooth. Happy with clinic visit.
Imaging	The gal who performed my mammogram was great! She was very friendly, explained things well and made me feel very comfortable in what can be an uncomfortable situation.
Inpatient	Excellent facility
Lab	Great place
Lab	The Dr.s are slow at getting back with answering questions.
Outpatient	Fine
Outpatient	I am very satisfied with the service there.
PT, OT, ST	Laradie is absolutely the best. The exercises and treatments have already helped to decrease my pain level significantly. She is great at explaining everything from xray results to the sources of pain and the purpose of each exercise. Much appreciated, thank you!
PT, OT, ST	Sarah Smith does an excellent job of explaining the benefits of the various OT exercises I do at sessions as well as the exercises I do at home.

JULY

- PT, OT, ST "The PT department needs more space. The third floor of new building makes sense. Would have liked to have my PT specialist take me to the fitness center and show me what I could do on the equipment up there. Equipment not the same in both locations, but going from existing room to the fitness center would have eaten up most of my time. I understand the concern about HIPPA but would gladly have signed waiver. Currently PT department location really doesn't allow for fitness room education. Membership should be standard with all PT patients. In a previous career I would have employees from around the country come to Windom for PT on work related injuries. Paying for rental and PT to get the staff and quality care for my employees. For myself Windom PT was out of network but was not going to go anywhere else. The staff is top of class. Thank you"
- PT, OT, ST My experience in Occupational Therapy was excellent. Nicole was patient and thorough in helping me regain function of my finger. I'm extremely happy with the care I received
- PT, OT, ST Good appointment
- PT, OT, ST Excellent PT department!!
- PT, OT, ST Yes, though my numbers got mixed up at the first part, the physical therapist did a very good job. That's all I had to say because the numbers on the first part I pushed the wrong number, so this wasn't much to know about.
- PT, OT, ST "My occupational therapist is a wonderful person, and does a great job."
- PT, OT, ST "Sara Smith my PT has helped me so much. She takes and explains everything to me. She will do and tell me what I need to do myself at home. She is so helpful to me. If I need help in the future I definitely will ask for her. Thank you Sara"
- PT, OT, ST Excellent experience. Professional staff with great suggestions on what I should do on my own between therapy visits. We made, and are making, excellent progress!
- PT, OT, ST The waiting room area is VERY cold. Too cold for me and many people talking/complaining about it. Need to bring a jacket just for the waiting room.
- PT, OT, ST My recovery from knee replacement surgery has been successful in large part to the work I've done with physical therapist Joel Riordan.

JULY

PT, OT, ST	Staff provided excellent service and provided the exact treatment I needed for my knee
PT, OT, ST	Joel in physical therapy does a great job.
Wound Center	I wish my feet would heal soon because coming here every single Thursday is getting old fast... I don't mind coming here tho because I enjoy visiting with the ladies. Naomi, Jessica, Tosha, Kelsey, and Marcy

Windom Area Health Auxiliary Minutes
July 13, 2026

The Windom Area Health Auxiliary monthly meeting was held on Monday, July 13, 2026 at 6:00 p.m. President Mary Klosterbuer called the meeting to order welcoming the 21 members including new member, Carolyn Anderson and newly hired Business Development Specialist, Holly Holmes. The Auxiliary Prayer and Pledge of Allegiance were recited.

Speaker: Mary Klosterbuer. introduced speaker, Holly Holmes. Holly shared her journey having grown up in Mountain Iron, raised 3 sons, worked as a dietician and in medical sales and now having begun employment with WAH in April. She explained her role as Business Development Specialist as relationship building, working with the Marketing Department, making connections with community and hospital leaders, hospital staff, boards and community groups. She emphasized connecting, strategizing, and planning as her focus and will also be working with the new medical facility in Fairmont in this role.

Agenda: Mary Klosterbuer. added Night to Unite to the New Business.

M/S by Carol Determan/Kay Evers to approve the agenda as amended. Motion carried.

Recording Secretary's Report, Jean Johnson, Recording Secretary

M/S by Kitty Hansen/Linda Dawson to approve the minutes of June 8 as printed. Motion carried.

Treasurer's Report – Gerri Burmeister, Treasurer

The June financial report was presented by Treasurer, Gerri Burmeister. Balance on hand June 1 was \$2913.30 with \$262.61 in receipts totaling \$3,175.91. Total disbursements were \$214.04 with a balance on hand June 30 of \$2,961.87. M/S by Karen Skarphol/Carol Determan to approve the financial report as presented.

Financial review report – Kitty Hansen, Diane Vellema, Kay Evers, review committee

Kitty Hansen read the Financial Statement for fiscal year ending April 30, 2026 compiled by the committee. Beginning balance as of May 1, 2025 was \$5,379.28. Income for fiscal year totaled \$22,685.48 totaling \$28,064.76 in assets. Disbursements totaled \$23,966.16 for the year ending with a balance of \$4,098.60. M/S by Carol Determan/Pat Lenz to accept the report as presented.

Corresponding Secretary's Report – Betty Olson.

Betty was not in attendance, but Mary Klosterbuer. shared that a member of the Auxiliary, Carol Hartman, passed away on June 30.

Auxiliary Liaison – Katie Greener

Announcements and Happenings

1. The clipboard to record volunteer/ACE hours for June was passed around.
2. WAH Recognition and Appreciation Night will be October 8 at Round Lake Winery. Katie will email a save the date and a postcard invite will be mailed to Active Auxiliary members.
3. Auxiliary member Becky Peterson is the WAH Employee of the Quarter!
4. WAH is planning to have clinical services in Fairmont to recoup lost services by Mayo leaving the area.
5. Jill Liepold, Lab manager, has resigned. She is taking a new teaching position in Heron Lake-Okabena.
6. Community Blood Bank was here on July 6 and collected 35 units from 41 donors, helping 105 local patients.
7. WAH Foundation's golf tournament on the June 19 was successful, raising \$8,500 toward upgraded 3-D Ultrasound.
8. Imaging has a temporary mobile CT scanner until a new CT scanner is here.

UNFINISHED BUSINESS

EMS recognition – Karla Taber reported that EMS week was May 17-23. 22 DQ certificates were given to EMS staff in appreciation of all they do.

NEW BUSINESS

Membership update

Active: 47 paid. 3 not paid. 1 nonrenewal.

Associate: 9 paid. 15 not paid. 2 nonrenewals.

Mary Klosterbuer. is still working on collecting dues so rosters are not ready this month.

Raffle tickets for Chamber Bucks

1. Committee: President Mary Klosterbuer, a board member and an auxiliary member are needed to organize the Chamber Bucks raffle. Contact Mary if you are willing to serve.
2. Booth rental - \$85 has been paid
3. After discussion regarding number of tickets to be printed and cost per ticket, M/S by Linda Dawson/Jenny Quade to print 500 tickets at \$5 each. Motion carried. All active and associate members will receive 2 tickets each (\$10 worth).
After discussion regarding prizes for the raffle, M/S by Karen Skarphol/Rozanne Gronseth to keep the prizes as in the past, three prizes of \$50 in Chamber Bucks. Motion carried.
4. Distribution of tickets will take place by August 1. Members will be asked to pick up tickets to sell.
5. Drawing for the Chamber Bucks will take place on September 22 on KDOM Kaleidoscope.

Night to Unite

Jenny Quade shared information. Night to Unite will be held on Tuesday, August 4 at the Community Center from 5-7 p.m. M/S by Karen Skarphol/Linda Dawson to have a booth at Night to Unite and sell raffle tickets. Motion carried. Karen Skarphol and Jean Johnson volunteered to work the booth.

Thank you was expressed to Elaine Nelson & Dona Olsen (filling in for Connie McCarthy) for tonight's treats.
Future hostesses:

August: Jean Johnson and Jackie Turner

September: Marge Paschke and Diane Vellema

October: Gerri Burmeister and Linda Dawson

November: Carol Determan and Dona Olsen

Coming events:

Wednesday, August 5 - Saturday, August 8 – Cottonwood County Fair

Monday, August 10 – Auxiliary meeting at 6:00 p.m.

Thursday, October 8 – Appreciation Night

The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Jean Johnson, Recording Secretary



FOUNDATION BOARD OF DIRECTORS MEETING

AUGUST 18, 2026, 5:00 PM | LARGE CONFERENCE ROOM

**** Indicates items needing a motion**

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

AGENDA

- I. CALL WAH FOUNDATION MEETING TO ORDER** *Greg Scheitel*
- II. **APPROVAL OF AGENDA** *Greg Scheitel*
 - **FOUNDATION MEETING MINUTES** *Robin Rahn*
 - Approve minutes from regular meeting on July 28, 2026
- III. BUSINESS ITEMS**
 - Ask For Anything Grants, Department Presentations
 - **Ask For Anything Grant – Review & Decide
 - Mission Moment *Katie Greener*
 - **Approve Financial Statement *Mark Nemitz*
 - Hospital & Governing Board Updates *Rick / Terry*
 - Event Updates *Katie Greener*
 - Volunteer Hours
- IV. NEW ITEMS** *Katie Greener*
 - **Women's Health Fund – Policy Review
- V. NEXT MEETINGS – September 22 & October 27, 2026**
- VI. MEETING ADJOURNED** *Greg Scheitel*

WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
JULY 28, 2026, AT 5:00 P.M. IN LARGE CONFERENCE ROOM

Attending: Robin Rahn, Greg Scheitel, Rick Frederickson, Terry Tegels, Mark Nemitz,

Absent: Claudia Lopez, Tera Elness

Recorder: Katie Greener

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

CALL TO ORDER

WAH Board Chair Greg Scheitel called the meeting to order at 5:03 pm.

FOUNDATION AGENDA

M/S/C UNANIMOUSLY TO APPROVE THE JULY 28, 2026 FOUNDATION AGENDA AS PRESENTED, WITH A MINOR CHANGE TO ONE ITEM, "2027 EVENT PLANNING UPDATES." (RF/MN)

FOUNDATION MINUTES

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE JUNE 23, 2026 REGULAR MEETING. (GS/TT)

BUSINESS ITEMS

Mission Moment

Robin mentioned a recent family connection of someone being part of their original hospital build. Rick's friend had a successful surgery here. Katie has had positive inquiries about the Education Fund process, word is spreading. Holly shared a positive example of meeting someone who had a strong connection to the Windom hospital original build.

****Approve Financial Statement**

The group reviewed the June financial statement as presented by Katie, signed off by Mark.

M/S/C UNANIMOUSLY APPROVE THE JUNE FINANCIAL STATEMENT AS PRESENTED. (TT/RF)

Business Development Role

Holly Holmes shared about her role as Business Development Specialist and her personal and professional background. The group discussed the Fairmont 3-phase opening and reviewed a flyer that Holly shared.

Hospital & Governing Board Updates

Terry and Rick shared updates from Governing Board: the goal opening timeframe for the Fairmont Clinic is this fall. We are waiting on the status of the RHTP grant, which Katie confirmed that it is looking favorably and we are finalizing the budget plan for the award. They shared updates on the growth of OB services here and a potential grant with a mobile clinic.

2027 Gala Updates

The next planning meeting is in early August. Katie shared that information is on Facebook, Belinda Jensen's speaking role has been announced, and solicitations for sponsorships will begin next week to allow a strong on-ramp before ticket sales open. Katie asked the group to plan on recruiting a six-person table for the event, similar to last year.

Volunteer Hours

Board members added their hours to the spreadsheet.

NEW ITEMS

Donor Touchpoints Review

Katie brought forward a multi-page document of information on "regular" donors, with context for their giving levels and last touchpoints. The group went through the names and assigned board members to make touchpoints (call, mail, in-person) based on their relationships to each person. The goal is to make a touchpoint by the end of the summer.

Fund Balance Summary

Katie passed out a packet showing trends in Foundation fund balances over the past three years. Of note, expenses are up, due to stronger usage and payout of our funds, and higher costs of putting on events. Income is also up.

2027 Event Planning Updates

Katie has a tournament "captain" for a 2027 Pickleball tournament, planning for June 5th at the Community Center. The date is open and Katie will submit a \$300 deposit to hold the date. Katie will be speaking at an Advance Planning Workshop that LaCanne Funeral Home will host in early September, sharing about planned giving, generosity, and opportunities with the Foundation.

October Breast Cancer Awareness

Katie shared that WAH is making plans for activities during the month of October to honor breast cancer survivors and bring awareness to preventative screenings and the Women's Health Fund. The planning group is interested in having Godfather's Pizza for sale here on October 12th. Katie suggested the Foundation sponsoring the initial purchase of the pizza, and then recouping dollars based on the prices we markup per-slice, going back into the Women's Health Fund.

Fall/Winter Mail Appeal Options

Katie brought forward a list of options for a fundraising appeal this fall, deciding on the newborn hearing screening equipment. Options included:

- Newborn hearing screening equipment, \$20,500. Current machine is end-of-life (2004), this needs to be replaced by the end of the year.
- Panda Warmer, replacing one, \$25,000.
- Need three vital signs monitors, to boost inventory on the floor, \$12,000.
- Postpartum baby bassinets, need 4, replacing for proper wipeable surface as current ones are not cleanable, \$16,500.

M/S/C UNANIMOUSLY TO FUNDRAISE TOWARD NEWBORN HEARING SCREENING EQUIPMENT THIS FALL (TT/GS).

Meeting Adjournment at 6:30 pm by Greg Scheitel. The next Foundation Board Meetings will be held on August 18th and September 22, 2026.

ROBIN RAHN, WAH Foundation Secretary