

Windom Area Health Governing Board of Directors Meeting AGENDA

Purpose: Provide governance for Windom Area Health		
Date Time Location:	Monday, July 27, 2026 5:30 pm Large Conference Room	
Members: All Windom Area Health Governing Board Members	Present: Absent: Others:	
Recorder:	Mindy Carter, Executive Assistant	
Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael B. Fisher
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, June 22, 2026 (Board Motion)	Dr. Michael B. Fisher
Board Education	Lean Updates – Chad Gerhold	Dr. Michael B. Fisher
WAH Policy Review	Review of policy tracker (Board Motion) Tuberculosis Exposure Control Plan	Shelby Medina
COMMITTEE REPORTS		
Professional Practice Quality & Planning Committee	- WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff (Board Motion) - WAH Medical Staff meeting review - Review Professional Practice Quality & Planning Committee meeting activities	Dr. Yusuf Dr. Van Kley Terry Tegels
Finance Personnel Labor Relations Building & Grounds Committee	- Review Finance Personnel Labor Relations Building & Grounds Committee meeting activities - Review and recommend approval of WAH resignations and terminations (Board Motion)	Justin Schmit John Peyerl Emily Masters
OTHER REPORTS		
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports (Board Motion)	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance (Board Motion)	Emily Masters
New Hires Departmental Transfers	Report on recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson

Chief Medical Officer	Organizational updates	Dr. Yusuf
Administration	- Review Senior Management Team Executive Summaries - Review/Approve WAH committee meeting reports as presented (<i>Board Motion</i>)	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	- WAH Foundation Board meets on Tuesday, July 28, 2026. - June 22, 2026 meeting minutes are included in the book. - WAH Foundation update on happenings	Dr. Michael B. Fisher
WAH Auxiliary	- WAH Auxiliary met on Monday, July 13, 2026. - June 8, 2026 meeting minutes are included in the book.	Dr. Michael B. Fisher
OLD & NEW BUSINESS		
Other		
New Business	Strategic Planning Session Discussion	Shelby Medina
Old Business		
CONCLUSION		
	Conclude WAH Governing Board Meeting	Dr. Michael B. Fisher

**Windom Area Health Governing Board of Directors Meeting
MINUTES**

Purpose: Provide governance for Windom Area Health

Date | Time | Location: **Monday, June 22, 2026 | 5:30 pm | Large Conference Room**

Members: All Windom Area Health Governing Board Members
 Present: Dr. Michael Fisher, Kay Gross, Rick Frederickson, Terry Tegels, Marv Grunig, Dan Ortmann, Shelby Medina, Dr. Yusuf, John Peyerl, Dr. Van Kley
 Absent: Emily Masters, Landon Johnson, Justin Schmit, Julie Brugman
 Others: Dave Rogers, Josh Sammons, Stacy Barsted, Steve Nasby, Brenda Muller, Jenna Jacobs

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael Fisher
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of May 18, 2026 (<i>Grunig/Frederickson</i>)	Dr. Michael Fisher
Board Education	Brenda Muller, Director of Outpatient Operations and Specialty Clinics, provided an overview of her background and role responsibilities.	Brenda Muller
WAH Policy Review	M/S/C Unanimously to approve the policy tracker as presented: (<i>Fisher/Frederickson</i>) The Tuberculosis Exposure Control Plan will be presented to the Board for review in the following months.	Shelby Medina

COMMITTEE REPORTS

Professional Practice Quality & Planning Committee	The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented (<i>Tegels/Grunig</i>). <u>APPOINTMENTS:</u> <u>REAPPOINTMENTS:</u> <table style="width: 100%;"> <tr> <td>Richard Clark, M.D.</td><td>Cardiology</td><td>Consulting</td></tr> <tr> <td>Kolapo DaSilva, M.D.</td><td>Emergency Medicine</td><td>Emergency Services</td></tr> <tr> <td>Jesse Hyde, CRNA</td><td>Nurse Anesthetist</td><td>Allied Health Professional</td></tr> <tr> <td>Micara Kolander, CRNA</td><td>Nurse Anesthetist</td><td>Allied Health Professional</td></tr> <tr> <td>Loretta Krahn, CRNA</td><td>Nurse Anesthetist</td><td>Allied Health Professional</td></tr> <tr> <td>Megan Pohlman, PA-C</td><td>Physician Assistant (Van Kley)</td><td>Allied Health Professional</td></tr> <tr> <td>David Roemhildt, PA-C</td><td>Physician Assistant (Botker)</td><td>Allied Health Professional</td></tr> <tr> <td>Ali Shehata, D.O.</td><td>Family Medicine</td><td>Emergency Services</td></tr> <tr> <td>Jackie Vroman, D.O.</td><td>Family Medicine</td><td>Courtesy</td></tr> </table> <u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u> <table style="width: 100%;"> <tr> <td>Sara Beth Berner-Orcult, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Reginald Deligent, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Antoinette P. Laurel, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Kacey M. Moss, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>John A. Person, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Ryan T. Santin, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> </table> <u>CHANGE IN/ADDITIONAL STATUS:</u>	Richard Clark, M.D.	Cardiology	Consulting	Kolapo DaSilva, M.D.	Emergency Medicine	Emergency Services	Jesse Hyde, CRNA	Nurse Anesthetist	Allied Health Professional	Micara Kolander, CRNA	Nurse Anesthetist	Allied Health Professional	Loretta Krahn, CRNA	Nurse Anesthetist	Allied Health Professional	Megan Pohlman, PA-C	Physician Assistant (Van Kley)	Allied Health Professional	David Roemhildt, PA-C	Physician Assistant (Botker)	Allied Health Professional	Ali Shehata, D.O.	Family Medicine	Emergency Services	Jackie Vroman, D.O.	Family Medicine	Courtesy	Sara Beth Berner-Orcult, D.O.	Psychiatry	Telemedicine (Avel)	Reginald Deligent, M.D.	Psychiatry	Telemedicine (Avel)	Antoinette P. Laurel, D.O.	Psychiatry	Telemedicine (Avel)	Kacey M. Moss, D.O.	Psychiatry	Telemedicine (Avel)	John A. Person, M.D.	Psychiatry	Telemedicine (Avel)	Ryan T. Santin, M.D.	Psychiatry	Telemedicine (Avel)	Dr. Van Kley Dr. Yusuf Terry Tegels Jenna Jacobs
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	ADDITIONAL PRIVILEGE REQUEST: AVEL ECARE SCHEDULE1 APPOINTMENTS: SANFORD TELEMEDICINE APPOINTMENTS (Informational Only): RESIGNATIONS: <table> <tr> <td>Muhammad Bilal, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Michael Cellini, D.O.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Ryan Coram, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Samuel Dawn, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Stephen Goldberg, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Stephen Johnston, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Khoa Nguyen, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Ernest Okwuonu, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Mariam Qureshi, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Urooj Saeed, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Patsy Uken, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> </table> Medical Staff updates: M/S/C unanimously to approve the Medical Staff Bylaws revision and the delineation of privileges for Dermatology. <i>(Tegels/Frederickson)</i> • The Medical Staff approved a revised version of the Medical Staff Bylaws following minor updates recommended by legal counsel. • The delineation of privileges for Dermatology was reviewed and approved. • Discussion regarding the delineation of privileges for the Midwifery Program remains ongoing. Professional Practice Quality & Planning Committee meeting updates: • Onboarded Business Development Coordinator to promote service lines and increase community engagement • Work continues on Fairmont clinic with goal of fall opening. • Recruitment efforts are underway for an Occupational Therapist and a Mental Health NP due to relocations. • Data Analyst will attend next month's meeting to provide an update on Lean initiatives	Muhammad Bilal, M.D.	Psychiatry	Telemedicine (Avel)	Michael Cellini, D.O.	Radiology	Telemedicine (Sanford)	Ryan Coram, D.O.	Psychiatry	Telemedicine (Avel)	Samuel Dawn, M.D.	Radiology	Telemedicine (Sanford)	Stephen Goldberg, M.D.	Psychiatry	Telemedicine (Avel)	Stephen Johnston, M.D.	Radiology	Telemedicine (Sanford)	Khoa Nguyen, D.O.	Psychiatry	Telemedicine (Avel)	Ernest Okwuonu, M.D.	Psychiatry	Telemedicine (Avel)	Mariam Qureshi, M.D.	Psychiatry	Telemedicine (Avel)	Urooj Saeed, M.D.	Psychiatry	Telemedicine (Avel)	Patsy Uken, M.D.	Radiology	Telemedicine (Sanford)	
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Finance Personnel Labor Relations Building & Grounds Committee	M/S/C unanimously to recommend approval to send 91 patient accounts totaling \$99,715.21 to AAA Collections, recommend approval for following Financial Assistance patient accounts: <i>(Gross/Tegels)</i> • Financial Assistance Write-off amount to \$17,349.13 • FY2027 Year-to-Date, Financial Assistance approvals amount to \$8,527 on a budget of \$168,000. M/S/C Unanimously to approve the following resignation/terminations: <i>(Gross/Fisher)</i> Resignations: • Nutritional Services Aide/Cook - 5/14/26 • Nutritional Services Aide – PRN - 1/6/26 (PRN last shift worked) • EVS Tech – 5/25/26 • Patient Care Tech – 5/27/26 – worked 2 days, also listed below in new hires • Patient Access Rep – 5/29/26	Kay Gross John Peyerl																																	

	- Maintenance/Floor Care Assistant – 7/10/26 No Terminations - Moving forward with Fairmont clinic with target opening date in fall - The committee discussed a donation request received from WAHS. More information regarding current donation commitments will be gathered and reviewed at next month's meeting before a decision is made.	
OTHER REPORTS		
Statistical & Financial Performance Reports	M/S/C unanimously to approve the Statistical and Financial Performance Report as presented: <i>(Fisher/Gross)</i> It was noted that the graphs included in the Board books contained incorrect data due to a reporting issue with the new system. The corrected data was reviewed at the meeting and is reflected in these minutes. - Inpatient activity: Admissions exceeded budget with 31 admissions compared to 26 budgeted. Patient Days met budget at 74, and Average Patients per Day also met budget at 2.4. - Inpatient metrics: Swing Bed Days were well above budget at 44 days compared to 30 budgeted. Births met budget with 8 deliveries. Average Length of Stay was 1.6 days, below the budgeted 2.8 days. - Patient volumes: Outpatient Occasions of Service exceeded budget with 3,100 visits compared to 2,946 budgeted. ER Visits were slightly below budget at 385 compared to 400, and Surgical cases were below budget with 54 cases compared to 92 budgeted. - Ancillary services: Imaging Procedures (910 vs. 884) and Rehab Modalities (2,350 vs. 2,014) both exceeded budget. Lab Procedures totaled 11,660, slightly below the budgeted 12,352 procedures.	John Peyerl
Capital Acquisition Activity	- Wayfinding Signage \$11,108 - JCI Integration \$1,950 - Ultrasound \$51,981 - Clinical Lab System \$33,561 - Transducer \$5,500	John Peyerl
Educational Assistance Applications	No Education Assistance Applications in May.	Shelby Medina
New / Department Transfer Employees	<u>New Hires</u> - Business Development Specialist – 5/26/26 - Patient Care Tech – 5/26/26 – also in the terms above - PT Intern - 5/27/26 - EVS Tech – 6/2/26 - EVS Tech – 6/2/26 - Surgical Tech – 6/2/26 - Seasonal Groundskeeper – 6/16/26 - Speech Therapist – 6/16/26 - RN – 6/16/26 - RN – 6/23/26 - Patient Access Rep – 6/30/26 <u>Transfers/Promotions</u> Transfer from Nurse Intern to RN – 6/10/26 Transfer from PRN RN to .9 FTE RN – 7/12/26	Shelby Medina
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Jenna Jacobs
Patient Safety Reports	No incidents to report.	Jenna Jacobs

Chief Medical Officer	No additional updates to report.	Dr. Yusuf
Administration	M/S/C unanimously to approve committee meeting reports as presented (<i>Fisher/Ortmann</i>) - Jenna reported they will be fully staffed with RNs by August. - Shelby provided update on the RN union contract, including wage scale adjustments.	Senior Management Team
City of Windom	- An update was provided on the street project, which continues to progress as planned. - The city received a \$100,000 DEED grant for the childcare project. Combined with other generous funding, construction began last week and the projected opening date remains September 1. - An update was shared on the pool project. FEMA denied funding, and the city is working with the State to explore options for demolition. - The City Council has scheduled special meetings to continue negotiations regarding the potential sale of WindomNet. - James Hanson was hired as the new EDA Director. He previously served in a similar role in Staples, Minnesota. - Installation of new stoplights is planned for October. - MnDOT is planning a roundabout at the Highway 60/71 intersection, with construction anticipated in 2027.	Steve Nasby
Sanford Health Network	- Josh Sammons shared that he has accepted the CEO position at the Chamberlain, South Dakota hospital and nursing home after 15 years with the hospital and 11 years with Sanford. Stacy Barsted will serve as interim leader while Sanford searches for his replacement. They have a strong group of applicants and are looking for someone who will continue the positive culture Josh help build. - Dave attended the June 8 community forum in Robbinsdale about Sanford's acquisition of North Memorial Health. Community members asked questions about how the merger could affect local healthcare services and funding, but overall were supportive of Sanford moving forward. - The RHTP application has been approved by the State of Minnesota and is now awaiting federal approval.	Dave Rogers, VP Sanford Health
WAH Foundation Board	Golf Tournament on June 19 was well attended.	Terry Tegels
WAH Auxiliary	Nothing to report.	Dr. Michael Fisher
OLD & NEW BUSINESS		
Other		
New Business		
Old Business		
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board Chairperson	Dr. Michael Fisher

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
JULY 2026
WAH MISSION: “DEDICATED TO HEALTH”

CHIEF EXECUTIVE OFFICER REPORT

Organizational Updates

- WAH specialty clinics will be offering services in Fairmont, MN. with an anticipated go live date fall of 2026. WAH plans to open a primary care with Expresscare in the Fairmont clinic as well. Recruitment efforts are currently under way.
- Urology – WAH has entered into an agreement with Dr. Nathan Hoffman, Urology, to provide services with an anticipated start date of August 26th. More information will be provided on schedule next month.
- Midwifery program details are in the finalization stage. After the DOPs are agreed upon and passed by medical staff and governing board we will start recruitment efforts.
- Provider discussion:
 - We are speaking with a Podiatrist at the end of the month for the purpose of securing a relationship to strengthen this service.
 - We are speaking with an OBGYN future new graduate and are scheduling a site visit for some time in October for the purpose of securing a relationship.
- Our CT unit failed requiring WAH to start the process of purchasing a replacement. We have secured a mobile unit to use until we are able to install the new permanent unit. The installation requires us to remodel the current room, and we anticipate having a mobile unit for the next 4 to 8 weeks.
- Minnesota Department of Health has notified WAH that our application for the RHTP grant funding is under review. We anticipate hearing of the status of our ask by the end of the month.

MHA/Federal Updates:

- State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*

Committee Meeting Updates

- Pharmacy and Therapeutics: Next Report August 2026
- Emergency Preparedness: Nothing to Report
 - Incident command training completed on June 17th.

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

As of July 23, 2026

WAH MISSION: “Dedicated to Health”

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was negative (\$271,737) compared to a negative budget of (\$2,421). Our net operating revenue was \$665,625 less than last June. June operating income is negative (8.6%) compared to a budget percentage of 0.0%. For the year, operating income is negative (6.6%) compared to a negative (13.7%) budget.

The volume of inpatient activity in June fell short of budget expectations. The acute admissions were seven less than last month and eleven less than the budgeted volume. Activity on the outpatient side produced volumes and revenues better than budget expectations. Ninety-two percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled twenty-four. Those twenty-four admissions produced seventy-nine inpatient days for an average daily census of 2.6. Outpatient gross revenue was \$447,415 more than budget and \$858,476 more than last June.

- Imaging procedure counts were 126 above below budget. Imaging performed 926 procedures compared to a budget of 800. Last June, 765 procedures were performed.
- Laboratory volumes exceeded budget expectations this month. Last fiscal year laboratory tests averaged about 10,850 each month. There were 11,883 in the month of June, which is 2522 more than last June and 1,133 more than budget.
- One hundred-one surgical procedures were performed in June, which is nine more than our budgeted number of ninety-two and seventeen more than last June. Eight of those surgeries were joint replacements. There were two robotic cases in June.
- Rehab Therapy performed 2,718 modalities in June, which was 898 more than last June. That is 518 more modalities than the budgeted number of 2,200.

Contractual adjustments came in at 55.3% for the month. Contractual adjustments were budgeted at 49.1%.

Overall, expenses were \$134,918 more than budget. Drugs and Pharmaceuticals & Maintenance and Repairs were the categories to exceed budget expectations.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
JULY 2026
WAH MISSION: “DEDICATED TO HEALTH”

CNO REPORT

Medical/Surgical/OB/Emergency Room/Outpatient:

- Our OB numbers have increased; we have had 65 births in the first 6 months of 2026. Last year we had 85 births total. We are expecting ~ 120 births this calendar year.
- Our employee health nurse has obtained her paramedic license. We are looking into regulations on how to utilize her for ambulance transfers in the future.
- Becky Peterson, Lead PCT, has accepted the housekeeping supervisor position. She will be part-time in both areas.
- The hospital auxiliary group has begun fundraising for a new chemo chair.

PI/Risk:

- Jen is updating who gets our patient surveys. Additional surveys will be sent out in the future to specialty clinic, diabetic education, and nutritional services patients. We hope to see an increase in returned surveys.
- Work continues with the ‘Get with the Guidelines’ stroke program and for all the work that has gone into this stroke grant, WAH received a silver award recognition. The work demonstrates extensive education to clinical and non-clinical staff, including our interdisciplinary team comprised of Katie B (stroke coordinator), Jen (PI/Risk), rehab, social work, pharmacy, nursing staff, nurse manager, CNO, CEO, CMO, and Jenna M (hospitalist)

Infection Prevention:

- Rounds continue to take place to help keep our departments continually ready for a state survey. Several areas have had improvements made throughout the organization.

Surgery:

- Anita Eichstadt has accepted the surgical charge nurse position. She will help support the daily flow of the perioperative department and assist with daily staffing and scheduling.
- Anterior hip approach hip replacements will begin in August. Staff have trained with the new equipment and shadowed with Dr. Botker in preparation for completing these surgeries at WAH.

Respiratory Therapy:

- We now have 2 ventilators for use. Nursing staff are completing training on the acute ventilator as well as the nasal CPAP for the nursery.
- Preparing for the upcoming reaccreditation for the WAH sleep lab coming up this fall.

MHA Safety Data for June, 2026:

- | | |
|----------------------|---|
| • Falls: | 1 |
| • Skin Integrity | 0 |
| • Restraints | 0 |
| • Opioid Deaths | 0 |
| • Reportable Events: | 0 |

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
JULY 2026
WAH MISSION: “DEDICATED TO HEALTH”

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - Patient Care Technician
 - Behavioral Health CNP
 - CRNA
 - Lab Manager
 - Occupational Therapist
 - Surgery Tech PRN
 - Surgery RN - PRN
 - Clinical Informatics Specialist
 - OBGYN
- Work is underway to determine the provider model for Fairmont, hiring needs will be posted soon. Midwife recruitment is also on the near-term horizon.
- The 2nd phase of The WAH Way, addressing in-person introduction expectations, will be rolled out in August with leaders, department champions, and providers receiving the training. Staff will be trained in Sept/Oct.
- WAH Recognition Night ‘Save the Date’ emails have been sent out, mark your calendar for October 8th.

Community Health/Mental Health/Wellness Center

- Abby Kipfer hosted “Little Chef’s Kitchen – Bug Edition” with 8 participants.
- We have a new Mental Health Therapist scheduled to start in August, she’ll be working under the supervision of Brianne Miller, LICSW, until fully licensed.
- Marketing is working with The Wellness Center to order in apparel for an onsite ‘store’.

Marketing/PR/Business Development

- Around 10 staff and family members participated in the Trimont Days parade on July 11.
- WAH served ‘healthy’ hot dogs with Pico de Gallo at Hot Dog night on the Windom square.
- A virtual Lunch & Learn on Sleep Studies is scheduled for August 5th.
- Marketing is supporting many internal material update projects including a colonoscopy prep book to eliminate numerous handouts and joint books to include anterior hip procedures.
- A ‘Coming this Fall’ campaign will start in the Fairmont area in August.

Foundation/Auxiliary

- The golf tournament raised \$8,500 toward 3-D Ultrasound upgrade, which had 13 teams and 29 sponsors.
- 2027 Gala has been reserved for February 27th, 2027, at the Community Center, featuring guest speaker Belinda Jensen. Proceeds will benefit the Education Fund.
- The Auxiliary is selling raffle tickets at Night to Unite and the County Fair; \$50 Chamber bucks for three winners. Proceeds this year will be for a chemo/infusion chair.

Sponsorship

- **Windom Baseball Association field signage - \$200**
- **Windom Chamber Golf Tournament - \$200**
- **BARC Silent Auction - Wellness Center Membership baskets**
- **Windom Chamber – Moondogs Night - \$125**
- **Out of the Darkness Walk – Jackson Suicide Prevention - \$1,000**
- **Mt. Lake Chamber Golf Tournament - \$200**

Committee Meetings

- **Employee Focus:** The team is working with Scrubs on Wheels for a mobile scrub sale.
- **Patient & Family Advisory Committee:** No report, next meeting in August.
- **Safety:** No report, next meeting in Oct.
- **Safe Patient Handling:** No report, next meeting in Oct.

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Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, July 27, 2026 4:30-5:15 pm Large Conference Room
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	

Chairperson (or Acting Chairperson)	Justin Schmit, Chairperson
Recorder:	Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Finance Personnel Labor Relations Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, June 22, 2026 (<i>Committee Motion</i>)	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Committee/Board Motion</i>)	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Committee/Board Motion</i>)	Emily Masters

FOLLOW-UP ITEMS

WAS Donation Request	Review request from WAS for track renovation	Shelby Medina Emily Masters
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NEW/CURRENT ITEMS

Organizational Updates	Review Organizational performance metrics	Shelby Medina Chad Gerhold
Other		

CONCLUSION

	Conclude Finance Personnel Labor Relations Building & Grounds Committee meeting	Justin Schmit
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Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, June 22, 2026 4:30-5:15 pm Large Conference Room
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Kay Gross, Dan Ortmann, Dr. Fisher, Terry Tegels, Shelby Medina, Dr. Yusuf, John Peyerl Absent: Justin Schmit, Julie Brugman, Emily Masters, Landon Johnson Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Kay Gross, Acting Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		

Call to Order	The Finance Personnel Labor Relations Building & Grounds Committee meeting was called to order by Acting Chairperson	Kay Gross
Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, May 18, 2026, as presented (<i>Tegels/Ortmann</i>)	Kay Gross
Collections & Financial Assistance	M/S/C unanimously to recommend approval to send 91 patient accounts totaling \$99,715.21 to AAA Collections, recommend approval for following Financial Assistance patient accounts: (<i>Gross/Tegels</i>) - Financial Assistance Write-off amount to \$17,349.13 - FY2027 Year-to-Date, Financial Assistance approvals amount to \$8,527 on a budget of \$168,000.	John Peyerl
Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: (<i>Ortmann/Tegels</i>) Resignations: - Nutritional Services Aide/Cook - 5/14/26 - Nutritional Services Aide – PRN - 1/6/26 (PRN last shift worked) - EVS Tech – 5/25/26 - Patient Care Tech – 5/27/26 – worked 2 days, also listed below in new hires - Patient Access Rep – 5/29/26 - Maintenance/Floor Care Assistant – 7/10/26 No Terminations.	Shelby Medina

FOLLOW-UP ITEMS

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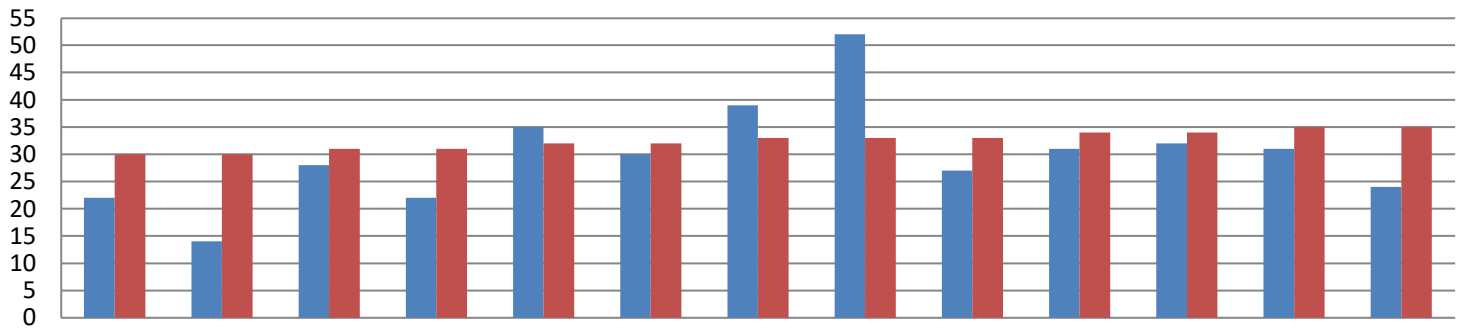
NEW/CURRENT ITEMS

Organizational Updates	- Effective July 1, Dr. Blue entered a new part-time contract. His new role is primarily remote and focused on the Fairmont clinic. - At the Avera providers' request, Shelby met with them so they could voice their concerns about how the midwifery program may impact their practice and requested WAH arrange a meeting with a Family Practice Obstetrics Provider for a Q&A on the midwifery program.	Shelby Medina
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	• Next month, Chad will present organizational data and provide update on Lean process. Another strategic planning session will be scheduled. • A new Business Development Coordinator has joined the WAH. She is currently learning WAH's service lines, with her initial focus on supporting growth and outreach in Fairmont.	
WAS Donation Request	The Board reviewed a donation request from the school to help resurface the track, along with the project bid. The Board requested additional information on our current annual community contributions before considering the request. The donation will be revisited next month, including whether any previously allocated funds could be redirected for this project.	Shelby Medina
CONCLUSION		
	The Finance Personnel Labor Relations Building & Grounds Committee meeting was concluded by Acting Chairperson.	Kay Gross

ADMISSIONS

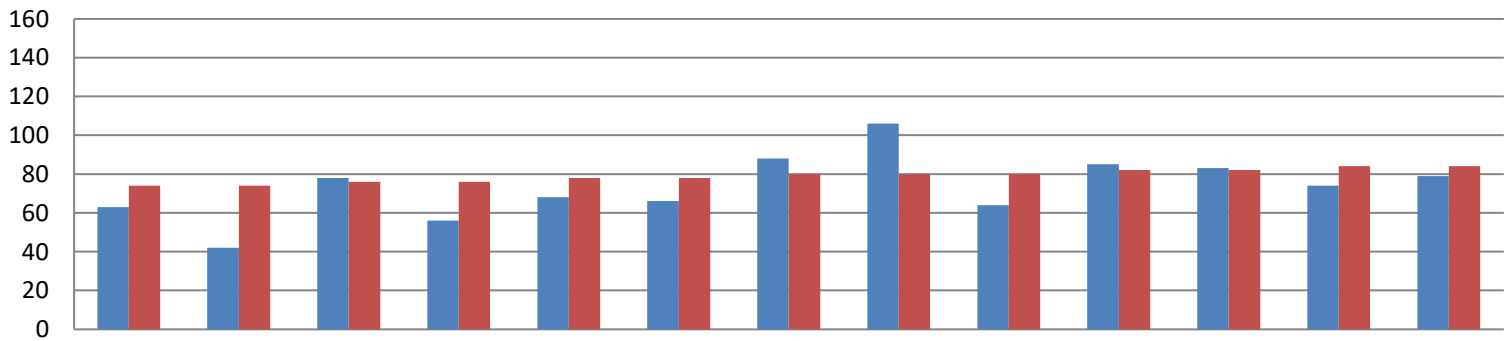
Admissions Budget



	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Admissions	22	14	28	22	35	30	39	52	27	31	32	31	24
Budget	30	30	31	31	32	32	33	33	33	34	34	35	35

PATIENT DAYS

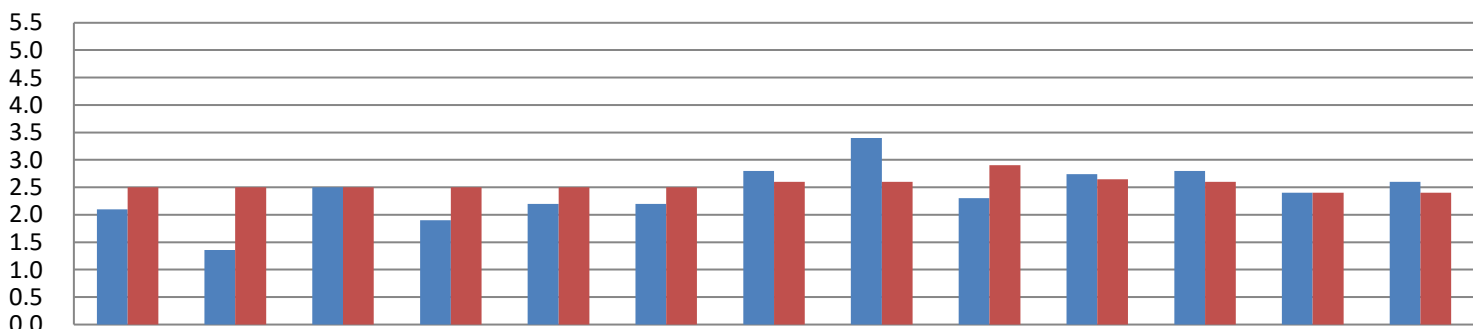
Pt Days Budget



	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Pt Days	63	42	78	56	68	66	88	106	64	85	83	74	79
Budget	74	74	76	76	78	78	80	80	80	82	82	84	84

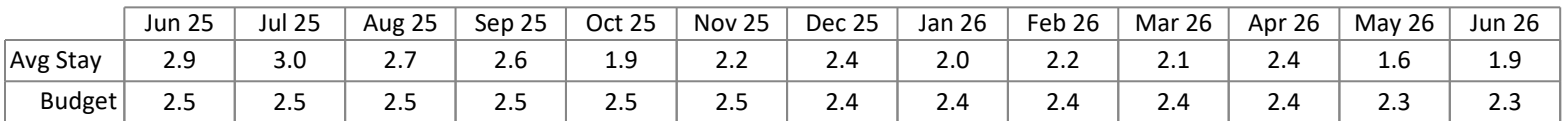
AVERAGE PATIENTS PER DAY

Avg Pt/Day Budget

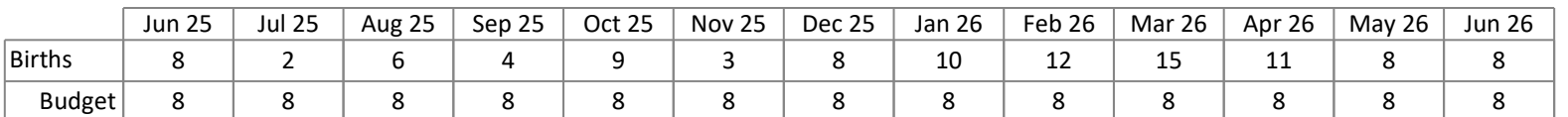


	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Avg Pt/Day	2.1	1.4	2.5	1.9	2.2	2.2	2.8	3.4	2.3	2.7	2.8	2.4	2.6
Budget	2.5	2.5	2.5	2.5	2.5	2.5	2.6	2.6	2.9	2.6	2.6	2.4	2.4

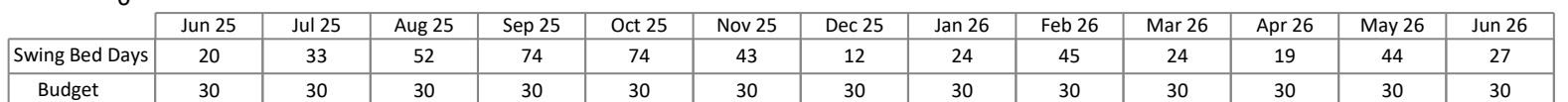
■ Avg Stay ■ Budget



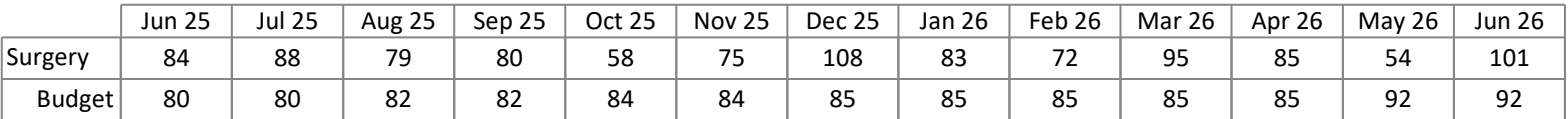
■ Births ■ Budget



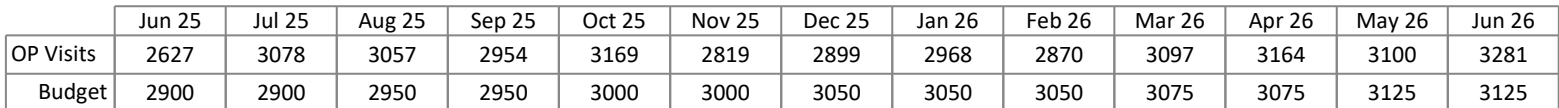
■ Swing Bed Days ■ Budget



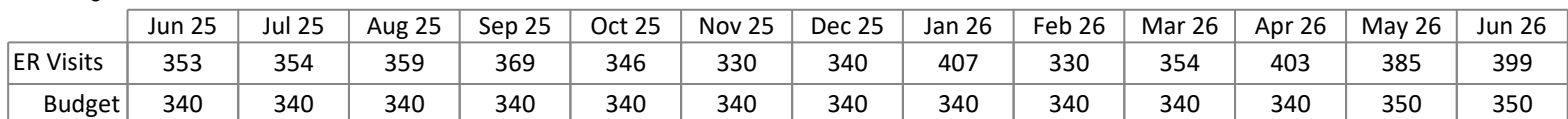
■ Surgery ■ Budget



■ OP Visits ■ Budget

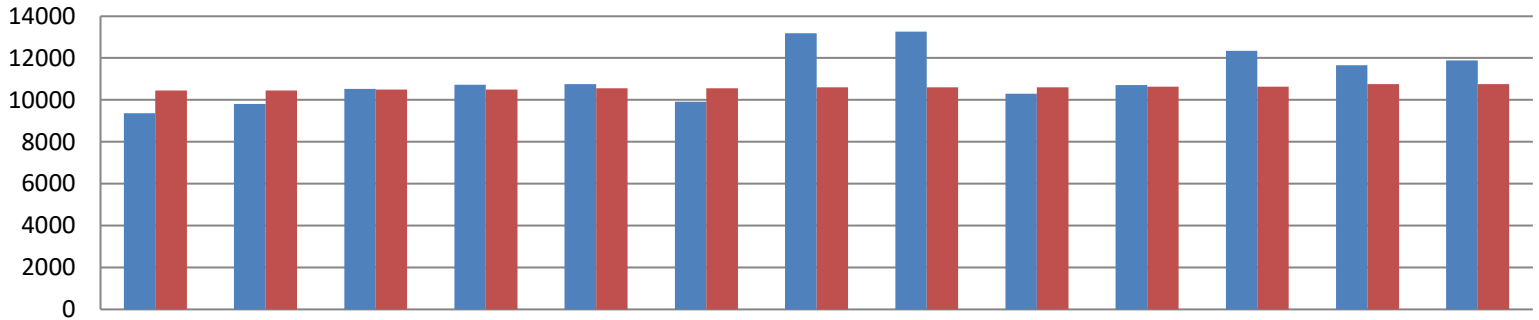


■ ER Visits ■ Budget



LAB PROCEDURES

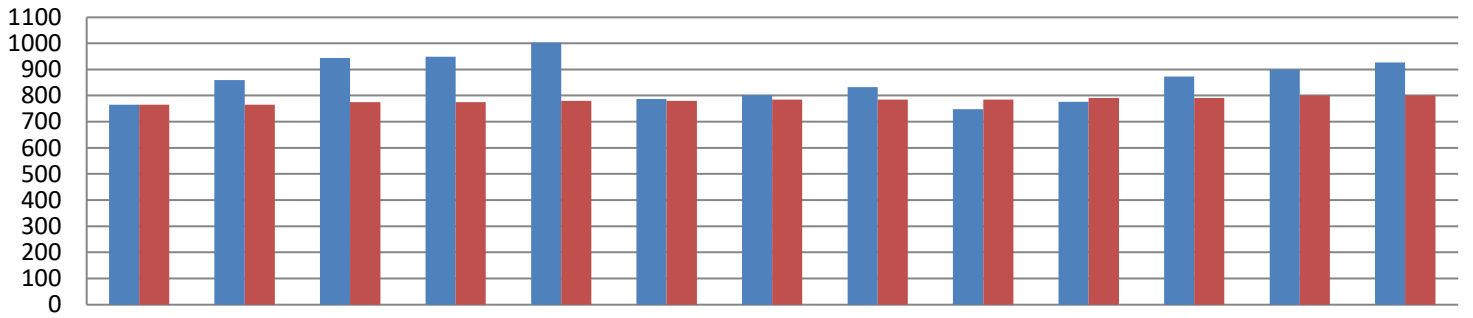
Lab Proc Budget



	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Lab Proc	9361	9805	10529	10717	10759	9920	13192	13261	10295	10707	12349	11660	11883
Budget	10450	10450	10500	10500	10550	10550	10600	10600	10600	10625	10625	10750	10750

IMAGING PROCEDURES

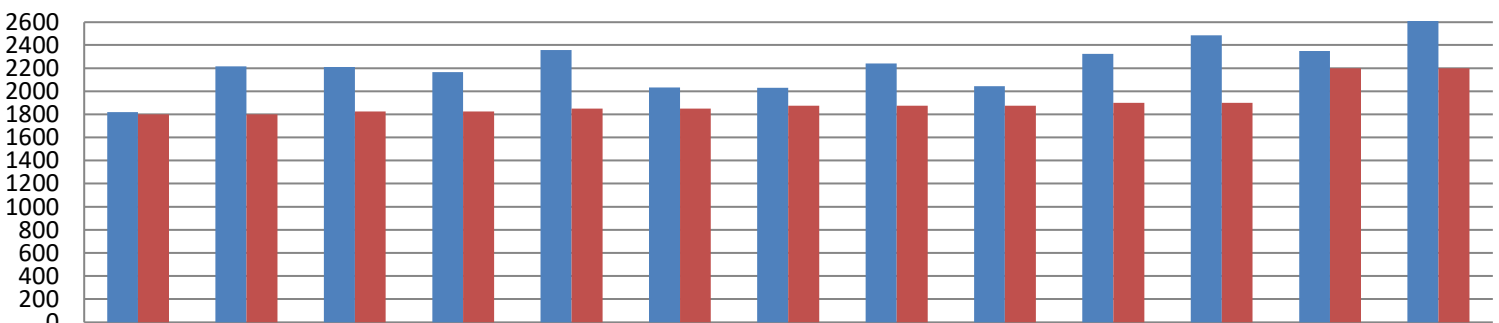
Imaging Proc Budget



	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Imaging Proc	765	859	943	948	1002	787	801	832	748	776	872	900	926
Budget	765	765	775	775	780	780	785	785	785	790	790	800	800

REHAB MODALITIES

Rehab Modalities Budget



	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26
Rehab Modalities	1820	2216	2210	2165	2357	2032	2031	2240	2044	2325	2485	2350	2718
Budget	1800	1800	1825	1825	1850	1850	1875	1875	1875	1900	1900	2200	2200

Income Statement Summary

Windom Area Health
For The Period Ending June 30, 2026
Current Month - Jun-2026

Current Month						Year-To-Date						
Actual	Budget	Fav (Unfav) Variance	Var %	Jun-2025 Actual	Fav (Unfav) Var		Actual	Budget	Fav (Unfav) Variance	Var %	Jun-2025 Actual	Fav (Unfav) Var
Patient Revenue												
543	489	55	11.19%	470	73	Inpatient	1,025	950	75	7.92%	857	168
6,328	5,881	447	7.61%	5,470	858	Outpatient	11,647	10,339	1,308	12.65%	10,471	1,176
0	0	0	0.00%	0	0	Other Patient Revenue	0	0	0	0.00%	0	0
6,871	6,369	502	7.88%	5,940	932	Total Patient Revenue	12,672	11,289	1,383	12.25%	11,328	1,343
Deductions From Revenue												
3,817	2,904	(913)	-31.46%	2,527	(1,290)	Contractual Allowances	6,476	5,265	(1,211)	-23.00%	5,095	(1,381)
3,817	2,904	(913)	-31.46%	2,527	(1,290)	Total Deductions	6,476	5,265	(1,211)	-23.00%	5,095	(1,381)
3,054	3,466	(411)	-11.87%	3,413	(359)	Net Patient Revenue	6,196	6,024	172	2.86%	6,233	(37)
71	64	7	11.20%	39	32	Other Operating Revenue	141	119	22	18.31%	61	80
3,125	3,529	(404)	-11.45%	3,452	(327)	Total Operating Revenue	6,337	6,143	194	3.16%	6,295	43
Operating Expenses												
1,715	1,807	91	5.06%	1,519	(196)	Total Salaries & Benefits	3,465	3,625	160	4.42%	3,094	(370)
626	610	(16)	-2.61%	469	(157)	Purchased Services	1,282	1,224	(58)	-4.74%	1,147	(135)
191	173	(18)	-10.70%	238	47	Pharmaceuticals	340	341	1	0.21%	438	98
241	300	59	19.75%	246	5	Supplies	418	574	156	27.12%	449	31
85	52	(34)	-65.29%	16	(70)	Rent and Utilities	135	99	(35)	-35.67%	118	(16)
118	163	45	27.75%	100	(18)	Other Direct Expense	208	275	67	24.25%	222	14
68	71	2	3.11%	112	43	Provision for Bad Debt	220	144	(76)	-53.17%	222	2
252	257	5	1.90%	266	14	Depreciation & Amortization	491	505	14	2.70%	396	(95)
99	99	0	0.00%	93	(6)	Interest	201	201	0	0.07%	154	(48)
3,397	3,532	135	3.82%	3,058	(339)	Total Operating Expenses	6,759	6,987	227	3.25%	6,240	(519)
(272)	(2)	(269)	-11124.46%	394	(666)	Operating Income (Loss)	(422)	(844)	422	49.97%	55	(477)
Non-Operating												
(1)	0	0	0.00%	9	(10)	Non Operating Revenue	(2)	0	0	0.00%	27	(29)
52	56	(4)	-7.81%	29	23	Investment Income	106	114	(8)	-7.05%	61	45
51	56	(4)	-7.81%	37	13	Total Non-Operating	104	114	(8)	-7.05%	87	17
(221)	54	(275)	-511.66%	431	(652)	Net Income (Loss)	(318)	(730)	412	56.41%	142	(460)
Financial Metrics												
(8.7%)	(0.1%)	66.6%	(97124.8%)	11.4%	(176.2%)	Operating Margin	(6.7%)	(13.7%)	216.9%	(1579.7%)	0.9%	(868.2%)
(7.1%)	1.5%	67.9%	4467.2%	12.5%	(156.6%)	Net Margin	(5.0%)	(11.9%)	211.8%	(1783.3%)	2.3%	(322.4%)
2.5%	10.0%	65.4%	653.0%	21.8%	(88.4%)	EBITDA margin	4.3%	(2.2%)	224.0%	(9991.3%)	9.6%	(55.6%)
55.6%	45.6%	(181.9%)	(399.1%)	42.5%	(30.6%)	Discount rate	51.1%	46.6%	-87.5%	(187.7%)	45.0%	(13.6%)
79	354	(264)	(74.8%)	753	(89.5%)	EBITDA	270	(138)	435	(316.1%)	604	(55.3%)

Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
Total				-	-	-	-	-	-

Total YTD Capital Acquisitions	229,303
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Windom Area Health Professional Practice Quality & Planning Committee Meeting AGENDA		
Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.		
MEMBERS:		Monday, July 27, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Terry Tegels, Chairperson
Recorder:		Mindy Carter, Executive Assistant
Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Professional Practice Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Terry Tegels
Minutes	Approve minutes from the regular Committee meeting of Monday, June 22, 2026 (<i>Committee Motion</i>)	Terry Tegels
FOLLOW-UP ITEMS		
Medical Staff Credentialing & Medical Staff Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (<i>Committee/Board Motion</i>) Report on business addressed at WAH Medical Staff meeting	Dr. Van Kley Dr. Yusuf
NEW/CURRENT ITEMS		
Organizational updates	Review organizational updates	Shelby Medina
<i>Other</i>		
CONCLUSION		
	Conclude Professional Practice Quality & Planning Committee meeting	Terry Tegels

Windom Area Health Professional Practice Quality & Planning Committee Meeting MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.
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MEMBERS:		Monday, June 22, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Terry Tegels, Marv Grunig, Rick Frederickson, Dr. Fisher, Dr. Yusuf, Shelby Medina, John Peyerl Absent: Julie Brugman, Emily Masters, Landon Johnson Others: Jenna Jacobs, Dr. Van Kley
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
Chairperson (or Acting Chairperson)		Terry Tegels, Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Professional Practice/Quality & Planning Committee meeting called to order at 4:00 pm by chairperson.	Terry Tegels
Minutes	M/S/C Unanimously to approve committee minutes from the regular meeting of Monday, May 18, 2026 as presented (<i>Frederickson/Grunig</i>)	Terry Tegels

FOLLOW-UP ITEMS	
1	1. Review the results of the initial assessment and identify the key areas for improvement.
2	2. Develop a detailed action plan with specific goals, objectives, and timelines.
3	3. Implement the action plan and monitor progress regularly.
4	4. Conduct a follow-up assessment to evaluate the effectiveness of the interventions.
5	5. Report the findings of the follow-up assessment to the relevant stakeholders.
6	6. Review the overall process and identify any lessons learned for future assessments.

[illegible]

	SANFORD TELEMEDICINE APPOINTMENTS (Informational Only): RESIGNATIONS: <table> <tr> <td>Muhammad Bilal, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Michael Cellini, D.O.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Ryan Coram, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Samuel Dawn, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Stephen Goldberg, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Stephen Johnston, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> <tr> <td>Khoa Nguyen, D.O.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Ernest Okwuonu, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Mariam Qureshi, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Urooj Saeed, M.D.</td><td>Psychiatry</td><td>Telemedicine (Avel)</td></tr> <tr> <td>Patsy Uken, M.D.</td><td>Radiology</td><td>Telemedicine (Sanford)</td></tr> </table> Medical Staff / Professional Practice Quality & Planning Committee meeting updates: Discussions included: • Medical Staff approved the credentialing reappointments. • Delineation of privileges for Dermatology was approved. • Recommended Medical Staff Bylaw revisions were approved. • Discussion continued regarding the delineation of privileges for the midwifery program. • An update was provided on Dr. Blue's new contract. Effective July 1, he will serve under a separate one-year contract providing strategic services focused on the Fairmont clinic. As part of this change, he will no longer attend Medical Staff or Governing Board meetings.	Muhammad Bilal, M.D.	Psychiatry	Telemedicine (Avel)	Michael Cellini, D.O.	Radiology	Telemedicine (Sanford)	Ryan Coram, D.O.	Psychiatry	Telemedicine (Avel)	Samuel Dawn, M.D.	Radiology	Telemedicine (Sanford)	Stephen Goldberg, M.D.	Psychiatry	Telemedicine (Avel)	Stephen Johnston, M.D.	Radiology	Telemedicine (Sanford)	Khoa Nguyen, D.O.	Psychiatry	Telemedicine (Avel)	Ernest Okwuonu, M.D.	Psychiatry	Telemedicine (Avel)	Mariam Qureshi, M.D.	Psychiatry	Telemedicine (Avel)	Urooj Saeed, M.D.	Psychiatry	Telemedicine (Avel)	Patsy Uken, M.D.	Radiology	Telemedicine (Sanford)	
Muhammad Bilal, M.D.	Psychiatry	Telemedicine (Avel)																																	
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NEW/CURRENT ITEMS																																			
Organizational Updates	Organizational Updates • A new Business Development Coordinator has joined the organization. She has a clinical background and will focus on building relationships in the community while promoting WAH's service lines. • Work continues to prepare the Fairmont Clinic with a target opening in early fall. • WAH has contracted with a Speech Therapist who is primarily working with pediatric patients. She can also supervise graduate students during their clinical training. • Recruitment efforts continue for an Occupational Therapist and a Mental Health mid-level provider due to relocations. • Lean Update: Data analyst has been working on organizational processes. KA has submitted options for us to consider. Once a direction is selected, the plan will be shared with the Board and the community. • No response yet on our RHTP application, other than it is under review.	Shelby Medina																																	
Other																																			
CONCLUSION																																			
	The Professional Practice Quality & Planning Committee meeting was concluded by chairperson.	Terry Tegels																																	

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING LIST**

July 27, 2026

APPOINTMENTS:

Karron Cohoon CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)
Nathan Hoffman, MD	Urology	Courtesy

REAPPOINTMENTS:

SIX MONTH POST APPOINTMENT FOLLOW-UP:

Anil K. Bachu, M.D	Behavioral Health	Telemedicine (Avel)
Morgan L. Farr, CNP	Cardiology (Clark)	Allied Health Professional
Amanda M. Miller, RN	Vascular (Santos)	Allied Health Professional
Richard T. Pardilla, M.D.	Behavioral Health	Telemedicine (Avel)
Krysta L. Prior, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)
Amber M. Reints, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)
Marice K. Rodriguez, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)
Carol L. Stewart, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)

CHANGE IN/ADDITIONAL STATUS:

ADDITIONAL PRIVILEGE REQUEST:

AVEL ECARE SCHEDULE1 APPOINTMENTS:

SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):

Jonathan Iglesias, MD	Radiology	Telemedicine (Sanford)
Nathan Coleman, MD	Radiology	Telemedicine (Sanford)

RESIGNATIONS:

Adeola Adelayo MD.	Psychiatry	Telemedicine (Avel)
Elvira A. Allakhverdieva, MD	Radiology	Telemedicine (Sanford)
Mathieu W. Nader, MD	Radiology	Telemedicine (Sanford)
Shjade C. Smith, CNP	Behavioral Health (Berner-Orcutt)	Telemedicine (Avel)
Joel R. Thomas, MD	Radiology	Telemedicine (Sanford)

JUNE COMMENTS

- Ambulatory Surgery Very good place to go if you need a dr
- Ambulatory Surgery The staff was very kind and thorough. Everyone explained everything to me. It was a very pleasant experience.
- Ambulatory Surgery Every one was courteous and kind
- Ambulatory Surgery Great team!
- Ambulatory Surgery They all take the time needed to answer my questions and never seem like they are in a hurry to move on to the next patient I like that!!
- Ambulatory Surgery Ok
- Ambulatory Surgery Nothing but the BEST! Everyone was so professional and courteous. I had all of the confidence in the world!
- Ambulatory Surgery I am very happy for all the care and support
- Ambulatory Surgery Very positive and professional but also relatable and friendly.
- Ambulatory Surgery Hoping for a great outcome,Finally glad I found a good team. Everybody was so nice. Thank you for your services.
- Ambulatory Surgery Brooke is a wonderful, caring nurse.
- Clinic Very comfortable with Tabitha. Thank you for offering these important specialties locally.
- Clinic Great provider
- Clinic Great experience all around, which thankfully has been the norm for my appointments :)
- Clinic - Windom Dr. Botker is very personable and take obvious sincerity in your needs. He recalled a previous surgery which impressed me !
- Clinic - Windom Excellent Dr., nurse and staff! Thank
- ED I thought I had very good care and they did explain stuff to me. I was just happy to be able to go to the clinic or the hospital, whatever you want to call it, and get taken care of because it really helped me. I was pretty sick. So I would say yes, mostly they gave me good care and they did explain things to me. I was just happy to be able to go somewhere and get help. Thank you.
- ED I had excellent care, the doctor that cared for me was the best.

JUNE COMMENTS

ED	I was very pleased with my care. I think if it would have been a more serious visit I would have been taken care of as well as I was with this visit. It wasn't busy so I got care right away. I'm happy you are there for all of us who need you. Thank you Windom Hospital.
ED	X
ED	I would wish that the hospital had their equipment running to do an effective blood test at the time that I was there to prove what I did have or didn't have. It would also be good to go into greater detail of some of the things that I could have done to prevent the reason for my being there. Thank you.
ED	Excellent service and very attentive, thank you for your help.
ED	The doctor was dismissive. She barely looked at the patient and did not explain things or ask if we had questions. We had no idea what to do for after care and felt like we were not listened to. There are not urgent care clinics in this area, so we utilize the ER for after hours urgent care. I will travel to St James in the future. We will not use Windom.
ED	They were very busy but everything went so smoothly you would never know how busy they were.
ED	The doctor was awful. Barely in the room for 2 minutes and it wasn't even busy. Had an issue with my shoulder. She listened to my lungs, poked my neck twice with a finger, said she'll give me shots and pills. I tried to ask more questions and she about rolled her eyes while barely answering my questions while walking out the door. The nurse I had was amazing and I wish I had asked for her name. She administered the shots, actually told me what the shots were for, answered all of my questions, and was patient with me when I cried. I'm sorry she has to work with that doctor.
Imaging	Very comfortable procedure, as they were very kind
Imaging	Very kind and helpful person that I worked with
Imaging	She was very good to work with
Imaging	She was very professional and caring
Imaging	Everything went fine.

JUNE COMMENTS

Imaging	The person who did my ultrasound made me feel comfortable and at ease.
Imaging	Smooth experience from start to finish.
Imaging	I was there last Thursday, but I still haven't heard back from the doctor with the results.
Imaging	"I was very comfortable with the staff!"
Imaging	"pleasant"
Imaging	Excellent radiologist! Highly recommend her to everyone!!!
Imaging	all was great
Inpatient	"The nurses in Er were not nice, very rude, unpleasant, they didn't care how they treated me, never want to go too ER again, People should not be treated the way I was,, very bad and just telling you to do this and that, didn't explain anything to me,,,"
Inpatient	"The whole staff was very nice. It was great to see them & they were always smiling. It made my recovery great. Jenna is great. She took all my pills away & gave them back if I needed them. When you go a specialist & they start a drug, then the cardiologist changes dosages, then your own provider makes a change. It is not like the good old days when family practitioners knew what was going on. It was nice to not have to run all over!! Communication is 99% of any issue!! Thank you all for the good care!!!"
Inpatient	No, overall very good care.
Inpatient	Loved having Blake and Brooke as my nurses
Inpatient	I was well taken care of.
Lab	Staff is cordial & professional.
Lab	Need to put signs up where to enter so your not late for your appointment
Lab	The lab tech did an excellent job!
Outpatient	It was all good. Everyone was friendly and helpful!
Outpatient	It was a uneventful appointment. I was very satisfied.

JUNE COMMENTS

Outpatient	It was great!
Outpatient	Amazing staff. Jared with the Infusion Department is the best!
Outpatient	Very courteous, careful, hospitable.
Outpatient	GOOD CARE
Outpatient	I was very pleased with work. I will be back on this Friday for a follow up.
PT, OT, ST	Nothing
PT, OT, ST	I forget the doctor's name, but the gal who I saw for PT was amazing. Wish I had known of her sooner now that I'm moving out of state.
PT, OT, ST	Great therapists
PT, OT, ST	Joel was very helpful and even gave suggestions on a better way to dust mop a floor. He encouraged my efforts and helped me to see a light at the end of the tunnel.
PT, OT, ST	It was great
PT, OT, ST	Laridee is the best
PT, OT, ST	Very nice experience

Windom Area Health Auxiliary Minutes

June 8, 2026

The Windom Area Health Auxiliary monthly meeting was held on Monday, June 8, 2026, at 6:00 p.m. President Mary Klosterbuer welcomed everyone to the meeting with 20 members in attendance. The Auxiliary Prayer and the Pledge of Allegiance were recited.

Agenda: M/S by Kay Evers/Diane Vellema to approve the agenda as printed. Motion carried.

Recording Secretary's Report: Jean Johnson, Recording Secretary

- M/S by Betty Olson/Jackie Turner to approve the minutes of May 11 meeting as presented. Motion carried.

Treasurer's Report: Gerri Burmeister, Treasurer

- The May financial report was presented by Treasurer Gerri Burmeister. Balance on hand May 1 was \$4,098.60 with \$352.48 in receipts totaling \$4,451.08. Total disbursements were \$1537.78 with a balance on hand May 30 of \$2,913.30. M/S by Linda Dawson/Karen Skarphol to approve the financial report. Motion carried.
- The Financial Review Report will be completed after the May meeting by Kitty Hansen, Kay Evers and Diane Vellema and shared at the June meeting.

Corresponding Secretary's Report

- Betty Olson reported three correspondences – Get Well cards to Donna Gravely, Pat & John Lenz (John's surgery), and a thank you sent to Katie Bennett for her presentation on stroke symptoms and treatment. Mary Klosterbuer shared a Thank You Card received from the nursing staff – thanks for all we do.

WAH Update: Katie Greener

1. Recorded volunteer hours for May.
2. Hospital happenings
 - Dr. Nathan Hoffman is a new urologist starting with us in late August/early September. Will start with every other Wednesday/Thursday, potentially growing to Fridays.
 - The hospital has a lease and the keys for a clinical site in Fairmont, underway for a fall opening.
 - Wellness Center Open House received 21 new memberships and 58 total new/renewed memberships.
 - June 19th Golf Tournament fundraiser for Foundation, sign-up a golf team.
 - Katie is expecting a baby and will take maternity leave starting in December.

UNFINISHED BUSINESS

1. The Hospital Week Ice Cream Sundaes event was held on Thursday, May 14, from 2:00-3:00 p.m. Set up was completed by Kelly Homer with Brenda Renczykowski and Jackie Turner serving 57 employees and 5 members. Cash door prize winners (\$10) were Eli Hernandez – patient care, Angela Rodrigues – medical assistant and Rhonda Wahl – respiratory therapy.
2. Karla Taber purchased and distributed DQ coupons to recognize EMS squad members for EMS week.
3. Marlene Smith, Kitty Hansen and Mary Klosterbuer attended a Zoom presentation on Tuesday, May 19 – *Become A Dementia Friend*. Mary gave a summary of the presentation.
4. The sign-up sheet for 2026-27 Hostesses was circulated. All spots were filled.

NEW BUSINESS

Review 2025-2026 goals

Mary Klosterbuer read through the following list of accomplishments.

- Donate a minimum of \$5,000.00 towards the purchase of the Cardiac Rehab Ergometer. **COMPLETED**
- Recognize the Cardiac Department at the 2026 Spring Banquet. **COMPLETED**
- Continue with a minimum of 8 activities. **COMPLETED**
 - Serve as volunteer patient guides
 - Provide “Until We Meet Again” memory stones.
 - Provide subscriptions to newspapers
 - Provide gift boxes to the family of newborn babies
 - Provide knitted hats for newborn babies
 - Decorate the hospital in December
 - Recognize the WAH Employees during Hospital week
 - Recognize EMS Members during EMS week
- Continue with 4 fundraisers: (1) Valentines Day Balloon and Bake Sale (2) Sell raffle tickets, (3) Sell pecans, and (4) Halloween Bake Sale. Added (5) Vendor Craft fair. **COMPLETED**
- Finalize the 50-year history project. **COMPLETED**
- Increase membership by 5 new members. Had 7 new members in 2025. **COMPLETED**

Discussion about possible goals for 2026-27 took place considering the following:

1. **Donate minimum of \$5,000 towards a chemo chair.**
2. Choose a department to be recognized and speak at 2027 banquet
 - Integrative Health
 - Pharmacy
 - IT
 - **Added during discussion: Chemo staff- Jared Schmidt and Jenna Jacobs**
3. **Hold 5 fundraisers**
 - **Valentines Day Balloon and Bake Sale in February**
 - **Raffle tickets at county fair in August**
 - **Sell pecans in September**
 - **Halloween Bake Sale in October**
 - **Vendor Craft Fair in December**
4. **Provide 10 services**
 - **Serve as volunteer patient guides**
 - **Provide “Until We Meet Again” memory stones.**
 - **Provide subscriptions to newspapers**
 - **Provide gift boxes to the family of newborn babies**
 - **Provide knitted hats for newborn babies**
 - **Decorate the hospital in December**
 - **Recognize the WAH Employees during Hospital week**
 - **Recognize EMS Members during EMS week**
 - **Added during discussion: Provide large stocking for newborns in December**
 - **Added during discussion: Provide Gift Center**

We had a brief discussion about what has been done in the past during Hospital Week – provide cake, DQ certificates, ice cream social – with concern about reaching all 217 employees. Hospital staff has indicated they enjoy the ice cream social. Even though the social is held during the day, ice cream sundaes are available through the afternoon and evening for the night shift employees.

Items in bold type above will be goals for 2026-2027. M/S by Jackie Turner/Kay Evers. Motion passed.

5. Increase patient guide volunteers? Members were encouraged to volunteer.

6. Increase number of volunteer hours? Members were encouraged to volunteer.

A thank you was expressed to Kitty Hansen and Brenda Renczykowski for tonight's treats.

Hostesses

July: Dona Olsen and Elaine Nelson

August: Jackie Turner and Jean Johnson

COMING EVENTS

Monday, July 13 – Auxiliary meeting at 6:00 p.m.

Wednesday, August 5-Saturday, August 8 – Cottonwood County Fair

Monday, August 10 – Auxiliary meeting at 6:00 p.m.

Mary Klosterbuer reported that she will get an updated membership list ready for next month as well as organize the board to create a committee for the Cottonwood County Fair Chamber Bucks fundraiser and have raffle tickets ready for distribution at the July meeting.

The meeting adjourned at 6:40 p.m.

Respectfully submitted,
Jean Johnson,
Recording Secretary



FOUNDATION BOARD OF DIRECTORS MEETING

JULY 28, 2026, 5:00 PM | LARGE CONFERENCE ROOM

**** Indicates items needing a motion**

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

AGENDA

- | | |
|--|----------------------|
| I. CALL WAH FOUNDATION MEETING TO ORDER | <i>Greg Scheitel</i> |
| II. **APPROVAL OF AGENDA | <i>Greg Scheitel</i> |
| **FOUNDATION MEETING MINUTES | <i>Robin Rahn</i> |
| – Approve minutes from regular meeting on June 23, 2026 | |
| III. BUSINESS ITEMS | |
| – Mission Moment | <i>Katie Greener</i> |
| – **Approve Financial Statement | <i>Mark Nemitz</i> |
| – Business Development Role | <i>Holly Holmes</i> |
| – Hospital & Governing Board Updates | <i>Rick / Terry</i> |
| – | |
| – 2027 Gala Updates | <i>Committee</i> |
| – Volunteer Hours | |
| IV. NEW ITEMS | <i>Katie Greener</i> |
| – Donor Touchpoints Review | |
| – Fund Balance Summary | |
| – 2027 Gala Planning Updates | |
| – October Breast Cancer Awareness - Pizza | |
| – Fall/Winter Mail Appeal Options | |
| V. NEXT MEETINGS – August 18 and September 22, 2026 | |
| VI. MEETING ADJOURNED | <i>Greg Scheitel</i> |

WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
JUNE 29, 2026, AT 5:00 P.M. IN NURSE'S CONFERENCE ROOM

Attending: Robin Rahn, Greg Scheitel, Rick Frederickson, Terry Tegels, Tera Elness

Absent: Mark Nemitz, Claudia Lopez

Recorder: Katie Greener

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

CALL TO ORDER

WAH Board Chair Greg Scheitel called the meeting to order at 4:59 pm.

FOUNDATION AGENDA

M/S/C UNANIMOUSLY TO APPROVE THE JUNE 29, 2026 FOUNDATION AGENDA AS PRESENTED, WITH A CHANGE TO THE HEADER DATE AS JUNE 29TH AND NOT JUNE 23RD, DUE TO A RESCHEDULE. (TT/RR)

FOUNDATION MINUTES

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE MAY 26, 2026 REGULAR MEETING (GS/RF)

BUSINESS ITEMS

Mission Moment

Greg and Terry spoke highlight of the golf tournament. Greg is a new member of the Wellness Center and spoke well of the staff and space. Rick mentioned no negative comments in the last round of patient comments, and strong feedback about care here from a men's group.

****Approve Financial Statement**

The group reviewed the May financial statement as presented by Katie, approved by Mark via email.

M/S/C UNANIMOUSLY TO APPROVE THE MAY FINANCIAL STATEMENT AS PRESENTED. (TT/RF)

Hospital & Governing Board Updates

Terry and Rick shared updates from Governing Board: Dr. Nathan Hoffman, urologist, will start end of August every other Weds/Thurs. We are leasing clinical space in Fairmont, which is being cleaned out and prepared for a fall opening. We are in talks with a podiatrist. Nursing team is fully staffed. Katie and Senior Team are waiting on the decision for the RHTP grant any day now, which could fund up to \$1.4 million in year one.

Golf Tournament Debrief

June 19th was a successful day. 13 teams and 29 sponsors supported the day. We raised \$8,546.50 in revenue, minus \$3,606.79 in expenses. The expenses were higher due to a higher meal cost, from \$10/person last year to \$16.99/person this year. Katie will follow-up with Margo about the reasons for the higher cost, since another group that same weekend had the same meal for half the price. There were also expenses with ordering the collapsible straws and purchasing a raffle permit. Overall, it was a beautiful day and participants enjoyed the event. Next year, we may start the tournament earlier to try to finish closer to 5:30/6pm.

The Board voted to transfer \$8,546.50 in golf revenue to 3-D Ultrasound upgrade.

M/S/C UNANIMOUSLY TO TRANSFER GOLF PROCEEDS, \$8,546.50, TO 3-D ULTRASOUND. (TT/RR)

Volunteer Hours

Board members added their hours to the spreadsheet.

NEW ITEMS

Audit/990

It is Audit season at the start of the fiscal year. Katie has sent off requested financial documentation to the CLA auditors. When the audit is complete, she will begin preparing the 990, for the Board to review before filing.

2027 Gala Planning Updates

Since the last gala committee meeting, some logistics have come together: February 27th, 2027, at the Windom Community Center. Belinda Jensen is booked. Katie is forming a committee with other staff, plus Kay Gross and possibly another community member. The whole gym is booked.

Other Events Discussion

The group discussed other events to commit to this year. A winter sports event highlighting the Women's Health Fund, most likely a basketball double-header that Windom Area Health is the sponsor for. The Foundation will have a table (in the WAH spread of tables) at the Farm & Home show, bringing awareness to the various funds. There has been positive interest in a pickleball tournament next summer, possibly during Riverfest at the Community Center; for that event to be successful, we'd need a point-person to run the tournament logistics, meanwhile we would coordinate the rest of the event and handle the registration.

Katie brought up the possibility of an educational workshop combining Foundation, financial advisors, estate planning resources, and LaCanne Funeral Home services. The group thought this would be feasible, Katie will make contacts with financial advisors and Joel LaCanne to see if they would be interested in collaborating on this and making a tentative plan. Timing TBD.

Fall/Winter Mail Appeal Brainstorm

Katie reminded the group that we will send out a fall/winter mail appeal, to hit around Thanksgiving and capture end-of-year generosity. We would need to pick a project, which could be tied to Ask-For-Anything grants or projects on the approved capital expense list.

Annual Calendar

Katie brought an updated version of the Foundation's annual calendar, showing what events, tasks, and planning take place each month, with room to add more. The Ask For Anything grants will be reviewed at our August meeting.

Rick asked about seeing a list of donors to become familiar with givers. Katie will bring a list to the next meeting for the group to review and divvy-up appropriate touchpoints.

Meeting Adjournment at 6:05 pm by Greg Scheitel. The next Foundation Board Meetings will be held on July 28th, then August 18th. Holly Holmes, new Business Development Specialist, will join the July meeting.

ROBIN RAHN, WAH Foundation Secretary