

## Windom Area Health Governing Board of Directors Meeting AGENDA

<b>Purpose:</b> Provide governance for Windom Area Health		
<b>Date   Time   Location:</b> Monday, June 22, 2026   5:30 pm   Large Conference Room		
<b>Members:</b> All Windom Area Health Governing Board Members	Present: Absent: Others:	
<b>Recorder:</b>	Mindy Carter, Executive Assistant	
<b>Category / Topic</b>		
<b>Action step(s) / Updates</b>		<b>Leader:</b>
<b>STANDING ITEMS</b>		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael B. Fisher
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, May 18, 2026 ( <i>Board Motion</i> )	Dr. Michael B. Fisher
Board Education	<ul style="list-style-type: none"> <li>Outreach &amp; Specialty Clinics</li> </ul>	Brenda Muller
WAH Policy Review	Review of policy tracker ( <i>Board Motion</i> ) <ul style="list-style-type: none"> <li>Annual review of policies and Tuberculosis Exposure Control Plan</li> </ul>	Shelby Medina
<b>COMMITTEE REPORTS</b>		
Professional Practice   Quality & Planning Committee	<ul style="list-style-type: none"> <li>WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff (<i>Board Motion</i>)</li> <li>WAH Medical Staff meeting review</li> <li>Review Professional Practice   Quality &amp; Planning Committee meeting activities</li> </ul>	Dr. Yusuf Dr. Van Kley Terry Tegels
Finance   Personnel   Labor Relations   Building & Grounds Committee	<ul style="list-style-type: none"> <li>Review Finance   Personnel   Labor Relations   Building &amp; Grounds Committee meeting activities</li> <li>Review and recommend approval of WAH resignations and terminations (<i>Board Motion</i>)</li> </ul>	Justin Schmit John Peyerl Emily Masters
<b>OTHER REPORTS</b>		
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports ( <i>Board Motion</i> )	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance ( <i>Board Motion</i> )	Emily Masters
New Hires   Departmental Transfers	Report on recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson

Chief Medical Officer	Organizational updates	Dr. Yusuf
Administration	<ul style="list-style-type: none"> <li>Review Senior Management Team Executive Summaries</li> <li>Review/Approve WAH committee meeting reports as presented (<i>Board Motion</i>)</li> </ul>	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	<ul style="list-style-type: none"> <li>WAH Foundation Board meets on Tuesday, June 23, 2026.</li> <li>May 26, 2026 meeting minutes are included in the book.</li> <li>WAH Foundation update on happenings</li> </ul>	Dr. Michael B. Fisher
WAH Auxiliary	<ul style="list-style-type: none"> <li>WAH Auxiliary met on Monday, June 8, 2026.</li> <li>May 11, 2026 meeting minutes are included in the book.</li> </ul>	Dr. Michael B. Fisher
<b>OLD &amp; NEW BUSINESS</b>		
Other		Dr. Michael B. Fisher
New Business		
Old Business		
<b>CONCLUSION</b>		
	Conclude WAH Governing Board Meeting	Dr. Michael B. Fisher

**Windom Area Health Governing Board of Directors Meeting  
MINUTES**

<b>Purpose:</b> Provide governance for Windom Area Health		
<b>Date   Time   Location:</b>	<b>Monday, May 18, 2026   5:30 pm   Large Conference Room</b>	
<b>Members:</b> All Windom Area Health Governing Board Members	Present: Kay Gross, Rick Frederickson, Terry Tegels, Marv Grunig, Dan Ortmann, Shelby Medina, Dr. Yusuf, John Peyerl, Emily Masters, Landon Johnson, Dr. Van Kley, Dr. Blue Absent: Dr. Michael Fisher, Justin Fisher, Julie Brugman Others: Dave Rogers, Michelle Spitzner, Steve Nasby, Hilary Mathis	
<b>Recorder:</b>	Mindy Carter, Executive Assistant	

<b>Category / Topic</b>	<b>Action step(s) / Updates</b>	<b>Leader:</b>
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**STANDING ITEMS**

Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Acting Governing Board Chairperson	Kay Gross
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of April 27, 2026 ( <i>Grunig/Frederickson</i> )	Kay Gross
Board Education	Michelle Spitzner, Compliance & Credentialing Specialist presented Compliance Education. She distributed FY2027 Conflict of Interest statements to Board members to read and sign.	Michelle Spitzner
WAH Policy Review	M/S/C Unanimously, upon recommendation for the WAH Governing Board to approve the following policy(ies): No policies to review	Kay Gross

**COMMITTEE REPORTS**

Professional Practice Quality & Planning Committee	The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented ( <i>Frederickson/Grunig</i> ).			Dr. Van Kley Dr. Yusuf Terry Tegels Landon Johnson
	<b><u>APPOINTMENTS:</u></b>			
	<b><u>REAPPOINTMENTS:</u></b>			
	LaRissa Chism Buggs, MD	Psychiatry	Telemedicine	
	Samuel Inkumsah, MD	Family Medicine	Emergency Services	
Mindy Jorgensen, LPN	Cardiovascular (Santos)	Allied Health Professional		
Alettie Lewis, PAC	Physician Assistant (Van Kley)	Allied Health Professional		
Catalina Villa, MD	Psychiatry	Telemedicine		
Bruce Watt, MD	Internal Medicine	Consulting		
<b><u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u></b>				
Heather Berney, MD	Psychiatry	Telemedicine		
Brittani Fischer, CMA	Cardiovascular (Santos)	Allied Health Professional		
<b><u>CHANGE IN/ADDITIONAL STATUS:</u></b>				
<b><u>ADDITIONAL PRIVILEGE REQUEST:</u></b>				
<b><u>AVEL ECARE SCHEDULE1 APPOINTMENTS:</u></b>				
<b><u>SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</u></b>				



	<ul style="list-style-type: none"> <li>Swing Bed Days totaled 19, below the budgeted 30 days. Births remained strong at 11 compared to the budgeted 8. Average Length of Stay met budget at 2.4 days.</li> <li>ER Visits were above budget at 403 visits compared to 340 budgeted visits. Outpatient Occasions of Service also exceeded budget at 3,164 visits compared to 3,075. Surgical volumes met budget at 85 cases.</li> <li>Lab Procedures were significantly above budget at 12,349 procedures compared to 10,625 budgeted. Imaging Procedures also exceeded budget at 872 compared to 790. Rehab Modalities continued to perform well above budget at 2,485 compared to 1,900.</li> </ul>	
Capital Acquisition Activity	No Capital Acquisition Activity in April.	John Peyerl
Educational Assistance Applications	No Education Assistance Applications in April.	Emily Masters
New / Department Transfer Employees	<p>New Hires:</p> <ul style="list-style-type: none"> <li>Dietary Aide/Cook – 5/5/26</li> <li>Patient Care Tech – 5/5/26</li> <li>Wellness Intern – 5/12/26</li> <li>Employee Health &amp; Safety Coordinator – 5/19/26</li> <li>An additional 10 new hires are currently in various stages of the pre-employment process through May and June. This will bring total staffing to 225 employees.</li> </ul> <p>Other:</p> <ul style="list-style-type: none"> <li>RN to PRN – 4/27/26</li> </ul>	Emily Masters
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Landon Johnson
Patient Safety Reports	No incidents to report.	Landon Johnson
Chief Medical Officer   Chief Strategy & Growth Officer	<p>Organizational Updates:</p> <ul style="list-style-type: none"> <li>An update was provided regarding urology recruitment. Dr. Hoffman remains a candidate, with discussions centered around starting at four days per month and growing from there. Conversations also remain open with the urologist interviewed previously.</li> <li>An update was shared on the RHTP application process, with applications due soon. Katie Greener has been heavily involved in the process, which has required a significant amount of work and administrative burden. Appreciation was expressed to the team for managing multiple ongoing projects while also taking on this additional program.</li> </ul>	Dr. Yusuf Dr. Blue
Administration	<p>M/S/C unanimously to approve committee meeting reports as presented (<i>Ortmann/Tegels</i>)</p> <ul style="list-style-type: none"> <li>Discussion was held regarding Madelia Health’s financial situation. It was emphasized that their circumstances are not reflective of WAH’s current position. Staff were encouraged to ask questions or voice concerns, and reassurance was provided that WAH remains in a stable financial position.</li> </ul>	Senior Management Team
City of Windom	<ul style="list-style-type: none"> <li>An update on the 2026 street project was provided. Construction is underway, with a few issues encountered along the way, including hitting a gas line. The projected completion date remains October 2, 2026. Community members were encouraged to check the city website for ongoing updates.</li> <li>An update was shared regarding the pool project. The recent shutdown has delayed communication from FEMA, but a response is still hoped for by the end of the week.</li> </ul>	Steve Nasby Hilary Mathis

	<ul style="list-style-type: none"> <li>The childcare initiative was discussed. Senators have expressed support for the funding request, with a decision expected this fall.</li> <li>Interviews for the EDA Director position are ongoing, few candidates being considered.</li> <li>Annual Hospital Week Proclamation from the Mayor was presented.</li> </ul>	
Sanford Health Network	<ul style="list-style-type: none"> <li>Discussed potential merger with North Memorial.</li> <li>Work continues connecting sites to Epic.</li> <li>An update was shared from Sanford Connect Day. WAH had strong representation at the event. Landon provided an overview of his experience, including the department showcases and afternoon breakout sessions.</li> <li>IT and cybersecurity were discussed, including the importance of maintaining strong security measures.</li> <li>Shelby's evaluation is complete, very positive feedback was received from Board members.</li> <li>A Family Medicine OB candidate toured the facility. The candidate accepted another position, but recruitment efforts remain ongoing.</li> <li>Josh Sammons was announced as the new CEO of Sanford Chamberlain, with a start date of July 1. His current position overseeing the Windom, Mountain Lake, Tracy, and Westbrook clinics will be posted soon.</li> </ul>	Dave Rogers, VP Sanford Health
WAH Foundation Board	<ul style="list-style-type: none"> <li>Reminder that the Golf Tournament will be held on June 19.</li> <li>The board welcomed Tera Elness as a new board member.</li> <li>"Ask for Anything" grant applications will open in June.</li> </ul>	Terry Tegels
WAH Auxiliary	Nothing to report.	Kay Gross
<b>OLD &amp; NEW BUSINESS</b>		
Other		
New Business		
Old Business		
<b>CONCLUSION</b>		
	The WAH Governing Board meeting was concluded by Acting Governing Board Chairperson	Kay Gross

Signature \_\_\_\_\_, Dan Ortmann, WAH Governing Board Secretary

# WINDOM AREA HEALTH

## GOVERNING BOARD EXECUTIVE SUMMARY

*JUNE 2026*

WAH MISSION: “*Dedicated to Health*”

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### CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**

- WAH specialty clinics will be offering services in Fairmont, MN. with an anticipated go live date mid to late August. WAH plans to open a primary care with expresscare in the Fairmont clinic as well. Recruitment efforts are currently under way.
- Urology – WAH has entered into an agreement with Dr. Nathan Hoffman, Urology, to provide services with an anticipated start date of August 26<sup>th</sup>. More information will be provided on schedule next month.
- Effective July 1, 2026 – WAH will be expanding services with the addition of a DMS PET/CT mobile unit. The Mobile unit will be onsite the first Wednesday of each month.
- LEAN process is coming along well. Chad is wrapping up his work, and we will be bringing back KA onsite in March or April.
- WAH was recognized in Becker’s Hospital Review as one of the “100 Critical Access Hospitals to Know.” Becker’s selection was based on nominations and editorial research.
- Minnesota Department of Health has notified WAH that our application for the RHTP grant funding is under review. We anticipate hearing of the status of our ask by the end of the month.
- WAH had the pleasure of hosting Congresswomen Fischbach last month (May 27<sup>th</sup>). This was an extremely engaging meeting, and she was very impressed with the work WAH has been doing to maintain and improve healthcare services for the region and the success our Windom Way Forward group has had. WAH was able to provide her with our strategic vision for the communities we serve and the commitment of partnering to grow our community.

- **MHA/Federal Updates:**

- State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*

- **Committee Meeting Updates**

- Pharmacy and Therapeutics: Met April 28, 2026
  - ADE: INR>5 = 1 ED / BS<50 = 0 / Delirium review – none inappropriate
  - Medication variance: Q1 = 5 events none resulting in patient harm
  - PI – ASP Intervention including outcomes and responses for antibiotic stewardship related to interventions: 6/6 reviewed for 100% compliance
  - Recalls and shortages were reviewed and discussed
  - ASP Updates reviewed and discussed
- Emergency Preparedness: Nothing to Report
  - Incident command training scheduled for Wednesday, June 17<sup>th</sup>.

**WINDOM AREA HEALTH**  
**GOVERNING BOARD EXECUTIVE SUMMARY**  
**JUNE 2026**  
**WAH MISSION: "DEDICATED TO HEALTH"**

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**CNO REPORT**

**Medical/Surgical/OB/Emergency Room:**

- Onboarding many new nurses. Four nurses in June and two in August. Four are new graduates, two of which did their internships here.
- RN union contract proposal accepted and will go into effect on July 1, 2026.
- New ER cot arrived that has a chaperone feature to prevent falls.
- Completed in house OB education to nursing staff on hemorrhage emergencies and emergent C-Sections at June nurses meeting.
- Paging overhead for Stroke codes and Trauma's meeting immediate transfer criteria during the daytime/weekday hours 7a-9p. Increase efficiency of staff response with overhead paging.
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**PI/Risk:**

- Nursing staff have been focusing on PPE usage with correct order and signage. We have reached our goal the last two months. Are now working to maintain our goal.

**Infection Prevention:**

- Departmental rounds are scheduled for August. Positive changes from our last rounds showed improved readiness for state survey.

**MHA Safety Data for May, 2026:**

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

# WINDOM AREA HEALTH

## GOVERNING BOARD EXECUTIVE SUMMARY

JUNE 2026

WAH MISSION: "DEDICATED TO HEALTH"

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### CHIEF HUMAN RELATIONS OFFICER REPORT

#### Human Resources/Employee Health

- Posted positions:
  - Patient Care Tech
  - Maintenance/Floor Care Assistant
  - Behavioral Health CNP
  - CRNA
  - Dietary Aide/Cook
  - Clinical Nurse Coordinator
  - Mental Health Therapist
  - LPN/MA – Specialty Clinics
  - Surgery Tech PRN
  - Clinical Informatics Specialist
  - Marketing Coordinator
  - OBGYN
  - Urologist
- We concluded negotiations with the RN AFSCME Union and have a 3-year contract. The highlights of the agreement include:
  - Wage schedule changes: Steps 1-7 3% each year; Steps 8-14 5% each year.
  - A change to their weekend shift times to begin at 7am on Friday.
  - Mandated shifts will be paid at 2x the nurse's regular rate, and the nurse will be provided a meal.
  - Increase in surgical RN call pay from \$5.00/hr. to \$5.50/hr.
  - Updated amount of education and classes that WAH will pay for.
  - Change in benefit classifications to eliminate the lookback period beginning Jan 2027.
- We are excited to have filled all our floor RN openings, with the national average vacancy rate around 9%.
- Performance reviews will be launched July 1<sup>st</sup>, with the cycle wrapping up at the end of August.
- A new employee handbook will be launched by the end of June.

#### Community Health/Mental Health/Wellness Center

- We hosted a Wellness Center open house, marking our 1-year anniversary in the new space, with drawings, free food samples, and a Be Well Path event.

#### Marketing/PR/Business Development

- We launched "Checking In" a new monthly video series that will replace The Pulse. Upcoming videos will highlight All Access with Andy Garcia and the Wound & Hyperbaric Healing Center.
- We are planning to attend the Martin County Fair

#### Foundation/Auxiliary

- The foundation welcomed Tera Elness as a new board member, as Jay Grandprey exited.
- Ask for Anything grants are current being accepted. Departments can apply directly for items that will enhance patient care or the patient experience.
- The Foundation golf tournament was held June 19<sup>th</sup> with proceeds going towards a 3-D ultrasound.
- The Auxiliary has determined that fundraising efforts this year will go towards a new chemo chair.

#### Sponsorship

- Branded water bottles for Lakefield Summerfest.
- Cottonwood County Fair - \$1,000
- Martin County Fair - \$1,000
- Rainbows - \$250 for summer programs

#### Committee Meetings

- **Employee Focus:** Employee Focus is busy planning three parades this summer; Riverfest, PowWow and Trimont.
- **Patient & Family Advisory Committee:** Met June 2<sup>nd</sup>, new service lines were discussed along with a report out on lunch & learns. We watched Checking In and discussed specific feedback on introductions. Emily reviewed the new hire orientation materials with the group and several updates were suggested.
- **Safety:** No report, next meeting in July.
- **Safe Patient Handling:** No report, next meeting in July.



## Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting AGENDA

**Purpose:** Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

<b>MEMBERS:</b>	<b>Monday, June 22, 2026   4:30-5:15 pm   Large Conference Room</b>	
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LONDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	

**Chairperson (or Acting Chairperson)** Justin Schmit, Chairperson

**Recorder:** Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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### STANDING ITEMS

Call to Order	Call Finance   Personnel   Labor Relations   Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, May 18, 2026 ( <i>Committee Motion</i> )	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts ( <i>Committee/Board Motion</i> )	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations ( <i>Committee/Board Motion</i> )	Emily Masters

### FOLLOW-UP ITEMS

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### NEW/CURRENT ITEMS

Organizational Updates	Review Organizational updates	Shelby Medina
WAS Donation Request	Review Donation Request from WAS	Shelby Medina
Other		

### CONCLUSION

	Conclude Finance   Personnel   Labor Relations   Building & Grounds Committee meeting	Justin Schmit
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# Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

## MINUTES

**Purpose:** Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

<b>MEMBERS:</b>	<b>Monday, May 18, 2026   4:30-5:15 pm   Large Conference Room</b>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">JUSTIN SCHMIT, CHAIRPERSON</td> <td style="width: 50%;">SHELBY MEDINA, CEO</td> </tr> <tr> <td>KAY GROSS, TRUSTEE</td> <td>DR. AHMAD YUSUF, CMO</td> </tr> <tr> <td>DAN ORTMANN, TRUSTEE</td> <td>LONDON JOHNSON, CNO</td> </tr> <tr> <td>DR. MICHAEL FISHER, EX-OFFICIO</td> <td>JOHN PEYERL, CFO</td> </tr> <tr> <td>JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER</td> <td>EMILY MASTERS, CHRO DR. DAN BLUE, CSGO</td> </tr> </table>	JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	DAN ORTMANN, TRUSTEE	LONDON JOHNSON, CNO	DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO DR. DAN BLUE, CSGO	Present: Rick Frederickson, Kay Gross, Dan Ortmann, Julie Brugman, Marv Grunig, Shelby Medina, Dr. Yusuf, Landon Johnson, John Peyerl, Emily Masters, Dr. Blue Absent: Justin Schmit, Dr. Michael Fisher Others:
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO										
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO										
DAN ORTMANN, TRUSTEE	LONDON JOHNSON, CNO										
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO										
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO DR. DAN BLUE, CSGO										
<b>Chairperson (or Acting Chairperson)</b>	Rick Frederickson, Acting Chairperson										
<b>Recorder:</b>	Mindy Carter, Executive Assistant										

Category / Topic	Action step(s) / Updates	Leader:
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### STANDING ITEMS

Call to Order	The Finance   Personnel   Labor Relations   Building & Grounds Committee meeting was called to order by Acting Chairperson	Rick Frederickson
Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, April 27, 2026, as presented ( <i>Gross/Brugman</i> )	Rick Frederickson
Collections & Financial Assistance	M/S/C unanimously to recommend approval to send 90 patient accounts totaling \$101,624.42 to AAA Collections, recommend approval for following Financial Assistance patient accounts: ( <i>Brugman/Grunig</i> ) <ul style="list-style-type: none"> <li>Financial Assistance Write-off amount to \$13,199.87</li> <li>FY2027 Year-to-Date, Financial Assistance approvals amount to \$1,701 on a budget of \$168,000.</li> </ul>	John Peyerl
Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: ( <i>Grunig/Gross</i> ) <ul style="list-style-type: none"> <li>Resignations: Patient Access Rep – 4/26/26</li> <li>No Terminations</li> </ul>	Emily Masters

### FOLLOW-UP ITEMS

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### NEW/CURRENT ITEMS

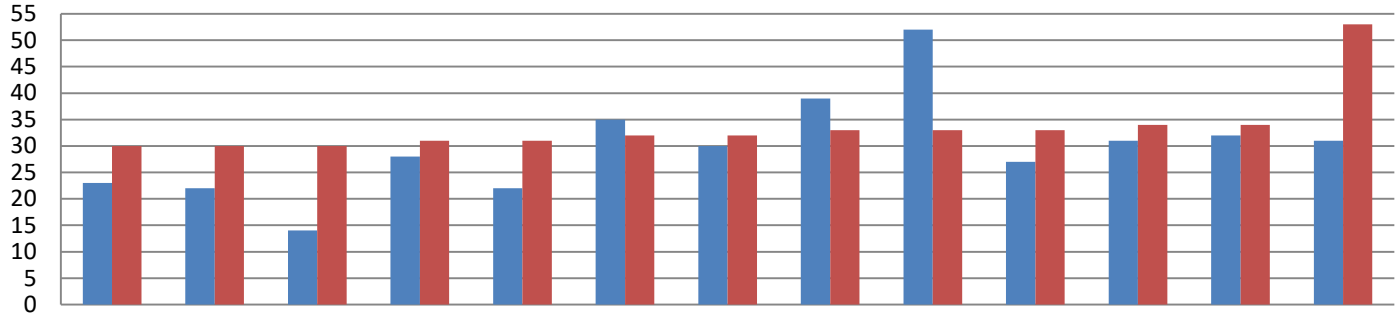
Organizational Updates	<ul style="list-style-type: none"> <li>Completed the one-year warranty walkthrough on medical building. A few warranty items still need to be resolved. Work continues the HVAC system and had a crane onsite last week to replace coils in the unit. Hoping this resolves the ongoing issue.</li> <li>Windom Way Forward update: There have been a couple financial setbacks and slightly behind goal, but overall, still in a good place. Several director candidates have been interviewed, and an offer is expected to be made soon. Kid enrollment sign-ups have been very strong. Efforts also continue to focus on attracting additional businesses to town.</li> </ul>	Shelby Medina
Financial Institution Designation	M/S/C Unanimously to approve BMO, Bank Midwest to include CDARS Program, United Prairie Bank, Leading Edge Credit Union and Midwest Wealth Management as designated financial institutions during FY2027 for Windom Area Health ( <i>Gross/Ortmann</i> )	John Peyerl

### CONCLUSION

	The Finance   Personnel   Labor Relations   Building & Grounds Committee meeting was concluded by Acting Chairperson.	Rick Frederickson
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### ADMISSIONS

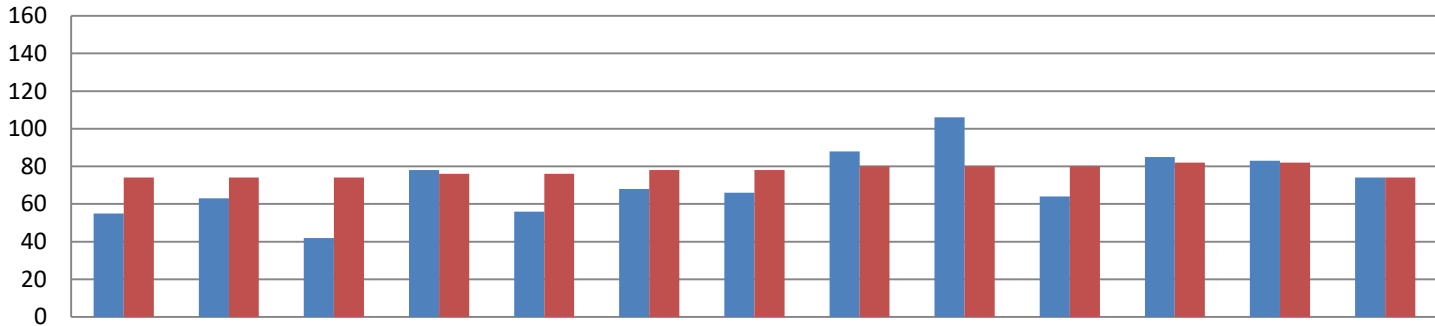
Admissions Budget



	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Admissions	23	22	14	28	22	35	30	39	52	27	31	32	31
Budget	30	30	30	31	31	32	32	33	33	33	34	34	53

### PATIENT DAYS

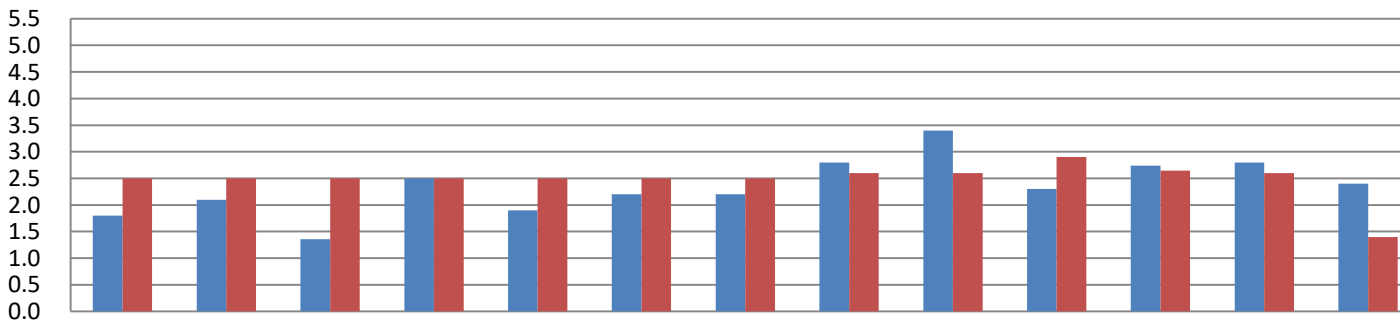
Pt Days Budget



	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Pt Days	55	63	42	78	56	68	66	88	106	64	85	83	74
Budget	74	74	74	76	76	78	78	80	80	80	82	82	74

### AVERAGE PATIENTS PER DAY

Avg Pt/Day Budget



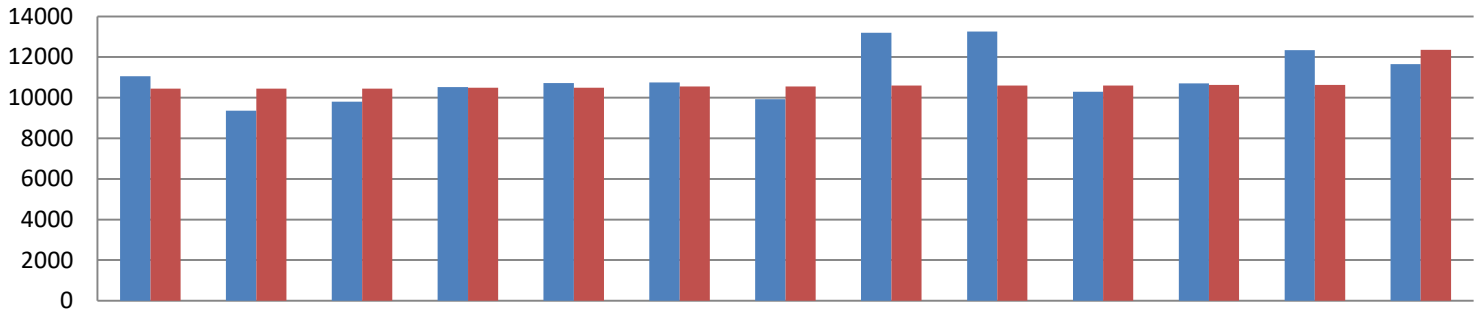
	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Avg Pt/Day	1.8	2.1	1.4	2.5	1.9	2.2	2.2	2.8	3.4	2.3	2.7	2.8	2.4
Budget	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.6	2.6	2.9	2.6	2.6	1.4





### LAB PROCEDURES

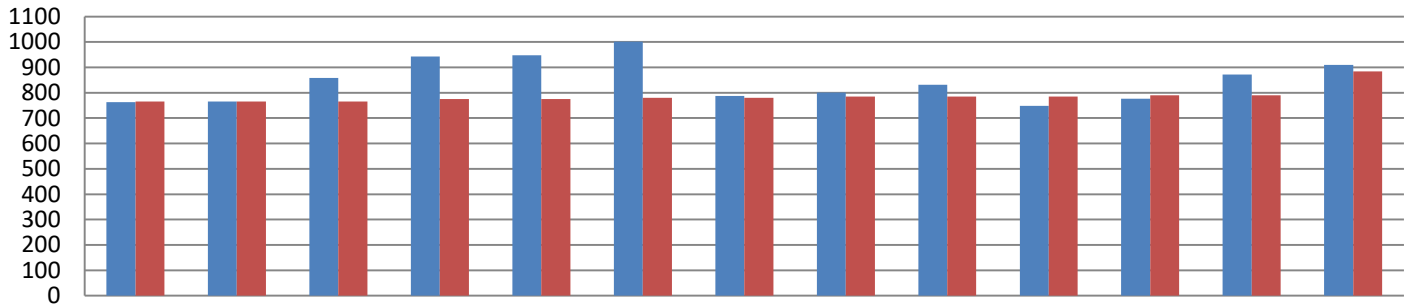
■ Lab Proc ■ Budget



	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Lab Proc	11055	9361	9805	10529	10717	10759	9920	13192	13261	10295	10707	12349	11660
Budget	10450	10450	10450	10500	10500	10550	10550	10600	10600	10600	10625	10625	12352

### IMAGING PROCEDURES

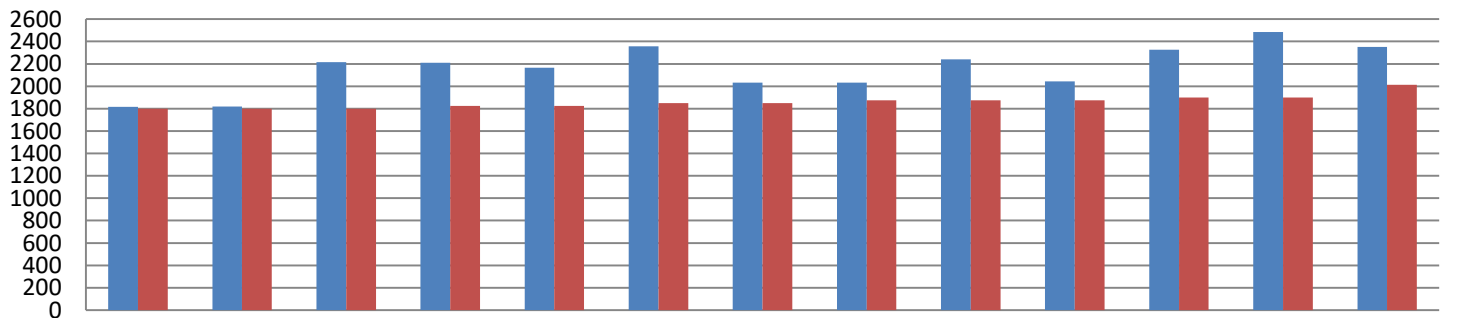
■ Imaging Proc ■ Budget



	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Imaging Proc	763	765	859	943	948	1002	787	801	832	748	776	872	910
Budget	765	765	765	775	775	780	780	785	785	785	790	790	884

### REHAB MODALITIES

■ Rehab Modalities ■ Budget



	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26
Rehab Modalities	1817	1820	2216	2210	2165	2357	2032	2031	2240	2044	2325	2485	2350
Budget	1800	1800	1800	1825	1825	1850	1850	1875	1875	1875	1900	1900	2014

**Windom Area Health**  
**Income Statement**  
**For the One month Ended May 31, 2026 & 2025**  
*(Dollars in thousands)*

Current Month					
Actual	Budget	Fav (Unfav) variance		Prior Year	Fav (Unfav) Var
		\$	%		
482	461	21	4.5%	387	95
5,319	4,458	861	19.3%	5,001	317
5,801	4,919	881	17.9%	5,389	412
(2,659)	(2,995)	336	-11.2%	(2,568)	(91)
<b>3,142</b>	<b>1,925</b>	<b>1,217</b>	<b>63.3%</b>	<b>2,821</b>	<b>321</b>
70	56	15	26.5%	22	48
<b>3,212</b>	<b>1,980</b>	<b>1,232</b>	<b>62.2%</b>	<b>2,843</b>	<b>369</b>
1,765	1,818	53	2.9%	1,575	(190)
639	515	(124)	-24.2%	678	38
326	442	116	26.2%	404	78
323	330	8	2.3%	335	12
219	248	29	11.6%	130	(89)
99	102	3	3.1%	61	(38)
<b>3,371</b>	<b>3,455</b>	<b>84</b>	<b>2.4%</b>	<b>3,182</b>	<b>(189)</b>
<b>(159)</b>	<b>(1,475)</b>	<b>1,316</b>	<b>-89.2%</b>	<b>(339)</b>	<b>180</b>
54	58	(4)	-6.3%	32	(22)
(1)	2	(3)	< -100%	18	19
53	60	(7)	-11.3%	50	3
<b>(106)</b>	<b>(1,415)</b>	<b>1,309</b>	<b>-92.5%</b>	<b>(289)</b>	<b>183</b>

-4.9%	-74.5%	69.5%	-11.9%	7.0%
-3.3%	-71.4%	68.2%	-10.2%	6.9%
5.0%	-56.8%	61.8%	-5.2%	10.2%
159	(1,125)	1,284	(148)	307
45.8%	60.9%	15.1%	47.7%	1.9%

Year-to-date					
Actual	Budget	Fav (Unfav) variance		Prior Year	Fav (Unfav) Var
		\$	%		
482	461	21	4.5%	387	95
5,319	4,458	861	19.3%	5,001	317
5,801	4,919	881	17.9%	5,389	412
(2,659)	(2,995)	336	-11.2%	(2,568)	(91)
<b>3,142</b>	<b>1,925</b>	<b>1,217</b>	<b>63.3%</b>	<b>2,821</b>	<b>321</b>
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<b>3,212</b>	<b>1,980</b>	<b>1,232</b>	<b>62.2%</b>	<b>2,843</b>	<b>369</b>
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99	102	3	3.1%	61	(38)
<b>3,371</b>	<b>3,455</b>	<b>84</b>	<b>2.4%</b>	<b>3,182</b>	<b>(189)</b>
<b>(159)</b>	<b>(1,475)</b>	<b>1,316</b>	<b>-89.2%</b>	<b>(339)</b>	<b>180</b>
54	58	(4)	-6.3%	32	22
(1)	2	(3)	< -100%	18	(19)
53	60	(7)	-11.3%	50	3
<b>(106)</b>	<b>(1,415)</b>	<b>1,309</b>	<b>-92.5%</b>	<b>(289)</b>	<b>183</b>

**REVENUE**

Inpatient Revenue	482	461	21	4.5%	387	95
Outpatient Revenue	5,319	4,458	861	19.3%	5,001	317
Total Gross Patient Revenue	5,801	4,919	881	17.9%	5,389	412
Contractual Allowances	(2,659)	(2,995)	336	-11.2%	(2,568)	(91)
<b>Net Patient Revenue</b>	<b>3,142</b>	<b>1,925</b>	<b>1,217</b>	<b>63.3%</b>	<b>2,821</b>	<b>321</b>
Other operating revenue	70	56	15	26.5%	22	48
<b>Total Operating Revenue</b>	<b>3,212</b>	<b>1,980</b>	<b>1,232</b>	<b>62.2%</b>	<b>2,843</b>	<b>369</b>

**EXPENSES**

Total Salaries & Benefits	1,765	1,818	53	2.9%	1,575	(190)
Purchased Services	639	515	(124)	-24.2%	678	38
Supplies (Incl Pharmaceuticals)	326	442	116	26.2%	404	78
Other expense	323	330	8	2.3%	335	12
Depreciation	219	248	29	11.6%	130	(89)
Interest Expense	99	102	3	3.1%	61	(38)
<b>Total Operating Expenses</b>	<b>3,371</b>	<b>3,455</b>	<b>84</b>	<b>2.4%</b>	<b>3,182</b>	<b>(189)</b>

**Income (loss) From Operations**

**Nonoperating gains (losses)**

Investment Income	54	58	(4)	-6.3%	32	(22)
Other Revenue/(Expense)	(1)	2	(3)	< -100%	18	(19)
<b>Total nonoperating income</b>	<b>53</b>	<b>60</b>	<b>(7)</b>	<b>-11.3%</b>	<b>50</b>	<b>3</b>
<b>Excess of revenues over expenses</b>	<b>(106)</b>	<b>(1,415)</b>	<b>1,309</b>	<b>-92.5%</b>	<b>(289)</b>	<b>183</b>

**Financial Metrics**

Operating margin	-4.9%	-74.5%	69.5%	-11.9%	7.0%
Net margin	-3.3%	-71.4%	68.2%	-10.2%	6.9%
EBITDA margin	5.0%	-56.8%	61.8%	-5.2%	10.2%
EBITDA	159	(1,125)	1,284	(148)	307
Discount rate	45.8%	60.9%	15.1%	47.7%	1.9%

Operating margin	-4.9%	-74.5%	69.5%	-11.9%	7.0%
Net margin	-3.3%	-71.4%	68.2%	-10.2%	6.9%
EBITDA margin	5.0%	-56.8%	61.8%	-5.2%	10.2%
EBITDA	159	(1,125)	1,284	(148)	307
Discount rate	45.8%	60.9%	15.1%	47.7%	1.9%



## Windom Area Health Professional Practice | Quality & Planning Committee Meeting AGENDA

**Purpose:** Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

<b>MEMBERS:</b>		<b>Monday, June 22, 2026   4:00-4:30 pm   Large Conference Room</b>
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	

<b>Chairperson (or Acting Chairperson)</b>	Terry Tegels, Chairperson
<b>Recorder:</b>	Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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### STANDING ITEMS

Call to Order	Call Professional Practice   Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Terry Tegels
Minutes	Approve minutes from the regular Committee meeting of Monday, May 18, 2026 ( <i>Committee Motion</i> )	Terry Tegels

### FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff ( <i>Committee/Board Motion</i> ) Report on business addressed at WAH Medical Staff meeting	Dr. Van Kley Dr. Yusuf

### NEW/CURRENT ITEMS

Organizational updates	Review organizational updates	Shelby Medina
<i>Other</i>		

### CONCLUSION

	Conclude Professional Practice   Quality & Planning Committee meeting	Terry Tegels
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## Windom Area Health Professional Practice | Quality & Planning Committee Meeting MINUTES

**Purpose:** Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

**MEMBERS:** **Monday, May 18, 2026 | 4:00-4:30 pm | Large Conference Room**

TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Terry Tegels, Marv Grunig, Rick Frederickson, Julie Brugman, Dr. Yusuf, Shelby Medina, John Peyerl, Emily Masters, Landon Johnson, Dr. Blue, Dr. Van Kley Absent: Dr. Fisher Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	

**Chairperson (or Acting Chairperson)** Terry Tegels, Chairperson

**Recorder:** Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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### STANDING ITEMS

Call to Order	Professional Practice/Quality & Planning Committee meeting called to order at 4:00 pm by chairperson.	Terry Tegels
Minutes	M/S/C Unanimously to approve committee minutes from the regular meeting of Monday, April 27, 2026 as presented ( <i>Grunig/Frederickson</i> )	Terry Tegels

### FOLLOW-UP ITEMS

Medical Staff Credentialing  Medical Staff Meeting Update	M/S/C unanimously to recommend approval of the credentialing list to the governing board, as presented ( <i>Frederickson/Grunig</i> )  <b>APPOINTMENTS:</b> <b>REAPPOINTMENTS:</b> LaRissa Chism Buggs, MD                      Psychiatry                      Telemedicine Samuel Inkumsah, MD                      Family Medicine                      Emergency Services Mindy Jorgensen, LPN                      Cardiovascular (Santos)                      Allied Health Professional Alettie Lewis, PAC                      Physician Assistant (Van Kley)                      Allied Health Professional Catalina Villa, MD                      Psychiatry                      Telemedicine Bruce Watt, MD                      Internal Medicine                      Consulting  <b>SIX MONTH POST APPOINTMENT FOLLOW-UP:</b> Heather Berney, MD                      Psychiatry                      Telemedicine Brittani Fischer, CMA                      Cardiovascular (Santos)                      Allied Health Professional  <b>CHANGE IN/ADDITIONAL STATUS:</b> <b>ADDITIONAL PRIVILEGE REQUEST:</b> <b>AVEL ECARE SCHEDULE1 APPOINTMENTS:</b>  <b>SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</b> Salik Nazeer MD                      Radiology (Additional Privilege)                      Telemedicine <b>RESIGNATIONS:</b>	Dr. Van Kley Dr. Yusuf
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	Sean Halligan, MD Furhan Qureshi MD	Cardiology Internal Medicine	Consulting Telemedicine	
	<b>Medical Staff / Professional Practice   Quality &amp; Planning Committee meeting updates:</b> Discussions included: <ul style="list-style-type: none"> <li>• possible cannabis policy related to patients using medical marijuana while hospitalized. Some hospitals already have policies in place. This is still in the discussion stage only.</li> <li>• Delineation of privileges for the midwifery program. The bylaws will need to be updated to allow midwives to admit patients along with Allied Health Professionals. More information to come.</li> <li>• Extreme situations where ER coverage may be needed. Dr. Grigereit is working on a workflow plan to help address those coverage gaps.</li> </ul>			
<b>NEW/CURRENT ITEMS</b>				
Organizational Updates	<b>Organizational Updates</b> <ul style="list-style-type: none"> <li>• Reconnecting with Lean Strategy through a five-step process. Our data analyst specialist is currently working on operational prioritization. KA plans to present ideas for the project plan, strategy, and phased approach within the next 2–3 months.</li> <li>• Avera providers requested to meet with Shelby separately before continuing discussions regarding the midwifery program. That meeting is expected to take place within the next few days.</li> </ul>			Shelby Medina
Other				
<b>CONCLUSION</b>				
	The Professional Practice   Quality & Planning Committee meeting was concluded by chairperson.			Terry Tegels

*Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.*

**WINDOM AREA HEALTH  
CREDENTIALING LIST**

June 22, 2026

**APPOINTMENTS:**

**REAPPOINTMENTS:**

Richard Clark, M.D.	Cardiology	Consulting
Kolapo DaSilva, M.D.	Emergency Medicine	Emergency Services
Jesse Hyde, CRNA	Nurse Anesthetist	Allied Health Professional
Micara Kolander, CRNA	Nurse Anesthetist	Allied Health Professional
Loretta Krahn, CRNA	Nurse Anesthetist	Allied Health Professional
Megan Pohlman, PA-C	Physician Assistant (Van Kley)	Allied Health Professional
David Roemhildt, PA-C	Physician Assistant (Botker)	Allied Health Professional
Ali Shehata, D.O.	Family Medicine	Emergency Services
Jackie Vroman, D.O.	Family Medicine	Courtesy

**SIX MONTH POST APPOINTMENT FOLLOW-UP:**

Sara Beth Berner-Orcult, D.O.	Psychiatry	Telemedicine (Avel)
Reginald Deligent, M.D.	Psychiatry	Telemedicine (Avel)
Antoinette P. Laurel, D.O.	Psychiatry	Telemedicine (Avel)
Kacey M. Moss, D.O.	Psychiatry	Telemedicine (Avel)
John A. Person, M.D.	Psychiatry	Telemedicine (Avel)
Ryan T. Santin, M.D.	Psychiatry	Telemedicine (Avel)

**CHANGE IN/ADDITIONAL STATUS:**

**ADDITIONAL PRIVILEGE REQUEST:**

**AVEL ECARE SCHEDULE1 APPOINTMENTS:**

**SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):**

**RESIGNATIONS:**

Muhammad Bilal, M.D.	Psychiatry	Telemedicine (Avel)
Michael Cellini, D.O.	Radiology	Telemedicine (Sanford)
Ryan Coram, D.O.	Psychiatry	Telemedicine (Avel)
Samuel Dawn, M.D.	Radiology	Telemedicine (Sanford)
Stephen Goldberg, M.D.	Psychiatry	Telemedicine (Avel)
Stephen Johnston, M.D.	Radiology	Telemedicine (Sanford)
Khoa Nguyen, D.O.	Psychiatry	Telemedicine (Avel)
Ernest Okwuonu, M.D.	Psychiatry	Telemedicine (Avel)
Mariam Qureshi, M.D.	Psychiatry	Telemedicine (Avel)
Urooj Saeed, M.D.	Psychiatry	Telemedicine (Avel)
Patsy Uken, M.D.	Radiology	Telemedicine (Sanford)

## MAY COMMENTS

- Inpatient      Emergency department was excellent. Great ER doctor! The food menu could improve. We have had some ER doctors that were not impressive.
- Inpatient      "The Drs. were very thorough in finding the cause of my problem. The entire nursing staff was great. "
- ED              I was thankful for the promptness and concern for me with my health problem. I got answers and am on my way to better health. Thanks for each one who was involved!
- ED              Everyone was very kind and helpful. I appreciate all of the care from Dr. Yusef, all of the nurses and the lab. They work well as a team and we are fortunate to have such excellent care in our small town. Thank you!
- ED              The doctor and the nurses were all very kind and I felt very well taken care of and I thank them for everything they did for me. Thank you.
- ED              "The nurse that did my IV did a WONDERFUL job! Seriously the best IV experience I've ever had. I'm hard to stick (find a vein) and I bruise easily, so I usually have a lot of bruising afterwards. Not this time! She stuck it by my wrist and there's only a little pinprick to show where it was - NO BRUISING OR DISCOLORATION! The phlebotomist that did my blood draw for bloodwork did a really good job, too. "
- ED              was taken care of very well by the staff
- ED              Very good care
- ED              Last night the staff working in the ER were fabulous!
- ED              Your team was exceptional
- ED              There was a lot going on in the ER.
- Clinic          Dr. Tabitha is always fantastic. Asks the deeper questions to get to the root issues and is always my child's cheerleader. I feel supported as a parent and my child looks forward to the visits. We are on the right track with Dr. Tabitha as our provider!
- Clinic - Windom      Everyone was polite, very direct so no guessing.
- Clinic - Windom      so glad you are that close wonderful care
- Clinic - Windom      Absolutely Love Dr. Botcker and his team! Thanks for coming to Windom!

## MAY COMMENTS

- Clinic - Windom Dr Botker is a great ortho dr. WAH is so fortunate to have him come to Windom for patient care and surgeries.
- Clinic - Windom This was a suture removal visit after surgery in Mankato. Very happy to save the drive to and from Mankato, glad to have the care close to home. We really appreciate Dr. Botker and his team for providing care in Windom.
- Clinic - Windom Never once have I ever experienced the removal of my hip or any other structure in my body. I didn't get to see much of the doctor that performed but from talking with other people that had surgeries they told me him his team were The best. And the nurses es who were extremely kind. If and when I have to do this again I wouldn't change anything. You all keep up the great work and I and and many many others will be back also. Sometimes I tend to have a big mouth. So I'll spread the word.... And thank you again
- Lab Everyone was friendly and efficient. I was impressed with the whole visit. My INR test went smoothly and already have results back.
- Lab Yes, the gal who drew my blood was very courteous, very much answered all my questions, and was very polite.
- Lab "It was so easy to go to Trimont from Fairmont. I am recommending your facility."
- Lab in and out in no time
- Lab Dan is always a fast and friendly Lab Tech!
- Outpatient "Pleasant and relaxing experience. Answered my questions and did good presentation of the rehab plan. Laci was enthusiastic about starting. Look forward to beginning; confident I am in good hands!
- Outpatient It's great to have these specialty clinics 10 miles from my house.
- Outpatient It's the best a person can expect
- Outpatient Called for lab results, nurse said "I can't make them (lab) work any harder Rude.
- Outpatient My feet with my foot levers-custom orthotics before the toe mail clipping were uncomfortable in the toe box . After the clipping, my toes in the toe box were much more comfortable. What a relief. Thank you

## MAY COMMENTS

- Outpatient "Everyone is always very friendly!! Nice big smiles?"
- PT, OT, ST Facility needs automated doors for wheel chair access in rehab room. And they need bigger room. Gets too congested and limits options.
- PT, OT, ST Great people work there. Kind and professional.
- PT, OT, ST Excellent staff at Windom Area Health!
- PT, OT, ST Awsome PT
- PT, OT, ST I think she did a really good job and she's looking for avenues to make sure that whatever is going on with me is improving.
- PT, OT, ST Yeah, everything was okay. It's just that I have a co-pay that I have to pay every time, and I've been through this before, so I kind of knew what to do. So that's why I didn't continue the therapy. Nothing against any of the gals there or anything like that. It was just extra payments, basically, which I understand is coming from the insurance company, not from you guys. But I'm doing pretty good, so we're okay all the way around. Thank you. Bye.
- PT, OT, ST He was very helpful and Windom is lucky to have such a wonderful facility here
- PT, OT, ST "Very pleased with my outcome!.. gave me exercises at home to help me progress in healing. My appt helpbuild my strength and my stability "
- PT, OT, ST My physical therapy gal was kind and very understanding and explained every thing she was doing and why I had the symptoms I had! Appreciate all she did!
- PT, OT, ST First 2 visits were good, 3rd visit didn't hardly see the therapist. Was uncomfortable during treatment, having lots of discomfort
- PT, OT, ST Great staff! The space is small and as busy as it is it needs more. The hospital has room on the 3rd floor that would benefit everyone
- PT, OT, ST) everything went well
- Imaging Everyone was very nice. I didn't have to wait for more than a few minutes.
- Imaging This experience was very good, I have no complaints, only on other occasions my husband hasn't been treated very well
- Imaging Becky in radiology did a great job and very professional

## MAY COMMENTS

- Imaging I felt very, they did a good job. They came into my room and did stuff like that and that was really important. So I want to thank them for doing their job. Thank you.
- Imaging The wait time was very short and the staff were very, very friendly. I really could recommend Wyndham Radiology to anyone. Thank you.
- Imaging "Nice new building and first time. Jesse Hyde was very knowledgeable and helpful "
- Imaging Very good
- Imaging It was done well
- Imaging Very professional and helpful
- Imaging My technician was very knowledgeable and patient with me. Appreciated that greatly!
- Imaging The employee in the radiology/mammogram area was so kind & informative. Made you feel comfortable with the process.
- Imaging Becky is a great asset to your team. This was my first time having a mammogram and she explained everything very carefully and asked if I had any questions. Great at her job!
- Imaging The technician was nice and no wait time!
- Imaging The gal that was radiology for my mammogram was excellent. She was very kind and thoughtful and listened to me and the whole experience was really good. I usually don't care for my mammograms because they're painful and uncomfortable and she made them very decent. My pain level was very low and she explained everything. I would give her a 10 out of 10 because she was really nice and very thoughtful and very considerate.
- Imaging Excellent work.
- Imaging I was surprised that I wasn't asked about any metal on my body before the test.
- Imaging "The gals in radiology were exceptionally nice and very professional. Made me feel very relaxed. Keep up the good work. "
- Imaging They were very thorough very professional
- Imaging ? BLANK ?

## MAY COMMENTS

- Imaging The tech Becky was professional in her skills & wonderful in her personality during my mammogram
- Imaging "The technician was very helpful in telling me what she need me to do, to help with my testing and made it very easy., "
- Imaging Very good hospital. Everyone is very friendly and helpful
- Ambulatory Surgery It wasn't a bad experience the doctor n nurses were great
- Ambulatory Surgery Everything about the procedure was explained thoroughly. Everyone was polite and professional. They were very cordial.
- Ambulatory Surgery Thought the doctor was great!
- Ambulatory Surgery RN Brook F was excellent!!
- Ambulatory Surgery Excellent care.
- Ambulatory Surgery Windom healthcare people are great!!
- Ambulatory Surgery Awesome experience.
- Outpatient I don't think they know what to use for antibiotics on my sores because gauze and tape is not working. You can heal anything with gauze and tape and they tell me my nurses at home care have to order the the salves or treatment for me and after five months of been crippled up, I am not happy or pleased with the situation. I had better care over at Mankato at the Mayo Clinic four years ago because they seem to have a system and it worked down at windom clinic. They don't seem to know or how to address my complaints and when I was down there Friday. She squeezed and used gauze in her hand and rubbed the surgical wound on my ankle, and it started hurting. I almost had to go to the emergency room because I couldn't stand the pain.
- Outpatient All the help from the time I walked in the front door until I left was exceptional, thank you.
- Outpatient Everybody did there job and took care of me and took care my issues
- Outpatient Thank You
- Outpatient The care I receive when I go to see Naomi at Wound Care is the best ever. She's tops and your whole staff is tops. I look forward to going there and it's very, very good. Thank you.

## **Windom Area Health Auxiliary Minutes**

### **May 11, 2026**

The Windom Area Health Auxiliary monthly meeting was held on Monday, May 11, 2026, at 6:00 p.m. President Mary Klosterbuer welcomed everyone to the meeting with 25 members in attendance. Nancy Meyer introduced a guest and potential new member, Carolyn Anderson. The Auxiliary Prayer, and the Pledge of Allegiance were recited by all present.

**Agenda:** Mary Klosterbuer made these additions to the printed agenda:

- Add item 8.c. Appoint members to review financial records.
- Corrected the date to Thursday, May 14 for item 12.a.i.
- Inserted item 13 Recognize EMS Squad for EMS week May 17-23.

M/S by Jackie Turner/Kitty Hansen to approve the agenda with additions. Motion carried.

**Recording Secretary's Report:** Jean Johnson, Recording Secretary

- M/S by Kitty Hansen/Diane Vellema to approve the minutes of the March 9, 2026 and April 13, 2026 meetings as presented. Motion carried.

**Treasurer's Report:** Gerri Burmeister, Treasurer

- The March & April financial reports were presented by Treasurer Gerri Burmeister. Balance for March 1 was \$5,132.40 with \$282.41 in receipts, \$2090.37 in disbursements and a March 31 balance of \$3324.44. Receipts for April totaled \$2350.21, disbursements of \$1576.05 and an April 30 balance of \$4098.60. M/S Connie McCarthy/Betty Olson to accept the reports as printed. Motion carried. M/S Carol Determan/Brenda Renczykowski to donate the \$1244.50 profit for the December 2025 Vendor Fair to the chemo chair fund. Motion carried.
- President Klosterbuer appointed the following to do a financial review of the treasurer's books: Kitty Hansen, Kay Evers and Diane Vellema.

**Corresponding Secretary's Report**

- Betty Olson reported one correspondence to Brenda Renczykowski for the passing of her mother. Associate auxiliary member, Donna Gravely, suffered a minor stroke. Let Betty know of any others who may need a card of support or sympathy.

**WAH Update:** Katie Greener

- Reminded members to report volunteer hours for March and April.
- Katie Bennett presented information about May's Stroke Awareness Month. Katie is a nurse at WAH in charge of the stroke prevention and treatment program. Information was shared: BE FAST and what it means, stroke types and treatment, risk factors and what to do if volunteering at the hospital and suspect a person may be having a stroke.

**Unfinished Business**

1. **Annual Meeting/Spring Banquet** was held Monday, April 13, 2026, at the Cottonwood County Historical Society attended by 57 people. Feedback: Food was good; guest speaker could have shared more information about the cardiac rehab center functions.
2. **Gift Center Update** - Katie has talked with Dean Martin in maintenance. Dean thinks putting lights in the gift case can be done. He will sketch it to show how it would look and give us an estimate of the cost.

3. **Memorial Donation** - A plaque recognizing Maxine Faust will be installed in the lobby in the Medical Building.

#### **New Business**

1. **Hospital Week Ice Cream Sundaes** will be served on Thursday, May 14 from 2-3 p.m. in the cafeteria with plans to serve 100. Jackie Turner and Brenda Renczykowski volunteered to serve. Mary Klosterbuer and Katie Greener will take care of setup. In 2025, 3 names were drawn awarding 3 door prizes of \$10 cash each. M/S Carla Taber/Carol Determan to do the same door prizes this year. Motion carried.
2. **EMS Week – May 17-23** - Short discussion regarding DQ blizzard gift certificates for EMS personnel. M/S Kay Evers/Jackie Turner to purchase DQ small blizzard treats for EMT. Karla Taber will contact Kristen Porath for numbers and purchase the certificates from Dairy Queen as well as getting them to the EMS volunteers.
3. **Sign up sheet for 2026 Hostesses** will be available at our next meeting.

A thank you was expressed to Nancy Michalski and Karla Taber for the goodies tonight.

The meeting adjourned at 7:00 p.m.

**Hostesses** - Monday, June 8 meeting: Kitty Hansen and Brenda Renczykowski

#### **Coming Events**

- June 8 – Auxiliary meeting at 6 p.m. – Set new goals.
- July 13 – Auxiliary meeting at 6 p.m.
- August 5-8 – Cottonwood County Fair

Respectfully submitted,  
Jean Johnson,  
Recording Secretary



FOUNDATION BOARD OF DIRECTORS MEETING

JUNE 23, 2026, 5:00 PM | LARGE CONFERENCE ROOM

**\*\* Indicates items needing a motion**

**MISSION STATEMENT**

*Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.*

**AGENDA**

- I. CALL WAH FOUNDATION MEETING TO ORDER** *Greg Scheitel*
  
- II. \*\*APPROVAL OF AGENDA** *Greg Scheitel*
  - \*\*FOUNDATION MEETING MINUTES** *Robin Rahn*
    - Approve minutes from regular meeting on May 26, 2026
  
- III. BUSINESS ITEMS** *Katie Greener*
  - Mission Moment
  - \*\*Approve Financial Statement
  - Hospital & Governing Board Updates
  - Golf Tournament Debrief
  - Volunteer Hours
  
- IV. NEW ITEMS** *Katie Greener*
  - Audit & 990
  - 2027 Gala Planning Updates
  - Other events: school sport, Farm & Home, summer Pickleball
  - Fall/Winter Mail Appeal Brainstorm
  - Annual Calendar
  
- V. NEXT MEETINGS – July 28 and August 18, 2026**
  
- VI. MEETING ADJOURNED** *Greg Scheitel*

**WINDOM AREA HEALTH FOUNDATION  
FOUNDATION BOARD MEETING MINUTES  
MAY 26, 2026, AT 5:00 P.M. IN NURSE'S CONFERENCE ROOM**

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**Attending:** Robin Rahn, Greg Scheitel, Claudia Lopez, Rick Frederickson, Mark Nemitz, Terry Tegels, Tera Elness

**Absent:**

**Recorder:** Katie Greener

**MISSION STATEMENT**

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**CALL TO ORDER**

WAH Board Chair Greg Scheitel called the meeting to order at 5:00 pm.

**FOUNDATION AGENDA**

M/S/C UNANIMOUSLY TO APPROVE THE MAY 26, 2026 FOUNDATION AGENDA AS PRESENTED. (TT/RF)

**FOUNDATION MINUTES**

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE APRIL 28, 2026 REGULAR MEETING (MN/TT)

**BUSINESS ITEMS**

**Mission Moment**

Greg shared an example of a friend receiving excellent care here. Rick shared an example of a family having a good experience while waiting for care/transfer here. Terry shared the positivity around Hospital Week. Katie shared that it was great to have a presence at the student scholarship ceremony, to present the three awards.

**\*\*Approve Financial Statement**

The group reviewed the April financial statement as presented by Mark.

M/S/C UNANIMOUSLY TO APPROVE THE APRIL FINANCIAL STATEMENT AS PRESENTED. (RF/RR)

**Tera Elness Welcome**

Robin introduced new member Tera to the group. The rest of the board went around and shared why they enjoy being on the board and the projects they've been involved in.

**Hospital Updates**

Terry and Rick shared updates from Governing Board: start of a new fiscal year and plans to open a satellite clinic in Fairmont. Katie has assisted with applying for \$1.4 million for the Rural Health Transformation Program through MDH. May is stroke awareness and mental health awareness month. The Path Expansion project is slated to begin, once the vendor is selected. The BEAT was recently published; Tera shared positive feedback about the impact of having local patient spotlights in the newsletter.

**Golf Tournament Updates**

Katie shared that there are 11 teams signed up and \$3,400 of cash sponsorships, plus \$400 of in-kind, so far. Katie is following up with prospective sponsors and teams. Prizes and Hole In One insurance have been purchased. Greg and Terry are available to help day-of.

**Board Roster Updates / Jay Card**

Katie provided an updated Board Directory & Roster, with Tera Elness included. Katie also mentioned the possibility of another 1-2 directors joining the board, or for directors to assist in finding their slot replacement as they approach their term ending.

**Volunteer Hours**

Board members added their hours to the spreadsheet.

**NEW ITEMS**

**Ask For Anything Grants – Summer Plan**

Board will move forward with opening the Ask For Anything grants round at the end of June, until early August. The group will review requests at the August meeting and ask department leads to explain their requests in-person. Planning to award three projects up to \$5,000 each.

**Future Fundraising Project/Event**

Katie asked the group to be brainstorming future event ideas and the timeline. Katie shared that she is expecting a baby in early December, so her leave may impact the timing of the event. Tera, Rick, Robin, and Greg agreed to help out on a committee for the next fundraising event/project. The group discussed the pros/cons of having a February or November event. Possibility in 2027 to partner with our Mental Health Clinic for an “Out of the Darkness” walk. Group could host another or encourage an October breast health awareness event or encourage Windom seniors to partner with us for their Eagle Achievement projects.

Meeting Adjournment at 5:59 pm. The next Foundation Board Meeting will be held on June 23, 2026.

ROBIN RAHN, WAH Foundation Secretary