

Windom Area Health Governing Board of Directors Meeting AGENDA

Purpose: Provide governance for Windom Area Health

Date | Time | Location: Monday, March 23, 2026 | 5:30 pm | Large Conference Room

Members: All Windom Area Health Governing Board Members	Present: Absent: Others:
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Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Vice-Chairperson	Kay Gross
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, February 23, 2026 <i>(Board Motion)</i>	Kay Gross
Board Education	Nursing	Landon Johnson Jenna Jacobs
WAH Policy Review	Review of policy tracker <i>(Board Motion)</i> <ul style="list-style-type: none"> • No Policies to review 	

COMMITTEE REPORTS

Professional Practice Quality & Planning Committee	<ul style="list-style-type: none"> • WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff <i>(Board Motion)</i> • WAH Medical Staff meeting review • Review Professional Practice Quality & Planning Committee meeting activities 	Dr. Cowdin Dr. Yusuf Terry Tegels
Finance Personnel Labor Relations Building & Grounds Committee	<ul style="list-style-type: none"> • Review Finance Personnel Labor Relations Building & Grounds Committee meeting activities • Review and recommend approval of WAH resignations and terminations <i>(Board Motion)</i> 	Justin Schmit John Peyerl Emily Masters

OTHER REPORTS

Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports <i>(Board Motion)</i>	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance <i>(Board Motion)</i>	Emily Masters
New Hires Departmental Transfers	Report on recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson

Chief Medical Officer Chief Strategy & Growth Officer	Organizational updates	Dr. Yusuf Dr. Blue
Administration	<ul style="list-style-type: none"> Review Senior Management Team Executive Summaries Review/Approve WAH committee meeting reports as presented (<i>Board Motion</i>) 	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	<ul style="list-style-type: none"> WAH Foundation Board meets on March 24, 2026. February 17, 2026 meeting minutes are included in the book. WAH Foundation update on happenings 	Kay Gross
WAH Auxiliary	<ul style="list-style-type: none"> WAH Auxiliary met on March 9, 2026. February 9, 2026 meeting minutes are included in the book. 	Kay Gross
OLD & NEW BUSINESS		
Other	<ul style="list-style-type: none"> May Board Meeting Date Reappointment of Board Members – Dr. Fisher, Kay Gross, Justin Schmit 	Shelby Medina
New Business	<ul style="list-style-type: none"> Motion to adjourn WAH Governing Board meeting into Executive Session to review annual CEO evaluation and compensation adjustment. [Minn. Statute 13D.05., Subd.3] (<i>Board Motion</i>) Motion to reopen Governing Board meeting. (<i>Board Motion</i>) 	Kay Gross
Old Business		
CONCLUSION		
	Conclude WAH Governing Board Meeting	Kay Gross

**Windom Area Health Governing Board of Directors Meeting
MINUTES**

Purpose: Provide governance for Windom Area Health		
Date Time Location:	Monday, February 23, 2026 5:30 pm Large Conference Room	
Members: All Windom Area Health Governing Board Members	Present: Dr. Fisher, Kay Gross, Dan Ortmann, Justin Schmit, Marv Grunig, Terry Tegels, Julie Brugman, Shelby Medina, John Peyerl, Emily Masters, Landon Johnson, Dr. Yusuf, Dr. Blue, Monica Huber, Dr. Cowdin Absent: Rick Frederickson, Dave Rogers, Hilary Mathis, Steve Nasby Others: Dean Martin	
Recorder:	Mindy Carter, Executive Assistant	

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael B. Fisher
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of January 26, 2026 (<i>Schmit/Ortmann</i>) M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the special closed meeting of January 30, 2026 (<i>Tegels/Ortmann</i>)	Dr. Michael B. Fisher
Board Education	Dean Martin, Director of Maintenance and EVS provided an overview of his backgrounds and role responsibilities.	Dean Martin
WAH Policy Review	M/S/C Unanimously, upon recommendation for the WAH Governing Board to approve the following policy(ies): No policies to review	Dr. Michael B. Fisher

COMMITTEE REPORTS

Professional Practice Quality & Planning Committee	<p>The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented (<i>Tegels/Grunig</i>).</p> <p><u>APPOINTMENTS:</u> Ayman Elbatanony, DO Internal Medicine Emergency Services Allison Sandbeck, CNP Family Nurse Practitioner Allied Health Professional</p> <p><u>REAPPOINTMENTS:</u> Naomi Bach, CNP Family Nurse Practitioner Allied Health Professional Chunyen Liu, MD Internal Medicine Emergency Services Billy Wyatt, MD Family Medicine Emergency Services</p> <p><u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u> Bradley Burger, D.O. Obstetrics and Gynecology Consulting Janelle Edwards, CNP Cardiology (Clark) Allied Health Professional Shaleigh Parker, RN Cardiology (Santos) Allied Health Professional</p> <p><u>CHANGE IN/ADDITIONAL STATUS:</u> <u>ADDITIONAL PRIVILEGE REQUEST:</u></p>	Dr. Cowdin Dr. Yusuf Terry Tegels
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	<ul style="list-style-type: none"> Net operating revenue was \$819,285 higher than last January. <p>Volume Highlights:</p> <ul style="list-style-type: none"> Inpatient activity exceeded budget: 52 acute admissions (19 above budget), totaling 158 inpatient days (ADC 5.1). Outpatient revenue was \$1.54M above budget and \$1.13M higher than last January; 89% of gross revenue came from outpatient services. <p>Department Activity:</p> <ul style="list-style-type: none"> Imaging: 832 procedures (47 above budget). Lab: 13,261 tests (2,661 above budget; 2,223 above last January). Surgery: 83 procedures (2 below budget; 13 above last year), including 7 joint replacements and 2 robotic cases. Rehab Therapy: 2,240 modalities (365 above budget; 547 above last year). <p>Expenses & Adjustments:</p> <ul style="list-style-type: none"> Contractual adjustments: 50.02% (budget: 47.43%). Total expenses were \$247,624 over budget, primarily in salaries, pharmaceuticals, supplies, other direct expenses, and bad debt. 	
Capital Acquisition Activity	No January Capital Acquisition activity	John Peyerl
Educational Assistance Applications	M/S/C unanimously to approve the Educational Assistance Application as presented: <i>(Gross/Tegels)</i> <ul style="list-style-type: none"> Angela Rodriguez, Medical Assistant, is pursuing LPN and requesting \$3,500 	Emily Masters
New / Department Transfer Employees	New Hires: <ul style="list-style-type: none"> RN Wound Center – 2/17/26 Clinical Support Specialist – 2/24/26 Mental Health Therapist / Lead Clinical Supervisor – 3/2 Internal Promotion: EVS Supervisor – 2/8/26 Internal Promotion: Wellness Center Coordinator – 2/8/26 	Emily Masters
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Landon Johnson
Patient Safety Reports	No incidents to report.	Landon Johnson
Chief Medical Officer Chief Strategy & Growth Officer	No additional update.	Dr. Yusuf Dr. Blue
Administration	M/S/C unanimously to approve committee meeting reports as presented <i>(Fisher/Schmit)</i> <ul style="list-style-type: none"> Appreciation was extended to those who participated in the Gala. A special thank you was shared with Monica at her final board meeting in recognition of her contributions and in celebration of her retirement. A family member called following her father-in-law’s visit for a stroke and shared that the ER physicians and nurses provided exceptional care, stating they had never experienced such high-quality care before. 	Senior Management Team
City of Windom	<ul style="list-style-type: none"> WindomNet: Second reading of the ordinance for disposition of city real estate is scheduled for March 3. The first reading must be approved again to move to final stages. If the second reading is not approved, the ordinance fails. Community members may contact council members to share input. MnDOT Update: MnDOT presented at the February 17 council meeting regarding the 2027 roundabout project. The proposed detour will route Highway 60 to County Road 5/9 (Heron Lake) to Highway 62 	Hilary Mathis submitted in Absentia

	<p>into Windom. Plans include an extended sidewalk. MnDOT will begin contacting businesses in the coming months and will host public meetings.</p> <ul style="list-style-type: none"> • Traffic Signals Project: Construction is planned for fall 2026. Due to changes in the state cost-share formula, the city's portion is now estimated at approximately \$33,000, reduced from the previously approved \$177,000. • Audit: Auditors are onsite February 24–26. • Community Event: The Be the Light Gala was well attended and successfully executed. Appreciation was extended to organizers. • WAH Experience: A personal note was shared regarding emergency care received at Windom Area Health. EMS and hospital staff were commended for exceptional, compassionate care during a recent family medical emergency. The patient has since returned home and is recovering well. 	
Sanford Health Network	No update provided.	Dave Rogers, VP Sanford Health
WAH Foundation Board	Special thanks to everyone who participated in the Be The Light Gala, and to our generous sponsors for their support in making the event a success.	Terry Tegels
WAH Auxiliary		Dr. Michael B. Fisher
OLD & NEW BUSINESS		
Old Business		
New Business	Reimbursement Bond Resolution: WAH was previously approached with an opportunity to purchase the land and building currently occupied by Avera. This is no longer relevant, as Avera has decided to move forward with purchasing the land and building themselves.	Dr. Michael B. Fisher John Peyerl
Other		
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board Chairperson	Dr. Michael B. Fisher

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
MARCH 2026
WAH MISSION: "DEDICATED TO HEALTH"

CHIEF EXECUTIVE OFFICER REPORT

• **Organizational Updates**

- WAH's heart and vascular screenings have seen great community participation. We currently are fully booked for the next few months and have over 40 requests on the waiting list. We will continue to monitor and determine if adding another day is necessary.
- WAH continues to explore opportunities to provide specialty care in Fairmont.
- Dr. Kamlitz will start performing breast biopsies in the near future.
- Dr. Yusuf and WAH are hosting a 1st year medical student from University of Minnesota, Jebediah (Jeb) Green and Rhea Neuberger, NP student, who has requested an additional clinical rotation at WAH. She is very complimentary of our culture here and has communicated how impressed she is with our hospital and community.
- All Access Public Television will be airing our mini documentary on public television nationwide in April.
- MDH has resumed full site surveys and have visited CAH's in our surrounding area. We remain survey ready and continue to anticipate a visit from MDH.
- LEAN process is coming along well. Chad is wrapping up his work, and we will be bringing back KA onsite in March or April.

• **MHA/Federal Updates:**

- State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*
 - MN Paid Leave: MHA has been working with hospitals across MN documenting the impacts the MN Paid Leave law has had on hospitals to date.

• **Committee Meeting Updates**

- Pharmacy and Therapeutics: Nothing to Report
- Emergency Preparedness: Nothing to Report

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
MARCH 2026
WAH MISSION: "DEDICATED TO HEALTH"

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was negative (\$381,966) compared to a budget of \$97,000. Our net operating revenue was \$541,509 less than last February. February operating income is negative (14.7%) compared to a budget percentage of 2.9%. For the year, operating income is 1.1% compared to a negative (0.2%) budget.

The volume of inpatient activity in February exceeded budget expectations. The acute admissions were twenty-five less than last month and six less than the budgeted volume. Activity on the outpatient side produced volumes and revenues significantly lower than budget expectations. Eighty-nine percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled twenty-seven. Those twenty-seven admissions produced 80 inpatient days for an average daily census of 2.9. Outpatient gross revenue was \$602,093 less than budget and \$47,305 more than last February.

- Imaging procedure counts were thirty-seven below budget. Imaging performed 748 procedures compared to a budget of 785. Last February, 724 procedures were performed.
- Laboratory volumes fell short budget expectations this month. Last fiscal year laboratory tests averaged about 10,005 in each month. There were 10,295 in the month of February, which is 876 more than last February and 305 less than budget.
- Seventy-two surgical procedures were performed in February, which is thirteen less than our budgeted number of eighty-five and eighteen less than last February. Eight of those surgeries were joint replacements. There were two robotic cases in February.
- Rehab Therapy performed 2,044 modalities in February, which was 609 more than last February. That is 169 more modalities than the budgeted number of 1,875.

Contractual adjustments came in at 56.10% for the month. Contractual adjustments were budgeted at 47.43%.

Overall, expenses were \$279,035 more than budget. Pharmaceuticals & Purchased Services were the categories to exceed budget expectations.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
MARCH 2026
WAH MISSION: "DEDICATED TO HEALTH"

CNO REPORT

Medical/Surgical/OB/Emergency Room:

- New Drager infant ventilator put into service. This equipment was requested by the physicians doing deliveries to treat newborns having respiratory issues. Ongoing training with nursing staff is taking place and the device is in service.
- OB coordinator position remains vacant. Great Beginnings services are being provided by interested OB nursing staff. We have a good lead on a new OB coordinator.
- RN union contract proposal being developed in anticipation of negotiations. New contract will go into effect on July 1, 2026.
- New PCA/Syringe pumps have arrived. These will be utilized for continuous pain control for our surgical and end of life patients.
- We have had a lot of success in the past month with applicants to help fill vacant nursing positions.

PI/Risk:

- Nursing staff and clinical departments are focusing heavily on PPE usage as part of our PI goals for this year.

Infection Prevention:

- Rounds continue to take place to help keep our departments continually ready for a state survey. Several areas have had improvements made throughout the organization.

MHA Safety Data for February, 2026:

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

*January data was incorrectly listed; we had 2 falls in January without injury.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
MARCH 2026
WAH MISSION: "DEDICATED TO HEALTH"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RN / LPN /RN Weekend package
 - Patient Care Technician - PRN
 - Surgical Tech
 - CRNA
 - Business Development Specialist
 - Fitness Specialist - PT
 - Materials/Stocking Assistant
 - Mental Health Therapist
 - Employee Health & Safety Coordinator
 - Rehab Aide – Summer Intern
 - EVS Tech
 - Dietary Aide/Cook
 - Surgery RN
 - Pre-Admission Testing Coordinator
 - Clinical Informatics Specialist
 - Speech Therapist – Full Time & PRN
 - Digital Marketing Coordinator
 - Radiologic Technologist
 - OBGYN
 - Urologist
- We are doing our final WAH WAY phone greeting assessment this month and are working on the next phase of standards, including introductions.
- The Windom Chamber Leadership Training Class came for a tour on March 17th.
- Hospital Week planning is underway for May 11-15th.

Community Health/Mental Health/Wellness Center

- Wellness has been delivering Kid's Choice to Mt. Lake, Mt. Lake Christian, Windom and Heron Lake this Winter/Spring.
- The POWER program that we have put on with the school has been moved to Wellness versus Rehab. Sign ups are up to 20 students early on in the process.

Marketing/PR/Business Development

- 5,000 postcards promoting Specialty Clinics satellite locations were inserted in the Fairmont Sentinel. Similar ads will run in the Daily Globe and Jackson Visitor Guide.
- National Doctors Day is March 30th – WAH will provide our own and community clinics with muffins as a token of appreciation.
- The All Access feature is scheduled for distribution on March 30th to over 170 participating Public Television stations nationwide. Sneak peak preview information for 3/24 is included in the board book.

Foundation/Auxiliary

- The Be the Light Gala raised \$21,000 toward the mental health fund, before expenses.
- Valentine Balloon & Bake sale set a record and raised \$1,908.97 toward the purchase of a chemo chair.
- Auxiliary Spring Banquet is set for April 13th at 5pm at the Historical Society.

Sponsorships

- DVHHS "A Peace of Mind" collaboration project (Jackson & Cottonwood County Schools) \$500.00
- Lakefield Business Association - 200 Easter eggs donation
- Jackson Chamber Membership
- Mt. Lake Chamber Membership

Committee Meetings

- **Employee Focus:** No report.
- **Patient & Family Advisory Committee:** No meeting this month.
- **Safety:** No meeting this month.
- **Safe Patient Handling:** No meeting this month.

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— Featuring —

 WINDOM AREA HEALTH

MARCH 24

LARGE CONFERENCE ROOM

SHOW TIMES: 9:00 a.m. / 11:00 a.m.
12:00 p.m. / 2:30 p.m.

All Access with Host Andy Garcia is a short-form public television program that highlights innovative industries and professionals shaping the future. Windom Area Health is proud to be featured in the All Access segment “Small Towns, Big Care,” highlighting the impact of rural healthcare and the professionals dedicated to serving their communities.

The episode featuring Windom Area Health will air nationally on PBS beginning March 30.

Snacks & Refreshments will be Served!



Fiscal Year 2025-2026		WINDOM AREA HEALTH												
WAH Operational & Strategic Goals		Target	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26
SERVICE														
Increase optimization of DaVinci Robot	4/30/2026	0	0	0	0	2	0	3	2	2	2			
Ambulatory Net Promoter Score	83.3%		80.3% 10			88.9% 63			89.8% 59					
OP Net Promoter Score	80.6%		94.3% 87			92.5% 93			86.3% 73					
Emergency Dept Net Promoter Score	49.1%		37.5% 80			52.2% 92			45.9% 74					
Inpatient Net Promoter Score	72.4%		58.3% 12			78.6% 14			50.0% 6					
Facility Net Promoter Score	75.5%		71.3% 565			75.9% 589			78.0% 481					
Wound Center Overall Patient Satisfaction	>92%	99%	91.67%	95.18%	98.21%	96%	99.55%	93%	75%	91%				
QUALITY														
Falls per 1000 Patient Days	0		0			2			4.0					
Patient Falls with Injuries	0		0			0			0.0					
Hand Hygiene	100%		99.4%			100%			100%					
Patient Experience/HCAHPS Recommend	81%		85.7% 14			55.6% 9			100% 5					
How would you rate/HCAHPS	83%		85.7% 14			77.8% 9			80% 5					
Communication with Nurses	89%		100% 14			79.7% 9			86.7% 5					
Communication with Doctors	85%		97.6% 14			79.7% 9			100% 5					
Readmission within 30 days	<5%		0%			2%			4%					
Wound Center Patient Healing Rate	>92%	88.68%	93.55%	91.67%	92.31%	91.23%	93.35%	92.11%	80%	89%	80.5%			
FINANCIAL														
YTD Income (Loss) Operations to Budget	0.00%	-11.94%	0.87%	0.50%	6.80%	4.31%	4.10%	2.40%	2.7%	2.5%	1.1%			
Days in Accts Receivable	<53	46.24	53.21	46.90	56.00	62.20	63.3	67.8	65.6	69.4	61.6			
Days Cash on Hand	>150	116.9	115	193	176	172.1	169.7	219.5	227	215	224			
GROWTH														
Surgeries to Budget	71	101	111	99	89	92	63	88	121	96	84			
Wound Center New Patients	23	23	32	34	33	33	35	24	40	34	25			
Wound Center Encounters	135	223	220	243	251	252	281	238	267	271	254			
Wound Center New Patients for HBO Treatments	10 Calendar	1	0	0	1	0	2	0	3	1	1			
COMMUNITY														
WAH Hosts Events w/ Community Participation	2 Fiscal Year		Open House	Community Health Fair			Halloween Drive Thru	Turkey Trot Trimont Grand Opening		Weight Loss Challenge	Foundation Gala			

Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:	Monday, March 23, 2026 4:30-5:15 pm Large Conference Room	
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	

Chairperson (or Acting Chairperson) Justin Schmit, Chairperson

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Finance Personnel Labor Relations Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, February 23, 2026 (<i>Committee Motion</i>)	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Committee/Board Motion</i>)	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Committee/Board Motion</i>)	Emily Masters

FOLLOW-UP ITEMS

NEW/CURRENT ITEMS

Organizational Updates	Review Organizational updates	Shelby Medina
Other		

CONCLUSION

	Conclude Finance Personnel Labor Relations Building & Grounds Committee meeting	Justin Schmit
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Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, February 23, 2026 4:30-5:15 pm Large Conference Room
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Justin Schmit, Kay Gross, Julie Brugman, Dr. Fisher, Dan Ortmann, Landon Johnson, Dr Blue, Monica Huber, John Peyerl, Dr. Yusuf, Shelby Medina Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LONDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	
Chairperson (or Acting Chairperson)		Justin Schmit, Chairperson
Recorder:		Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	The Finance Personnel Labor Relations Building & Grounds Committee meeting was called to order by Chairperson	Justin Schmit
Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, January 26, 2026, as presented <i>(Brugman/Fisher)</i>	Justin Schmit
Collections & Financial Assistance	M/S/C unanimously to recommend approval for following Financial Assistance patient accounts: <i>(Schmit/Fisher)</i> <ul style="list-style-type: none"> • Financial Assistance write-off amount to \$5,227.62. • FY2026 Year-to-Date, Financial Assistance approvals amount to \$139,253 on a budget of \$175,000. 	John Peyerl
Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: <i>(Fisher/Gross)</i> Resignations: <ul style="list-style-type: none"> • Nutritional Services Aid – 1/15/26 • PRN Nutritional Services Cook – 1/20/26 No Terminations	Emily Masters

FOLLOW-UP ITEMS

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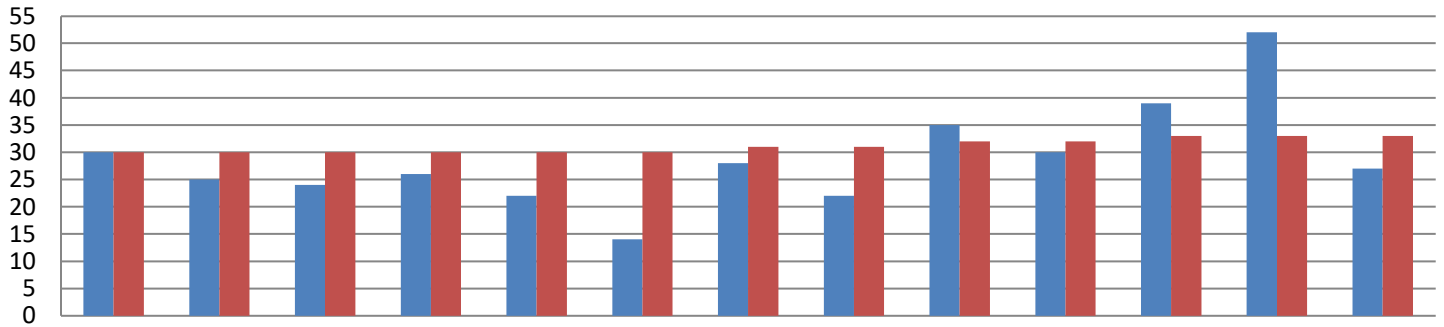
NEW/CURRENT ITEMS

Organizational Updates	Organizational Updates <ul style="list-style-type: none"> • Discussed potential new service lines to strengthen and expand our Women’s Center of Excellence. Windom Vision Committee: <ul style="list-style-type: none"> • With the school referendum not passing, it was requested that the funds previously approved for the school initiative be reallocated to support the daycare center project. This is a critical community need, and these funds will help move the project forward. M/S/C Unanimously to recommend approval to reallocate \$50,000 previously designated for the school project to the reconstruction of the daycare center <i>(Ortmann/Gross)</i> .	Shelby Medina
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	<ul style="list-style-type: none"> The Windom Vision Committee is requesting support for the daycare center's operational expenses. Other local businesses are contributing as well. The request is for up to \$30,000 over the next five years to help cover operating costs. <p>M/S/C Unanimously to recommend approval to invest up to \$30,000 over the next five years to support the daycare center's operational expenses (<i>Ortmann/Gross</i>).</p>	
Purchase Agreement	We are not moving forward with the property purchase, as Avera has decided to purchase the property themselves.	John Peyerl
CONCLUSION		
	The Finance Personnel Labor Relations Building & Grounds Committee meeting was concluded by Chairperson.	Justin Schmit

ADMISSIONS

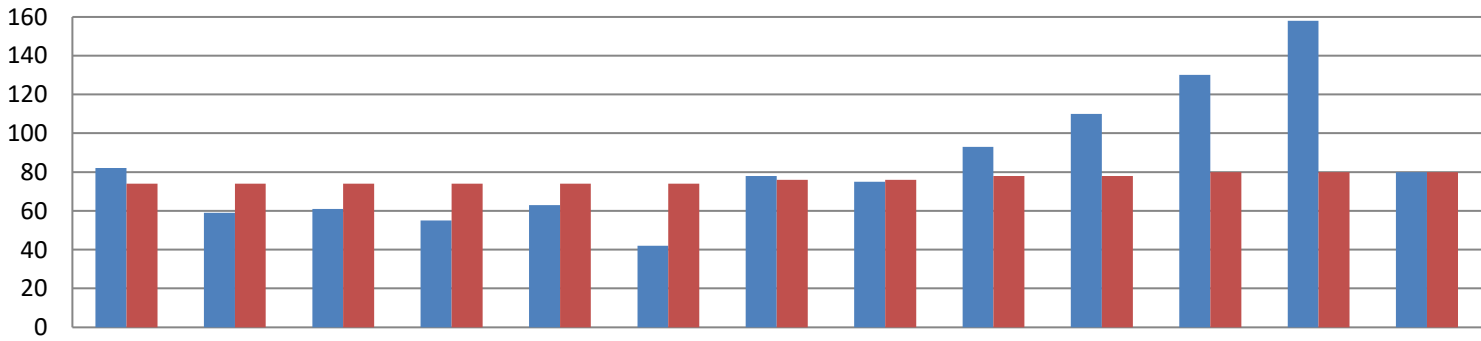
■ Admissions ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Admissions	30	25	24	26	22	14	28	22	35	30	39	52	27
Budget	30	30	30	30	30	30	31	31	32	32	33	33	33

PATIENT DAYS

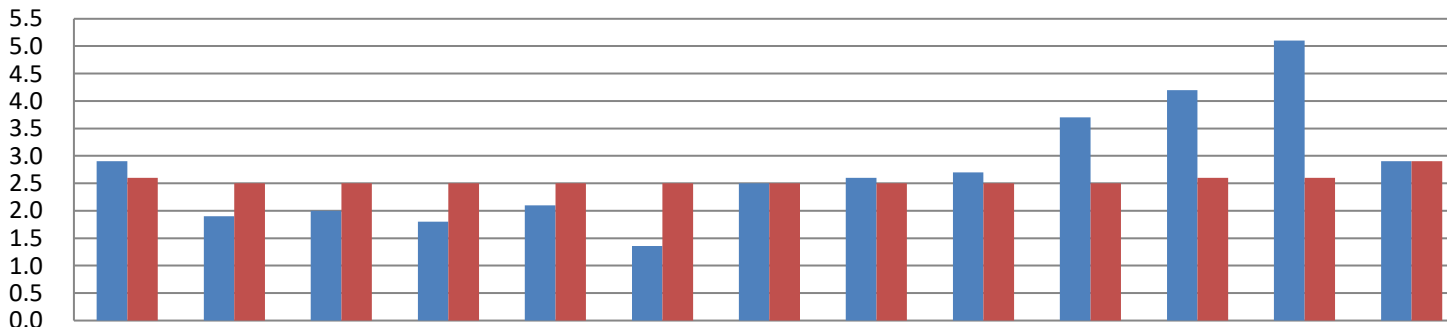
■ Pt Days ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Pt Days	82	59	61	55	63	42	78	75	93	110	130	158	80
Budget	74	74	74	74	74	74	76	76	78	78	80	80	80

AVERAGE PATIENTS PER DAY

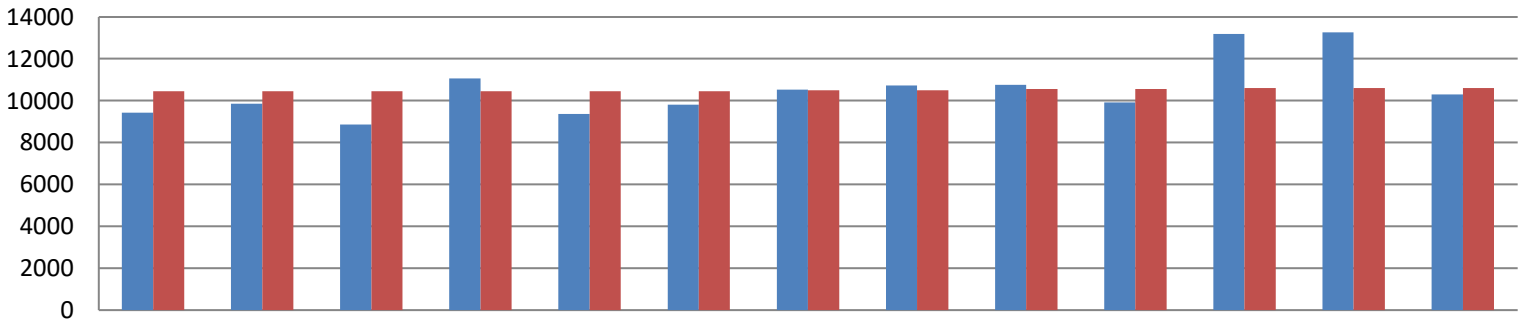
■ Avg Pt/Day ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Avg Pt/Day	2.9	1.9	2.0	1.8	2.1	1.4	2.5	2.6	2.7	3.7	4.2	5.1	2.9
Budget	2.6	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.6	2.6	2.9

LAB PROCEDURES

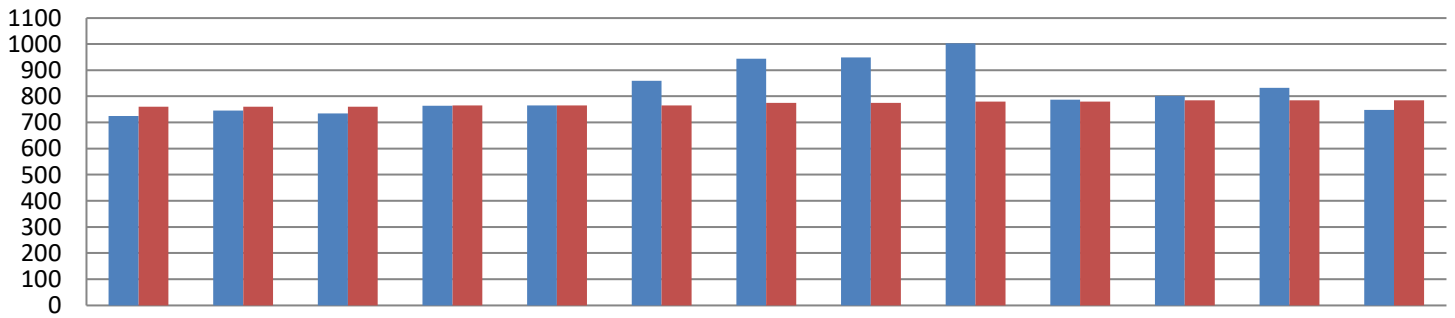
■ Lab Proc ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Lab Proc	9419	9845	8856	11055	9361	9805	10529	10717	10759	9920	13192	13261	10295
Budget	10450	10450	10450	10450	10450	10450	10500	10500	10550	10550	10600	10600	10600

IMAGING PROCEDURES

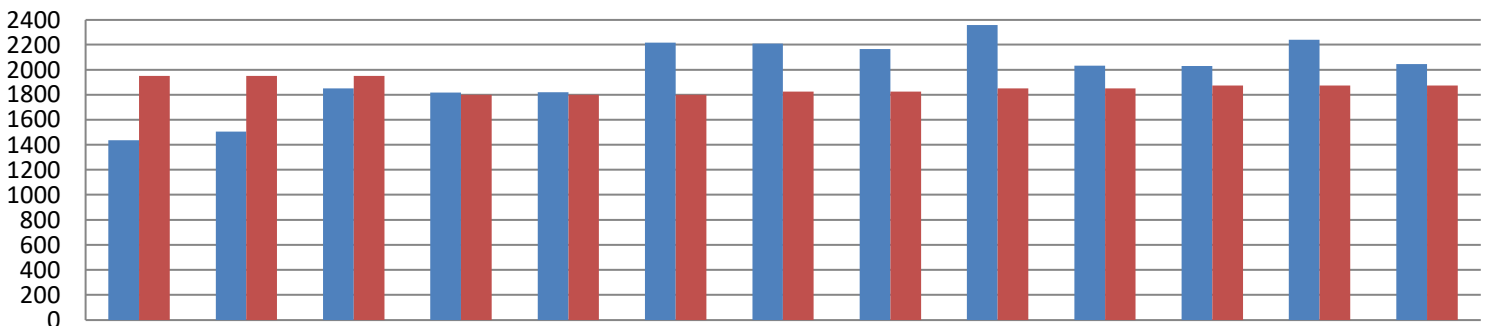
■ Imaging Proc ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Imaging Proc	724	745	734	763	765	859	943	948	1002	787	801	832	748
Budget	760	760	760	765	765	765	775	775	780	780	785	785	785

REHAB MODALITIES

■ Rehab Modalities ■ Budget



	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26
Rehab Modalities	1435	1505	1851	1817	1820	2216	2210	2165	2357	2032	2031	2240	2044
Budget	1950	1950	1950	1800	1800	1800	1825	1825	1850	1850	1875	1875	1875

Windom Area Health
Income Statement
For the ten months ended February 28, 2026 and 2025
(Dollars in thousands)

		Current Month					
Actual	Budget	Fav (Unfav) variance		Prior Year	Fav (Unfav) Var		
		\$	%				
685	625	60	9.6%	485	200		
5,098	5,700	(602)	-10.6%	5,051	47		
5,783	6,325	(542)	-8.6%	5,536	247		
(3,250)	(3,000)	(250)	8.3%	(2,423)	(827)		
2,533	3,325	(792)	-23.8%	3,112	(580)		
60	25	35	> 100%	22	38		
2,592	3,350	(758)	-22.6%	3,134	(542)		
1,344	1,573	228	14.5%	1,333	(11)		
682	620	(62)	-10.0%	616	(66)		
413	392	(22)	-5.6%	375	(39)		
193	290	96	33.3%	202	9		
247	275	28	10.2%	154	(93)		
95	105	10	10.0%	31	(64)		
2,974	3,254	279	8.6%	2,710	(264)		
(382)	97	(478)	< -100%	424	(806)		
50	40	10	25.5%	42	(7)		
(1)	35	(36)	< -100%	(0)	1		
48	75	(26)	-34.9%	42	7		
(333)	171	(504)	-295.0%	466	(799)		

-14.7%	2.9%	-17.6%	13.5%	-28.3%
-12.9%	5.1%	-18.0%	14.9%	-27.7%
-1.6%	14.2%	-15.8%	19.4%	-21.0%
(40)	477	(517)	608	(649)
56.2%	47.4%	-8.8%	43.8%	-12.4%

		Year-to-date					
Actual	Budget	Fav (Unfav) variance		Prior Year	Fav (Unfav) Var		
		\$	%				
5,595	5,600	(5)	-0.1%	7,825	(2,230)		
54,799	55,425	(626)	-1.1%	44,658	10,141		
60,395	61,025	(630)	-1.0%	52,483	7,912		
(28,951)	(29,200)	249	-0.9%	(25,365)	(3,586)		
31,444	31,825	(381)	-1.2%	27,118	4,326		
587	250	337	> 100%	218	369		
32,031	32,075	(44)	-0.1%	27,336	4,695		
15,851	15,605	(246)	-1.6%	13,515	(2,336)		
5,921	6,210	289	4.7%	5,616	(304)		
4,357	3,915	(442)	-11.3%	3,442	(915)		
2,290	2,915	625	21.4%	2,520	229		
2,432	2,450	18	0.7%	1,289	(1,142)		
823	1,040	217	20.9%	192	(631)		
31,674	32,135	461	1.4%	26,574	(5,100)		
357	(60)	417	> 100%	762	(405)		
620	345	275	79.7%	551	69		
78	357	(278)	-78.0%	163	(85)		
698	701	(3)	-0.5%	714	(16)		
1,055	641	414	64.5%	1,476	(421)		

REVENUE

Inpatient Revenue	5,595	5,600	(5)	-0.1%	7,825	(2,230)
Outpatient Revenue	54,799	55,425	(626)	-1.1%	44,658	10,141
Total Gross Patient Revenue	60,395	61,025	(630)	-1.0%	52,483	7,912
Contractual Allowances	(28,951)	(29,200)	249	-0.9%	(25,365)	(3,586)
Net Patient Revenue	31,444	31,825	(381)	-1.2%	27,118	4,326
Other operating revenue	587	250	337	> 100%	218	369
Total Operating Revenue	32,031	32,075	(44)	-0.1%	27,336	4,695

EXPENSES

Total Salaries & Benefits	15,851	15,605	(246)	-1.6%	13,515	(2,336)
Purchased Services	5,921	6,210	289	4.7%	5,616	(304)
Supplies (Incl Pharmaceuticals)	4,357	3,915	(442)	-11.3%	3,442	(915)
Other expense	2,290	2,915	625	21.4%	2,520	229
Depreciation	2,432	2,450	18	0.7%	1,289	(1,142)
Interest Expense	823	1,040	217	20.9%	192	(631)
Total Operating Expenses	31,674	32,135	461	1.4%	26,574	(5,100)

Income (loss) From Operations

Nonoperating gains (losses)

Investment Income	620	345	275	79.7%	551	69
Other Revenue/(Expense)	78	357	(278)	-78.0%	163	(85)
Total nonoperating income	698	701	(3)	-0.5%	714	(16)
Excess of revenues over expenses	1,055	641	414	64.5%	1,476	(421)

Financial Metrics

Operating margin	1.1%	-0.2%	1.3%	2.8%	-1.7%
Net margin	3.3%	2.0%	1.3%	5.4%	-2.1%
EBITDA margin	11.3%	10.7%	0.6%	8.2%	3.1%
EBITDA	3,611	3,430	181	2,243	1,368
Discount rate	47.9%	47.8%	-0.1%	48.3%	0.4%

**WINDOM AREA HEALTH
FY 2026
CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October
	Webex Calling Project	Marco Tech	Maj Mov		68,149				
	Wireless Refresh Project	Marco Tech	Maj Mov				222,582	11,868	
	TV Refresh	Nationsat	Maj Mov					24,275	
	3 Mobile Chaise Recliners for Med/Surg	Interstate Office Products	Maj Mov					11,976	
	Capsule in the OR	Philips	Maj Mov					6,196	
	Mobile Tele-Health Units for Med/Surg	Philips	Maj Mov					7,338	
	UCR with Cylinder Hose for Olympus Tower in OR	Olympus	Maj Mov						5,089
	Procedure Table for Trimont Clinic	Owens & Minor	Maj Mov						9,095
	Network Switch Refresh Project	Marco Tech	Maj Mov						93,813
	Colonoscopy Equipment	Olympus	Maj Mov						135,725
	Stretcher Outreach Procedure Room #2	Stryker Medical	Maj Mov						5,863
	Total			-	68,149	-	222,582	61,653	249,585

Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
	Snowplow	Wendorff Welding	Maj Mov	5,500					
	STA Compact Max Piercing-Anticoagulation Equip	Diagnostica Stago	Maj Mov	36,927					
	Lights/Monitors/Arms Integration for OR2	Steris	Maj Mov	130,514					
	Total			172,941	-	-	-	-	-

Total YTD Capital Acquisitions 774,910

Windom Area Health Professional Practice | Quality & Planning Committee Meeting AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, March 23, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	

Chairperson (or Acting Chairperson)	Terry Tegels, Chairperson
Recorder:	Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Professional Practice Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Terry Tegels
Minutes	Approve minutes from the regular Committee meeting of Monday, February 23, 2026 <i>(Committee Motion)</i>	Terry Tegels

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff <i>(Committee/Board Motion)</i> Report on business addressed at WAH Medical Staff meeting	Dr. Cowdin Dr. Yusuf

NEW/CURRENT ITEMS

Organizational updates	<ul style="list-style-type: none"> Review organizational updates Windom Vision Committee Updates 	Shelby Medina
<i>Other</i>		

CONCLUSION

	Conclude Professional Practice Quality & Planning Committee meeting	Terry Tegels
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	Medical Staff / Professional Practice Quality & Planning Committee meeting updates: <ul style="list-style-type: none"> • The OB and Utilization Committee shared their metrics. • 2025 readmission rate is 3% • Year-to-date transfer rate is 9.9%. • Admission rate is 5.1. • Swing bed days are 75 higher in 2025 compared to 2024. 	
NEW/CURRENT ITEMS		
Organizational Updates	Organizational Updates <ul style="list-style-type: none"> • Four patients have started HBO since January, and we're working on getting a fifth approved. Avera Sioux Falls has one chamber right now but has paused new patients. They've been sending referrals to WAH. • Budget talks included updates from Dr. Botker. He's building a great working relationship with the team and is interested in doing anterior hip replacements here as same-day surgeries. He's finishing robotic training and expects to keep the OR busy, possibly adding another surgery day if volumes support it. He's been a great partner. • Dr. Kamlitz would like to offer breast biopsies. We reached out to Sanford Radiology about reading the clips, but they're hesitant. We're looking into other radiology groups as well. • The Windom Vision Committee is moving forward with the daycare project. Space has been identified, and the goal is to open by September. There are still details to work through, but subcommittees are in place and grants have been secured. Congressional funding is also being pursued. • Since the school referendum didn't pass, the focus has shifted to growing the local economy and tax base. The city expects some tax increases ahead. • We are not moving forward with the property purchase as Avera changed their mind and decided to purchase the property themselves. 	Shelby Medina
Other	<p>Practicing OB while covering the ER is not safe practice and will not be allowed. ER providers must remain immediately available and cannot have competing responsibilities. While providers may complete OB rounds, they cannot be responsible for deliveries or procedures during ER coverage.</p> <p>Dr. Cowdin shared concern that Dr. Larkin may have understood this to mean he should not participate in OB triage. Clarification was provided that OB triage and rounding are permitted; however, backup coverage must be arranged in advance to ensure no deliveries or procedures occur while the provider is assigned to the ER.</p>	Dr. Yusuf
CONCLUSION		
	The Professional Practice Quality & Planning Committee meeting was concluded by chairperson.	Terry Tegels

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING LIST**

March 23, 2026

APPOINTMENTS:

Marinda Kimmel, LMFT	Marriage and Family Therapy	Allied Health Professional
Brianne Miller, LICSW	Clinical Social Work	Allied Health Professional
Michelle Olund-Youngberg, LICSW	Clinical Social Work	Allied Health Professional

REAPPOINTMENTS:

Elizabeth Coleman, CNP	Family Nurse Practitioner	Allied Health Professional
Karen Dickes, D.O.	Ophthalmology	Consulting
Jennifer Lucas, ST	Ophthalmology (Dickes)	Allied Health Professional
Laci Lynch, CRNA	Anesthesia	Allied Health Professional
Kristi Metzger, CNP	Cardiovascular (Clark)	Allied Health Professional
Anthony Sierra, M.D.	OB/Gyn	Consulting
Jeffrey Taber, M.D.	Family Practice	Active

SIX MONTH POST APPOINTMENT FOLLOW-UP:

Aaron Hanesworth, M.D.	Family Medicine	Emergency Services
Ernest Okwuonu, M.D.	Psychiatry	Telemedicine (Avel)
Chinwe Oraka, M.D.	Internal Medicine	Telemedicine (Avel)

CHANGE IN/ADDITIONAL STATUS:

ADDITIONAL PRIVILEGE REQUEST:

Rebecca Schipper, CNP	Wound & HBO Privileges	Allied Health Professional
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AVEL ECARE SCHEDULE1 APPOINTMENTS:

SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):

RESIGNATIONS:

Aaron Craig, D.O.	Internal Medicine	Telemedicine (Avel)
Jaclyn Gossen, RN	General Surgery (Reddy)	Allied Health Professional
Ryan Greene, M.D.	Psychiatry	Telemedicine (Avel)
Autumn Hinkeldey, RN	General Surgery (Reddy)	Allied Health Professional
Ashley Hof, CNP	Family Nurse Practitioner	Allied Health Professional
Derek Kindelspire, M.D.	Internal Medicine	Telemedicine (Avel)
Christopher Nelson, M.D.	Radiology	Telemedicine (Sanford)
Kasra Rahbar, M.D.	Radiology	Telemedicine (Sanford)
Mihaela Suru, M.D.	Internal Medicine	Telemedicine (Avel)
Kylie Turner, RN	General Surgery (Reddy)	Allied Health Professional

FEBRUARY COMMENTS

- Ambulatory Surgery All involved were very good. I felt comfortable with understanding what to expect before, during and after the procedure.
- Ambulatory Surgery Excelente staff
- Ambulatory Surgery The surgery department, I give 10 stars to amazing people. Everyone was so nice and welcoming. I would definitely, if I ever needed, utilize the surgery department again, I would definitely recommend or be back to Wyndham Area Health. Thank you.
- Ambulatory Surgery Best place and staff ever!!!!
- Ambulatory Surgery Every nurse that I had was very nice and helpful. They did an awesome job!
- Ambulatory Surgery After my procedure that was unsuccessful, I am still in pain with no communication of what to try next as I am struggling to get through work.
- Ambulatory Surgery Windom is very lucky to have a facility here with very competent Doctors and Nurses here to help us thanks
- Ambulatory Surgery It was a good appointment
- Clinic Great experience.
- ED "Very good service"
- ED "We are blessed to have such a wonderful medical facility and all the staff that comes with it. I receive the same quality service in my hometown as I do when I have to travel to Sioux Falls SD. Thank you all!"
- ED The interpreter service sometimes confuses some words and it's difficult to understand, but you have to ask again.
- ED Went well as always for me. My wife however had a rude night nurse while she was hospitalized with 2 broken arms. Claiming my wife could open the bathroom door herself and pull up her pants because her hands were not broken. Does not know her name. This nurse should be talked to at least. Thank you
- ED I told the nurses I have MS and they charted it. But when I asked the doctor if I should be on antibiotics for my cut she said no. She then

FEBRUARY COMMENTS

later came back in and said she noticed I have MS. She then put me on antibiotics. The nurses did a great job.

ED My experience was good and wonderful. No complaints. Thank you.

ED The nurse was extremely nice and explained everything to my understanding. Doctor also explained everything to my understanding and gave me other recommendations to hopefully fix my problems.

ED The emergency provider that was on call when I brought my daughter in was rude, short and had terrible bedside manners. And after it all, she wouldn't even come back into the room to explain what was going on. The nurse came in. This wasn't the first terrible experience I've had with her either, and if she's there the next time I need to go in, I will be leaving and going to a different facility. No one should have to experience that kind of behavior, especially when sick, tired and exhausted.

ED They were very fast in helping me with the pain I was in and also kept checking to see how I was doing or needed anything. Everything about my visit was very good. Thank You.

ED Overall, I felt supported, understood, and heard.

ED All staff were considerate and competent

ED Your waiting room for the emergency room is unacceptable. It's an oversized closet with two chairs. For the type of facility that you have, I think you can do better for a waiting room, especially if there are quite a few people waiting to be seen, there's no place for them to sit. Sick people need to sit, not stand and lean against walls.

ED Excellent care from Dr Yusef as well as the nurses and lab, thank you!

ED All staff were knowledgeable and friendly - helping to be sure you relaxed and knew you were in good hands.

ED The Dr. was excellent along with the nurses and other hospital staff, I could not have had a better experience!

ED Well, I'm glad you guys flew me out to Sioux Falls there. That was great. It was very nice for you. The truth is, though, I don't really remember much.

FEBRUARY COMMENTS

ED	"Great job, well deserved ?"
ED	"Entire staff is courtesy-minded and very professional."
Imaging	They all did a great job
Imaging	The staff person was patient and caring and explained the procedures well.
Imaging	The picture view of my cardiology scan was very muted and undetectable to determine any medical inconsistencies. No answers were given.
Imaging	This was my first time at Windom Radiology and it went well, but then they had to call me back to redo the CT, since the Dr. did not have the information he needed from the first exam. We came back 2 days later and the 2nd exam went very quickly. We wanted the Dr. to have the correct info.
Imaging	"good experience other than the wait for the emergency that had to be dwelt with it was not a problem. i had no problem with them doing the emergency first."
Imaging	Very nice and friendly staff.
Lab	You need a bigger door for the entry to the lab.
Lab	Nothing
Lab	It was a insurance health screening blood pressure , blood draw , urine test , all was well and straight forward
Lab	Nothing
Lab	Dan was firm but gentle
Outpatient	Nothing
Outpatient	Thank you!
Outpatient	They were all wonderful to work with and would definitely recommend that team to anyone who needs that specialty care.
Outpatient	Great experience. We keep coming back
Outpatient	Great place, nice people

FEBRUARY COMMENTS

PT, OT, ST	I feel very heard as a parent of my child that is seeking P.T and I appreciate how well (Laridee) listens,cares & explains. As well as helps treat pain.
PT, OT, ST	It went very well. Great people!
PT, OT, ST	Very good
PT, OT, ST	Very happy with everything
PT, OT, ST	Joel is very kind and easy
PT, OT, ST	She was very nice and understanding
PT, OT, ST	Ike was very knowledgeable and extremely helpful
PT, OT, ST	They were very helpful!
PT, OT, ST	I was very pleased with my experience and I felt reassured about my progress
PT, OT, ST	Knowledgeable and friendly staff!
PT, OT, ST	Staff was well-prepared to serve. Everyone was courteous and helpful.
PT, OT, ST	My physical therapist and PTA were always prepared for my visit and had exercises planned that were challenging to my situation. Toward the end of my therapy the emphasis changed to functionality and purposeful to normal living.
PT, OT, ST	All our PTs are wonderful!
PT, OT, ST	Always patient and I never feel rushed through the appt

Windom Area Health Auxiliary Minutes

February 9, 2026

The Windom Area Health Auxiliary monthly meeting was held on Monday evening, February 9, 2026, at 6:00 p.m. President Mary Klosterbuer welcomed everyone to the meeting with 25 members in attendance. The Auxiliary Prayer, and the Pledge to the Flag were recited by all present.

Speaker: Kelly Homer shared information about her role in Nutritional Services, and services available at WAH. Attendees were given a handout of the presentation.

Agenda: M/S by Kay Evers/Brenda Renczykowski to approve the agenda. Motion carried.

Recording Secretary's Report: Marlene Smith, Recording Secretary

- M/S by Betty Olson/Pat Lenz to approve the minutes of the January 12, 2026, meeting as presented. Motion carried.

Treasurer's Report: Gerri Burmeister, Treasurer

- Balance on hand January 31, 2026, was \$4,644.22. M/S by Karla Taber/Kitty Hanson to approve the Treasurer's reports as presented. Motion carried.
- Options for the extra \$1,261.06 was discussed. M/S Kay Evers/Jackie Turner to give the extra funds to Cardiac Rehab for T-Shirts and start a new project to purchase a \$9,000 Chemo Chair for Outpatients.

Corresponding Secretary: Betty Olson

- No cards were sent in January.

WAH Update: Katie Greener

- Record volunteer hours for January and any unreported hours.
- Staffing changes: Landon Johnson moved into the Nurse Director role, and Jenna Jacobs is the Nurse Manager. WAH is considering two Urologist leads. OBGYN is still open,
- Office location changes: Kim Armstrong and Becky Runkle are in the hallway near the Wound Center.
- Please continue to refer to building entrances as "Main Hospital Entrance" and "Medical Building Entrance".
- The property that the Averalinic sits on is going up for sale; potential for land ownership change, but no change to the clinic.
- Pendant lights were installed in the 1st floor lobby above the bench the Auxiliary donated towards. The recognition plaque is forthcoming.
- Red Hatters from Worthington will be coming on February 12th for the bake sale and a tour of the facility.
- The Arm Ergometer for the Cardiac Rehab Department has arrived.

Unfinished Business

- **Valentine's Day Balloon and Bake Sale:**

1. Thursday, February 12, 2026 7:30 am to 1:00 pm.
2. Co-Chairs: Brenda Renczykowski and Phyllis Heinitz
3. Set-up is Wednesday the 11th from 3:00 p.m. to 5:00 p.m., or Thursday 7:00 a.m. to 7:30 a.m.
4. Auxiliary members are asked to donate baked goods. Please use the price sheet.
5. Volunteer workers on Thursday
7:00 a.m. to 10:00 a.m. Kay Evers, Connie McCarthy, Brenda Renczykowski, Marcia Libra
10:00 a.m. to 1:00 p.m. Gerri Burmeister, Diane Vellema, Phyllis Heinitz, Marcia Libra

- **Nominating Committee** – Phyllis Heinitz, Connie McCarthy, Marge Paschke
 1. Slate of Nominations for Terms expiring April 30, 2026
 - a. Co-Recording Secretaries: Jean Johnson and Diane Vellema
 - b. Corresponding Secretary: Betty Olson
 - c. Board Members: Kay Evers, Brenda Renczykowski, and Jackie Turner
 2. Election is at the March 9th meeting.

- **Spring Banquet**
 1. Monday, April 13, 2026
 2. Committee: Phyllis Heinitz, Connie McCarthy, Marge Paschke, Brenda Renczykowski, Jackie Turner, Diane Vellema, Katie Greener, Mary Klosterbuer.
 3. 25-year member recognition – if there is any.
 4. Department Recognition: Cardiac Rehab

- **Gift Center Update**
 1. There is less traffic in this area since the Medical Building entrance was opened.
 2. We can no longer display items on the shelf above the wheelchair garage resulting in less sales.
 3. Are we able to add lights to the case?
 4. How often should we advertise on Facebook?
 5. Should we offer special deals?
 6. Any other suggestions?

- **Memorial Donation Follow-up**
 1. Lights have been installed above the bench.
 2. A plaque is still needed to honor the donation of Maxine Faust.

New Business

- **Hospital Foundation Gala for Mental Health**
 1. Saturday, February 21, 2026, at Community Center 5:00 p.m. to 9:00 p.m.
 2. Auxiliary has 14 members planning to attend.

A thank you was expressed to Phyllis Heinitz and Kay Evers for the goodies tonight. The meeting adjourned at 7:00 p.m.

Hostesses

- March 9, 2026: Karen Skarphol and Juana Soleta
- April 13, 2026: Spring Banquet
- May 11, 2026 Nancy Michalski and Karla Taber

Coming Events

- Thursday, February 13, 2026 - Auxiliary Balloon and Bake Sale, 7:30 a.m. to 1:00 p.m.
- Saturday, February 21, 2026 - Hospital Foundation Gala for Mental Health
- Monday, March 9, 2026 – Auxiliary Meeting at 6:00 p.m.

Marlene Smith,
Recording Secretary



FOUNDATION BOARD OF DIRECTORS MEETING

MARCH 24, 2026, 5:00 PM | LARGE CONFERENCE ROOM

**** Indicates items needing a motion**

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

AGENDA

- I. CALL WAH FOUNDATION MEETING TO ORDER** *Greg Scheitel*

- II. **APPROVAL OF AGENDA** *Greg Scheitel*
 - **FOUNDATION MEETING MINUTES** *Robin Rahn*
 - Approve minutes from regular meeting on February 17, 2026

- III. BUSINESS ITEMS**
 - Mission Moment *Katie Greener*
 - **Approve Financial Statement *Jay Grandprey*
 - Hospital Updates *Gov Board Member*
 - Gala Recap & Debrief *Katie Greener*
 - Scholarship Round Update *Katie Greener*
 - Volunteer Hours *Katie Greener*

- IV. NEW ITEMS**
 - **Board Member Candidate *Katie Greener*
 - Spring/Summer Fundraiser Project *Katie Greener*
 - Mental Health Fund – Policy Discussion *Katie Greener*
 - Golf Planning Next Steps *Katie Greener*

- V. NEXT MEETING – April 28, 2026**

- VI. MEETING ADJOURNED** *Greg Scheitel*

**WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
FEB 17, 2026, AT 5:00 P.M. IN LARGE CONFERENCE ROOM**

Attending: Robin Rahn, Jay Grandprey, Greg Scheitel, Claudia Lopez (late), Rick Frederickson, Terry Tegels (video), Mark Nemitz

Absent:

Recorder: Katie Greener

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

CALL TO ORDER

WAH Board Chair Greg Scheitel called the meeting to order at 5:06 pm.

FOUNDATION AGENDA

M/S/C UNANIMOUSLY TO APPROVE THE FEBRUARY 17, 2026 FOUNDATION AGENDA AS PRESENTED (MN/JG)

FOUNDATION MINUTES

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE JANUARY 27, 2026 REGULAR MEETING (JG/MN)

BUSINESS ITEMS

Mission Moment

Rick shared positive feedback from an older couple who were grateful for keeping care local, and that there's been many positive patient comments the last several months (comments provided to Gov Board). Robin mentioned a family members' positive experience here. Terry mentioned the improvements in transfer rates the last five years.

****Approve Financial Statement**

The group reviewed the January financial statement as presented by Jay.

M/S/C UNANIMOUSLY TO APPROVE THE JANUARY FINANCIAL STATEMENT AS PRESENTED (GS/RR)

Hospital Update

Katie shared that the property that the Avera clinic is on is for sale; Rick provided further explanation, WAH is in a purchase agreement. A new mental health therapist will be starting in March, this person will be in a supervisor role. Auxiliary successfully fundraised for an Ergometer in Cardiac Rehab. Valerie Halter is a new staff member in Marketing.

Donor Relations Updates

Katie shared positive in-person meetings, mailing the BEAT to donors out of town, and expected touchpoints at the gala.

Scholarship Round Update

The scholarship application round is open, applications are due March 19. A date to gather and review the applications will be determined next week.

Volunteer Hours

Board members added their hours to the spreadsheet.

NEW ITEMS

Be The Light Gala Final details

The committee is working on final details. The guest count is at 131. Katie asked the group to please stay after and help with tear-down. Katie gave a reminder that the gala is a great opportunity to connect with current and prospective donors and draw others into the Foundation's mission.

**Bloomerang Subscription Renewal

Katie presented the option of whether to pay for another annual subscription of the donor database, Bloomerang, which has been in use for the last 2-3 years. The cost of \$4,169.96 is a 7% increase. Greg asked for Katie's feedback on the ROI of the platform, and Katie shared that it was very useful in maintaining donor records, communications, and data analytics.

M/S/C UNANIMOUSLY TO APPROVE THE BLOOMERANG SUBSCRIPTION RENEWAL AT \$4,169.96 (GS/RR).

Spring Fundraiser Project

Katie shared that the time of year is approaching for the Foundation to select a hospital project to fundraise for. The hospital is in its budget season with departments bringing forward capital needs. On the docket will be orthopedic surgery requests, potentially a new CT scanner, and portable x-ray machine. The requests will be reviewed and approved at Governing Board in March. After that time, the Foundation Board will be able to review and select a project for its mail appeal & golf tournament fundraiser. There is also opportunity for the Foundation to have memorial giving options such as planting a tree, designating a bench, landscaping, etc. when the Be Well Path is expanded.

Save the Date: June 19, Golf Tournament

June 19 is the 2026 golf tournament. Katie will start working on this after the gala.

Meeting Adjournment at 5:45 pm. The next Foundation Board Meeting will be held on March 24, 2026.

ROBIN RAHN, WAH Foundation Secretary