

Windom Area Health Governing Board of Directors Meeting AGENDA

Purpose: Provide governance for Windom Area Health

Date | Time | Location: Monday, February 23, 2026 | 5:30 pm | Large Conference Room

Members: All Windom Area Health Governing Board Members	Present: Absent: Others:
Recorder:	Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS

Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board chairperson	Dr. Michael B. Fisher
Meeting Minutes	Approve WAH Governing Board minutes from the regular meeting on Monday, January 26, 2026 <i>(Board Motion)</i> Approve WAH Governing Board minutes from the special closed meeting on Friday, January 30, 2026 <i>(Board Motion)</i>	Dr. Michael B. Fisher
Board Education	<ul style="list-style-type: none"> Maintenance Building/Grounds Environmental Services 	Dean Martin
WAH Policy Review	Review of policy tracker <i>(Board Motion)</i> <ul style="list-style-type: none"> No Policies to review 	

COMMITTEE REPORTS

Professional Practice Quality & Planning Committee	<ul style="list-style-type: none"> WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff <i>(Board Motion)</i> WAH Medical Staff meeting review Review Professional Practice Quality & Planning Committee meeting activities 	Dr. Cowdin Dr. Yusuf Terry Tegels
Finance Personnel Labor Relations Building & Grounds Committee	<ul style="list-style-type: none"> Review Finance Personnel Labor Relations Building & Grounds Committee meeting activities Review and recommend approval of WAH resignations and terminations <i>(Board Motion)</i> 	Justin Schmit John Peyerl Emily Masters

OTHER REPORTS

Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports <i>(Board Motion)</i>	John Peyerl
Capital Acquisition Activity	Review of capital acquisition activity	John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance <i>(Board Motion)</i>	Emily Masters
New Hires Departmental Transfers	Report on recently hired / transferred employees	Emily Masters

Patient Concern Reports	Review of patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson
Chief Medical Officer Chief Strategy & Growth Officer	Organizational updates	Dr. Blue Dr. Yusuf
Administration	<ul style="list-style-type: none"> Review Senior Management Team Executive Summaries Review/Approve WAH committee meeting reports as presented (<i>Board Motion</i>) 	Senior Management Team
City of Windom	Informational updates	Steve Nasby
Sanford Health Network	Informational updates	Dave Rogers, VP Sanford Health Network
WAH Foundation Board	<ul style="list-style-type: none"> WAH Foundation Board met on February 17, 2026. January 27, 2026 meeting minutes are included in the book. WAH Foundation update on happenings 	Dr. Michael B. Fisher
WAH Auxiliary	<ul style="list-style-type: none"> WAH Auxiliary met on February 9, 2026. January 12, 2026 meeting minutes are included in the book. 	Dr. Michael B. Fisher
OLD & NEW BUSINESS		
New Business	Reimbursement Bond Resolution	Dr. Michael B. Fisher John Peyerl
Old Business		
Other		
CONCLUSION		
	Conclude WAH Governing Board Meeting	Dr. Michael B. Fisher

WINDOM AREA HOSPITAL, MINNESOTA

RESOLUTION

DECLARING THE OFFICIAL INTENT OF WINDOM AREA HOSPITAL TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY OF WINDOM, MINNESOTA

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the Windom Area Hospital, a Minnesota municipal hospital (WAH) expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond; and

WHEREAS, the WAH has determined to make this declaration of official intent (“Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE HOSPITAL BOARD OF WINDOM AREA HOSPITAL AS FOLLOWS:

1. The WAH proposes to undertake the acquisition of 2020 Hospital Drive, Windom, MN. in 2026 (the “Project”).

2. The WAH reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds issued by the City of Windom, Minnesota (City) in an estimated maximum principal amount of \$5,375,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to WAH as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are

consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved by the Hospital Board of Windom Area Hospital this 23rd day of February, 2026.

WINDOM AREA HOSPITAL, a Minnesota
municipal hospital

Board Chair

Attest:

Board Secretary

**Windom Area Health Governing Board of Directors Meeting
MINUTES**

Purpose: Provide governance for Windom Area Health		
Date Time Location:	Monday, January 26, 2026 5:30 pm Large Conference Room	
Members: All Windom Area Health Governing Board Members	Present: Kay Gross, Dan Ortmann, Justin Schmit, Marv Grunig, Rick Frederickson, Terry Tegels, Julie Brugman, Shelby Medina, John Peyerl, Dr. Blue, Monica Huber, Landon Johnson, Emily Masters, Dr. Cowdin, Dr. Yusuf Absent: Dr. Fisher Others: Dave Rogers, Hilary Mathis, Erin Larch, Micara Kolander	
Recorder:	Mindy Carter, Executive Assistant	

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Vice-Chairperson	Kay Gross
Meeting Minutes	M/S/C Unanimously to approve Windom Area Health Governing Board minutes from the regular meeting of December 22, 2025 (<i>Ortmann/Tegels</i>)	Kay Gross
Board Education	Erin Larch, Surgery Manager, and Micara Kolander, Lead CRNA, introduced themselves and provided an overview of their backgrounds and role responsibilities.	Erin Larch Micara Kolander
WAH Policy Review	M/S/C Unanimously, upon recommendation for the WAH Governing Board to approve the following policy(ies): (<i>Frederickson/Grunig</i>) <ul style="list-style-type: none"> • EMTALA Policy • Tissue and Eye Donation Policy 	Kay Gross

COMMITTEE REPORTS		
-------------------	--	--

Professional Practice Quality & Planning Committee	<p>The WAH Medical Staff reviewed and approved the credentialing list at their earlier meeting and presented it to the WAH Governing Board for review and approval. M/S/C unanimously to approve the Medical Staff credentialing list as presented (<i>Tegels/Gross</i>).</p> <p><u>APPOINTMENTS:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Anil Bachu, M.D.</td> <td style="width: 33%;">Behavioral Health (Avel)</td> <td style="width: 33%;">Telemedicine</td> </tr> <tr> <td>Morgan Farr, CNP</td> <td>Cardiology (Clark)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Amanda Miller, RN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Richard Pardilla, M.D.</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Krysta Prior, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Amber Reints, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Marice Rodriguez, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Shjade Smith, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Carol Stewart, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> </table> <p><u>REAPPOINTMENTS:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Justin Kane, M.D.</td> <td style="width: 33%;">Internal Medicine</td> <td style="width: 33%;">Emergency Services</td> </tr> <tr> <td>Tarek Mahrous, M.D.</td> <td>Cardiology</td> <td>Consulting</td> </tr> <tr> <td>Ahmad Yusuf, M.D.</td> <td>Family Medicine</td> <td>Active</td> </tr> </table> <p><u>SIX MONTH POST APPOINTMENT FOLLOW-UP:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Bruce Larkin, M.D.</td> <td style="width: 33%;">Family Medicine</td> <td style="width: 33%;">Active/Emergency Services</td> </tr> <tr> <td>Nicole Wendling, RN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> </table>	Anil Bachu, M.D.	Behavioral Health (Avel)	Telemedicine	Morgan Farr, CNP	Cardiology (Clark)	Allied Health Professional	Amanda Miller, RN	Vascular (Santos)	Allied Health Professional	Richard Pardilla, M.D.	Behavioral Health (Avel)	Telemedicine	Krysta Prior, CNP	Behavioral Health (Avel)	Telemedicine	Amber Reints, CNP	Behavioral Health (Avel)	Telemedicine	Marice Rodriguez, CNP	Behavioral Health (Avel)	Telemedicine	Shjade Smith, CNP	Behavioral Health (Avel)	Telemedicine	Carol Stewart, CNP	Behavioral Health (Avel)	Telemedicine	Justin Kane, M.D.	Internal Medicine	Emergency Services	Tarek Mahrous, M.D.	Cardiology	Consulting	Ahmad Yusuf, M.D.	Family Medicine	Active	Bruce Larkin, M.D.	Family Medicine	Active/Emergency Services	Nicole Wendling, RN	Vascular (Santos)	Allied Health Professional	Dr. Cowdin Dr. Blue Terry Tegels
Anil Bachu, M.D.	Behavioral Health (Avel)	Telemedicine																																										
Morgan Farr, CNP	Cardiology (Clark)	Allied Health Professional																																										
Amanda Miller, RN	Vascular (Santos)	Allied Health Professional																																										
Richard Pardilla, M.D.	Behavioral Health (Avel)	Telemedicine																																										
Krysta Prior, CNP	Behavioral Health (Avel)	Telemedicine																																										
Amber Reints, CNP	Behavioral Health (Avel)	Telemedicine																																										
Marice Rodriguez, CNP	Behavioral Health (Avel)	Telemedicine																																										
Shjade Smith, CNP	Behavioral Health (Avel)	Telemedicine																																										
Carol Stewart, CNP	Behavioral Health (Avel)	Telemedicine																																										
Justin Kane, M.D.	Internal Medicine	Emergency Services																																										
Tarek Mahrous, M.D.	Cardiology	Consulting																																										
Ahmad Yusuf, M.D.	Family Medicine	Active																																										
Bruce Larkin, M.D.	Family Medicine	Active/Emergency Services																																										
Nicole Wendling, RN	Vascular (Santos)	Allied Health Professional																																										

	<p>CHANGE IN/ADDITIONAL STATUS: ADDITIONAL PRIVILEGE REQUEST: AVEL ECARE SCHEDULE1 APPOINTMENTS: SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</p> <table border="0"> <tr> <td>Lowell Ellerbrook, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> <tr> <td>Stefan Friemel, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> <tr> <td>David Shackelford, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> </table> <p>RESIGNATIONS:</p> <table border="0"> <tr> <td>Gerald Berberick, OPA-C</td> <td>Orthopedics (Botker)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Cheryl Hermanson, LPN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Arleigh Trainor, M.D.</td> <td>Emergency Medicine</td> <td>Telemedicine</td> </tr> <tr> <td>Arich Reynolds, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> </table> <p>Medical Staff / Professional Practice Quality & Planning Committee meeting updates:</p> <ul style="list-style-type: none"> • Credentialing: No concerns were noted with the credentialing list. • Introductions included a new Nurse Practitioner in the Wound Center, the Specialty Clinics Manager, Nurse Manager, and Dr. Blue’s transition to Chief Strategy and Growth Officer. • Third and fourth quarter mortality data were reviewed, along with blood utilization practices and plans to update the transfusion policy. • Dr. Yusuf shared a list of upcoming medical student rotations. 	Lowell Ellerbrook, M.D.	Radiology	Telemedicine	Stefan Friemel, M.D.	Radiology	Telemedicine	David Shackelford, M.D.	Radiology	Telemedicine	Gerald Berberick, OPA-C	Orthopedics (Botker)	Allied Health Professional	Cheryl Hermanson, LPN	Vascular (Santos)	Allied Health Professional	Arleigh Trainor, M.D.	Emergency Medicine	Telemedicine	Arich Reynolds, M.D.	Radiology	Telemedicine	
Lowell Ellerbrook, M.D.	Radiology	Telemedicine																					
Stefan Friemel, M.D.	Radiology	Telemedicine																					
David Shackelford, M.D.	Radiology	Telemedicine																					
Gerald Berberick, OPA-C	Orthopedics (Botker)	Allied Health Professional																					
Cheryl Hermanson, LPN	Vascular (Santos)	Allied Health Professional																					
Arleigh Trainor, M.D.	Emergency Medicine	Telemedicine																					
Arich Reynolds, M.D.	Radiology	Telemedicine																					
<p>Finance Personnel Labor Relations Building & Grounds Committee</p>	<p>M/S/C unanimously to recommend approval to send 82 patient accounts totaling \$82,836.18 to AAA Collections, recommend approval for following Financial Assistance patient accounts: <i>(Schmit/Ortmann)</i></p> <ul style="list-style-type: none"> • Financial Assistance write-off amount to \$13,962.14. The board reviewed and approved an application for a 50% write off rather than the originally proposed 75%. • FY2026 Year-to-Date, Financial Assistance approvals amount to \$126,651 on a budget of \$175,000. <p>M/S/C Unanimously to approve changing HVAC vendors: <i>(Frederickson/Schmit)</i></p> <ul style="list-style-type: none"> • Management requested an assessment of the HVAC system to determine whether repair or replacement was appropriate. Replacement was recommended, and a proposal from G&R Controls was reviewed and determined to be the most cost-effective option compared to continuing with Johnson Controls. While the project was not included in the FY2026 capital budget, sufficient capacity exists due to other planned capital items not moving forward. <p>M/S/C Unanimously to approve the following resignation/terminations: <i>(Schmit/Frederickson)</i></p> <p>Resignations:</p> <ul style="list-style-type: none"> • EVS Technician – 1/2/26 • Patient Care Technician – 2/27/26 - Retirement <p>No Terminations</p> <p>M/S/C Unanimously approval of artwork purchase: <i>(Schmit/Tegels)</i></p> <ul style="list-style-type: none"> • A nature-themed campus décor proposal featuring a few local artists was presented for approval. 	<p>John Peyerl Emily Masters</p>																					
<p>OTHER REPORTS</p>																							

Statistical & Financial Performance Reports	<p>M/S/C unanimously to approve the Statistical and Financial Performance Report as presented: <i>(Frederickson/Tegels)</i></p> <ul style="list-style-type: none"> Net income from operations was \$138,688 compared to a budget of \$116,500. Net operating revenue was \$402,569 more than last December. December operating margin was 4.01% compared to a budget of 3.48%. Year-to-date operating margin is 2.65% compared to a budget of (0.96%). Inpatient and outpatient volumes were generally above budget, with outpatient services accounting for 89% of gross revenue. Acute admissions totaled 39, generating an average daily census of 4.2. Imaging, laboratory, surgical, and rehabilitation volumes all exceed budget and prior-year levels. <ul style="list-style-type: none"> Imaging completed 801 procedures in December, exceeding budget by 16 and comparable to prior-year volumes. Laboratory completed 13,192 tests, exceeding budget by 2,592 and prior year by 3,850. A total of 108 surgical procedures were performed, exceeding budget by 23 and prior year by 26; this included nine joint replacements and two robotic cases. Rehabilitation Therapy completed 2,031 modalities, exceeding budget by 156 and prior year by 293. Contractual adjustments were higher than budget, and overall expenses exceeded budget due primarily to employee salaries and supplies. 	John Peyerl
Capital Acquisition Activity	No December Capital Acquisition activity	John Peyerl
Educational Assistance Applications	<p>M/S/C unanimously to approve the Educational Assistance Application as presented: <i>(Ortmann/Tegels)</i></p> <ul style="list-style-type: none"> John Peyerl is pursuing an MBA in Business Analytics and is requesting \$3,192. 	Emily Masters
New / Department Transfer Employees	<p>New Hires:</p> <ul style="list-style-type: none"> Concierge – 1/13/26 Radiology Tech – 1/20/26 Events/PR Coordinator – 2/10/26 RN Traveler – 2/2/26 HR Consultant – 1/19/26 	Emily Masters
Patient Concern Reports	Patient Concern Reports were reviewed and addressed.	Landon Johnson
Patient Safety Reports	No incidents to report.	Landon Johnson
Chief Medical Officer	Nothing to report	Dr. Blue
Administration	<p>M/S/C unanimously to approve committee meeting reports as presented <i>(Frederickson/Tegels)</i></p> <ul style="list-style-type: none"> Landon recognized Micara, Erin, and their team for their behind-the-scenes work, highlighting a collaborative effort that enabled a patient to receive surgery onsite rather than traveling elsewhere, noting the significant coordination required to make it happen. <p>M/S/C unanimously to approve policy approval process: <i>(Frederickson/Schmit)</i></p> <ul style="list-style-type: none"> Shelby proposed a spreadsheet format for approving policies with no changes. Policies with revisions will be identified separately, with the updated policy and a summary of changes provided for review and clarification. 	Senior Management Team
City of Windom	<ul style="list-style-type: none"> Proposed local sales tax increase for the purpose of: Flood mitigation projects totaling approximately \$9 million for storm sewer and pool improvements Changes to MnDOT cost-sharing policy related to the traffic signal near Hy-Vee 	Hilary Mathis

	<ul style="list-style-type: none"> • Update on the proposed sale of WindomNet 	
Sanford Health Network	<ul style="list-style-type: none"> • National Rural Healthcare Transformation: Funding has been distributed in select states • Shelby serves on the Connect Partners Advisory Committee, representing managed sites • Sanford Health Update: Sanford Health ended the fiscal year with approximately \$2.2 billion in organizational revenue. • The Thrifty White Pharmacy in Westbrook closed; discussions are underway regarding Sanford support to help address service gaps. • HighPoint Hotel is in the orthopedic hospital in Sioux Falls. • Shelby was recognized for her 10-year anniversary, with remarks highlighting her intentional and purposeful leadership. 	Dave Rogers, VP Sanford Health
WAH Foundation Board	<ul style="list-style-type: none"> • Update on the Be Well Path initiative • Scholarship program now open • Reminder regarding upcoming gala reservation deadline • Save-the-date announcement for the June golf tournament 	Terry Tegels
WAH Auxiliary	WAH Auxiliary did not meet in December.	Kay Gross
OLD & NEW BUSINESS		
Old Business		
New Business		
Other		
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board Vice-Chairperson	Kay Gross

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH SPECIAL CLOSED GOVERNING BOARD MEETING
GOVERNING BOARD MINUTES

Purpose: Special Closed Meeting	
Date/Time/Location:	Friday, January 30, 2026 1:00 pm Large Conference Room
Facilitator:	Dr. Michael B. Fisher
Attending Members: All WAH Governing Board members	Present: Dr. Fisher, Rick Frederickson, Julie Brugman, Dan Ortmann, Justin Schmit, Terry Tegels, Marv Grunig, Shelby Medina, John Peyerl Absent: Kay Gross Others:
Recorder:	Shelby Medina, CEO

TOPIC	ACTION STEP(S)	LEADER
AGENDA ITEMS		
Call to Order	The Windom Area Health Governing Board meeting was called to order at 1:00 pm by WAH Board Chairperson.	Dr. Michael B. Fisher
Meeting Status	Dr. Fisher announced this Special Governing Board meeting is closed to the public per Minn. Statute 13D.05, Subd. 3(C)(3).	Dr. Michael B. Fisher
	M/S/C The Governing Board of Directors met in closed session to review and discuss a potential real estate transaction. Following discussion and careful consideration, the Board unanimously voted to approve moving forward with the proposed property purchase of 2020 Hospital Drive, Windom, MN. Additional details will be shared as appropriate and in accordance with applicable requirements.	Shelby Medina
Conclude Meeting	Chairperson, Dr. Michael Fisher, concluded the WAH Special Governing Board meeting. M/S/C unanimously to adjourn the Special Governing Board Meeting (Ortmann/Fisher).	Dr. Michael B. Fisher

Signature _____ Dan Ortmann, Governing Board Secretary

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

FEBRUARY 2026

WAH MISSION: “DEDICATED TO HEALTH”

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**

- Employee Forums were held on February 2nd and 3rd. We had great attendance and dialogue.
- Monica’s last day with WAH will be Wednesday, March 4th. We truly appreciate the dedication and work that Monica has done over the past few years. With her knowledge and skills, she has directed our clinical team down a strong foundational path! Thank you, Monica – it has been a true pleasure to partner with you!
- LEAN process is coming along well. Chad is wrapping up his work, and we will be bringing back KA onsite in March or April.

- **MHA/Federal Updates:**

- State / Federal Bills: *Continuing to monitor with advocacy efforts ongoing.*

- **Committee Meeting Updates**

- Pharmacy and Therapeutics: Met October 28, 2025
 - ADE: INR >5 = 2, I admit, I ED / BS<50 = 3 / Delirium review 5/41 none inappropriate
 - Medication Variances – 8 reviewed none causing harm to patient, however, 2 required extra monitoring
 - Flu Vaccines – no updates
 - PI – 2025 goal is going well and will discontinue formal monitoring in 2026.
 - Recalls/Shortages/Formulary additions were reviewed
 - ASP – reviewed with no concerns expressed
- Emergency Preparedness: Met February 11, 2026
 - Dean attended CoJack PHEP partnership meeting on January 22nd (county wide multi - agency EP meeting)
 - Working to identify equipment that may need to be replaced due to outdating.
 - Working to develop EP plan with Paul Johnson, County EP Director.
 - Reviewing role assignments for administration and working to update and assign training

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
FEBRUARY 2026
WAH MISSION: "DEDICATED TO HEALTH"

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$52,932 compared to a budget of \$86,500. Our net operating revenue was \$819,285 more than last January. January operating income is 1.5% compared to a budget percentage of 2.6%. For the year, operating income is 2.5% compared to a negative (0.5%) budget.

The volume of inpatient activity in January significantly exceeded budget expectations. The acute admissions were thirteen more than last month and nineteen more than the budgeted volume. Activity on the outpatient side produced volumes and revenues higher than budget expectations. Eighty-nine percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled fifty-two. Those fifty-two admissions produced 158 inpatient days for an average daily census of 5.1. Outpatient gross revenue was \$1,542,309 more than budget and \$1131,117 more than last January.

- Imaging procedure counts were forty-seven above budget. Imaging performed 832 procedures compared to a budget of 785. Last January, 751 procedures were performed.
- Laboratory volumes exceeded budget expectations this month. Last fiscal year laboratory tests averaged about 10,005 in each month. There were 13,261 in the month of January, which is 2,223 more than last January and 2,661 more than budget.
- Eighty-three surgical procedures were performed in January, which is two less than our budgeted number of eighty-five and thirteen more than last January. Seven of those surgeries were joint replacements. There were two robotic cases in January.
- Rehab Therapy performed 2,240 modalities in January, which was 547 more than last January. That is 365 more modalities than the budgeted number of 1,875.

Contractual adjustments came in at 50.02% for the month. Contractual adjustments were budgeted at 47.43%.

Overall, expenses were \$247,624 more than budget. Employee Salaries, Pharmaceuticals, Supplies, Other Direct Expenses and Provision for Bad Debt were the categories to exceed budget expectations.

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

FEBRUARY 2026

WAH MISSION: *"DEDICATED TO HEALTH"*

CNO/DON REPORT

Medical/Surgical/OB/Emergency Room:

- New Drager infant ventilator put into service. This equipment was requested by the physicians doing deliveries to treat newborns having respiratory issues.
- OB coordinator position remains vacant. Great Beginnings services are being provided by interested OB nursing staff. Jenna Jacobs, Nurse Manager, is assuming other OB duties until coordinator role is filled.
- Monica has begun handing off duties to Landon in anticipation of her March, 2026 departure. Recommendations for ongoing and future priorities have been provided to Landon and Shelby.
- RN union contract proposal being developed in anticipation of negotiations. New contract will go into effect on July 1, 2026.

Utilization Management:

	CY '24	Qtr.4 '25	CY '25
• ED Transfer Rate:	10.5%	10.2%	9.9%
• ED Admit Rate:	7.4%	6.1%	8.9%

All transfers are reviewed for appropriateness. No pattern of unnecessary transfer has been identified.

MHA Safety Data for January, 2026:

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

FEBRUARY 2026

WAH MISSION: *"DEDICATED TO HEALTH"*

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RN / LPN /RN Weekend package
 - Patient Care Technician
 - Surgical Tech
 - CRNA
 - Business Development Specialist
 - Fitness Specialist
 - Wound Clinic RN/LPN
 - HIM Clerk
 - Sr. HR Generalist
 - EVS Tech
 - Dietary Aide/Cook
 - Surgery RN
 - Pre-Admission Testing Coordinator
 - Clinical Informatics Specialist
 - Specialty Clinic RN/LPN
 - Speech Therapist – Full Time & PRN
 - Digital Marketing Coordinator
 - Radiologic Technologist
 - OBGYN
 - Urologist
- We had a 12% growth in our employee headcount in 2025.
- For 2025, we ended the year with a 15% turnover rate (without considering summer interns). This is in line with peers, with Medi-sota facilities ranging in the 10-20% for the most part, and a 2024 Healthcare Turnover Survey reporting 18.7%.

Community Health/Mental Health/Wellness Center

- New Saturday classes have been well attended.
- Brienne Miller, LICSW will be joining our Mental Health Department as the Mental Health Therapist/Clinical Supervisor.

Marketing/PR/Business Development

- Marketing featured the February Heart & Vascular Screens. Additional dates have been added in March.
- It is 'trade show' season with planning underway for Windom's Farm and Home Show on 3/7, Worthington's Women's Expo on 3/21, and Fairmont's Farm & Home Show from 4/11 – 4/13. New this year we are title sponsors for the Worthington and Fairmont shows, which includes highlighted advertising and educational seminars.
- A lunch & learn is planned for 3/31 in Trimont, on Gut Health for Colorectal Awareness Month
- The All Access feature is scheduled for distribution on March 30th to over 170 participating Public Television stations nationwide. Stay tuned for a Sneak Peak Preview Party.

Foundation/Auxiliary

- Foundation "Be The Light" gala was Saturday, 2/21, at the Community Center. 132 guests were registered.
- Student scholarship round is open, through March 19th. Online application.
- Golf Tournament fundraiser will be on June 19th at the Windom Country Club
- Auxiliary met their goal for fundraising toward an Ergometer in Cardiac Rehab. Above-and-beyond funds raised will go toward purchasing t-shirts for Cardiac Rehab patients.
- Valentine's Day balloon and bake sale was a success.

Committee Meetings

- **Employee Focus:** A survey was sent out to staff to gather input on the holiday party. A Marti-WAH day was held 2/17 with fun trivia, dress-up contest, snacks and a New Orleans's themed lunch.
- **Patient & Family Advisory Committee:** Meeting held on 2/3, Heath Quiring spoke on Heart & Vascular screens. Members brainstormed a goal for 2026, including helping put together a lunch & learn series to promote WAH services. Members helped define expectations for the WAH Way when it comes to staff introductions.
- **Safety:** No meeting this month.
- **Safe Patient Handling:** No meeting this month.

Fiscal Year 2025-2026		WINDOM AREA HEALTH											
WAH Operational & Strategic Goals	Target	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26
SERVICE													
Increase optimization of DaVinci Robot	4/30/2026	0	0	0	0	2	0	3	2	2			
Ambulatory Net Promoter Score	83.3%		80.3% 10			88.9% 63			89.8% 59				
OP Net Promoter Score	80.6%		94.3% 87			92.5% 93			86.3% 73				
Emergency Dept Net Promoter Score	49.1%		37.5% 80			52.2% 92			45.9% 74				
Inpatient Net Promoter Score	72.4%		58.3% 12			78.6% 14			50.0% 6				
Facility Net Promoter Score	75.5%		71.3% 565			75.9% 589			78.0% 481				
Wound Center Overall Patient Satisfaction	>92%	99%	91.67%	95.18%	98.21%	96%	99.55%	93%	75%	91%			
QUALITY													
Falls per 1000 Patient Days	0		0			2			4.0				
Patient Falls with Injuries	0		0			0			0.0				
Hand Hygiene	100%		99.4%			100%			100%				
Patient Experience/HCAHPS Recommend	81%		85.7% 14			55.6% 9			100% 5				
How would you rate/HCAHPS	83%		85.7% 14			77.8% 9			80% 5				
Communication with Nurses	89%		100% 14			79.7% 9			86.7% 5				
Communication with Doctors	85%		97.6% 14			79.7% 9			100% 5				
Readmission within 30 days	<5%		0%			2%			4%				
Wound Center Patient Healing Rate	>92%	88.68%	93.55%	91.67%	92.31%	91.23%	93.35%	92.11%	80%	89%			
FINANCIAL													
YTD Income (Loss) Operations to Budget	0.00%	-11.94%	0.87%	0.50%	6.80%	4.31%	4.10%	2.40%	2.7%	2.5%			
Days in Accts Receivable	<53	46.24	53.21	46.90	56.00	62.20	63.3	67.8	65.6	69.4			
Days Cash on Hand	>150	116.9	115	193	176	172.1	169.7	219.5	227	215			
GROWTH													
Surgeries to Budget	71	101	111	99	89	92	63	88	121	96			
Wound Center New Patients	23	23	32	34	33	33	35	24	40	34			
Wound Center Encounters	135	223	220	243	251	252	281	238	267	271			
Wound Center New Patients for HBO Treatments	10 Calendar	1	0	0	1	0	2	0	3	1			
COMMUNITY													
WAH Hosts Events w/ Community Participation	2 Fiscal Year		Open House	Community Health Fair			Halloween Drive Thru	Turkey Trot Trimont Grand Opening		Weight Loss Challenge			

Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting

AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

MEMBERS:	Monday, February 23, 2026 4:30-5:15 pm Large Conference Room	
JUSTIN SCHMIT, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
KAY GROSS, TRUSTEE	DR. AHMAD YUSUF, CMO	
DAN ORTMANN, TRUSTEE	LONDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	

Chairperson (or Acting Chairperson) Justin Schmit, Chairperson

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS

Call to Order	Call Finance Personnel Labor Relations Building & Grounds Committee meeting to order by Chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of Monday, January 26, 2026 (<i>Committee Motion</i>)	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Committee/Board Motion</i>)	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Committee/Board Motion</i>)	Emily Masters

FOLLOW-UP ITEMS

NEW/CURRENT ITEMS

Organizational Updates	<ul style="list-style-type: none"> Review Organizational updates Windom Vision Committee Updates 	Shelby Medina
Purchase Agreement	<ul style="list-style-type: none"> Discussion on property purchase 	John Peyerl
Other		

CONCLUSION

	Conclude Finance Personnel Labor Relations Building & Grounds Committee meeting	Justin Schmit
--	---	---------------

Windom Area Health Finance | Personnel | Labor Relations | Building & Grounds Committee Meeting MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date | Time | Location: Monday, January 26, 2026 | 4:30-5:15 pm | Large Conference Room

MEMBERS:	SHELBY MEDINA, CEO	Present: Justin Schmit, Kay Gross, Dan Ortmann, Julie Brugman, Shelby Medina, Emily Masters, John Peyerl, Dr. Yusuf, Dr. Blue, Monica Huber, Landon Johnson Absent: Dr. Fisher Others: Dave Rogers
JUSTIN SCHMIT, CHAIRPERSON	DR. DAN BLUE, CMO	
KAY GROSS, TRUSTEE	MONICA HUBER, CNO	
DAN ORTMANN, TRUSTEE	JOHN PEYERL, CFO	
DR. MICHAEL FISHER, EX-OFFICIO	EMILY MASTERS, CHRO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER		

Chairperson (or Acting Chairperson): Justin Schmit, Chairperson

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS

Call to Order	The Finance Personnel Labor Relations Building & Grounds Committee meeting was called to order by Chairperson	Justin Schmit
Minutes	M/S/C unanimously to approve Committee minutes from the regular meeting of Monday, December 22, 2025, as presented (<i>Gross/Ortmann</i>)	Justin Schmit
Collections & Financial Assistance	M/S/C unanimously to recommend approval to send 82 patient accounts totaling \$82,836.18 to AAA Collections, recommend approval for following Financial Assistance patient accounts: (<i>Schmit/Ortmann</i>) <ul style="list-style-type: none"> Financial Assistance write-off amount to \$13,962.14. The board reviewed and approved an application for a 50% write off rather than the originally proposed 75%. FY2026 Year-to-Date, Financial Assistance approvals amount to \$126,651 on a budget of \$175,000. 	John Peyerl
Employee Resignations & Terminations	M/S/C Unanimously to approve the following resignation/terminations: (<i>Schmit/Gross</i>) Resignations: <ul style="list-style-type: none"> EVS Technician – 1/2/26 Patient Care Technician – 2/27/26 - Retirement No Terminations	Emily Masters

FOLLOW-UP ITEMS

--	--	--

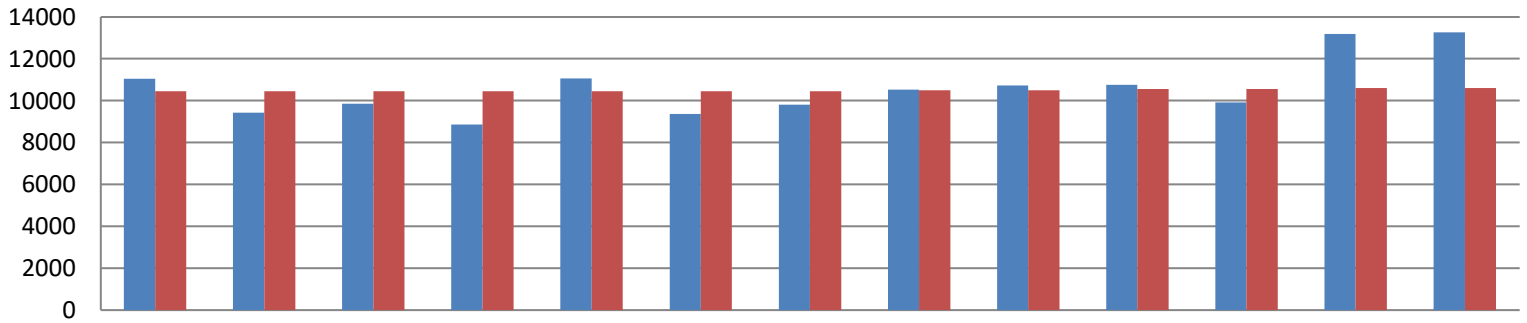
NEW/CURRENT ITEMS

Vendor Change Request	M/S/C Unanimously to approve the following HVAC vendor change request: (<i>Schmit/Ortmann</i>) We requested KA assess the HVAC system to determine whether repair or replacement was appropriate. Following the assessment, replacement was recommended. A proposal was received from G&R Controls, which was significantly more cost-effective than continuing with Johnson Controls. This project was not included in the FY2026 budget, but other planned capital items will not be moving forward, creating capacity to proceed.	John Peyerl
-----------------------	--	-------------

Other	M/S/C Unanimously to approve the following campus artwork proposal: <i>(Gross/Brugman)</i> <ul style="list-style-type: none"> • A proposal for nature-themed campus décor, including select pieces by local artists, was presented for approval. • Shelby provided an update on the Windom Vision Committee and the daycare initiative. Funding and grant opportunities are being explored, with renovations underway and a target September opening contingent upon licensure. The daycare is expected to operate at a loss, and a potential annual funding request was discussed, with anticipated support from additional community partners. 	Shelby Medina
CONCLUSION		
	The Finance Personnel Labor Relations Building & Grounds Committee meeting was concluded by Chairperson.	Justin Schmit

LAB PROCEDURES

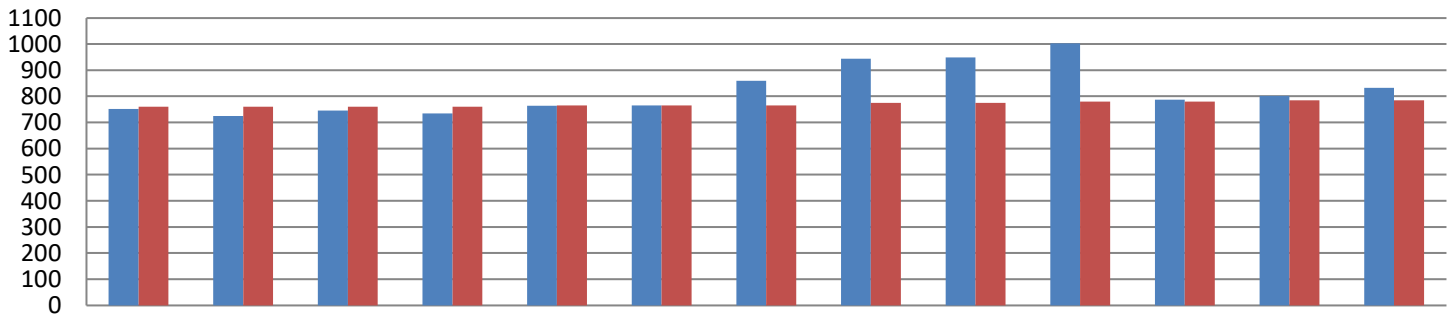
■ Lab Proc ■ Budget



	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26
Lab Proc	11038	9419	9845	8856	11055	9361	9805	10529	10717	10759	9920	13192	13261
Budget	10450	10450	10450	10450	10450	10450	10450	10500	10500	10550	10550	10600	10600

IMAGING PROCEDURES

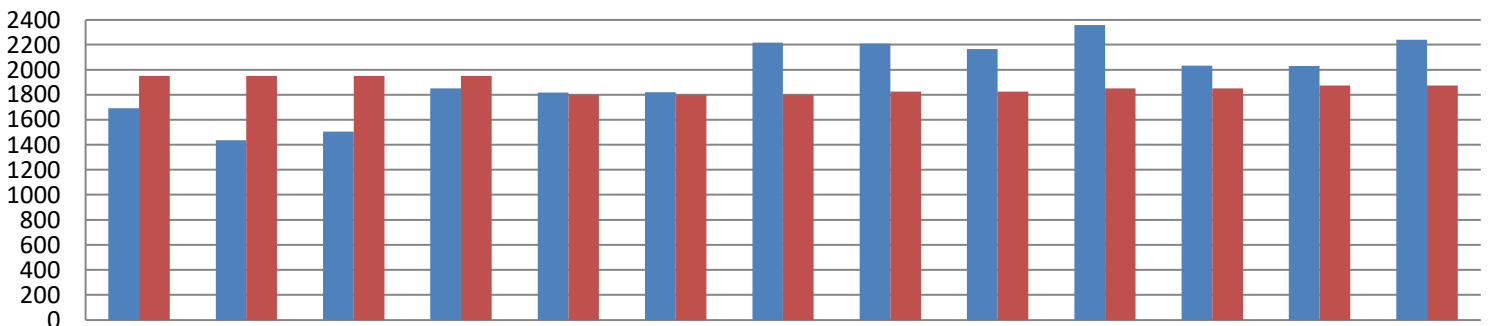
■ Imaging Proc ■ Budget



	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26
Imaging Proc	751	724	745	734	763	765	859	943	948	1002	787	801	832
Budget	760	760	760	760	765	765	765	775	775	780	780	785	785

REHAB MODALITIES

■ Rehab Modalities ■ Budget



	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26
Rehab Modalities	1693	1435	1505	1851	1817	1820	2216	2210	2165	2357	2032	2031	2240
Budget	1950	1950	1950	1950	1800	1800	1800	1825	1825	1850	1850	1875	1875

Windom Area Health
Income Statement
For the nine months ended January 31, 2026 and 2025
(Dollars in thousands)

Actual	Budget	Current Month		Prior Year	Fav (Unfav) Var
		Fav (Unfav) variance			
		\$	%		
806	625	181	29.0%	560	247
6,242	5,700	542	9.5%	5,111	1,131
7,049	6,325	724	11.4%	5,671	1,378
(3,539)	(3,000)	(539)	18.0%	(2,946)	(593)
3,510	3,325	185	5.6%	2,724	785
54	25	29	> 100%	20	34
3,564	3,350	214	6.4%	2,745	819
1,734	1,573	(162)	-10.3%	1,599	(136)
617	625	8	1.3%	627	10
485	392	(93)	-23.9%	447	(38)
302	295	(8)	-2.6%	276	(26)
269	275	6	2.1%	124	(146)
104	105	1	1.1%	11	(93)
3,511	3,264	(248)	-7.6%	3,084	(428)
53	87	(34)	-38.8%	(339)	392
46	40	7	16.8%	51	5
(1)	35	(36)	< -100%	5	6
45	75	(29)	-39.6%	56	(11)
98	161	(63)	-39.2%	(282)	380
1.5%	2.6%	-1.1%		-12.3%	13.8%
2.7%	4.8%	-2.1%		-10.3%	13.0%
12.0%	13.9%	-2.0%		-7.4%	19.4%
426	467	(41)		(204)	630
50.2%	47.4%	-2.8%		52.0%	1.8%

REVENUE

Inpatient Revenue	4,910	4,975	(65)	-1.3%	7,340	(2,430)
Outpatient Revenue	49,701	49,725	(24)	0.0%	39,607	10,094
Total Gross Patient Revenue	54,612	54,700	(88)	-0.2%	46,947	7,664
Contractual Allowances	(25,701)	(26,200)	499	-1.9%	(22,942)	(2,759)
Net Patient Revenue	28,911	28,500	411	1.4%	24,005	4,905
Other operating revenue	527	225	302	> 100%	197	331
Total Operating Revenue	29,438	28,725	713	2.5%	24,202	5,236

EXPENSES

Total Salaries & Benefits	14,507	14,033	(474)	-3.4%	12,182	(2,325)
Purchased Services	5,254	5,590	336	6.0%	5,000	(254)
Supplies (Incl Pharmaceuticals)	3,944	3,524	(420)	-11.9%	3,067	(877)
Other expense	2,082	2,626	544	20.7%	2,317	236
Depreciation	2,185	2,175	(10)	-0.5%	1,136	(1,049)
Interest Expense	728	935	207	22.1%	161	(567)
Total Operating Expenses	28,699	28,882	182	0.6%	23,864	(4,835)
Income (loss) From Operations	739	(157)	895	> 100%	338	401

Nonoperating gains (losses)

Investment Income	570	305	265	86.7%	509	61
Other Revenue/(Expense)	80	322	(242)	-75.3%	164	(84)
Total nonoperating income	649	627	23	3.6%	672	(23)
Excess of revenues over expenses	1,388	470	918	< 100%	1,010	378

Financial Metrics

Operating margin	2.5%	-0.5%	3.1%	1.4%	1.1%
Net margin	4.7%	1.6%	3.1%	4.2%	0.5%
EBITDA margin	12.4%	10.3%	2.1%	6.8%	5.6%
EBITDA	3,652	2,954	698	1,635	2,017
Discount rate	47.1%	47.9%	0.8%	48.9%	1.8%

Actual	Budget	Year-to-date		Prior Year	Fav (Unfav) Var
		Fav (Unfav) variance			
		\$	%		
4,910	4,975	(65)	-1.3%	7,340	(2,430)
49,701	49,725	(24)	0.0%	39,607	10,094
54,612	54,700	(88)	-0.2%	46,947	7,664
(25,701)	(26,200)	499	-1.9%	(22,942)	(2,759)
28,911	28,500	411	1.4%	24,005	4,905
527	225	302	> 100%	197	331
29,438	28,725	713	2.5%	24,202	5,236
14,507	14,033	(474)	-3.4%	12,182	(2,325)
5,254	5,590	336	6.0%	5,000	(254)
3,944	3,524	(420)	-11.9%	3,067	(877)
2,082	2,626	544	20.7%	2,317	236
2,185	2,175	(10)	-0.5%	1,136	(1,049)
728	935	207	22.1%	161	(567)
28,699	28,882	182	0.6%	23,864	(4,835)
739	(157)	895	> 100%	338	401
570	305	265	86.7%	509	61
80	322	(242)	-75.3%	164	(84)
649	627	23	3.6%	672	(23)
1,388	470	918	< 100%	1,010	378

**WINDOM AREA HEALTH
FY 2026
CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October
	Webex Calling Project	Marco Tech	Maj Mov		68,149				
	Wireless Refresh Project	Marco Tech	Maj Mov				222,582	11,868	
	TV Refresh	Nationsat	Maj Mov					24,275	
	3 Mobile Chaise Recliners for Med/Surg	Interstate Office Products	Maj Mov					11,976	
	Capsule in the OR	Philips	Maj Mov					6,196	
	Mobile Tele-Health Units for Med/Surg	Philips	Maj Mov					7,338	
	UCR with Cylinder Hose for Olympus Tower in OR	Olympus	Maj Mov						5,089
	Procedure Table for Trimont Clinic	Owens & Minor	Maj Mov						9,095
	Network Switch Refresh Project	Marco Tech	Maj Mov						93,813
	Colonoscopy Equipment	Olympus	Maj Mov						135,725
	Stretcher Outreach Procedure Room #2	Stryker Medical	Maj Mov						5,863
	Total			-	68,149	-	222,582	61,653	249,585

Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
	Snowplow	Wendorff Welding	Maj Mov	5,500					
	STA Compact Max Piercing-Anticoagulation Equip	Diagnostica Stago	Maj Mov	36,927					
	Lights/Monitors/Arms Integration for OR2	Steris	Maj Mov	130,514					
	Total			172,941	-	-	-	-	-

Total YTD Capital Acquisitions 774,910

Windom Area Health Professional Practice | Quality & Planning Committee Meeting AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

MEMBERS:		Monday, February 23, 2026 4:00-4:30 pm Large Conference Room
TERRY TEGELS, CHAIRPERSON	SHELBY MEDINA, CEO	Present: Absent: Others:
RICK FREDERICKSON, TRUSTEE	DR. AHMAD YUSUF, CMO	
MARV GRUNIG, TRUSTEE	LANDON JOHNSON, CNO	
DR. MICHAEL FISHER, EX-OFFICIO	JOHN PEYERL, CFO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER	EMILY MASTERS, CHRO	
	DR. DAN BLUE, CSGO	

Chairperson (or Acting Chairperson)	Terry Tegels, Chairperson
Recorder:	Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS

Call to Order	Call Professional Practice Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Terry Tegels
Minutes	Approve minutes from the regular Committee meeting of Monday, January 26, 2026 <i>(Committee Motion)</i>	Terry Tegels

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update	<ul style="list-style-type: none"> Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff <i>(Committee/Board Motion)</i> Report on business addressed at WAH Medical Staff meeting 	Dr. Cowdin Dr. Yusuf

NEW/CURRENT ITEMS

Organizational updates	<ul style="list-style-type: none"> Review organizational updates Windom Vision Committee Updates 	Shelby Medina
<i>Other</i>		

CONCLUSION

	Conclude Professional Practice Quality & Planning Committee meeting	Terry Tegels
--	---	--------------

Windom Area Health Professional Practice | Quality & Planning Committee Meeting MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, January 26, 2026 | 4:00-4:30 pm | Large Conference Room

MEMBERS:	SHELBY MEDINA, CEO	Present: Terry Tegels, Marv Grunig, Rick Frederickson, Julie Brugman, Shelby Medina, Dr. Blue, Monica Huber, John Peyerl, Landon Johnson, Emily Masters, Dr. Yusuf, Dr. Cowdin Absent: Dr. Fisher Others: Dave Rogers
TERRY TEGELS, CHAIRPERSON	DR. DAN BLUE, CMO	
RICK FREDERICKSON, TRUSTEE	MONICA HUBER, CNO	
MARV GRUNIG, TRUSTEE	JOHN PEYERL, CFO	
DR. MICHAEL FISHER, EX-OFFICIO	EMILY MASTERS, CHRO	
JULIE BRUGMAN, MT. LAKE ADVISORY MEMBER		

Chairperson (or Acting Chairperson): Terry Tegels, Chairperson

Recorder: Mindy Carter, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
------------------	--------------------------	---------

STANDING ITEMS

Call to Order	Professional Practice/Quality & Planning Committee meeting called to order at 4:00 pm by acting chairperson.	Terry Tegels
Minutes	M/S/C Unanimously to approve committee minutes from the regular meeting of Monday, December 22, 2025 as presented <i>(Grunig/Gross)</i>	Terry Tegels

FOLLOW-UP ITEMS

	M/S/C unanimously to recommend approval of the credentialing list to the governing board, as presented <i>(Tegels/Grunig)</i>																												
Medical Staff Credentialing	<p>APPOINTMENTS:</p> <table style="width: 100%; border: none;"> <tr> <td>Anil Bachu, M.D.</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Morgan Farr, CNP</td> <td>Cardiology (Clark)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Amanda Miller, RN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Richard Pardilla, M.D.</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Krysta Prior, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Amber Reints, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Marice Rodriguez, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Shjade Smith, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> <tr> <td>Carol Stewart, CNP</td> <td>Behavioral Health (Avel)</td> <td>Telemedicine</td> </tr> </table>	Anil Bachu, M.D.	Behavioral Health (Avel)	Telemedicine	Morgan Farr, CNP	Cardiology (Clark)	Allied Health Professional	Amanda Miller, RN	Vascular (Santos)	Allied Health Professional	Richard Pardilla, M.D.	Behavioral Health (Avel)	Telemedicine	Krysta Prior, CNP	Behavioral Health (Avel)	Telemedicine	Amber Reints, CNP	Behavioral Health (Avel)	Telemedicine	Marice Rodriguez, CNP	Behavioral Health (Avel)	Telemedicine	Shjade Smith, CNP	Behavioral Health (Avel)	Telemedicine	Carol Stewart, CNP	Behavioral Health (Avel)	Telemedicine	Dr. Cowdin Dr. Blue
Anil Bachu, M.D.	Behavioral Health (Avel)	Telemedicine																											
Morgan Farr, CNP	Cardiology (Clark)	Allied Health Professional																											
Amanda Miller, RN	Vascular (Santos)	Allied Health Professional																											
Richard Pardilla, M.D.	Behavioral Health (Avel)	Telemedicine																											
Krysta Prior, CNP	Behavioral Health (Avel)	Telemedicine																											
Amber Reints, CNP	Behavioral Health (Avel)	Telemedicine																											
Marice Rodriguez, CNP	Behavioral Health (Avel)	Telemedicine																											
Shjade Smith, CNP	Behavioral Health (Avel)	Telemedicine																											
Carol Stewart, CNP	Behavioral Health (Avel)	Telemedicine																											
Medical Staff Meeting Update	<p>REAPPOINTMENTS:</p> <table style="width: 100%; border: none;"> <tr> <td>Justin Kane, M.D.</td> <td>Internal Medicine</td> <td>Emergency Services</td> </tr> <tr> <td>Tarek Mahrous, M.D.</td> <td>Cardiology</td> <td>Consulting</td> </tr> <tr> <td>Ahmad Yusuf, M.D.</td> <td>Family Medicine</td> <td>Active</td> </tr> </table> <p>SIX MONTH POST APPOINTMENT FOLLOW-UP:</p> <table style="width: 100%; border: none;"> <tr> <td>Bruce Larkin, M.D.</td> <td>Family Medicine</td> <td>Active/Emergency Services</td> </tr> <tr> <td>Nicole Wendling, RN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> </table>	Justin Kane, M.D.	Internal Medicine	Emergency Services	Tarek Mahrous, M.D.	Cardiology	Consulting	Ahmad Yusuf, M.D.	Family Medicine	Active	Bruce Larkin, M.D.	Family Medicine	Active/Emergency Services	Nicole Wendling, RN	Vascular (Santos)	Allied Health Professional													
Justin Kane, M.D.	Internal Medicine	Emergency Services																											
Tarek Mahrous, M.D.	Cardiology	Consulting																											
Ahmad Yusuf, M.D.	Family Medicine	Active																											
Bruce Larkin, M.D.	Family Medicine	Active/Emergency Services																											
Nicole Wendling, RN	Vascular (Santos)	Allied Health Professional																											
	CHANGE IN/ADDITIONAL STATUS:																												

	<p>ADDITIONAL PRIVILEGE REQUEST:</p> <p>AVEL ECARE SCHEDULE1 APPOINTMENTS:</p> <p>SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):</p> <table border="0"> <tr> <td>Lowell Ellerbrook, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> <tr> <td>Stefan Friemel, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> <tr> <td>David Shackelford, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> </table> <p>RESIGNATIONS:</p> <table border="0"> <tr> <td>Gerald Berberick, OPA-C</td> <td>Orthopedics (Botker)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Cheryl Hermanson, LPN</td> <td>Vascular (Santos)</td> <td>Allied Health Professional</td> </tr> <tr> <td>Arleigh Trainor, M.D.</td> <td>Emergency Medicine</td> <td>Telemedicine</td> </tr> <tr> <td>Arich Reynolds, M.D.</td> <td>Radiology</td> <td>Telemedicine</td> </tr> </table> <p>Medical Staff / Professional Practice Quality & Planning Committee meeting updates:</p> <ul style="list-style-type: none"> • Naomi introduced Allison Sandbeck, Nurse Practitioner, at Medical Staff. • Dr. Lynch, pathologist, reviewed the 3rd and 4th quarter mortality reports. • The demand for O-negative blood was discussed, along with the need to tighten processes around its use. • The blood transfusion process was reviewed, and the policy will be updated. • Jennifer Krieg attended the Medical Staff meeting. She rounds on Dr. Botker’s patients and prescribes medications. The group discussed clarifying how her role ties with the patient’s primary care providers at discharge. • Dr. Yusuf shared a list of medical students who will be coming to WAH. 	Lowell Ellerbrook, M.D.	Radiology	Telemedicine	Stefan Friemel, M.D.	Radiology	Telemedicine	David Shackelford, M.D.	Radiology	Telemedicine	Gerald Berberick, OPA-C	Orthopedics (Botker)	Allied Health Professional	Cheryl Hermanson, LPN	Vascular (Santos)	Allied Health Professional	Arleigh Trainor, M.D.	Emergency Medicine	Telemedicine	Arich Reynolds, M.D.	Radiology	Telemedicine	
Lowell Ellerbrook, M.D.	Radiology	Telemedicine																					
Stefan Friemel, M.D.	Radiology	Telemedicine																					
David Shackelford, M.D.	Radiology	Telemedicine																					
Gerald Berberick, OPA-C	Orthopedics (Botker)	Allied Health Professional																					
Cheryl Hermanson, LPN	Vascular (Santos)	Allied Health Professional																					
Arleigh Trainor, M.D.	Emergency Medicine	Telemedicine																					
Arich Reynolds, M.D.	Radiology	Telemedicine																					
NEW/CURRENT ITEMS																							
Organizational Updates	<p>Organizational Updates</p> <ul style="list-style-type: none"> • Discussed Minnesota Paid Family Leave updates and what we’ve learned so far. • Laura Boheman, Specialty Clinic Manager, started on 1/19. The team is excited to have this role filled and to bring stability to the department. • Jenna Jacobs, Nurse Floor Manager, is overseeing Acute Care, ER, and OB under Landon as he transitions into the CNO role. Good teamwork was noted between Erin Larch, Jenna Jacobs, floor and surgery nursing teams. • Dr. Yusuf is now serving as CMO. • Dr. Blue has taken on the role of Chief Strategy and Growth Officer. <p>Windom Vision Committee Updates</p> <ul style="list-style-type: none"> • The daycare project is the focus. Dr. Blue visited the future daycare facility for recent meeting, and discussions included financial planning and facility requirements for the daycare. • The group is aiming for a September opening, though licensure timelines are still unknown. <p>Campus Artwork</p> <ul style="list-style-type: none"> • Shared the artwork we’re using to decorate the 1st and 2nd floors. 	Shelby Medina																					
Other																							
CONCLUSION																							
	The Professional Practice Quality & Planning Committee meeting was concluded by chairperson.	Terry Tegels																					

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING LIST**

February 23, 2026

APPOINTMENTS:

Ayman Elbatanony, DO	Internal Medicine	Emergency Services
Allison Sandbeck, CNP	Family Nurse Practitioner	Allied Health Professional

REAPPOINTMENTS:

Naomi Bach, CNP	Family Nurse Practitioner	Allied Health Professional
Chunyen Liu, MD	Internal Medicine	Emergency Services
Billy Wyatt, MD	Family Medicine	Emergency Services

SIX MONTH POST APPOINTMENT FOLLOW-UP:

Bradley Burger, D.O.	Obstetrics and Gynecology	Consulting
Janelle Edwards, CNP	Cardiology (Clark)	Allied Health Professional
Shaleigh Parker, RN	Cardiology (Santos)	Allied Health Professional

CHANGE IN/ADDITIONAL STATUS:

ADDITIONAL PRIVILEGE REQUEST:

AVEL ECARE SCHEDULE1 APPOINTMENTS:

SANFORD TELEMEDICINE APPOINTMENTS (Informational Only):

RESIGNATIONS:

Ashley Sorenson, CNP	Cardiology (Jonsson)	Allied Health Professional
----------------------	----------------------	----------------------------

JANUARY COMMENTS

- Ambulatory Surgery Amazing nurse ,anesthesiologist , and Doctor
- Ambulatory Surgery Thankful that we have such a wonderful medical facility in our area.
- Ambulatory Surgery Was in pain for over two years. Procedure was a blessing.
- Ambulatory Surgery I was there for the problem in my right eye and I wanted that to be taken care of. Well, I was going once a month to Sioux Falls and then all of a sudden, oh, they wanted, oh, the cataract surgeon. Okay. They were so in such a hurry to give me that. They gave me some medicine that caused me to have a reaction where my face all swelled up and my eyes swelled up and I was, I'm telling you, that surgery, I've been through two cancer surgeries and nothing compared to what that was on my left eye. I'm never, I'll get a seeing eye dog before I ever have any ever surgery, especially there. Goodbye.
- Ambulatory Surgery So nice to be able to do this here in Windom.
- Ambulatory Surgery Was a great experience all the way around !
- Ambulatory Surgery Why do you keep sending these out? When you have people who visit frequently, you get tired of having to complete this survey and just go through the questions and choose whatever and don't think about what they choose.
- Clinic - Windom Cn't complain about anything. My appointment was very satisfaxtory.
- Clinic - Windom Would definitely recommend Rae Ann.
- ED The er doctor was very rude and condescending towards me, and I was originally prescribed a medication that I am allergic to that was discussed during my intake.
- ED Deb and Jaclyn were great, made my visit much better along with Dr Yusuf was wonderful, Highly recommend Windom Area Health
- ED They all did a very good job ?
- ED Everyone was attentive and courteous
- ED The nurses in the emergency room were exceptionally considerate and caring.
- ED Nursing , radiology and lab staff were wonderful. The doctor was very brief and lacked a bedside manner.

JANUARY COMMENTS

- ED "I waited for almost 3 hrs for a Dr to not seem concerned my c section Incision had a hole openingâ€¦and yet at this same hospital they told me to make sure and keep an eye if any redness etc after my procedure there. I wish they would have put stitches in that night and instead I had to go back to my primary after the weekend, since I couldn't see earlier that day. Then she placed stitches and seems like not much was accomplished even though it was a valid concern. "
- ED It was a horrible experience with the doctor on call.
- ED Thank you
- Imaging Nothing
- Imaging Great all around staff.
- Imaging Wonderful team. Great experience.
- Imaging Very nice technician who did what she could to make me comfortable.
- Imaging Everyone I had contact with both on the phone and face to face were very pleasant and helpful.
- Imaging very good treatment
- Imaging The radiology tech, Becky, was excellent, very kind, very gracious, explained everything very carefully and was caring about my comfort. I appreciated her greatly.
- Imaging Was very happy to have pretty immediate feedback and get the problem assessed and figured out the same day. Its amazing that it works that way.
- Imaging Great technician! Thanks for the courteous, professional service!
- Imaging Lucky to have this service in Town
- Imaging Very kind radiologist. He even wheeled me back to the entrance in my wheelchair. That was appreciated.
- Imaging It was a pleasant experience and all work was professional done
- Imaging I thought it was very nice and I could understand everybody and everybody was positive and yeah, I didn't have any problems at all. So I appreciate it. Thank you.

JANUARY COMMENTS

Imaging	I had no problems and was well taken care of!?
Inpatient	I have no complaints.
Inpatient	I am so happy to have Windom Area Health so close to our farm in rural Mt Lake.
Inpatient	Excellent care by all staff WAH! Very kind and helpful.
Inpatient	Wonderful. Thank you!
Lab	High quality. Great people.
Lab	Very clean and professional and Happy environment! Staff keep up the good work! Thanks for the smiles!
Outpatient	Great people
Outpatient	Very good
Outpatient	I'm very thankful for the doctors, nurses and hospital we have and all the services they offer.
Outpatient	Rhonda was very friendly. Explained everything as we were doing the testing.
Outpatient	Good!!
PT, OT, ST	Nicole is great! Very understanding. I trust her with my rehab completely.
PT, OT, ST	All I have to say is that the lady who worked with me on my arm is a great person . I would work with her and her bed side manners is so great . Keep up the great work
PT, OT, ST	Thank you!
PT, OT, ST	Very friendly and helpful and so happy that we have these services in Windom
PT, OT, ST	Thx for a facility & a staff with helpful therapy knowledge & compassionate care.
PT, OT, ST	It was a really good time and they gave me all the answers I needed to know

JANUARY COMMENTS

- PT, OT, ST The staff is amazing, very friendly. They know what they're doing. They've helped me many a times. I usually deal with Ike and Carmen, and they are just spectacular. The whole staff is spectacular. I'm just happy to go there. Thank you.
- PT, OT, ST Teri Elder is always very thorough and does her work well!
- PT, OT, ST great information in preparation for my upcoming hip replacement
- PT, OT, ST Put a coat hook in the restroom between the clinic and the hospital.
Thanks
- PT, OT, ST The Windom Area Health PT department is great!
- PT, OT, ST My daughter loves going to speech because of the awesome
Therapist. Always makes it nice when your child ask when she gets to
go back. We are going to miss Tiffany.
- PT, OT, ST It was fine

**Windom Area Health Auxiliary Minutes
January 12, 2026**

The Windom Area Health Auxiliary monthly meeting was held on Monday evening, January 12, 2026 at 6:00 p.m. President Mary Klosterbuer welcomed everyone to the meeting with 27 members in attendance. The Auxiliary Prayer, and the Pledge to the Flag were recited by all present. President Mary Klosterbuer welcomed Linda Dawson as a returning member.

Agenda: M/S by Kitty Hansen/Diane Vellema to approve the agenda. Motion carried.

Recording Secretary's Report: Marlene Smith, Recording Secretary

- M/S by Jackie Turner/Betty Olson to approve the minutes of November 10, 2025, meeting as presented. Motion carried.

Treasurer's Report: Gerri Burmeister, Treasurer

- Balance on hand November 30, 2025, was \$5,622.39, and the balance on December 31, 2025, was \$7,026.87. M/S by Karen Skarphol/Betty Olson to approve the Treasurer's reports as presented. Motion carried.
- Our project was to give \$5,000.00 towards the purchase of an Arm Ergometer for the Cardiac Rehab Department. We raised \$6,527.85. Do we give more to Cardiac Rehab or choose a new project?
- Treasurer Gerri Burmeister reported that the Sales-Tax information for 2025 is at the accountant's office.

Corresponding Secretary: Betty Olson

- Cards were sent to Joni Fischenich and Jenny Quade, both recovering from surgery.

WAH Update: Katie Greener

- Record volunteer hours for November and December.
- Staffing changes: WAH is pursuing part-time urology coverage. There is an OBGYN opening. A mental health therapist has been hired and will begin in March. A new physical therapist has been hired. Devin Homer is now the lead person in the Wellness Center; and Londyn Espenson is a new staff person in the Wellness Center.
- Upcoming Events:
 1. January 13 – Box Out Cancer
 2. February 21 – Foundation Gala
- New MOU (Memorandum of Understanding) will be signed with ACE.
- Special thanks to volunteers having served 100+ hours in 2025, not including Executive Board: Jackie Turner, Jean Johnson, Marge Paschke, and Carol Determan.
- January has a full schedule of Volunteers.

Unfinished Business

- **December Decorating**

1. One unlit tree – Schwalbach	\$106.86
2. One unlit tree – Amazon	\$105.80
3. One unlit tree – Amazon	\$ 85.48
4. Decorations: 2 nd & 4 th floor	\$390.24
5. Decorations: 1 st floor \$	\$ 86.54
6. 5 totes	<u>\$ 47.45</u>
Total Cost	\$822.37

- We now are responsible for 14 trees, previously it was 9 trees. Even though we are short of volunteers, we want to keep decorating.
- **Vender Craft Sale:** Co-Chairs: Jenny Quade and Rhonda Wahl
 1. Table Rental \$ 440.00
 2. Bake Sale \$ 804.50
 3. Profit \$1,244.50
 4. Number of people who donated: 20 people
- **Pecan Sales**
 1. Ordered: 11 cases of pecans and 9 cases of clusters
 2. Gifted: 5 bags of clusters to Maintenance employees, and 1 bag to KDOM
 3. 29 bags of pecans left to sell and are in the gift center.
 4. Sales \$5,233.00

5. Cost	<u>\$3,602.20</u>
6. Profit	\$1,631.80

New Business

- **Valentine's Day Balloon and Bake Sale:** Co-Chairs: Brenda Renczykowski and Phyllis Heintz
 1. M/S Karen Skarphol/ ??? to have the sale on Thursday February 12, 2026.
 2. Donations can be dropped off on Wednesday, February 11, from 4:30 pm to 5:30 pm., or early Thursday from 7:00 am to 7:30 am.
 3. Auxiliary members are asked to donate baked goods. Please price items using the 2026 price sheet.
 4. M/S Jackie Turner/Kay Evers to have Marlene Smith order 1 case of caramel pecan clusters for the Valentine Sale. Motion carried.
 5. Volunteer workers on Thursday

7:00 AM to 10 AM	Kay Evers and Connie McCarthy
10:00 AM to 1:00 PM	Gerri Burmeister and Diane Vellema
- **Gift Center**
 1. With the new entrance to the Medical Office Building, there is less traffic at the entrance where the Auxiliary Gift Center is located and the Auxiliary has been told that we can no longer display items on top of the wheelchair garage. Brainstormed ways to solve this problem.
 2. Do we need to add lights?
 3. Should we advertise on Facebook?
- **Nominating Committee**
 1. 1st Year Board Members: Phyllis Heintz, Connie McCarthy, and Marge Pasckke
 2. Terms expiring:

Recording Secretary- Marlene Smith
Corresponding Secretary – Betty Olson
Board Members: Brenda Renczykowski, Jackie Turner, Diane Vellema
 3. Present nominations at the February meeting.
 4. Vote at the March Meeting.
- **Spring Banquet**
 1. Date: Monday, April 13, 2026
 2. Committee: Brenda Renczykowski, Jackie Turner, Diane Vellema, Phyllis Heintz, Connie McCarthy, Marge Paschke, Katie Greener, Mary Klosterbuer
 3. 25-year member recognition??
 4. Department Recognition: Cardiac Rehab
- **Hospital Foundation Gala for Mental Health**
 1. Saturday, February 21, 2026, at Community Center 5:00 – 9:00 p.m.
 2. Tickets are available.
 3. \$80. Per person, OR a table for 6 for \$400.00
- **Venmo number for Auxiliary**

A Venmo account has been set up and is ready for use. Please let the treasurer know what the money is for. We will accept cash, checks, and Venmo payments, but not credit cards.

A thank you was expressed to Pat Lenz and Juana Soleta for the goodies tonight.

The meeting adjourned at 7:15 p.m.

Hostesses

- February 2026: Phyllis Heintz and Kay Evers
- March 2026: Karen Skarphol and _____

Coming Events

- Monday, February 9, 2026 - Auxiliary Meeting at 6:00 p.m.
- Thursday, February 13, 2026 – Auxiliary Balloon and Bake Sale 7:30 a.m. to 1:00 p.m.
- Saturday, February 21, 2026 - Hospital Foundation Gala for Mental Health

Marlene Smith,
Recording Secretary



FOUNDATION BOARD OF DIRECTORS MEETING

FEBRUARY 17, 5:00 PM | LARGE CONFERENCE ROOM

**** Indicates items needing a motion**

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

AGENDA

- I. CALL WAH FOUNDATION MEETING TO ORDER** *Greg Scheitel*

- II. **APPROVAL OF AGENDA** *Greg Scheitel*
 - **FOUNDATION MEETING MINUTES** *Robin Rahn*
 - Approve minutes from regular meeting on January 27, 2026

- III. BUSINESS ITEMS**
 - Mission Moment *Katie Greener*
 - **Approve Financial Statement *Jay Grandprey*
 - Hospital Update *Katie Greener / Gov Board Member*
 - Donor Relations Updates *Katie Greener*
 - Scholarship Round Update *Katie Greener*
 - Volunteer Hours *Katie Greener*

- IV. NEW ITEMS**
 - Gala Final Details *Katie Greener*
 - **Bloomerang Subscription Renewal *Katie Greener*
 - Spring Fundraiser Project *Katie Greener*
 - Save the Date: June 19, Golf Tournament *Katie Greener*

- V. NEXT MEETING – March 24, 2026**

- VI. MEETING ADJOURNED** *Greg Scheitel*

**WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
JAN 27, 2026, AT 5:00 P.M. IN LARGE CONFERENCE ROOM**

Attending: Robin Rahn, Jay Grandprey, Greg Scheitel, Claudia Lopez, Rick Frederickson

Absent: Terry Tegels, Mark Nemitz

Recorder: Katie Greener

MISSION STATEMENT

Together with Windom Area Health, our mission is to promote exceptional quality care and wellbeing for rural communities in southwest Minnesota.

CALL TO ORDER

WAH Board Chair Greg Scheitel called the meeting to order at 5:04 pm.

FOUNDATION AGENDA

M/S/C UNANIMOUSLY TO APPROVE THE JANUARY 27, 2026 FOUNDATION AGENDA AS PRESENTED (RR/RF)

FOUNDATION MINUTES

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE DECEMBER 16, 2025 REGULAR MEETING (RR/GS)

BUSINESS ITEMS

Mission Moment

Greg shared the enthusiasm and strong support he's heard from coworkers about the Foundation gala and Mental Health Fund. Others mentioned the positive evening at the Box Out Cancer night.

Welcoming Rick Frederickson

Rick Frederickson, Governing Board Member of two years, introduced himself. He will be filling Dan Ortman's slot through April.

****Approve Financial Statement**

The group reviewed the December financial statement as presented by Jay.

M/S/C UNANIMOUSLY TO APPROVE THE DECEMBER FINANCIAL STATEMENT AS PRESENTED (JG/RR)

Be Well Path Update

The Be Well Path expansion fundraiser raised \$4,203.30. The plan is for the straightaway cement to be paved in late spring and reimbursed by the Foundation and Turkey Trot proceeds.

Hospital Update

Rick shared that two urologist candidates are being considered and Shelby is celebrating 10 years with WAH. Katie shared that a Mental Health Therapist will be starting in March. The New Year's Baby was successful and the BEAT will be mailed this weekend in the Shopper. A New Physical Therapist, Katie Johnson, has started. Trimont operations are showing consistent growth with a mixed part-time provider schedule. Lakefield has shown slower early volume. Both clinics have ample capacity to support additional patients as awareness increases.

Donor Relations Updates

The group briefly discussed any recent touchpoints they've had with donors. Jay mentioned sending a card to a donor. Katie reminded the group that these interactions, even small ones, are valuable and meaningful to donors.

Volunteer Hours

Board members added their hours to the spreadsheet.

NEW ITEMS

****Scholarship Round: Feb 2 – Mar 19, reviewers & award amounts**

The group discussed the upcoming scholarship application round. Katie has created a digital submission platform to make the submission process cleaner. The group discussed award amounts based on our current Fund balance, noting that our balance is higher than it was at this time last year, and we are still pending a potential \$5,000 gift from a donor. The group agreed to publish \$18,000 as the pot of awards, for purposes of clarity when students apply.

M/S/C UNANIMOUSLY TO OFFER \$18,000 WORTH OF AWARDS, VIA AMOUNTS OF \$2,500 AND \$1,000 TO APPROXIMATELY NINE STUDENTS. (JG/RF)

Be The Light Gala Updates

The committee is in the process of final details and final ticket sales, on sale until February 5th. Katie asked the group to plan on helping with tear-down after. The event will wrap-up around 9:00pm, we have the community center rented until 11:00pm. Friday setup is from 12pm – 4pm, but the planning committee/WAH staff with primarily handle the setup.

Box Our Cancer Recap

The Board discussed the 1/13 Box Out Cancer event. It was worthwhile to be there and low prep. Suggestion from Ashley Schmit, via email feedback, to partner with another sport, another cancer, and/or a student doing their Eagle Achievement Project. To keep it tied in to the Foundation, we would need to focus on women's cancers.

Tax Summaries & Impact Piece

Katie shared that tax summaries with a front-back Impact Report were sent to donors who gave during 2025 last year. The group reviewed the piece, which was included in agenda packets. More copies are available in Katie's office. These are great material for a quick-summary of the Foundation's impact.

Board Term Timeframes

Katie passed out the Board Directory (updated with Rick's information) and Roster sheet. A few Board Members have their terms expiring. Katie asked members to let her know whether they would like to serve another term.

Save the Date: June 19, Golf Tournament

June 19 is the 2026 golf tournament. Katie will start working on this after the gala.

Meeting Adjournment at 6:00pm. The next Foundation Board Meeting will be held on February 17th.

ROBIN RAHN, WAH Foundation Secretary