



WINDOM AREA HEALTH

Mission Statement:

DEDICATED TO HEALTH

**GOVERNING BOARD OF DIRECTORS
MEETING BOOKLET**

Monday, July 22, 2024

Meeting Name: Windom Area Health Governing Board of Directors Meeting
AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location:	Monday, July 22, 2024 / 5:30 pm / Large Conference Room
Members: All Windom Area Health Governing Board Mbrs	Present: Absent: Others:
Recorder:	Janel Eichstadt, Acting Executive Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board chairperson
Meeting Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of July 01, 2024 <i>(Board Motion)</i>
Board Education	Brady Kerkman, Exec Dir of Business Development & Marketing and Katie Greener, Director, WAH Foundation and Auxiliary
WAH Policy Review	Review & approve the following policy(ies): <i>(Board Motion)</i> <ul style="list-style-type: none"> o <i>Bloodborne Pathogens Exposure Control Plan</i> o <i>2023-24 Tuberculosis Exposure Plan</i>
COMMITTEE REPORTS	
Professional Practice / Quality - Planning Cmte	<ul style="list-style-type: none"> • WAH Medical Staff credentialing review and approval per recommendation from the WAH Medical Staff <i>(Board Motion)</i> • WAH Medical Staff meeting review • Review PP/Q-P Committee meeting activities
Finance / Personnel / Labor Relations & Bldg - Grounds Cmte	<ul style="list-style-type: none"> • Review F/P/LR & B-G Committee meeting activities • Review and recommend approval of WAH resignations and terminations <i>(Board Motion)</i>
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports <i>(Board Motion)</i>
Capital Acquisition Activity	Review capital acquisition activity
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance <i>(Board Motion)</i>
New / Department Transfer Employees	Report of recently hired / transferred employees
Patient Concern Reports	Review patient concern reports and patient survey comments
Patient Safety Reports	Review patient safety activities
Medical Director	Organizational updates
Administration	<ul style="list-style-type: none"> • Review/Update Senior Management Team Executive Summaries • Review/approve WAH committee meeting reports as presented <i>(Board Motion)</i>
City of Windom	Informational updates
	Leader:
	Dr Michael Fisher
	Dr Michael Fisher
	Brady Kerkman Katie Greener
	Shelby Medina
	Dr Buhler Dr Blue Kay Gross
	Justin Schmit Emily Masters John Peyerl
	John Peyerl
	John Peyerl
	Emily Masters
	Emily Masters
	Monica Huber
	Monica Huber
	Dr Blue
	Sr Mgmt Team
	Steve Nasby Marv Grunig

Sanford Health Network	Informational updates	Dave Rogers, SHN Exec Director
WAH Foundation Board	Foundation Board meets July 23, 2024 at 5:00 pm, WAH Large Conference Room	Dr Michael Fisher
WAH Auxiliary	WAH Auxiliary met July 8, 2024. Auxiliary meeting minutes from June 10, 2024 are included in the Board book	Dr Michael Fisher
OLD & NEW BUSINESS		
Old Business		Dr Michael Fisher
New Business		Dr Michael Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr Michael Fisher

Meeting Name: Windom Area Health Governing Board of Directors Meeting
MINUTES

Purpose: Provide governance for Windom Area Health

Meeting Date/Time/Location: Monday, July 1, 2024 / 5:30 pm / Large Conference Room

Members: All Windom Area Health Governing Board Mbrs
 Present: Dr. Michael Fisher, Justin Schmit, Dan Ortmann, Terry Tegels, Rick Frederickson, Julie Brugman/Mt Lake Advisory member, Shelby Medina/CEO, John Peyerl/CFO, Emily Masters/CHRO, Dave Rogers/SHNVP
 Absent: Kay Gross, Monica Huber/CNO, Dr. Blue/CMO, Dr. Buhler/Medical Staff President
 Others: Steve Nasby/City Administrator, Marv Grunig/City Council Liaison, Becky Runkle, Employee Health & Safety Coord, Mary Klosterbuer, WAH Auxiliary President

Recorder: Janel Eichstadt, Acting Executive Asst | Mindy Carter, Executive Assistant

Category / Topic **Action step(s) / Updates** **Leader:**

STANDING ITEMS

Call to Order	Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board chairperson, Dr. Michael Fisher.	Dr. Michael Fisher
Meeting Minutes	M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF MAY 20, 2024 (FREDERICKSON/TEGELS).	Dr. Michael Fisher
Board Education	<ul style="list-style-type: none"> Becky Runkle provided information on the various job duties she is responsible for as Windom Area Health's Employee Health and Safety Coordinator. Mary Klosterbuer, WAH Auxiliary President, presented recently revised Windom Area Health Auxiliary By-laws for Governing Board discussion and approval. (CORRECTION 7/10/24. Email was received from Mary Klosterbuer stating her verbal correction made to Section 13.1 of the WAH Auxiliary By-laws stating that remaining WAH Auxiliary funds are to be donated to the WAH Foundation if dissolution of the WAH Auxiliary should occur, is being rescinded by her as the original language presented in the revised WAH Auxiliary By-laws is correct as stated. <p>M/S/C UNANIMOUSLY TO APPROVE THE REVISED WINDOM AREA HEALTH AUXILIARY BY-LAWS AS PRESENTED BY AUXILIARY PRESIDENT, MARY KLOSTERBUER (FISHER/FREDERICKSON)</p>	Becky Runkle / Mary Klosterbuer

COMMITTEE REPORTS

The June Medical Staff Credentialing list was reviewed and approved by the WAH Medical Staff at their meeting held June 24, 2024, and presented to the WAH Governing Board for review and approval with following motion made:
 M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE THE JUNE MEDICAL STAFF CREDENTIALING LIST AS PRESENTED (TEGELS/FREDERICKSON).

APPOINTMENTS:

Jesse Hyde, CRNA
 Mindy Jorgensen, LPN
 Tiffany Trynieszewski, M.D.
 Edward Wolske, M.D.

Allied Health Professionals
 Allied Health Professionals
 Telemedicine
 Emergency Services

REAPPOINTMENTS:

Alettie Lewis, PA-C
 Gaddum Reddy, M.D.
 Monty Seper, M.D.
 Ashley Sorenson, CNP
 Kylie Turner, R.N.
 Bruce Watt, M.D.

Allied Health Professionals
 Consulting
 Emergency Services
 Allied Health Professionals
 Allied Health Professionals
 Consulting

Terry Tegels

ADDITIONAL PRIVILEGE REQUESTS:

Kylie Cowdin, M.D. - Cesarean Section and Tubal Ligation privileges Active

	<p>corner of Windom Area Health's campus was recently found and is causing issues to the water drainage system. The tile repairs to the water drainage system will cost approximately \$72,000. Shelby also reported briefly on the Administration offices remodel project currently taking place. It is anticipated this project should be completed by mid-September. To date, Dr. Taber has not submitted a Letter of Intent to Shelby regarding relocation of the Windom Family Medical Center upon completion of the new medial building. Shelby noted this Letter of Intent must be received from Dr. Taber no later than July 31, 2024.</p>	
<p>Finance / Personnel / Labor Relations & Bldg & Grounds Cmte</p>	<p>M/S/C UNANIMOUSLY TO APPROVE SENDING 77 ACCOUNTS TOTALING \$104,163.56 TO AAA COLLECTIONS AND APPROVE 4 FINANCIAL ASSISTANCE ACCOUNTS TO BE SUBMITTED FOR WRITE-OFF TOTALING \$3646.63 (SCHMIT/ORTMANN). M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING RESIGNATIONS AND TERMINATION – RESIGNATIONS OF A RADIOLOGY INTERN EFFECTIVE 5-10-24, ENVIRONMENTAL SERVICES TECH EFFECTIVE 6-26-24, RETIREMENT OF A PATIENT ACCESS REPRESENTATIVE EFFECTIVE 7-26-24 AND ONE TERMINATION OF A RN EFFECTIVE 6-24-24 (SCHMIT/FREDERICKSON). The remodel project continues in the Business Office and HIM department. The expected completion date has been moved to mid September 2024. Shelby gave an update on the relocation status of the Windom Family Medical Clinic through communications with Dr. Taber. She noted a Letter of Intent from Dr. Taber has not been received to date and is expected from him by July 31, 2024, stating his intentions on relocation plans for the Windom Family Medical Center. Committee members continued discussions on possibly reformatting the Governing Board Committee meetings in the future with no decision made.</p>	<p>Justin Schmit John Peyerl Emily M</p>
OTHER REPORTS		
<p>Statistical & Financial Performance Reports</p>	<p>May 2024 statistical and utilization graphs were reviewed for the month's patient activity. John reported the volume of inpatient activity in May was slightly under budget expectations. Acute admissions totaled 26 on a budget of 29. Those 36 admissions produced 65 inpatients days for an average daily census of 2.1. Laboratory volumes slightly exceeded budget expectations with 10,737 Lab procedures in the month of May on a budget of 10,400. Days in A/R were reported at 63.08 and Days Cash on Hand was reported at 247 days for the month. M/S/C UNANIMOUSLY TO APPROVE THE MAY 2024 STATISTICAL AND FINANCIAL PERFORMANCE REPORT AS PRESENTED (TEGELS/FREDERICKSON).</p>	<p>John Peyerl</p>
<p>Capital Acquisition Activity</p>	<p>May 2024 had no Capital Acquisition activity to report.</p>	<p>John Peyerl</p>
<p>Educational Assistance Applications</p>	<p>M/S/C UNANIMOUSLY TO APPROVE ONE EDUCATIONAL ASSISTANCE REQUEST TOTALING \$1166 FROM KELLY HOMER, NUTRITIONAL SERVICES MANAGER, TO ATTEND THE UNIVERSITY OF NORTH DAKOTA TO OBTAIN HER MASTERS OF NUTRITION AND DIETETICS DEGREE (FISHER/SCHMIT).</p>	<p>Emily Masters</p>
<p>New / Department Transfer Employees</p>	<p>Emily reported on following new hires and department transfers – New hires included Nutritional Services intern effective 6-18-24, Lab tech effective 6-18-24, Environmental Services tech effective 6-25-24, Executive Assistance effective 6-25-24, Nutritional Services cook effective 7-9-24 and an RN effective 7-9-24. Transfers included an ER Patient Access Representative to a Health Unit Coordinator position and one employee transfer to an Outpatient Nurse Supervisor position effective 6-2-24.</p>	<p>Emily Masters</p>
<p>Patient Concern Reports</p>	<p>May 2024 Patient Concern Reports and patient survey comments were reviewed and appropriately addressed. Shelby noted Windom Area Health has received many complimentary remarks over the past few months from the patient surveys.</p>	<p>Shelby Medina</p>
<p>Patient Safety Reports</p>	<p>Shelby noted 0 reportable patient falls occurred; 0 documented skin integrity issues to patients; 0 use of patient restraints; and 0 opioid-related deaths. Shelby also stated there were no reportable adverse event reported for the month.</p>	<p>Shelby Medina</p>
<p>WAH Policy Review</p>	<p>THE FOLLOWING WAH POLICIES WERE REVIEWED AND APPROVED BY THE WINDOM AREA HEALTH GOVERNING BOARD:</p> <ul style="list-style-type: none"> • FINANCIAL ASSISTANCE TO PATIENTS (FREDERICKSON/ORTMANN). • EDUCATIONAL ASSISTANCE POLICY (TEGELS/SCHMIT). • Bloodborne Pathogens Exposure Control Plan – to be presented at the July 22, 2024 meeting for approval. 	<p>Emily Masters</p>
<p>Medical Director</p>	<p>Dr. Blue was not present to provide a report.</p>	<p>Shelby Medina</p>
<p>Administration</p>	<p>Shelby welcomed Mindy Carter, new WAH Executive Assistant, to the WAH Governing Board. A mammography inspection was completed recently with a passing score of 100% obtained for a 3-year accreditation. M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MEETING REPORTS AS PRESENTED (FISHER/ORTMANN)</p> <ul style="list-style-type: none"> • Employee Focus • Patient & Family Advisory Committee 	<p>Sr Mgmt Team</p>

City of Windom	The Windom City Council recently passed a resolution requesting MN DOT to not move forward with the Highway 60 project through Windom and requested south Highway 60 be returned to its original 4-lane highway. Mr. Grunig thanked the WAH staff and Dr. Botker, Orthopedic surgeon, for the wonderful care his wife recently received from a joint replacement surgery.	Steve Nasby Marv Grunig
Sanford Health Network	Dave passed on "kudos" to Josh Sammons, Windom's Sanford Clinic manager, who kept in contact with him during the flooding problems taking place in Windom, especially at the Sanford Clinic. Dave noted Sanford Health made a \$20,000 donation to the Red Cross for flood relief. In May Sanford held an event inviting leased and managed healthcare facilities to come to Sanford to see that is new and upcoming in the IT field of technology. Dr. O. Jonsson, cardiologist will be leaving Sanford in the near future and begin providing outreach services through Avera. Dave noted Dr. Jonsson will be remaining at Windom Area Health's Outpatient Services even after this transition takes place. Sanford Cardiology will be providing services through Dr. Clark	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The next Foundation Board meeting will be held July 23 rd at 5:00 pm in the WAH Large Conference Room.	Dr. Michael Fisher
WAH Auxiliary	WAH Auxiliary minutes from the meeting of May 13, 2024 were included in the Board book	Dr. Michael Fisher
OLD & NEW BUSINESS		
Old Business	There was no old business to report.	Dr. Michael Fisher
New Business	There was no new business to report.	Dr. Michael Fisher
CONCLUSION		
	The WAH Governing Board meeting was concluded by Governing Board chairperson, Dr. Michael Fisher.	Dr. Michael Fisher

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of July 18, 2024

WAH MISSION: *"Dedicated to Health"*

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**
 - Construction update: Exterior framing on the North elevation was completed. Wood blocking for the north elevation windows and parapet has begun. HVAC duct is being hung on the ground floor. Water piping has been going up on first and fourth floors along with rain leaders. Backfilling and grading have continued in the North East parking lot. Administration and billing area - painting of the space has started and is nearly complete.
 - WAH's first pain clinic was a success. Dr. Botker has already referred 6 patients to the program for the next clinic.
 - Dr. Mellilo, general surgeon, retracted his letter of intent to come to WAH due to changes in his personal situation. We are reengaging with another general surgeon, who was also interviewed, to offer an employment opportunity at WAH.
 - WAH is looking to start a urology clinic with an employed NP, Lori Fett, who has worked in a urology clinic in the past. This will add additional urology services to our patients.

- **MHA/Federal Updates:**
 - State Bills: N/A
 - Federal: N/A

- **Committee Meeting Updates**
 - Infection Prevention: Met July 9,2024
 - 12 inpt admissions diagnoses with Sepsis resulting in 1 death
 - HAI rate = 0 for all (HAI CAUTI/HAI CLABSI/Total Joint SSI)
 - Reportable diseases = COVID – 4/Salmonella – 2/E Coli blood – 1 / HepB Core IGM Antibody – 1
 - Environmental rounds on following departments: EVS and Maintenance
 - Recent positive urine antigen for Legionella reported to MDH
 - Pharmacy and Therapeutics: No Report Until Aug/Sept
 - Emergency Preparedness: No Report Until Aug/Sept

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
As of July 18, 2024
WAH MISSION: *"Dedicated to Health"*

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$168,631 compared to a budget of negative \$33,000. Our net operating revenue was \$221,839 more than last June. June operating income is 6.56% compared to a budget percentage of negative 1.39%. For the year, operating income is 1.89% compared to a budget of negative 1.39%.

The volume of inpatient activity in June exceeded budget expectations. The acute admissions were five more than last month and two more than the budgeted volume. Activity on the outpatient side produced volumes and revenues at or slightly below budget expectations. Eighty-two percent of our gross revenues came from outpatient activity, which is consistent with expectations. Acute admissions totaled thirty-one. Those thirty-one admissions produced seventy-seven inpatient days for an average daily census of 2.6. Boosting inpatient volumes were the sixty-three swing bed patient days on a budget of thirty. Outpatient gross revenue was \$175,407 more than budget and \$401,182 more than last June.

- Imaging procedure counts were eight procedures above budget. Imaging performed 758 procedures compared to a budget of 750. Last June, 712 procedures were performed.
- Laboratory volumes exceeded budget expectations. Last fiscal year laboratory tests averaged about 10,140 in a given month. There were 11,178 in the month of June, which is 1,574 more than last June and 778 more than budget.
- Fifty-eight surgical procedures were performed in June, which is fourteen less than our budgeted number of seventy-two and seven less than last June. Five of those surgeries were joint replacements. There were three robotic cases in June.
- Rehab Therapy performed 1,882 modalities in June, which was 193 less than last June. That is 43 less modalities than the budgeted number of 1,925.

Contractual adjustments came in at 47.40% for the month. Contractual adjustments were budgeted at 49.46%.

Overall, expenses were \$5,762 less than budget. Purchased Services and Other Direct Expenses are the categories that came in more than budget.

- The financial audit for fiscal year 2024 is currently taking place. Presentation to the board is expected in August.

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of July 17, 2024

WAH MISSION: *"Dedicated to Health"*

CHIEF NURSING OFFICER REPORT

- **Medical/Surgical/OB/Emergency Room/Outpatient Nursing:**
 - 1 open RN position for Med Surg/OB/ED.
 - The Hospitalist program continues to grow and is doing very well. Discussions are currently occurring regarding the next steps for expanding coverage for this service. The program has been a satisfier for patients, families and nursing staff.
 - Tele-behavioral health program is up and running.

- **Outpatient Nursing and Diabetic Education:**
 - Marketing is working with Jenna Kuehl and Jared Schmidt to increase awareness amongst the public regarding services available locally. This includes education and care for diabetic patients as well as infusion and chemotherapy services.
 - Jenna and Jared will be attending Medical Staff meeting on 7/22 to remind providers of available services.

- **Blood Bank update:**
 - WAH will be adding FFP (fresh frozen plasma) to our available blood products. This has been requested by our OB providers and surgeons as an important component when treating blood loss situations.
 - This has required the purchase of a special freezer and a thawing device to safely store and prepare the FFP for administration.

- **Utilization Review/Social Work:**
 - Inpatient volumes continue to be higher than previous trends.

MHA Safety Data for June, 2024:

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of July 17, 2024, 2024
WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RN
 - Physicians – Urology & General Surgery
 - Surgical Tech
 - Dietary Aide/Cook
 - Accounting Manager
 - Health Unit Coordinator
- The Tuberculosis (TB) questionnaires have been distributed to employees, which is an annual requirement. Employees are screened via a lab draw upon hire.
- Gina Hauge was selected as the new Employee of the Quarter.

Community Health/Mental Health/Wellness Center

- Wellness has been promoting the new Body Script Analyzer and several community members and employees have already utilized the equipment.
- Makayla Grev presented to 9 community members at Remick Ridge on Sr. Fitness on 7/15.
- Devon Homer will be joining the Wellness Center on 7/30 as a Fitness Specialist.

Marketing/PR/Business Development

- Postcards were sent to Tim Klassen's former patients educating them about Jesse Hyde's new services here (thanks Julie ☺). Marshall recently lost pain management so additional provider communication in that area is occurring.
- Brady Kerkman made connections and met with both Avera and Sanford Worthington Clinic Managers to discuss our services.
- Tabitha Bosire, CNP – Mental Health is visiting Sanford Windom, Murray County Medical Center and presented at Kiwanis in July. Additional contacts with other clinics were made to promote her arriving at WAH.
- Connections were made with Mayo and the VA in Sioux Falls related to Wound Care.
- Dr. Dickes is seeing great volumes; significant efforts were put into promotion of Ophthalmology services and introducing Dr. Dickes to various providers in our area.

Foundation/Auxiliary

- Prepping is back underway for the rescheduled Golf Tournament on August 23th.
- Effective September 1st, the Employee Crisis Fund will become the Employee Focus Fund.
- Auxiliary will be selling raffle tickets in August for Chamber Bucks as a fundraiser.

Sponsorships/Donations

- Windom Country Club Tee Box Sign - \$225
- Windom Baseball Association – Outfield Sign - \$200

Committee Meetings

- **Employee Focus:** Committee met 7/3 via teams. Discussion was held on the future budget, fundraising ideas, and Foundation funds that may help supplement event budgets.
- **Patient & Family Advisory Committee:** No Report, next meeting is in August.
- **Safety:** Met 7/9. Hazardous precautions training continued for departments that handle hazardous/cytotoxic medications. Ergonomics has been incorporated into security/environmental rounds, security issues were discussed from IT, including doors and cameras, recalls of equipment/food were discussed. There were 2 OSHA reportable injuries this quarter; a back strain and needle stick. Annual TB questionnaires have been distributed.
- **Safe Patient Handling:** Incorporated into the 7/9 Safety meeting, there were 2 outpatient falls that did NOT result in injury, and 2 employee injuries resulting from patient handling. Safe patient handling equipment inventory was conducted, reordered wheelchair foot pedals and slide boards. Suggestions included pediatric walkers for shorter individuals.

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, July 22, 2024 / 4:30-5:15 pm / Large Conference Room

Members: Justin Schmit, Dan Ortman, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO

Present:
Absent:
Others:

Justin Schmit, Chairperson
 Janel Eichstadt, Acting Executive Asst

Recorder:

Category / Topic **Action step(s) / Updates** **Leader:**

STANDING ITEMS

Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson	Justin Schmit
Minutes	Approve minutes from regular Committee meeting of July 01, 2024 (<i>Cmte Motion</i>)	Justin Schmit
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Cmte Motion / Bd Motion</i>)	John Peyerl
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Cmte Motion / Bd Motion</i>)	Emily Masters

FOLLOW-UP ITEMS

Medical Building	Project update	Shelby Medina
Committee Meetings	Follow up discussion on board make up and committee meetings	Shelby Medina

NEW/CURRENT ITEMS

Outreach Opportunity	Discuss Outreach of WAH Specialty Providers – financial impact	Shelby Medina
Other		

CONCLUSION

	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin Schmit
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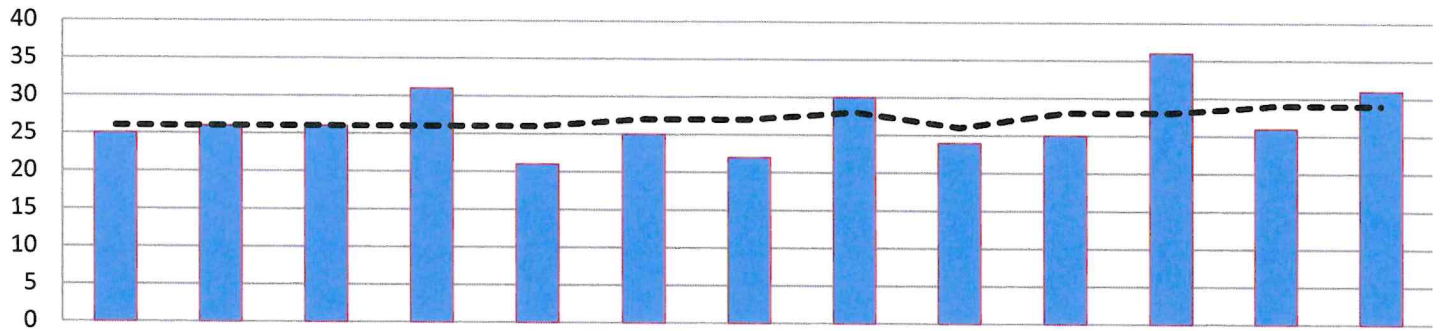
Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
MINUTES

<p>Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.</p>		
<p>Meeting Date/Time/Location: Monday, July 1, 2024 / 4:30 pm / Large Conference Room</p>		
<p>Members: Justin Schmit, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Member, Shelby Medina/CEO, Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Dave Rogers/SHNVP Absent: Dr. Blue/CMO, Monica Huber/CNO Others:</p>		
<p>Chairperson (or Acting Chairperson) Justin Schmit, Chairperson</p>		
<p>Recorder: Janel Eichstadt, Acting Executive Asst; Mindy Carter, Executive Asst</p>		
<p>Category / Topic Action step(s) / Updates Leader:</p>		
STANDING ITEMS		
Call to Order	The Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order by Chairperson, Justin Schmit.	Justin Schmit
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MAY 20, 2024, AS PRESENTED (ORTMANN/FISHER).	Justin Schmit
Collections & Financial Assistance	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL TO SEND 77 PATIENT ACCOUNTS TOTALING \$104,163.56 TO AAA COLLECTIONS; RECOMMEND APPROVAL OF THE FOLLOWING FINANCIAL ASSISTANCE PATIENT ACCOUNTS: 0 NEW ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$0; 0 ACCOUNTS FOR WRITE-OFF WITH A BALANCE BELOW \$1500 TOTALING \$0; AND 4 PREVIOUSLY APPROVED ACCOUNTS TOTALING \$3646.63; IN TOTAL, 4 FINANCIAL ASSISTANCE ACCOUNTS WERE SUBMITTED AND APPROVED FOR WRITE-OFF TOTALING \$3646.63 (SCHMIT/BRUGMAN). In month 2 of FY2025, year to date accounts totaling \$40,759.91 were approved for Financial Assistance on a budget of \$125,000.	John Peyerl
Employee Resignations & Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS: RADIOLOGY TECH INTERN EFFECTIVE 5/10/24; ENVIRONMENTAL SERVICES TECHNICIAN EFFECTIVE 6/26/24; RETIREMENT OF A PATIENT ACCESS REPRESENTATIVE EFFECTIVE 7/25/24; AND ONE TERMINATION OF A RN EFFECTIVE 6/24/24 (SCHMIT/ORTMANN).	Emily Masters
FOLLOW-UP ITEMS		
Medical Building	Shelby noted construction progress of the medical building is moving along well. The Admin/Business Office remodel project is progressing with dry walling currently taking place. Anticipated move-in date has been set for September 18, 2024. Shelby stated a water drainage issue was discovered on the backside of WAH. It was discovered an underground tile had collapsed restricting water flow. In order to properly address water flow issues, a decision was made to replace this tile at a cost of approximately \$72,000. Shelby updated committee members on the current status of future plans for the Windom Family Medical Clinic through discussions with Dr. Taber. To date, she noted a Letter of Intent to occupy space in the new medical building has not been received from Dr. Taber and is expected from him by July 31, 2024. Shelby shared with committee members that an open invitation has been extended to Dr. Taber to meet with committee members to discuss his clinic options regarding the medical building lease option if he so chooses. Committee members were in agreement to extend full support in adhering to the timeline that has been communicated to Dr. Taber over the past several months.	Shelby Medina
Committee Meetings	Shelby reopened discussions regarding the current structure of WAH Governing Board committee meetings. Committee members shared views on the current meeting format as well as possible ideas on a different arrangement for holding committee meetings prior to the monthly WAH Governing Board meeting. Shelby requested committee member to discuss this issue amongst themselves and bring their ideas to the July committee meeting for discussion.	Shelby Medina

NEW/CURRENT ITEMS			
	There were no new/current items for committee discussion.		
CONCLUSION			
	Chairperson, Justin Schmit, concluded the Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin Schmit	

ADMISSIONS

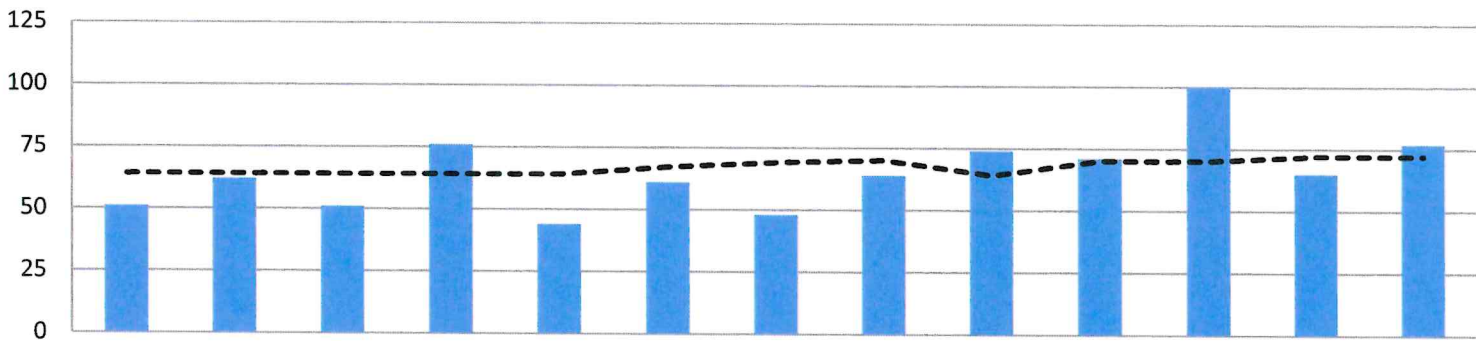
Admissions Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Admissions	25	26	26	31	21	25	22	30	24	25	36	26	31
Budget	26	26	26	26	26	27	27	28	26	28	28	29	29

PATIENT DAYS

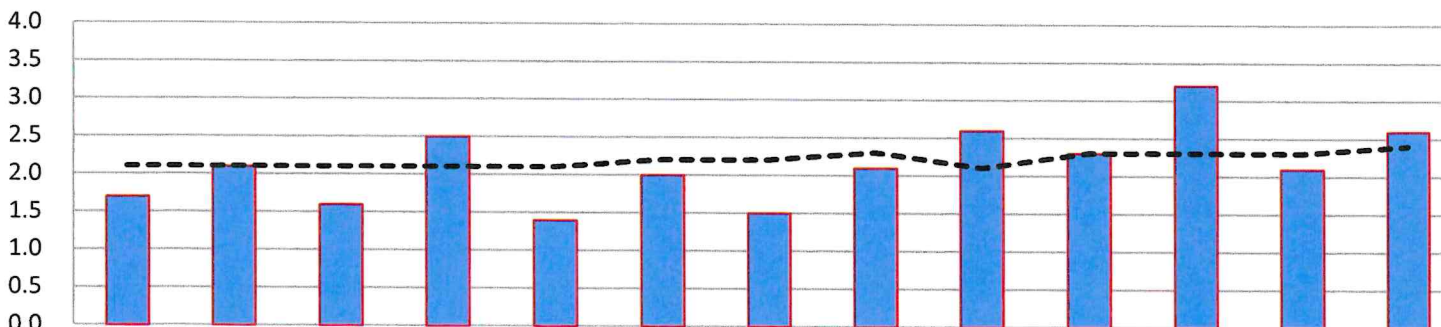
Pt Days Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Pt Days	51	62	51	76	44	61	48	64	74	71	100	65	77
Budget	64	64	64	64	64	67	69	70	64	70	70	72	72

AVERAGE PATIENTS PER DAY

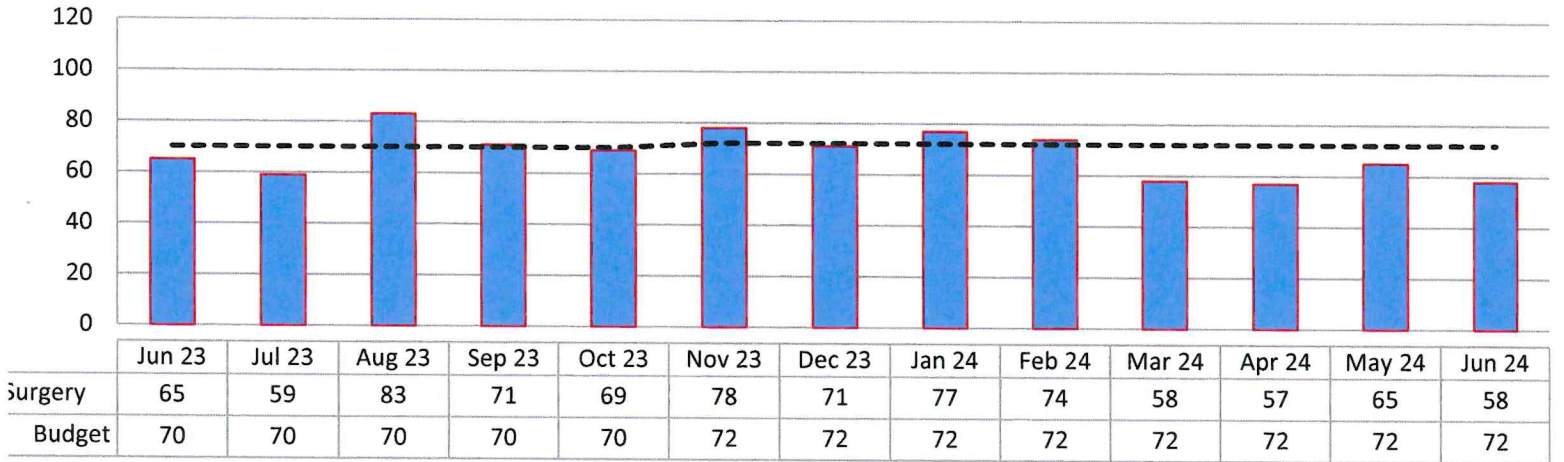
Avg Pt/Day Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Avg Pt/Day	1.7	2.1	1.6	2.5	1.4	2.0	1.5	2.1	2.6	2.3	3.2	2.1	2.6
Budget	2.1	2.1	2.1	2.1	2.1	2.2	2.2	2.3	2.1	2.3	2.3	2.3	2.4

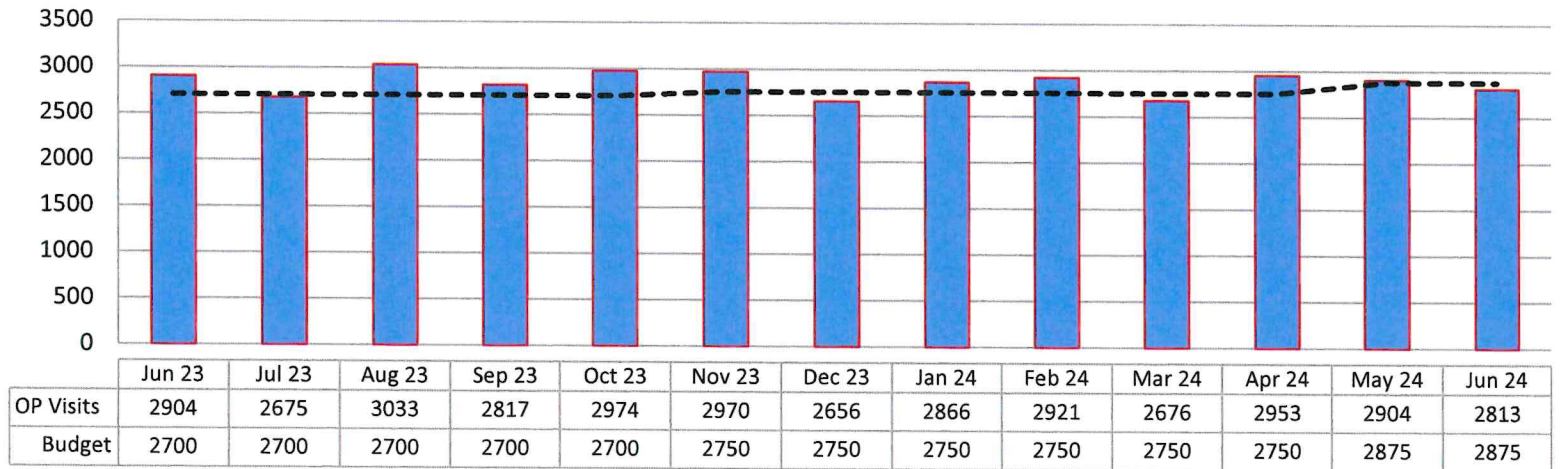
SURGERY

█ Surgery Budget



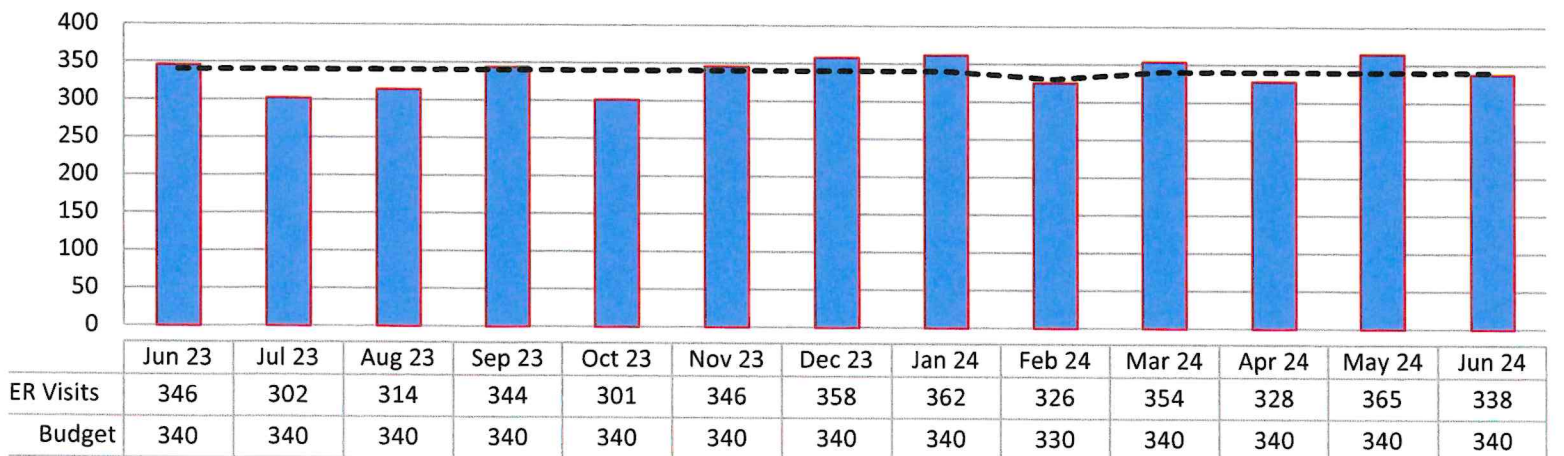
OUTPATIENT OCCASIONS OF SERVICE

█ OP Visits Budget



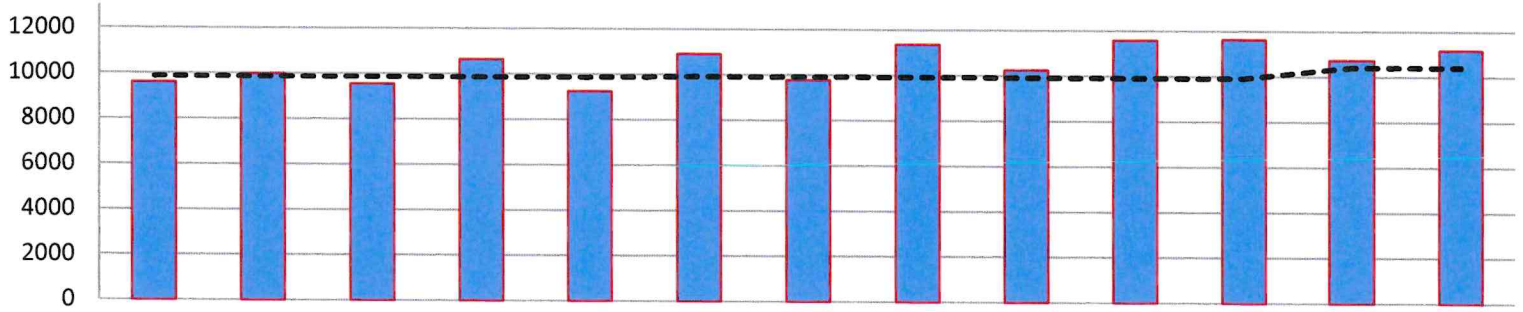
EMERGENCY VISITS

█ ER Visits Budget



LAB PROCEDURES

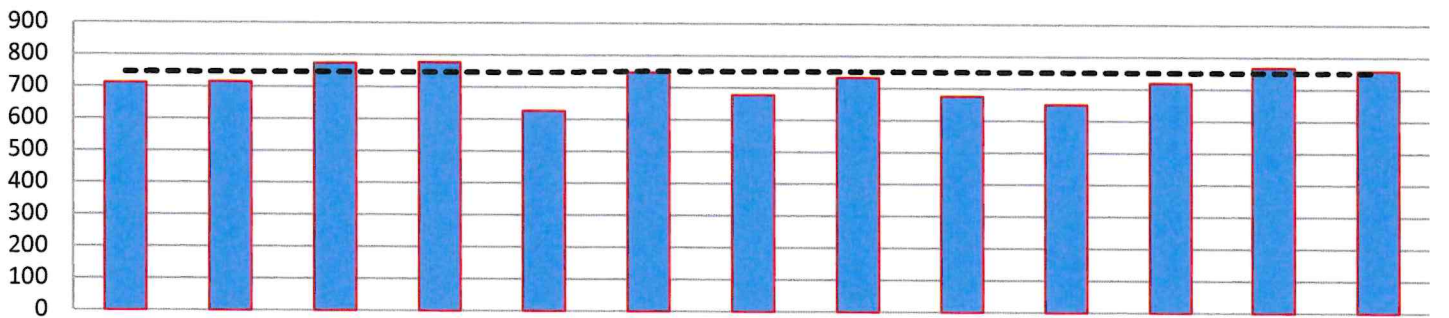
Lab Proc
 Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Lab Proc	9604	9986	9550	10639	9252	10914	9777	11360	10249	11588	11630	10737	11178
Budget	9850	9850	9850	9850	9850	9900	9900	9900	9900	9900	9900	10400	10400

IMAGING PROCEDURES

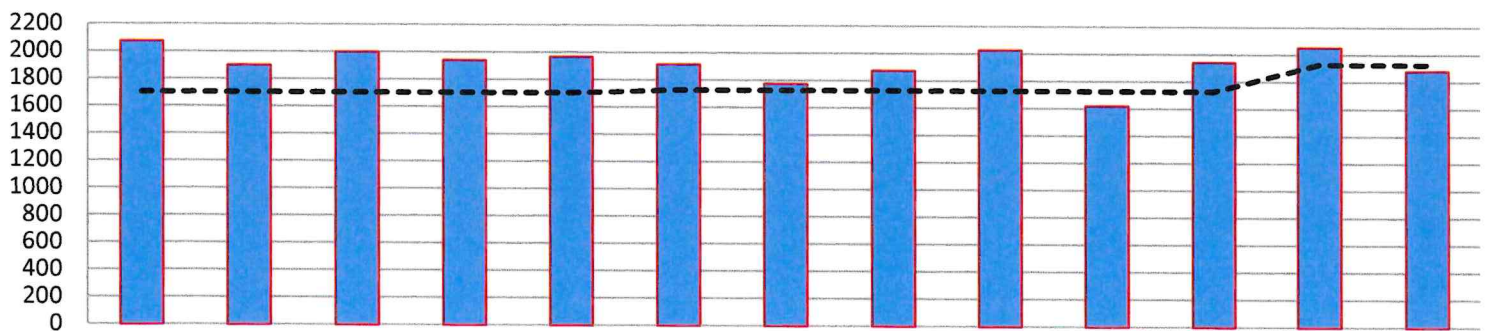
Imaging Proc
 Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Imaging Proc	712	715	774	777	626	747	678	733	676	651	719	768	758
Budget	745	745	745	745	745	750	750	750	750	750	750	750	750

REHAB MODALITIES

Rehab Modalities
 Budget



	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
Rehab Modalities	2075	1901	2000	1941	1967	1915	1775	1874	2027	1621	1942	2054	1882
Budget	1700	1700	1700	1700	1700	1725	1725	1725	1725	1725	1725	1925	1925

WINDOM AREA HEALTH
INCOME STATEMENT

	6/30/2024		Revenue		Y-T-D FY2025		Revenue		Budget 2025		Revenue		June		\$ Change		% Change		
	6/30/2024	Comparison	Budget 2025	Comparison	Y-T-D FY2025	Comparison	Budget 2025	Comparison	Y-T-D FY2024	Comparison	Y-T-D FY2024	Comparison	Y-T-D FY2024	Comparison	From Last Year	From Last Year	From Last Year	From Last Year	
PATIENT REVENUE																			
Inpatient Revenue	\$890,549	18.46%	\$750,000	16.13%	\$1,720,928	17.58%	\$1,500,000	16.13%	\$1,967,090	16.13%	\$1,967,090	16.13%	\$1,967,090	16.13%	(\$246,162)	-12.5%			
Outpatient Revenue	\$3,934,858	81.54%	\$3,900,000	83.87%	\$8,068,004	82.42%	\$7,800,000	83.87%	\$7,197,786	83.87%	\$7,197,786	83.87%	\$7,197,786	83.87%	\$870,218	12.1%			
Total Patient Revenue	\$4,825,407	100.00%	\$4,650,000	100.00%	\$9,788,932	100.00%	\$9,300,000	100.00%	\$9,164,876	100.00%	\$9,164,876	100.00%	\$9,164,876	100.00%	\$624,056	6.8%			
Contractual Adjustments	\$2,287,380	47.40%	\$2,300,000	49.46%	\$4,846,817	49.51%	\$4,600,000	49.46%	\$4,716,583	49.46%	\$4,716,583	49.46%	\$4,716,583	49.46%	\$130,234	2.8%			
Other Income	\$32,842	0.68%	\$25,000	0.54%	\$54,311	0.55%	\$50,000	0.54%	\$50,331	0.54%	\$50,331	0.54%	\$50,331	0.54%	\$3,980	7.9%			
NET OPERATING REVENUE	\$2,570,869	100.00%	\$2,375,000	100.00%	\$4,996,426	100.00%	\$4,750,000	100.00%	\$4,498,624	100.00%	\$4,498,624	100.00%	\$4,498,624	100.00%	\$497,802	11.1%			
EXPENSE																			
Employee Salaries	\$908,720	35.35%	\$985,000	41.47%	\$1,918,178	38.39%	\$1,970,000	41.47%	\$1,552,410	41.47%	\$1,552,410	41.47%	\$1,552,410	41.47%	\$365,768	23.6%			
Employee Benefits	\$297,106	11.56%	\$295,500	12.44%	\$594,933	11.91%	\$591,000	12.44%	\$499,486	12.44%	\$499,486	12.44%	\$499,486	12.44%	\$95,447	19.1%			
Pharmaceuticals	\$103,723	4.03%	\$100,000	4.21%	\$227,922	4.56%	\$200,000	4.21%	\$213,751	4.21%	\$213,751	4.21%	\$213,751	4.21%	\$14,171	6.6%			
Supplies	\$176,400	6.86%	\$185,000	7.79%	\$356,198	7.13%	\$370,000	7.79%	\$369,849	7.79%	\$369,849	7.79%	\$369,849	7.79%	(\$13,651)	-3.7%			
Rents & Utilities	\$30,451	1.18%	\$32,500	1.37%	\$49,103	0.98%	\$65,000	1.37%	\$61,054	1.37%	\$61,054	1.37%	\$61,054	1.37%	(\$11,951)	-19.6%			
Purchased Services	\$506,172	19.69%	\$475,000	20.00%	\$1,001,010	20.03%	\$950,000	20.00%	\$1,112,736	20.00%	\$1,112,736	20.00%	\$1,112,736	20.00%	(\$111,726)	-10.0%			
Other Direct Expenses	\$147,348	5.73%	\$135,000	5.68%	\$255,530	5.11%	\$270,000	5.68%	\$245,842	5.68%	\$245,842	5.68%	\$245,842	5.68%	\$9,688	3.9%			
Provision for Bad Debts	\$91,797	3.57%	\$55,000	2.32%	\$217,881	4.36%	\$110,000	2.32%	\$116,794	2.32%	\$116,794	2.32%	\$116,794	2.32%	\$101,087	86.6%			
Depreciation	\$128,859	5.01%	\$130,000	5.47%	\$257,717	5.16%	\$260,000	5.47%	\$264,569	5.47%	\$264,569	5.47%	\$264,569	5.47%	(\$6,852)	-2.6%			
Interest Expense	\$11,662	0.45%	\$15,000	0.63%	\$23,324	0.47%	\$30,000	0.63%	\$24,770	0.63%	\$24,770	0.63%	\$24,770	0.63%	(\$1,446)	-5.8%			
Total Operating Expense	\$2,402,238	93.44%	\$2,408,000	101.39%	\$4,901,796	98.11%	\$4,816,000	101.39%	\$4,461,261	101.39%	\$4,461,261	101.39%	\$4,461,261	101.39%	\$440,535	9.9%			
Income (loss) From Operations	\$168,631	6.56%	(\$33,000)	-1.39%	\$94,630	1.89%	(\$66,000)	-1.39%	\$37,363	-1.39%	\$37,363	-1.39%	\$37,363	-1.39%	\$57,267				
Investment Income	\$65,056	2.53%	\$40,000	1.68%	\$115,881	2.32%	\$80,000	1.68%	\$70,761	1.68%	\$70,761	1.68%	\$70,761	1.68%	\$45,120				
Other Revenue/(Expenses)	\$272	0.01%	\$5,000	0.21%	\$15,286	0.31%	\$10,000	0.21%	\$11,660	0.21%	\$11,660	0.21%	\$11,660	0.21%	\$3,626				
Non Operating Rev/Exp	\$65,328	2.54%	\$45,000	1.89%	\$131,167	2.63%	\$90,000	1.89%	\$82,421	1.89%	\$82,421	1.89%	\$82,421	1.89%	\$48,746				
Increase in Net Assets	\$233,959	9.10%	\$12,000	0.51%	\$225,797	4.52%	\$24,000	0.51%	\$119,784	0.51%	\$119,784	0.51%	\$119,784	0.51%	\$106,013				

WINDOM AREA HEALTH
 FY 2025
 CAPITAL ASSET ACQUISITIONS

Yrs Dep Capital Asset	Vendor	Asset class	May	June	July	August	September	October
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No capital additions in May or June 2024

Total

Total YTD Capital Acquisitions

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, July 22, 2024 / 4:00-4:30 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Rick Frederickson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO

Present:
 Absent:
 Others:

Chairperson (or Acting Chairperson)

Kay Gross, Chairperson

Recorder:

Janel Eichstadt, Acting Executive Asst

Leader:

Category / Topic **Action step(s) / Updates**

STANDING ITEMS

Call to Order	Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by Chairperson	Kay Gross
Minutes	Approve minutes from the regular Committee meeting of July 01, 2024 (Cmte Motion)	Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Med Staff Meeting Update	<ul style="list-style-type: none"> Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (Cmte / Bd Motion) Report on business addressed at WAH Medical Staff meeting 	Dr Buhler Dr Blue
Medical Building	Project update	Shelby Medina
WFMC Update	Update on discussions with Dr. Taber on relocation to Medical Building	Shelby Medina
Committee Meetings	Follow up discussion on board make up and committee meetings	Shelby Medina

NEW/CURRENT ITEMS

Outreach Opportunity	Discuss Outreach of WAH Specialty Providers – operational overview	Shelby Medina
Other		

CONCLUSION

	Conclude Professional Practice/Quality & Planning Committee meeting	Kay Gross
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Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, July 1, 2024 / 4:00pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Rick Frederickson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO

Present: Justin Schmit, Terry Tegels, Rick Frederickson, Dr. Michael Fisher-ex officio, Shelby Medina/CEO, John Peyerl/CFO, Emily Masters/CHRO, Julie Brugman/Mt Lake Advisory Member, Dave Rogers/SHNVP
Absent: Monica Huber/CNO, Dr. Blue/CMO, Dr. Buhler/Medical Staff President
Others:

Chairperson (or Acting Chairperson) Terry Tegels, Acting Chairperson

Recorder: Janel Eichstadt, Acting Executive Asst | Mindy Carter, Executive Asst

Leader:

Category / Topic **Action step(s) / Updates**

STANDING ITEMS

Call to Order

Acting Chairperson Terry Tegels called the Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm.

Minutes

M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MAY 20, 2024, AS PRESENTED (FREDERICKSON/FISHER).

Terry Tegels

Terry Tegels

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update

Dr. Blue, WAH Chief Medical Officer, was not present at this meeting. Shelby Medina, CEO, reported on agenda items addressed at the Medical Staff meeting from June 24, 2024. Shelby noted the WAH Medical Staff discussed the current MS Rules and Regulations for the purpose of revising them in future meetings with the recent approval of the WAH MS Bylaws. Shelby informed committee members the general surgeon expected to arrive in September 2024 has rescinded his letter of intent to start surgical services at Windom Area for personal reasons. Dr. Blue has been communicating with another general surgeon to discuss the possibility of joining WAH. Shelby stated the WAH Medical Staff reviewed the June 2024 Credentialing list, which was recommended for approval to the Governing Board. Avera physician, Dr. Cowdin, was granted full privileges to perform full C-sections and tubal ligations as she has met the established criteria according to WAH Medical Staff Bylaws.
M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE JUNE CREDENTIALING LIST TO THE GOVERNING BOARD, AS PRESENTED (FREDERICKSON/TEGELS).

Shelby Medina

Medical Building

Shelby reported the Administrative office remodel project is anticipated to be completed in September 2024. She reported there is a water drainage issue in the NW corner of the hospital campus with findings of a collapsed tile, which is needing to be replaced at a cost estimate of approximately \$72,000.

Shelby Medina

WFMC Update

Shelby reported on a recent correspondence received from Dr. Taber regarding the lease on clinic space in the new medical building currently under construction. Shelby shared with committee members that an open invitation has been extended to Dr. Taber to meet with committee members to discuss his clinic options if he so chooses regarding the medical building lease option. Committee members were in agreement to extend full support in adhering to the timeline that has been communicated to Dr. Taber over the past several months. Shelby stated additional discussions between Dr. Taber and she will continue with updates shared with the Governing Board.

Shelby Medina

NEW/CURRENT ITEMS		
Committee Meetings	Shelby reopened discussion on possibly restructuring board committee meetings in the future. Committee members discussed possible methods of reformatting the current board makeup. Shelby requested committee members to talk amongst themselves and make a recommendation at the next committee meeting.	Shelby M
CONCLUSION		
	Acting Chairperson Terry Tegels concluded the Professional Practice/Quality & Planning Committee meeting.	Terry Tegels

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING LIST**

July 22, 2024

APPOINTMENTS:

Diana Bleyan, M.D.	Behavioral Health (AmWell)	Telemedicine
Derrick Livingston, S.T.	Ophthalmology (Dickes)	Allied Health Professionals

REAPPOINTMENTS:

Brandi Gjoni, CNP	Cardiovascular (Jonsson)	Allied Health Professionals
Kolapo DaSilva, M.D.	Emergency Medicine	Emergency Services
Elise In't Veld, M.D.	Ophthalmology	Consulting
Micara Kolander, CRNA	Anesthesia	Allied Health Professionals
Loretta Krahn, CRNA	Anesthesia	Allied Health Professionals
Megan Pohlman, PA	Family Medicine	Allied Health Professionals
David Roemhildt, PA-C	Orthopedic (Botker)	Allied Health Professionals
Ali Shehata, D.O.	Emergency Medicine	Emergency Services
Jackie Vroman, D.O.	Family Medicine (OBGYN)	Courtesy

SANFORD TELEMEDICINE APPOINTMENTS:

Bryan Bader, CNP	Family Medicine	Allied Health Professionals
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AVEL ECARE APPOINTMENTS:

VRAD APPOINTMENTS:

VRAD REAPPOINTMENTS:

Joseph Horner, D.O.	Teleradiology	Telemedicine
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RESIGNATIONS:

Mark Johnson, M.D.	Pathology	Consulting
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JUNE COMMENTS

- Ambulatory Surgery I was treated way above expectations keep up the good work everyone was very professional thank you for your great care
- Ambulatory Surgery Everything went great!
- Ambulatory Surgery Everyone I interacted with from the front desk, to the nursing staff, to the treating surgeon, was friendly, encouraging and knowledgeable. I felt confident in the treatment I received.
- Ambulatory Surgery Yes, I had a very good experience with my colonoscopy. Nurses were great, doctor was great. I just want to mention that he explained a lot afterwards as to what he wanted me to do, but I just didn't get a chance to ask him any questions or ask him a question and about the only thing. It went really well. I was very pleased with the care that I got. Thank you. Bye.
- Clinic Tabitha is good with kids.
- Clinic Tabitha is great!! She talked and asked my son good questions. She made him feel comfortable.
- Clinic my only complaint is I sat in the room for almost an hour before I saw the doctor.
- Clinic Everyone from the front desk to checking in to seeing my surgeon was smooth and comfortable.
- Clinic The only comment is I felt like the doctor was in a hurry and didn't ask questions about my lifestyle or what I could or couldn't do while I waited for my MRI scheduled June 25th. That is a long way out.
- Clinic Hi, everything went well except that it's not getting to feeling better yet. I thought maybe it would be getting pretty good pretty soon, but it'll maybe come yet. Otherwise, I'm getting along okay.
- ED I appreciated the friendliness of the staff. It appeared that they all enjoyed their job.
- ED "good er doc.nurses very nice"
- ED The efficiency and speed with which staff handled my situation was impressive. It turned out my "heart attack " was only a muscle spasm but I have every confidence that should I return, the care I receive will be good! Thanks to the ER staff.
- ED Thank you to all those that. cared for me. I hope I am able to recover & the gastroenterology is able to find the cause. Thank you & God bless.
- ED The nurses that we had were very helpful and answered questions that we had. I feel like we were there way to long and they might have forgotten about us. Went there for a minor medical issue and ended up spending over 3 hours in the emergency room.

JUNE COMMENTS

Imaging	Very friendly, great care!
Imaging	No complaints in and out quickly, lived in Windom my entire life, While be nice when the project is complete
Imaging	Very caring staff!
Imaging	I was fortunate that my appointment was completed over my lunch hour. I am very appreciative of the promptness and quickness on how my appointment was handled.
Imaging	Thanks
Imaging	The staff are always cheerful and helpful and put you at ease no matter what the circumstances . So appreciate our hospital !
Imaging	Very well done!
Imaging	Christy did a really good job of explaining things. She was very professional, kind, and compassionate. Would definitely recommend the Radiology Department at Windham Area Health.
Imaging	It was as expected good
Imaging	I've had the best care ever. They've taken care of me and I'm doing well and I'm deeply satisfied with my care.
Imaging	I was in good hands
Imaging	I was just there for an ray so everyone was very professional
Imaging	Very good
Med Surg Nursing	They are some of the best nurses and providers I have personally dealt with and was amazed at how much time they took with me to explain everything.
Med Surg Nursing	The nurses here are wonderful! Windom is very blessed to have such a great facility with good Drs & nurses.
Med Surg Nursing	The nurses were so friendly. They did their jobs efficiently and still took the time to have conversations with me. I appreciated the care and attention they gave to me.
Med Surg Nursing	Excellent care clean rooms very pleasant staff over all very comfortable stay
Med Surg Nursing	The nurses were very reassuring
Med Surg Nursing	Very good food just not enough of it.
Med Surg Nursing	Mostly great nurses + great assistants.
Med Surg Nursing	Very pleased with my care. Was very comfortable with my stay.

JUNE COMMENTS

Med Surg Nursing	I had excellent care during my stay. Hospitalist, Jenna was fabulous. Always informed + answered any questions I had. Her concerns for my health showed what a great doctor she is. My nurses + aides even kitchen staff were very good to me.
OB Nursing	I felt very well taken care of here. Thank you!
Lab	no problems
Lab	A sign in the lab waiting area that says to go ring the buzzer by the lab door would be helpful
Lab	I had lab work and the young man who was working was very professional, engaged and friendly. Front desk check in wonderful also. Thank you
Lab	Appointment went very well, Dan did a great job
Outpatient	They do a great job. I am very pleased with the results that I've been getting. My wounds have been healing With the wound center, then they were when I was just doing TeleMed Through Sanford. Very good job and very happy. Would greatly recommend to anyone I see.
Outpatient	It was good - as usual!
Outpatient	I am very happy. My wound healed up completely. And I am so happy that I went to Wyndham and then I had those people help me to get this wound healed because it was very painful. And I needed to go to the vascular doctor, Dr. Santos, and that really changed things around. So I'm so glad that they directed me in the correct way so I could get this healed up. Thank you. Thank you very much.
Outpatient	Rhonda was very helpful in explaining the process. She did not rush me. I feel she did a very good job.
Outpatient injections!	The nurse is very good. He is very friendly and is very experienced in infusions &
Outpatient	It was a pleasant experience.
Outpatient	I would like to get the results back from the test. I haven't heard anything back on it.
PT, OT, ST	Nicole Sammons is the best!!!!
PT, OT, ST	Great experience
PT, OT, ST	"Ike has always been great with my physical therapy. He knows his stuff. He always explains things in a way I can understand. He is caring and kind. "
PT, OT, ST	EXCELLENT STAFF

JUNE COMMENTS

PT, OT, ST	Excellent staff!
PT, OT, ST	I didn't know what to expect and it went very well. It worked my sore shoulder and I hope it helps. Time will tell.
PT, OT, ST	The PT department is excellent.
PT, OT, ST	Very accommodating, straight to the point, and did a good job explaining. And I think we've reached all my goals.
PT, OT, ST	Very good place a very good people. That's why I come back.

Windom Area Hospital Auxiliary Minutes
June 10, 2024

The Windom Area Hospital Auxiliary held their monthly meeting Monday, June 10, 2024, at 6:00 p.m.

President Mary Klosterbuer welcomed everyone to the meeting with 20 in attendance. A brief time of silence was observed in memory of long time Auxiliary member Maxine Faust. The Auxiliary Prayer and the Pledge to the Flag were recited by all.

Agenda: M/S Diane Vellema/Jackie Turner to approve the agenda as presented. Motion carried.

Recording Secretary's Report: Marlene Smith, Recording Secretary

- M/S Karen Skarphol/Kay Evers to approve the minutes as presented. Motion Carried.

Treasurer's Report: Gerri Burmeister, Treasurer

- Balance on hand May 31, 2024, was \$5,317.68. M/S Diane Sykora/Karla Taber to approve the Treasurer's Reports as presented. Motion carried.

Corresponding Secretary: Betty Olson

- A thank you was sent to last month's speaker, Stephanie Palmer.

MAHV Report:

- The MAHV website address is <https://mahv.org> (Member code is mahv2024)

WAH Update: Katie Greener

- In celebration of the Wound Center receiving the 2023 Center of Distinction Award (patient satisfaction), and the 2023 Robert A. Warriner III Clinical Excellence Award (remarkable average healing percentage), the Wound Center will be hosting a pie and ice cream celebration on Friday, June 14, 2024 from 2 to 4 at Tegels Park Shelter.
- The hyperbaric chambers will be back in August.
- WAH is again sponsoring a Golf Tournament, to be held on Friday June 21st. Proceeds will go to the Mental Health Fund.
- The winner of the "Walk-Bike-Run" event will receive a free one month Wellness Membership.
- Due to the present construction, the north door is not available at this time. The bike path is still open.
- Recording of volunteer hours was discussed, attempting to clear up what hours members are to record. More information will be provided at the July meeting.

Unfinished Business:

- **EMS Appreciation** Karla reported that we gave each EMS member a Dairy Queen Coupon, Mary wrote the letter that accompanied the coupons.

New Business

- 2023 – 2024 Goals
 1. Write 50 year history of the Auxiliary. (Loren Liepold is writing this.) *Met*
 2. Celebrate 50 years at the 2024 Banquet. *Not Met*
 3. Change name from Lobby Hostess to Volunteer Guide. *Met*
 4. Have 40 or more Active Members (have 36 Active members) *Not Met*
 5. Have 25 or more Associate Members (have 26 Associate members) *Met*
- Possible 2024 – 2025 Goals

1. Change name to Windom Area Health Auxiliary. Update By-Laws.
 2. Donate a minimum of \$5,000 towards equipment for the Hospital.
 3. Fundraisers (4): Valentine's Day Balloon & Bake Sale. Chamber Bucks Raffle, Halloween Bake Sale, and sell Pecans.
 4. Activities (8): Serve as volunteer patient guides, provide "Until We Meet Again" memorial stones, provide subscriptions to newspapers, provide Gift Bags to families of new babies, provide knitted caps for newborns, decorate WAH in December, Hospital Wheel recognition, EMS week recognition
 5. Continue to recognize a department of the Hospital each year at the Spring Banquet,
 6. Complete our 50 year history.
- Choose New Fundraiser Project
M/S Kay Evers/Jean Johnson to raise funds for the purchase of a \$6,100 Pedigo Case Cart to be used for total shoulder surgery which will soon be available at Windom Area Health.
 - Chamber Bucks Raffle tickets
 1. County Fair dates are August 7 thru 10
 2. Booth rental – Gerri Burmeister
 3. Print 1500 tickets at Quick Print
 4. There will be three prizes of \$50 Chamber Bucks
 5. Committee: 2nd year Board Member – Connie McCarthy
1st year Board Member – Jackie Turner
Member at Large – Karla Taber
Treasurer - Gerri Burmeister
Ex-officio - Mary Klosterbuer
 - 6. Drawing - Tuesday, August 27 , on KDOM Kaleidoscope
 - 2024 membership rosters were distributed.
 - July agenda items
 1. New logo and banner
 2. Updated member folders
 3. Volunteer liability information
 4. Choose Department to be recognized at 2005 Banquet

The meeting was adjourned at 7:13 p.m.

Marlene Smith
Recording Secretary

Coming Events –

- ACE Station Spotlight interview with Stephanie Palmer
- Monday - June 24, 2024, President Klosterbuer presents revised By-Laws to the WAH Governing Board for approval.
- Monday - July 8, 2024, Auxiliary Meeting 6:00 P.M.

Hostesses

- June - Dona Olsen & Jean Johnson
- July - Connie McCarthy & Marge Paschke