



WINDOM AREA HEALTH

Mission Statement:
DEDICATED TO HEALTH

**GOVERNING BOARD OF DIRECTORS
MEETING BOOKLET**

Monday, May 20, 2024

Meeting Name: Windom Area Health Governing Board of Directors Meeting AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location:	Monday, May 20, 2024 / 5:30 pm / Large Conference Room
Members: All Windom Area Health Governing Board Mbrs	Present: Absent: Others:
Recorder:	Janel Eichstadt, Acting Executive Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board chairperson
Meeting Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of April 24, 2023 <i>(Board Motion)</i>
Board Education	Annual Compliance Education and signing of Conflict of Interest statement for FY2025
Election of Officers	Discuss and formulate motion to approve FY2024-25 Slate of Officers to include Governing Board Chair, Vice-Chair, Secretary, & Treasurer <i>(Board Motion)</i>
	Leader: Dr. Michael Fisher Dr. Michael Fisher Ashley Haskin Dr. Michael Fisher
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	<ul style="list-style-type: none"> Medical Staff Credentialing review and approval per recommendation from the WAH Medical Staff <i>(Board Motion)</i> Medical Staff meeting review Review PP/Q & P Committee meeting activities
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	<ul style="list-style-type: none"> Review F/P/LR & B-G Committee meeting activities Review and recommend approval of WAH resignations and terminations <i>(Board Motion)</i>
	Dr. Taber Dr. Blue Kay Gross Justin Schmit John Peyerl Emily M
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports <i>(Board Motion)</i>
Capital Acquisition Activity	Review capital acquisition activity
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance <i>(Board Motion)</i>
New / Department Transfer Employees	Report of recently hired / transferred employees
Patient Concern Reports	Review patient concern reports and patient survey comments
Patient Safety Reports	Review patient safety activities
WAH Policy Review	Review and approve the following policies: <i>(Board Motion)</i>
Medical Director	Organizational updates
	John Peyerl John Peyerl Emily Masters Emily Masters Monica Huber Monica Huber Monica Huber Dr. Blue

Administration	<ul style="list-style-type: none"> Review/Update of Senior Management Team Executive Summaries Review and approve WAH committee meeting reports as presented (<i>Board Motion</i>) Employee Engagement Results – Emily Masters 	Sr Mgmt Team
City of Windom	Informational updates	Steve Nasby Marv Grunig
Sanford Health Network	Informational updates	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The next Foundation Board meeting will be held June 4, 2024 at 5:00 pm in the LCR. The April 23, 2024 Foundation Board meeting minutes are included in Board book.	Dr. Michael Fisher
WAH Auxiliary	Auxiliary held their annual Spring Banquet on Monday, April 8, 2024. Minutes from Auxiliary meetings of March 11 and April 8 are included in the Board book.	Dr. Michael Fisher
OLD & NEW BUSINESS		
Old Business		Dr. Michael Fisher
New Business		Dr. Michael Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr. Michael Fisher

Meeting Name: Windom Area Health Governing Board of Directors Meeting MINUTES

<p>Purpose: Provide governance for Windom Area Health</p>	
<p>Meeting Date/Time/Location: Monday, April 22, 2024 / 5:30 pm / Large Conference Room</p>	
<p>Members: All Windom Area Health Governing Board Mbrs Present: Kay Gross, Justin Schmit, Dan Ortmann, Ann Bartelt, Terry Tegels, Rick Frederickson, Julie Brugman/Mt Lake Advisory Member, Shelby Medina/CEO, Dr. Blue/CMO, John Peyer/CFO, Monica Huber/CNO, Emily Masters/CHRO, Dave Rogers/SHN Executive Director Absent: Dr. Michael Fisher Others: Steve Nasby/City Administrator, Marv Grunig/City Council Liaison, Dr. Taber/Chief of Staff, Cheryl Droll/Infection Prevention/Environmental Services Manager, Heather Hummel/Executive Assistant</p>	
<p>Recorder: Heather Hummel, Executive Assistant</p>	
Category / Topic	Action step(s) / Updates Leader:
STANDING ITEMS	
Call to Order	The Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board Vice-Chairperson Kay Gross. Kay Gross
Meeting Minutes	M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD AGENDA AS PRESENTED (SCHMIT/ORTMANN). M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF MARCH 25, 2024 (SCHMIT/FREDERICKSON). Kay Gross M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE SPECIAL MEETING OF APRIL 9, 2024 (TEGELS/ORTMANN).
Board Education	Cheryl Droll, Infection Prevention/Environmental Services Supervisor, gave a presentation on her department.
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	<p>The April Medical Staff Credentialing list was presented for review to the Governing Board, which were approved for active Medical Staff with following motion made: M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (GROSS/TEGELS).</p> <p>APPOINTMENTS: Autumn Hinkeldey, RN Laci Lynch, CRNA</p> <p>REAPPOINTMENTS: Elizabeth Coleman, CNP Karen Dickes, D.O. Jennifer Lucas, ST Darla Miles, CNP</p> <p>Allied Health Professionals Allied Health Professionals Allied Health Professionals Consulting Allied Health Professionals Allied Health Professionals</p> <p>General Medicine (Reddy) Anesthesia Family Medicine Ophthalmology Ophthalmology Behavioral Health</p> <p>Telemedicine Telemedicine Telemedicine Telemedicine</p> <p>SANFORD TELEMEDICINE APPOINTMENTS: Maria Bell, M.D. OB/GYN Kelly Tolley, CNP Family Medicine Nicolette Schmuck, PAC OB/GYN Jennifer Houwman, PAC OB/GYN</p> <p>Dr. Taber Dr. Blue Kay Gross</p>

	<p><u>VRAD APPOINTMENTS:</u> Rona Gazaway, M.D. Teleradiology Soran Mahmood, M.D. Teleradiology Teresa McQueen, M.D. Teleradiology</p> <p><u>VRAD REAPPOINTMENTS:</u> Jennifer Kujak, M.D. Teleradiology Kevin McDonnell, M.D. Teleradiology Sergey Shkurovich M.D. Teleradiology</p> <p><u>RESIGNATIONS:</u> Akachi Azubuike, M.D. Telemedicine</p> <p>Dr. Blue shared that modernization of the by-laws has been an on-going process. Medical Staff had a question regarding one section of the by-laws that was modified. The by-laws will be voted on at the May Medical Staff Meeting with final approval being presented to the Governing Board at the May meeting. A copy of the by-laws will be sent to the Governing Board members prior to the May meeting. Jesse Hyde, CRNA, attended the Medical Staff meeting. Jesse will be providing pain management services at Windom Area Health with an anticipated start date of June 1, 2024. Dr. Lynch, Pathologist, gave his report at the Medical Staff meeting. Dr. Blue commended our Lab Department for an outstanding job. Discussion was held regarding the need for fresh, frozen plasma for a recent case at WAH. In an effort to have fresh, frozen plasma on hand, management is looking into what is needed to be able to have a few units on hand for emergencies. Shelby gave an update on the Medical Building which included that progress remains on-target with an anticipated finish date of February or March of 2025. Discussion was held regarding the Windom Family Medical Clinic moving to the Medical Building with continued discussion to be held in May.</p>	<p>Telemedicine Telemedicine Telemedicine</p> <p>Telemedicine Telemedicine Telemedicine</p> <p>Telemedicine</p>	
<p>Finance / Personnel / Labor Relations & Bldg & Grounds Cmte</p>	<p>There was no financial assistance or collection reports for the month.</p> <p>M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING RESIGNATIONS/TERMINATIONS – RESIGNATION OF PRN REGISTERED NURSE EFFECTIVE 1/25/2024, ENVIRONMENTAL SERVICES TECHNICIAN EFFECTIVE 4/10/2024, AND EXECUTIVE ASSISTANT EFFECTIVE 4/25/2024. THERE WERE NO TERMINATIONS (SCHMIT/ORTMANN).</p> <p>Discussion was held regarding the Utility Commission’s request for repayment for funding expended to WAH in 1990 for physician recruitment in the amount of \$172,695.</p> <p>M/S/C UNANIMOUSLY TO APPROVE THE WINDOM UTILITY COMMISSION’S REQUEST FOR REPAYMENT FOR FUNDING EXPENDED TO WAH IN 1990 FOR PHYSICIAN RECRUITMENT IN THE AMOUNT OF \$172,695 TO BE PAID IN FY2024 PENDING WRITTEN CONFIRMATION FROM THE UTILITY COMMISSION THAT WAH IS PAID IN FULL FROM ALL PAST DEBTS. (FREDERICKSON/SCHMIT).</p>	<p>Justin Schmit John Peyerl Emily M</p>	
OTHER REPORTS			
<p>Statistical & Financial Performance Reports</p>	<p>March 2024 statistical and utilization graphs were reviewed for the month. John reported the volume of inpatient activity in March was less than budget expectations. 89% of our gross revenues came from outpatient activity, which is much higher than the 80% expectation. Acute admissions totaled 25. Those 25 admissions produced 71 inpatients days for an average daily census of 2.3. Laboratory volumes exceeded budget expectations. There were 11,588 in the month of March, which is 1,688 more than budget. Contractual adjustments came in at 40.09% for the month. Contractual adjustments were budgeted at 50%. FY2024 year-to-date net income totals \$26,378,954 on a projected budget of \$25,345,000. Days in A/R were reported at 68.67 and Days Cash on Hand totaled 267.</p> <p>M/S/C UNANIMOUSLY TO APPROVE MARCH 2024 STATISTICAL AND FINANCIAL PERFORMANCE REPORT AS PRESENTED (SCHMIT/TEGELS).</p>	<p>John Peyerl</p>	
<p>Capital Acquisition Activity</p>	<p>March Capital Acquisition activity included the upgrade of the VersaCare Cardiac Rehab Telemetry System.</p>	<p>John Peyerl</p>	
<p>Financial Institution Designation</p>	<p>M/S/C UNANIMOUSLY TO APPROVE BMO, BANK MIDWEST TO INCLUDE THE CDARS PROGRAM, UNITED PRAIRIE BANK, LEADING EDGE CREDIT UNION AND MIDWEST WEALTH MANAGEMENT AS DESIGNATED FINANCIAL INSTITUTIONS DURING FY2025 FOR WINDOM AREA HEALTH</p>	<p>John Peyerl</p>	

(FREDERICKSON/TEGELS) *DUE TO CONFLICT OF INTEREST, JUSTIN SCHMIT ABSTAINED FROM VOTING ON THIS AGENDA ITEM.		
Educational Assistance Applications	There was no Educational Assistance applications submitted for board action.	Emily Masters
New / Department Transfer Employees	The following new hires/department transfers and updates were reported – New hires include rehires of PRN Maintenance Technician effective April 2, 2024, Marketing Coordinator effective April 9, 2024, Radiology Technician effective April 16, 2024, Part Time Executive Assistant effective April 29, 2024, and Psychology Nurse Practitioner effective May 7, 2024.	Emily Masters
Patient Concern Reports	March 2024 Patient Concern Reports and patient survey comments were reviewed and appropriately addressed.	Monica Huber
Patient Safety Reports	Monica noted 0 reportable patient falls occurred; 0 documented skin integrity issues to patients; 0 use of patient restraints; and 0 opioid-related deaths. Monica stated there were no reportable adverse event reported for the month.	Monica Huber
WAH Policy Review	There were no policies to be reviewed for the month of April.	Kay Gross
Medical Director	Dr. Blue reported that Dr. Yusuf has been doing great with the Hospitalist Program. In the last couple of weeks, there has been an increase in patients on the floor to the point that we are full. Our Nurse Practitioner for the Hospitalist Program, Jenna Mollema, has been a great addition to the team. Dr. Blue mentioned progress is being made with the General Surgeon recruitment by looking at options for locum and permanent placement. Contact with some college graduates out of residency with robotic skillsets.	Dr. Blue
Administration	Emily Masters, CHRO, noted that Hospital Week is the week of May 12. Various events will be planned throughout the week for staff including a lunch cookout on Friday, May 17 that Governing Board Members are invited to attend. Monica Huber, CNO, stated the Minnesota Department of Health will be at WAH on Wednesday, April 24 for a Trauma Site Visit. Shelby communicated that staff have met with a few Minnesota State Senators and Representatives regarding two bills that will have a big impact on rural hospitals if approved. Shelby updated that these two bills will not be passed at this legislative session. Shelby expressed that WAH has staff that would be willing to sit in on committees and team to communicate that these bills aren't a "one size fits all" for these laws. Shelby thanked Ann Bartelt for her years of service and support on the Governing Board.	Sr Mgmt Team
City of Windom	M/S/C UNANIMOUSLY TO APPROVE WAH COMMITTEE MEETING REPORTS AS PRESENTED (ORTMANN/SCHMIT). Marv Grunig communicated a public hearing will be held June 4 for the purpose of discussing the MNDOT plans for Highway 60 through Windom. They are encouraging all to attend to ask questions and give feedback. The City Council will vote to move forward or not within 90 days of the public hearing. The MNDOT will have an open house in May at the Community Center. Steve Nasby reported that Terry Tegels was reappointed to the WAH Governing Board. Steve thanked Ann for serving on the Governing Board. Progress is being made with Premium Iowa Pork. A public statement will be made in the future with plans for the plant.	Steve Nasby Marv Grunig
Sanford Health Network	No information to update the Governing Board.	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The next Foundation Board meeting will be held on April 23, 2024, at 5:00 pm in the LCR. The March 26, 2024 Foundation Board meeting minutes were included in the Board book. M/S/C TO APPROVE THE FY2025 WINDOM AREA HEALTH FOUNDATION SLATE OF OFFICERS TO INCLUDE GREG SCHEITEL-CHAIRPERSON, TERRY TEGELS-VICE-CHAIR, KAY GROSS-SECRETARY AND DAN ORTMANN-DIRECTOR (SCHMIT/FREDERICKSON).	Kay Gross
WAH Auxiliary	The Auxiliary met March 11, 2024. The Annual Auxiliary Spring Banquet was held Monday, April 8, 2024.	Kay Gross
OLD & NEW BUSINESS		
Old Business	There was no old business to report.	Kay Gross
New Business	Board members discussed committee and committee chair assignments and Governing Board officer positions for FY2025. A WAH Governing Board Slate of Officers will be presented at the May 20, 2024 Board meeting for review and approval.	Kay Gross
New Business	M/S/C UNANIMOUSLY TO ADJOURN FROM REGULAR BUSINESS OF THE WAH GOVERNING BOARD MEETING AND ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF PERFORMING THE ANNUAL CEO EVALUATION AND COMPENSATION ADJUSTMENT [Minn. Statute 13D.05., Subd.3] (TEGELS/BARTELT). The meeting was re-opened to the public at the conclusion of the Executive Session.	Kay Gross

	M/S/C UNANIMOUSLY TO APPROVE THE ANNUAL CEO PERFORMANCE EVALUATION AND COMPENSATION ADJUSTMENT AS APPROVED BY THE WAH GOVERNING BOARD (SCHMIT/TEGELS).	
CONCLUSION		
	The WAH Governing Board meeting was concluded by Vice-Chairperson, Kay Gross.	Kay Gross

Signature _____, Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of May 15, 2024

WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RN
 - Physicians (General Surgery & Urology)
 - Director, Maintenance & EVS
 - Fitness Specialist
 - Environmental Services Technician
 - Summer Interns – Nutritional Services, Rehab
 - Heath Unit Coordinator
 - Executive Assistant
 - Dietary Aide/Cook
 - Lab Tech
- Our Patient & Family Advisory Council (PFAC) was awarded a state award through the Minnesota Hospital Association. Emily Masters leads that group and accepted the award at their annual conference. PFAC members include Cathy Veenker, Barb LaCanne, Pam Gahler, Linda Mix, Amy Leopold, and Justin Schmidt.

Community Health/Mental Health/Wellness Center

- 67 parents/children attended the May 2nd Mental Health Training at Windom Area Schools.
- We have seen an uptick in SAIL class referrals from providers and may need to consider adding another class.
- A Heathy Together community class starts on June 4th at Remick Ridge (see attached flier).

Marketing/PR

- The Wound & Hyperbaric Healing Center will represent in the Pow Wow Parade. WAH will have a float in the Riverfest parade.
- A lunch and learn is planned for June 5th featuring Dr. Dickes on cataracts (see attached flier). A new billboard is up on Hwy 60/71 near State Farm also promoting Dr. Dickes.
- A postcard featuring Jesse Hyde (pain mgmt.) and Tabitha Bosire (mental health) will be mailed to providers/facilities in a 60-mile radius.
- The Wound & Hyperbaric Healing Center/Business Development presented to Sanford Tracy on 5/14. They are also planning for their Pie/Ice Cream event at Tegel's Park on June 14th celebrating their 2023 awards.

Foundation/Auxiliary

- The Foundation has approved the establishment of a Mental Health Fund. The Golf Tournament is scheduled for June 21st which is a fundraiser for this fund.
- Thank you to Steve Johnson, Tom Christianson, and Chad Merrihew for their board service.
- The Auxiliary provided 183 DQ blizzards coupons to WAH employees in celebration of Hospital Week.
- The board by-laws for the Auxiliary have been updated and they will rebrand to Windom Area Health Auxiliary.

Sponsorships/Donations

- Windom Pickle Ball Courts - \$1,900 (nets and striping)
- Springfield's St. Raphael Catholic School Community Playground - \$250

Committee Meetings

- **Employee Focus:** The new Committee is co-led by Kelsey Andrews and Kelly Homer. The group will meet once a month, and work to support quarterly events, holiday events and occasional fundraisers.
- **Patient & Family Advisory Committee:** No report, next meeting is June 4th.
- **Safety:** No report.
- **Safe Patient Handling:** No report.

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of May 15, 2024

WAH MISSION: *"Dedicated to Health"*

CHIEF NURSING OFFICER REPORT

- **PI/Risk/Patient Experience:**
 - Patient satisfaction survey comments continue to be overwhelmingly positive. Please see the report in the board book.

- **Medical/Surgical/OB/Emergency Room/Outpatient Nursing:**
 - Level IV Trauma Center site visit by MN Dept. of Health completed on 4/24/24. It went extremely well with no criteria deficiencies. The final report is anticipated to be received some time in June.

 - 2 open RN position for Med. Surg/OB/ED.

 - OBIX system went live April 30. This is the computerized fetal monitoring system that integrates with Epic EMR. It allows for real time review of patient condition and labor progress by providers when they aren't physically present. It provides a permanent record of the tracings within the medical record. The fetal monitoring system that OBIX replaced was no longer serviceable and unreliable.

 - Training for the new Alaris IV pumps was completed last week. Pumps went live May 17. The previous IV pumps were no longer serviceable and were having frequent malfunctions.

 - WAH is officially a participant in the Daisy Foundation as a manner with which nurses can be recognized by patients and families.

- **Utilization Review/Social Work:**
 - Inpatient volumes continue to be higher than previous trends.

MHA Safety Data for April, 2024:

- Falls: 0
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of May 16, 2024
WAH MISSION: *"Dedicated to Health"*

CHIEF FINANCIAL OFFICER REPORT

Overview:

- **Note: No interim financials are being provided this month. This is due to the timing of the meeting. Many year-end entries are not available for posting.**

The volume of inpatient activity in April was significantly more than budget expectations. The acute admissions were eleven more than last month and eight more than the budgeted volume of twenty-eight. Activity on the outpatient side produced volumes and revenues generally at or slightly above budget expectations. Eighty percent of our gross revenues came from outpatient activity, which is in line with budget expectation. Acute admissions totaled thirty-six. Those thirty-six admissions produced one hundred inpatient days for an average daily census of 3.2. Outpatient gross revenue was \$125,071 more than budget and \$397,495 more than last April.

- Imaging procedure counts were thirty-one procedures below budget. Imaging performed 719 procedures compared to a budget of 750. Last April, 811 procedures were performed.
 - Laboratory volumes exceeded budget expectations. Last fiscal year laboratory tests averaged about 10,140 in a given month. There were 11,630 in the month of April, which is 897 more than last April and 1,730 more than budget.
 - Fifty-seven surgical procedures were performed in April, which is fifteen less than our budgeted number of seventy-two and two less than last April. Four of those surgeries were joint replacements. There were two robotic cases in April.
 - Rehab Therapy performed 1,942 modalities in April, which was 209 more than last April. That is 217 more modalities than the budgeted number of 1,725.
- The financial audit for fiscal year 2024 will take place in June.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of May 15, 2024
WAH MISSION: "Dedicated to Health"

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- Our Patient & Family Advisory Council (PFAC) was awarded a state award through the Minnesota Hospital Association. Emily Masters leads that group and accepted the award at their annual conference. PFAC members include Cathy Veenker, Barb LaCanne, Pam Gahler, Linda Mix, Amy Leopold, and Justin Schmidt.

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- 67 parents/children attended the May 2nd Mental Health Training at Windom Area Schools.
- We have seen an uptick in SAIL class referrals from providers and may need to consider adding another class.
- A Heathy Together community class starts on June 4th at Remick Ridge (see attached flier).

Marketing/PR

- The Wound & Hyperbaric Healing Center will represent in the Pow Wow Parade. WAH will have a float in the Riverfest parade.
- A lunch and learn is planned for June 5th featuring Dr. Dickes on cataracts (see attached flier). A new billboard is up on Hwy 60/71 near State Farm also promoting Dr. Dickes.
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- **Safety:** No report.
- **Safe Patient Handling:** No report.



Register Today For Healthy Together Class!

Join us Tuesdays from June 4th through July 2nd from 3:00-4:00 p.m.
at Good Samaritan Society's Remick Ridge Estates!

June 4th: Building a Healthy Plate

June 11th: Movement is Medicine

June 18th: Deciphering Nutrition Labels

June 25th: Easy Meal & Snack Ideas

July 2nd: Moving in the Right Direction

This class consists of 5 weeks of group classes that focus on
the whole person approach to improve your overall well-being.

Starts June 4th | Cost: \$30 (includes 5 sessions)

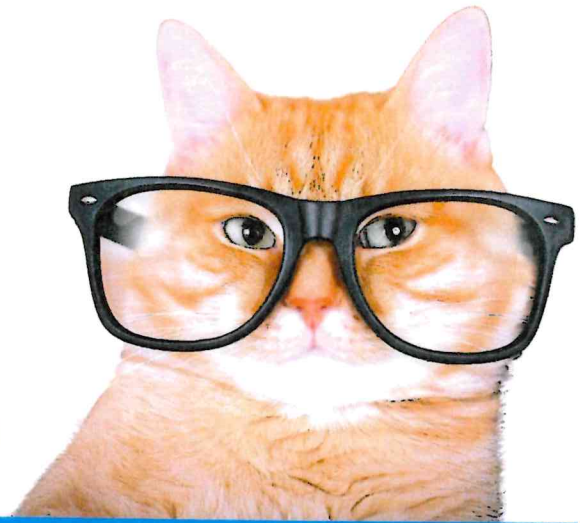
Minimum of 5 participants to hold class.

**Call to register with Makayla Grev at 507-831-0676
or e-mail at Makayla.Grev@windomareahealth.org.**

 **WINDOM
AREA HEALTH**

FEEL
Awesome
LIVE HEALTHY. BE WELL.

GETTING CLEAR ON CATARACTS



**A Presentation on Cataracts and
Available Treatment Options**

WEDNESDAY, JUNE 5TH | 4:00PM-5:00PM
COTTONWOOD COUNTY HISTORICAL SOCIETY



KAREN DICKES, DO
Ophthalmologist

Join Dr. Karen Dickes, Ophthalmologist, for a **FREE** one-hour presentation where she will discuss what to expect with cataracts and the variety of options for restoring clear vision.

There will be light refreshments and snacks for attendees.

**Call 507-831-0620 to get
registered for this FREE event!**

WINDOM AREA HEALTH

Fiscal Year 2023-2024

WAH Operational & Strategic Goals	Target	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
SERVICE													
Expand Surgical Services by increasing vol of current procedures & addition of new procedures (IE: Ortho, GYN, Gen, Urology)	4/30/2024												
Increase optimization of DaVinci Robot (GYN & General)	4/30/2024				2 Gyn	2 Gyn	1 Gyn	3 Gyn	3 Gyn	3 Gyn	2 Gyn	3 Gyn	1 Gen
Expand Physician Recruitment	4/30/2024	Hinshaw			Fernandez			Arrazola				Arrazola resigned	
Ambulatory Net Promoter Score	83.3%	77.8%	50.0%	n/a	90.9%	86.7%	84.6%	82.4%	66.0%	67.6%	72.3% ^{6 173}	83.3% ⁶	93.8% ¹⁶
OP Net Promoter Score	80.6%	82.1%	100.0%	90.0%	76.9%	100.0%	37.0%	85.0%	82.4%	66.7%	85.7% ^{6 21}	93.3% ¹⁵	96.0% ²⁵
Emergency Dept Net Promoter Score	49.1%	43.8%	50.0%	73.1%	63.3%	57.7%	87.0%	59.0%	50.0%	42.9%	59.3% ^{6 27}	52.6% ³⁸	44.8% ²⁸
Wound Center Overall Pt. Satisfaction	>92%	98.0%	100.0%	100.0%	78.0%	100.0%	99.0%	100.0%	91.7%	98.8%	100.0%	98.2% ¹¹	n/a

QUALITY

Falls per 1000 Patient Days	0.0	n/a	6.1	n/a	n/a	n/a	5.3	n/a	n/a	1.0	n/a	n/a	0.0
Patient Falls with Injuries	0.0	n/a	0.0	n/a	n/a	n/a	0.0	n/a	n/a	0.0	n/a	n/a	0.0
Hand Hygiene	100%	n/a	n/a	99.3%	n/a	n/a	99.0%	n/a	n/a	98.0%	n/a	n/a	98.1%
Patient Experience/HCAHPS Recommend	81%	n/a	94.4%	n/a	n/a	n/a	85.7%	n/a	n/a	92.3%	n/a	n/a	86.8%
How would you rate/HCAHPS	83%	n/a	90.0%	n/a	n/a	n/a	71.4%	n/a	n/a	100.0%	n/a	n/a	59.4%
Communication with Nurses	89%	n/a	91.7%	n/a	n/a	n/a	65.7%	n/a	n/a	97.4%	n/a	n/a	86.0%
Communication with Doctors	85%	n/a	91.7%	n/a	n/a	n/a	78.6%	n/a	n/a	97.2%	n/a	n/a	87.7%
Readmission within 30 days	<5%	n/a	1.0%	n/a	n/a	n/a	1.0%	n/a	n/a	1.0%	n/a	n/a	0.0%
Wound Center Patient Healing Rate	>92%	100.0%	98.1%	100.0%	97.0%	96.3%	97.0%	100.0%	100.0%	77.5%	89.2%	85.4%	84.5%

FINANCIAL

Income (Loss) from Operations to Budget	3.87%	-2.09%	0.83%	-2.26%	-2.11%	-1.31%	-2.33%	-0.74%	0.01%	0.18%	1.21%	1.30%	n/a
Days in Accts Receivable	<53	44.18	51.23	50.47	50.73	57.03	47.89	50.27	55.15	51.79	60.11	68.67	81.03
Days Cash on Hand	>150	368	376	375	359	338	345	321	337	335	272	267	n/a

GROWTH

Surgeries to Budget	71	72	65	59	83	71	69	78	71	77	74	59	57
Wound Center New Patients	23	28	36	28	32	20	39	27	25	34	24	22	34
Wound Center Encounters	135	260	287	286	327	260	289	280	249	252	247	205	253
SNF/ALF Wound Ctr Encounters/Telehealth	no target # established	28	30	19	10	13	16	10	3	5	7	3	0
Wound Ctr New Patients for HBO Treatmts	10/calendr yr	0	0	0	0	0	1	0	0	0	0	0	0

COMMUNITY

WAH Hosted Events w/ Commun Participnt	2/fiscal yr		Lunch&Learn Golf Tour	Da Vinci Demo	Summer Path Event	Mental Health Lunch&Learn	Spooky Path Event			Rock the Rink Pink	Lunch&Learn		
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WINDOM AREA HEALTH

TO: Windom Area Health Governing Board Members
FROM: Shelby Medina, CEO
DATE: May 20, 2024
RE: FY2024-25 WAH Governing Board Slate of Officers

A nominating committee comprised of Finance / Personnel and Building & Grounds Committee Chair, Justin Schmit, Professional Practice / Quality & Planning Committee Chair, Kay Gross, and Governing Board Chair, Dr. Michael Fisher, present this proposed FY2024-25 Slate of Officers to the Windom Area Health Governing Board at this annual meeting of May 20, 2024, as defined in Section 2.8-1 of the Windom Area Health Governing Board Bylaws.

FY2024-25 WAH GOVERNING BOARD PROPOSED SLATE OF OFFICERS:

- Governing Board Chair – Dr. Michael B. Fisher
- Governing Board Vice-chair – Kay Gross
- Governing Board Secretary – Dan Ortmann
- Governing Board Treasurer – Terry Tegels

WAH Governing Board members may open nominations from the floor to appoint a Governing Board member to a designated office above, if desired.

If there are no nominations made from the floor to an officer position noted above, the before mentioned Slate of Officers is to receive a formal motion of approval by a WAH Governing Board member, followed by a second motion of approval, with a final board vote accepting the FY2024-25 WAH Governing Board Slate of Officers as presented.

The WAH Governing Board Chair will preside over the remainder of the meeting.

WAH Governing Board Chair may announce FY2024-25 Committee Chairpersons.

FY2024-25 WAH GOVERNING BOARD PROPOSED COMMITTEE CHAIRPERSONS:

- Finance/Personnel, Labor Relations, & Building/Grounds – Justin Schmit
- Professional Practice/Quality & Planning – Kay Gross

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee	
AGENDA	
Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.	
Meeting Date/Time/Location:	Monday, May 20, 2024 / 4:30-5:15 pm / Large Conference Room
Members: Justin Schmit, Dan Ortman, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO	Present: Absent: Others:
Chairperson (or Acting Chairperson)	Justin Schmit, Chairperson
Recorder:	Janel Eichstadt, Acting Executive Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson
Minutes	Approve minutes from regular Committee meeting of April 22, 2024 (<i>Cmte Motion</i>)
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Cmte Motion / Bd Motion</i>)
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Cmte Motion / Bd Motion</i>)
FOLLOW-UP ITEMS	
Medical Building	Project update
Committee Meetings	Follow up discussion on board make up and committee meetings
NEW/CURRENT ITEMS	
<i>Other</i>	
CONCLUSION	
	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting
	Justin Schmit

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, April 22, 2024 / 4:30 pm / Large Conference Room

Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO

Present: Justin Schmit, Dan Ortmann, Ann Bartelt, Kay Gross-ex officio, Julie Brugman/Mt Lake Advisory Member, Shelby Medina/CEO, Dr. Blue/CMO, John Peyerl/CFO, Monica Huber/CNO, Emily Masters/CHRO

Absent:

Others: Heather Hummel/Executive Assistant

Chairperson (or Acting Chairperson): Justin Schmit, Chairperson

Recorder: Heather Hummel, Executive Assistant

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	The Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order Chairperson, Justin Schmit.	Justin Schmit
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MARCH 25, 2024, AS PRESENTED (SCHMIT/ORTMANN).	Justin Schmit
Collections & Financial Assistance	There was no report available for March 2024 Collections and Financial Assistance.	John Peyerl
Employee Resignations & Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS: PRN REGISTERED NURSE EFFECTIVE 1/25/2024, ENVIRONMENTAL SERVICES TECHNICIAN EFFECTIVE 4/10/2024 AND EXECUTIVE ASSISTANT EFFECTIVE 4/25/2024. THERE WERE NO TERMINATIONS (SCHMIT/BRUGMAN).	Emily Masters

FOLLOW-UP ITEMS

Medical Building	Shelby reported on updates regarding the Medical Building. Steel was on hold when the winds were over 20 mph so the construction crew shifted their work to being indoors during those times. Cement pouring is projected to start this week. The Administration and Business Office Area including the Wound Center is still planned for completion in July with the return of the HBO Chambers in August.	Shelby Medina
Utility Commission Request Update	Shelby opened up discussion regarding the Utility Commission's request for repayment for physician recruitment in the amount of \$172,695. Mike Schwalbach was able to provide rationale regarding the request and would like repayment to the Commission if even paid back in installments. The committee agreed that if repayment was voted on, that it would be best to pay the amount in full and that it would be best to pay that back in FY2024. The committee also expressed the need for the Utility Commission to provide written verification that WAH is paid in full of all past debts.	Shelby Medina
	M/S/C UNANIMOUSLY TO RECOMMEND DISCUSSION AND APPROVAL AT FULL BOARD FOR THE REPAYMENT OF PHYSICIAN RECRUITMENT TO THE WINDOM UTILITY COMMISSION IN THE AMOUNT OF \$172,695 (SCHMIT/GROSS).	

NEW/CURRENT ITEMS

There were no new/current items for committee discussion.

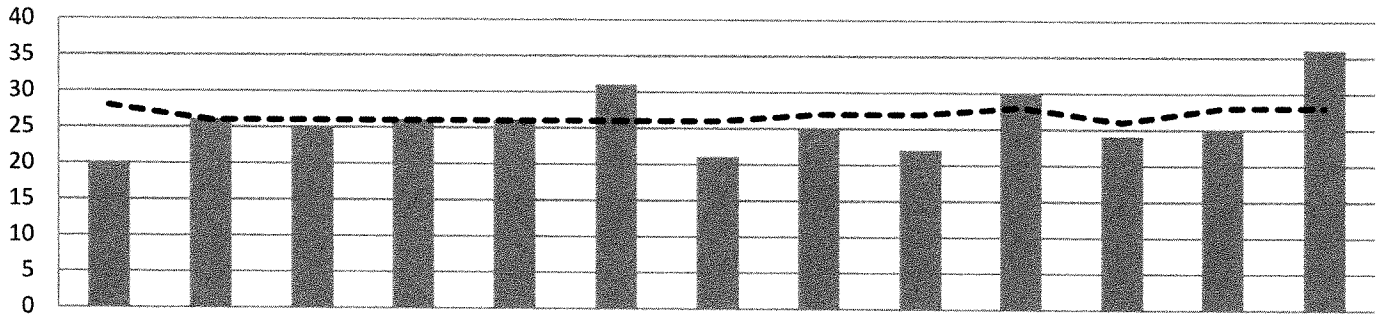
CONCLUSION

Chairperson, Justin Schmit, concluded the Finance/Personnel/Labor Relations & Building & Grounds Committee meeting.

Justin Schmit

ADMISSIONS

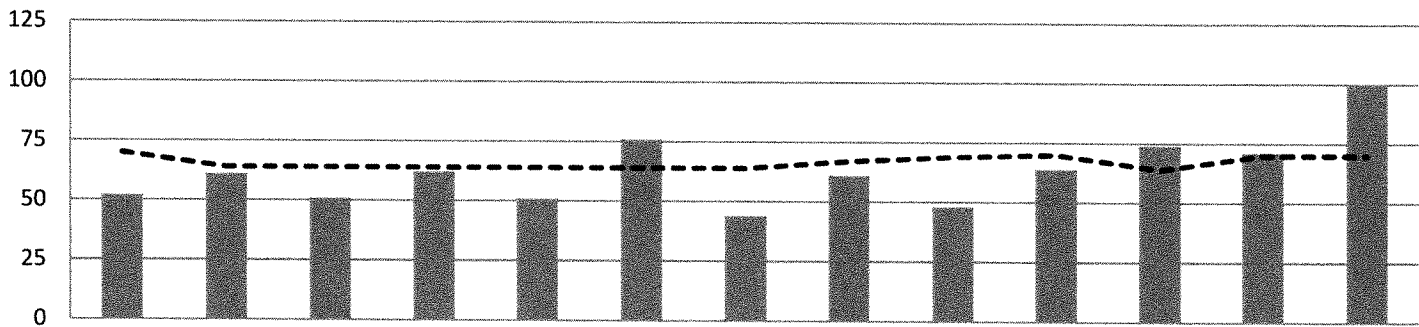
Admissions Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
Admissions	20	26	25	26	26	31	21	25	22	30	24	25	36
Budget	28	26	26	26	26	26	26	27	27	28	26	28	28

PATIENT DAYS

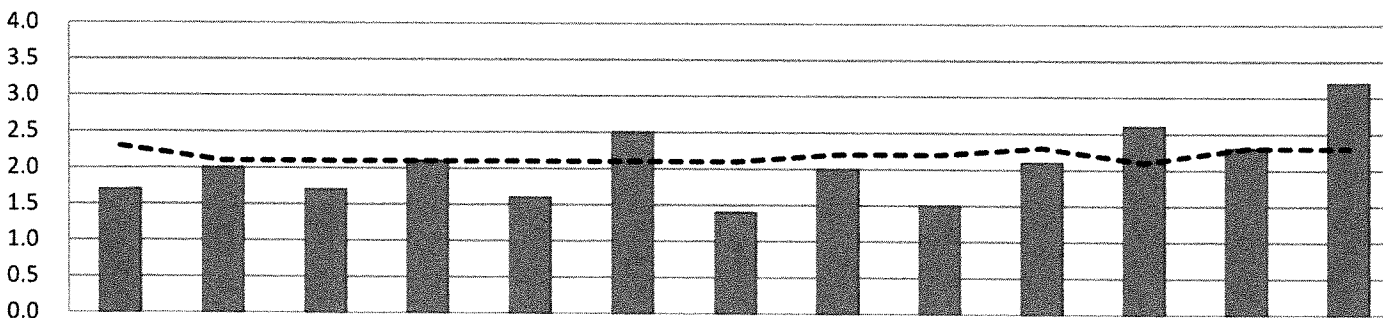
Pt Days Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
Pt Days	52	61	51	62	51	76	44	61	48	64	74	71	100
Budget	70	64	64	64	64	64	64	67	69	70	64	70	70

AVERAGE PATIENTS PER DAY

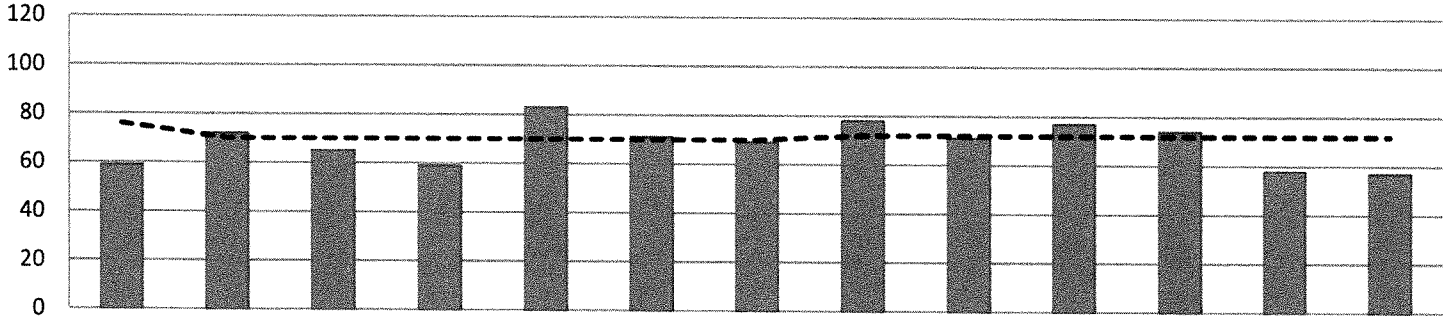
Avg Pt/Day Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
Avg Pt/Day	1.7	2.0	1.7	2.1	1.6	2.5	1.4	2.0	1.5	2.1	2.6	2.3	3.2
Budget	2.3	2.1	2.1	2.1	2.1	2.1	2.1	2.2	2.2	2.3	2.1	2.3	2.3

SURGERY

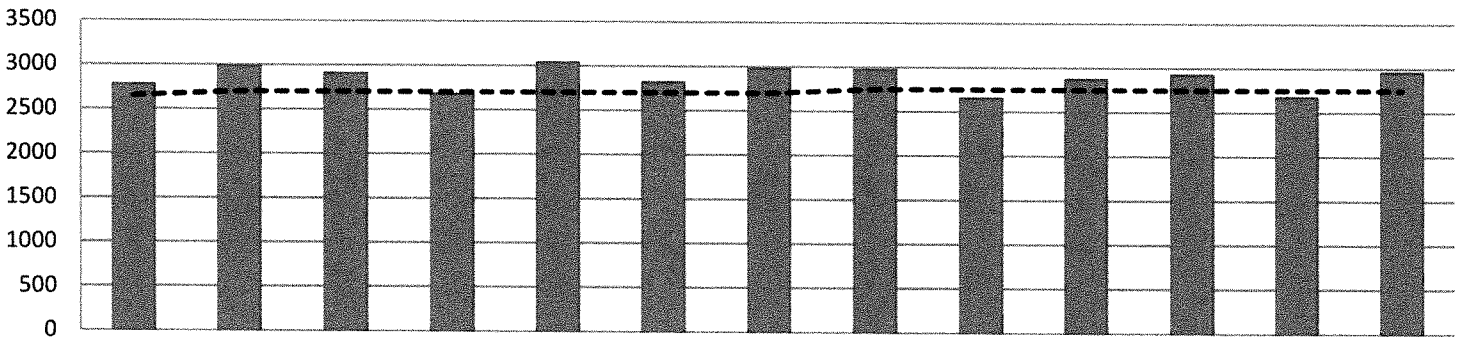
█ Surgery - - - Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
Surgery	59	72	65	59	83	71	69	78	71	77	74	58	57
Budget	76	70	70	70	70	70	70	72	72	72	72	72	72

OUTPATIENT OCCASIONS OF SERVICE

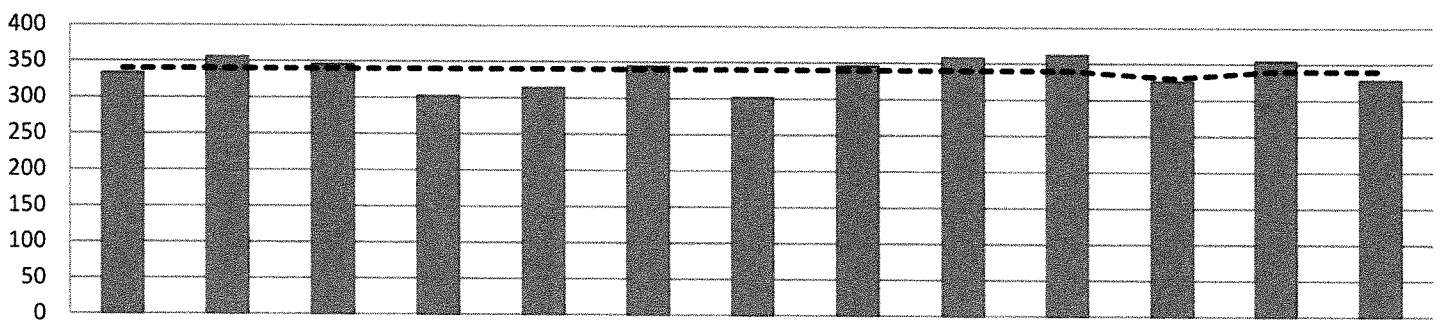
█ OP Visits - - - Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
OP Visits	2776	2986	2904	2675	3033	2817	2974	2970	2656	2866	2921	2676	2953
Budget	2650	2700	2700	2700	2700	2700	2700	2750	2750	2750	2750	2750	2750

EMERGENCY VISITS

█ ER Visits - - - Budget



	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24
ER Visits	333	356	346	302	314	344	301	346	358	362	326	354	328
Budget	340	340	340	340	340	340	340	340	340	340	330	340	340

WINDOM AREA HEALTH

FY 2024

CAPITAL ASSET ACQUISITIONS

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October
10	Tuckpointing, Replace brick on existing signage (Hwy 60 & 71)	Doug Bergendahl	Land Improv		12,100				
15	Be Well Path Equipment	Outdoor Fitness/Flagship etc.	Land Improv			19,777			
	Sterrad Sterilizer	Advanced Sterilization	Maj Mov			186,473			
	Exam Bed - Procedure Room OB/GYN	Owens Minor	Maj Mov			9,116			
	Total			-	12,100	215,366	-	-	-
Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March	April
	Trophon 2 Disinfection Unit	Nanosonics	Maj Mov			8,446			
	VLFT10GEN FT Energy Platform (vessel sealing)	Covidien Sales LLC	Maj Mov			16,304			
10	Panda Warmer	GE Healthcare	Maj Mov			20,955			
10	Halo Bassinet (2)	GE Healthcare	Maj Mov			7,622			
15	Affinity Birthing Bed	Hill-Rom Company Inc	Maj Mov			14,950			
	Omni Retractor	Interga	Maj Mov			23,033			
	VersaCare Cardiac Rehab Telemetry System	ScottCare	Maj Mov					44,912	
	OBIX	GCX Corporation	Maj Mov						50,101
	Total YTD Capital Acquisitions			-	-	91,311	-	44,912	50,101

Total YTD Capital Acquisitions 413,791

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, April 22, 2024 / 4:00-4:30 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Rick Frederickson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO

Present:
 Absent:
 Others:

Kay Gross, Chairperson
 Janel Eichstadt, Acting Executive Asst

Recorder:

Leader:

Category / Topic **Action step(s) / Updates**

STANDING ITEMS

Call to Order Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by Chairperson Kay Gross

Minutes Approve minutes from the regular Committee meeting of April 22, 2024 (Cmte Motion) Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update

- Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (Cmte / Bd Motion)
- Report on business addressed at WAH Medical Staff meeting

 Dr. Taber/ Dr. Blue

Medical Building Project update Shelby Medina

WFMC Update Update on discussion with Dr. Taber on relocation to Medical Building Shelby Medina

NEW/CURRENT ITEMS

Committee Meetings Follow up discussion on board make up and committee meetings Shelby M

Other Shelby M

CONCLUSION

Conclude Professional Practice/Quality & Planning Committee meeting Kay Gross

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES

<p>Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.</p>	
<p>Meeting Date/Time/Location: Monday, April 22, 2024 / 4:00 pm / Large Conference Room</p>	
<p>Members: Kay Gross, Terry Tegels, Rick Frederickson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/CMO, Shelby Medina/CEO</p> <p>Chairperson (or Acting Chairperson): Kay Gross, Chairperson</p> <p>Recorder: Heather Hummel, Executive Assistant</p>	
<p>Present: Kay Gross, Terry Tegels, Rick Frederickson, Dan Ortmann-ex officio, Julie Brugman/Mt Lake Advisory Member, Shelby Medina/CEO, Dr. Blue/CMO, John Peyerl/CFO, Monica Huber/CNO, Emily Masters/CHRO, Dr. Taber/Chief of Staff</p> <p>Absent:</p> <p>Others: Heather Hummel/Executive Assistant</p>	
<p>Category / Topic Action step(s) / Updates Leader:</p>	
<p>STANDING ITEMS</p>	
Call to Order	Chairperson Kay Gross called the Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm.
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MARCH 25, 2024, AS PRESENTED (BRUGMAN/FREDERICKSON).
<p>FOLLOW-UP ITEMS</p>	
Medical Staff Credentialing & Medical Staff Meeting Update	Dr. Blue, WAH Chief Medical Officer, reported on agenda items addressed at the Annual Medical Staff meeting held earlier in the day. He stated that the WAH Medical Staff reviewed the April 2024 Credentialing list which was recommended for approval to the Governing Board. Dr. Blue noted that Jesse Hyde, CRNA, attended the Medical Staff Meeting. Jesse will be providing pain management services at Windom Area Health with an anticipated start date of June 1. Dr. Buhler will be the Chief of Staff starting May 1 with Dr. Cowdin as Vice-Chair and Dr. Olson as Secretary. New committee assignments have been made and will be communicated to the applicable departments. The Medical Staff had one question regarding verbiage of a section in the by-laws. This information has been modified. The by-laws will be voted on at the May Medical Staff meeting which will then be brought before the Governing Board for final approval. A copy of the by-laws will be sent to the Governing Board for review prior to the May meeting. Dr. Blue communicated that Pathologist Dr. Lynch attended Medical Staff to give a report. Discussion was held regarding to an instance where fresh, frozen plasma was needed at Windom Area Health and that it was obtained from Sanford in Worthington. This opened the discussion about the benefits regarding fresh, frozen plasma and what it would take to have a few units available at Windom Area Health.
Medical Building	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE APRIL CREDENTIALING LIST TO THE GOVERNING BOARD, AS PRESENTED (TEGELS/FREDERICKSON). Shelby reported that progress with the Medical Building remains on target. There was a small delay with putting up steel due to the high winds, but the construction crew was able to work on internal projects while delayed outdoors. Roofing structure is underway along with preparations for pouring concrete. Progress with the Administration and Business Office including the Wound Center is on track with a projected completion date in July. The HBO Chambers for the Wound Center are anticipated to return in August. Shelby indicated that progress with securing a lease agreement with Sanford is getting closer with terms.
WFMC Update	Shelby indicated that an initial meeting with Dr. Taber occurred with information shared regarding cost per square foot for the space in the Medical Building. If Dr. Taber would like to move forward with those conversations, a meeting should be set up in May to continue those discussions. A request was made by Dr. Taber to receive a paper copy of the layout as there was difficulty viewing the PDF document that was emailed to him. If Dr. Taber decides to not move forward with a letter of intent to move into the Medical Building, the Windom Family Medical Clinic would need to evacuate their temporary space by

	January 1, 2025, to allow Windom Area Health time to remodel that space back to patient rooms. If a letter of intent is received, WFMC would be able to stay in the temporary space until the completion of the Medical Building. Discussion was held regarding shared clinic space with hallways and procedure rooms.	
NEW/CURRENT ITEMS		
Foundation Officers	The WAH Foundation Slate of Directors for FY2025 were reviewed. M/S/C TO RECOMMEND APPROVAL OF THE FY2025 WINDOM AREA HEALTH FOUNDATION SLATE OF OFFICERS TO INCLUDE GREG SCHEITEL-CHAIRPERSON, TERRY TEGELS-VICE-CHAIR, KAY GROSS-SECRETARY AND DAN ORTMANN-DIRECTOR (FREDERICKSON/TEGELS).	Shelby M
Annual Officer Election	The proposed WAH Governing Board Slate of Officers for FY2024-25 was reviewed with formal approval to be held at the May 20 meeting. Ann Bartelt's term will be completed effective April 30, 2024. For that reason, Dominic Jones, Mayor of the City of Windom, will be appointing a new board member to the Windom Area Health Governing Board. Discussion was held regarding whether committees are necessary going forward.	Shelby M
CONCLUSION		
	Chairperson Kay Gross concluded the Professional Practice/Quality & Planning Committee meeting.	Kay Gross

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING**

May 20, 2024

APPOINTMENTS:

Adela Adelayo, M.D.	Behavioral Health (AmWell)	Telemedicine
Muhammad Bilal, M.D.	Behavioral Health (AmWell)	Telemedicine
Tabitha Bosire, NP	Behavioral Health	Allied Health Professionals
Larissa Chism-Buggs, M.D.	Behavioral Health (AmWell)	Telemedicine
Ryan Coram, D.O.	Behavioral Health (AmWell)	Telemedicine
Stephen Goldberg, M.D.	Behavioral Health (AmWell)	Telemedicine
Kodjovi Kodjo, M.D.	Behavioral Health (AmWell)	Telemedicine
Jenna Mollema, APRN	Family Medicine (Yusuf)	Allied Health Professionals
Khoa Nguyen, D.O.	Behavioral Health (AmWell)	Telemedicine
Pauravi Rana, M.D.	Behavioral Health (AmWell)	Telemedicine
DaJonita Richmond, M.D.	Behavioral Health (AmWell)	Telemedicine
Urooj Saeed, M.D.	Behavioral Health (AmWell)	Telemedicine
Raeahna Schauer, PA	Orthopedics (Botker)	Allied Health Professionals
Catalina Villa, M.D.	Behavioral Health (AmWell)	Telemedicine
Tiffany White, M.D.	Behavioral Health (AmWell)	Telemedicine

REAPPOINTMENTS:

Aarti Attreya-Latuso, M.D.	Telehospitalist	Telemedicine
Stephanie Buhler, M.D.	Family Medicine	Active
Anthony Hericks, D.O.	Pulmonary	Consulting
Samuel Inkumsah, M.D.	Emergency Medicine	Emergency Services
Ludmil Lazarov, M.D.	Telehospitalist	Telemedicine
Tomasz Lis, M.D.	Emergency Medicine	Emergency Services
Riyah Mohama, M.D.	Cardiology	Consulting
Obinna Nwadiibia, M.D.	Emergency Medicine	Emergency Services
Lindsay Wiese, RN	Ophthalmology (In't Veld)	Allied Health Professionals

SANFORD TELEMEDICINE APPOINTMENTS:

VRAD APPOINTMENTS:

Peter Verhey, M.D.	Teleradiology	Telemedicine
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VRAD REAPPOINTMENTS:

Scott Chang, M.D.	Teleradiology	Telemedicine
Joseph Rozell, M.D.	Teleradiology	Telemedicine
Farhad Sani M.D.	Teleradiology	Telemedicine

RESIGNATIONS:

Victoria Marlton, PAC	Orthopedics (Botker)	Allied Health Professionals
Kate Rasmussen, RN	Vascular (Santos)	Allied Health Professionals
Julie Shaffrey, M.D.	Telemedicine	Telemedicine
Benjamin Strong, M.D.	Telemedicine	Telemedicine

APRIL COMMENTS

Ambulatory Surgery	It's important to follow instructions to prep so everything goes well the time for colonoscopy. Staff worked well together & kept my wife informed. .
Clinic	Everyone at Windom Health are very caring!
Clinic	Always a good experience at Windom Area Health.
Clinic	I was very happy with them and they treated me very well.
Clinic	The Windom Wound Clinic is the most wonderful staff and clinic we have ever been to and we have been to plenty. They are tops in the staff and everything they do to help make it the best care available. We feel they have truly been a huge Blessing to us when we really needed a team of caring staff. We have complete trust in them just like family.
ED	I was an active paramedic for over 45 years. I've seen MANY ED staff people at many different metro EDs and your staff was at least the equal and better than some of them
ED	The St. James VA called me and asked, "how is your face doing"? I was pleasantly surprised. WAH emergency department had sent a picture of my face and summary of care. I learned the VA will compensate for any veteran's emergency visit if they are notified within 72 hours. Thanks for doing that! Kind Regards with respect
ED	Tarynn and Meagan were the ER nurses when we came in, and I can't thank them enough for their caring hearts and excellent patient care. They deserve a raise! Dr silver has excellent bedside manner! Thank you WAH ER staff!
ED	They exceed my expectations
ED	I loved the doctor and all the staff, I felt relieved, and reassured of my visit. Thank you!
ED	I was very satisfied with everything. In fact, I told my husband ... I said, if anybody had to go to Urgent care, this would be a good place to go. We really, really appreciated all your help and care. Everything was just so good. So just wanted you to know that. Thank you.
ED	"Friendly, helpful, good advice given, understanding!"
ED	I am glad we have such a good resource close by.
ED	I couldn't have been treated better! Thanks
ED	It would have been nice to talk to a doctor instead of the doctor talking to my autistic 11-year-old son.
Imaging	Highly recommended!
Imaging	Very friendly staff

APRIL COMMENTS

Imaging	Very pleased with timing. Courtesy of the men, and very professional.
Imaging	My experience w/ the tomo mammogram radiologist was great. My experience w/ the ultrasound was not.
Imaging	good
Imaging	The girls who helped with the CT were great!!
Imaging	Great
Imaging	efficiently completed.
Imaging	nothing
Imaging	Everything went pretty well.
Imaging	My appointment was right on time. The tech explained everything as to position to stand etc.
Imaging	Thank you very much. Such a gift you bring to us who sign up for these screenings.
Imaging	It was all good.
Lab	They do a nice job & treat you well.
Lab	The lab tech got into my vein first try, very hard to do, one time it took a hour to find a good vein
Lab	Was great and I didn't have to drive to the VA-in souix falls
Lab	Very friendly and knowledgeable.
Lab	Danny was my phlebotomist. I have had him before as well. He is absolutely the best. I can't speak more highly of him! He quickly and painlessly finds my being and seems to always take a genuine interest in me as a person!
Lab	"nurses should do the ekg they have other things to do."
Lab	Excellent experience
Lab	The staff in the hospital office and the lab techs were very professional and friendly to me.
Lab	The lab tech Dan was very friendly and efficient.
Lab	Thank you.
Lab	I had Dan and Danny draw my blood and they were excellent and explained everything very well. They were very professional!
Nursing	Blake did a wonderful job

APRIL COMMENTS

- Nursing--OB The nurses during my labor & delivery were fantastic, especially Heidi McCone - she was phenomenal I couldn't have made it through the process without such an awesome group.
- Nursing--OB I would like to thank Dr. Buhler & her nurses for making it a very blessed & wonderful experience. We truly felt cared for.
- PT, OT, ST Everyone we saw treated us with the utmost courtesy and care!!
- PT, OT, ST The therapist was very nice and patient
- PT, OT, ST "This was (and is) a wonderful experience! I would recommend to anyone and everyone in need of this type of specialized care. They have done what every other doctor I've seen couldn't. So relieved and excited to see the progress I've made in only 2 visits!! 100% thumbs up!"
- PT, OT, ST Ike worked with me in 2017 on replacing my knee. Was excellent then and is the same now with my back & shoulder issue.
- PT, OT, ST Lots of good ideas to use for my exercise for my sore heel. Thanks Mitch
- PT, OT, ST Terri is an excellent therapist! Highly recommend!
- PT, OT, ST Nicole is fantastic!!
- PT, OT, ST A very good feeling about the physical therapy department. The therapist is excellent, he is patient, kind and knowledgeable about what he treats. They do a terrific job.
- PT, OT, ST Teri has always helped me. She is very thorough and uses the appointment time well.
- PT, OT, ST Requested therapist based on last year's experience
- PT, OT, ST Great people, good therapy sessions.

Windom Area Hospital Auxiliary Minutes
March 11, 2024

The Windom Area Hospital Auxiliary held their monthly meeting Monday, March 11, 2024 at 6:00 p.m.

President Mary Klosterbuer welcomed everyone to the meeting with 27 in attendance. The Auxiliary Prayer and the Pledge to the Flag was recited by all.

M/S Betty Olson/Pat Lenz to approve the agenda as presented. Motion carried.

Recording Secretary's Report – Marlene Smith, Recording Secretary

- M/S Diane Sykora/Karen Skarphol to approve the minutes as amended. Motion carried.

Treasurer's Report – Gerri Burmeister, Treasurer

- Balance on hand February 29, 2024, was \$5,971.71.
- M/S Diane Vellema/Karla Taber to approve the Treasurer's Report as presented and to give the profit of \$1,528.98 from the Valentine's Balloon and Bake Sale to WAH. Motion carried.

Corresponding Secretary – Betty Olson

- A thank you was sent to Mikayla, Grev, last month's speaker, and a sympathy card was sent to Jan Fossing.

MAHV Report –

- The MAHV website address is <https://mahv.org> (Member code is mahv2024)

WAH Update – Katie Greener

- Remember to record your ACE volunteer hours with Katie.
- The Wound Center's hyperbaric chambers are in Florida while the center is being remodeled.
- The hospital has awarded grants to departments for a body composition machine, a badge reader for IT for security, and equipment for rehab at Mountain Lake.
- Windom Area Health Foundation is again awarding \$2,500 and \$1,000 scholarships for local students going into the medical field,
- Volunteers must be trained before being allowed to drive the Shuttle-Bug.

Unfinished Business

- The By-Laws review/revision has been completed by the Executive Committee. Each active member will receive a copy of the proposed changes.
- A vote to approve/adopt these changes will be at the May meeting.

New Business

- Profit from the Valentine's Day Balloon and Bake Sale was \$1,553.98. This is the most we have had made to date.
- The Nominating Committee presented the candidates for election.
 1. Recording Secretary Marlene Smith,
 2. Corresponding Secretary Betty Olson.
 3. 1st Year Board Members: Brenda Renczykowski, Jackie Turner, and Diane Vellema.
 4. There being no further nominations we cast a unanimous ballot for the candidates.
 5. Installation will be at the Annual meeting on April 8th.
- Spring Banquet/Annual Meeting
 1. Monday, April 8, 2024, at 5:00 p.m.
 2. Cost: \$15.00.

3. Catered by Hy-Vee.
 4. Committee: Nancy Michalski, Karla Taber, Diane Vellema, Phyllis Heinitz, Connie McCarthy, Marge Paschke, Katie Greener, Mary Klosterbuer.
 5. If you make a reservation and can't come and don't cancel, you will still need to pay \$15.00.
 6. Dues can be paid at this meeting.
- Hospital Week
 1. M/S Karla Taber/Nancy Meyer to give all employees a Dairy Queen coupon for Hospital Week. Motion carried.
 2. Marketing will make the thank you card.
 3. Members will assemble them at the May meeting.
 4. Pat Lenz and Karla Taber volunteered to take care of getting the coupons.

The meeting was adjourned at 6:41 p.m.

Coming Events –

- Monday, April 8, 2024 - Annual Meeting/Spring Banquet at 5:00 p.m.
- Monday, May 13, 2024 - Auxiliary Meeting at 6:00 P.M.

Hostesses

- March – Karen Skarphol
- April - Spring Banquet
- May - Marlene Smith

Marlene Smith
Recording Secretary

Windom Area Hospital Auxiliary Minutes
April 8, 2024

The Windom Area Hospital Auxiliary held their Spring Banquet/Annual meeting Monday, April 8, 2024, at the Cottonwood County Historical Society. President Mary Klosterbuer served as the emcee. HyVee catered the turkey meal with 62 in attendance.

The Banquet Committee was the Auxiliary Board Members: Nancy Michalski, Karla Taber, Diane Vellema, Phyllis Heinitz, Connie McCarthy, Marge Paschke, along with Katie Greener and Mary Klosterbuer.

The Nursing Department was the featured department and received \$8,939.35 towards the purchase of Vital Signs Monitors for patient rooms. Katie Bennett and Landon Johnson were the speakers representing that department.

CEO Shelby Medina and WAH Governing Board vice chair Kay Gross shared a few words. Former mayor Coralee Krueger spoke in place of Mayor Dominic Jones.

The newly elected 2024-2025 WAHA officers were installed and will begin their duties on May 1, 2024.

- Recording Secretary - Marlene Smith
- Corresponding Secretary - Betty Olson
- Board Members - Jackie Turner and Diane Vellema. Brenda Renczykowski was absent and will be installed at the May meeting.

The meeting was adjourned at 6:45 p.m.

Marlene Smith
Recording Secretary