

**Meeting Name: Windom Area Health Governing Board of Directors Meeting
AGENDA**

Purpose: Provide governance for Windom Area Health

Meeting Date/Time/Location: Monday, June 26, 2023 / 5:30 pm / Large Conference Room

Members: All Windom Area Health Governing Board Mbrs

Present:
Absent:
Others:

Recorder: Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board Chairperson	Dr. Michael Fisher
Meeting Minutes	<ul style="list-style-type: none"> Approve Windom Area Health Governing Board minutes from the regular meeting of June 26, 2023 (<i>Board Motion</i>) Approve Windom Area Health Governing Board minutes from the special meeting of June 22, 2023 (<i>Board Motion</i>) 	Dr. Michael Fisher
Board Education	Angie Erickson, Pharmacy Manager	
COMMITTEE REPORTS		
Professional Practice / Quality & Planning Cmte	<ul style="list-style-type: none"> Medical Staff Credentialing review and approval per recommendation from the WAH Medical Staff (<i>Board Motion</i>) Medical Staff meeting review Review PP/Q & P Committee meeting activities 	Dr. Taber Dr. Blue Kay Gross
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	<ul style="list-style-type: none"> Review F/P/LR & B-G Committee meeting activities Review and recommend approval of WAH resignations and terminations (<i>Board Motion</i>) 	Justin Schmit John Peyerl Emily M
OTHER REPORTS		
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports (<i>Board Motion</i>)	John Peyerl
Capital Acquisition Activity	Review capital acquisition activity	John Peyerl
MOB Financing Update	Discussion on financing options	John Peyerl Todd Hagen
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance (<i>Board Motion</i>)	Emily Masters
New / Department Transfer Employees	Report of recently hired / transferred employees	Emily Masters
Patient Concern Reports	Review patient concern reports and patient survey comments	Landon Johnson
Patient Safety Reports	Review patient safety activities	Landon Johnson
WAH Policy Review	Review and approve the following policies: (<i>Board Motion</i>)	Shelby M
Medical Director	Organizational updates	Dr. Blue

Administration	<ul style="list-style-type: none"> Review/Update of Senior Management Team Executive Summaries Review and approve WAH committee meeting reports as presented (<i>Board Motion</i>) 	Sr Mgmt Team
City of Windom	Informational updates	Steve Nasby Marv Grunig
Sanford Health Network	Informational updates	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The next Foundation Board meeting will be held on August 29, 2023.	Dr. Michael Fisher
WAH Auxiliary	Auxiliary met July 10, 2023. Minutes from the June 12, 2023 Auxiliary Meeting are included in Board book.	Dr. Michael Fisher
OLD & NEW BUSINESS		
Old Business		Dr. Michael Fisher
New Business		Dr. Michael Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr. Michael Fisher

**Meeting Name: Windom Area Health Governing Board of Directors Meeting
MINUTES**

Purpose: Provide governance for Windom Area Health

Meeting Date/Time/Location: Monday, June 26, 2023 / 5:30 pm / Large Conference Room

Members: All Windom Area Health Governing Board Mbrs
 Present: Kay Gross, Dan Ortmann, Ann Bartelt, Terry Tegels, Justin Schmit, Julie Brugman/Mt Lake Advisory Member, Shelby Medina/CEO, Dr. Blue/Medical Director, Monica Huber/CNO, John Peyerl/CFO, Emily Masters/CHRO, Dave Rogers/SHNVP
 Absent: Dr. Michael Fisher
 Others: Dr. Taber/Chief of Staff, Steve Nasby/City Admin, Marv Grunig/City Council Liaison, Heath Quiring/Imaging Manager, Heather Hummel/Executive Assistant

Recorder: Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	The Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board Vice-Chair, Kay Gross.	Kay Gross
Meeting Minutes	M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF MAY 22, 2023 (TEGELS/SCHMIT). M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE SPECIAL MEETING OF JUNE 15, 2023 (BARTELT/SCHMIT).	Kay Gross
Board Education	Heath Quiring, Imaging Manager, gave a presentation on his department.	

COMMITTEE REPORTS

Professional Practice / Quality & Planning Cmte	The June Medical Staff Credentialing list was present for review which were approved for active Medical Staff with the following motion made: M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (GROSS/TEGELS).			Dr. Taber Dr. Blue Kay Gross
	<u>APPOINTMENTS:</u>			
	Cheryl Hermanson, LPN	Vascular (Santos)	Allied Health Professionals	
	<u>REAPPOINTMENTS:</u>			
	Thomas Kalinoski, M.D. Lori McLnerney, CNP	Emergency Medicine Wound Clinic	Emergency Services Allied Health Professionals	
<u>SANFORD TELEMEDICINE APPOINTMENTS:</u>				
<u>VRAD APPOINTMENTS:</u>				
<u>VRAD REAPPOINTMENTS:</u>				
Michael Cobb, M.D. Alan Pratt, M.D.	Teleradiology Teleradiology	Telemedicine Telemedicine		
<u>RESIGNATIONS:</u>				
Cristina Cavazos, M.D. Robert Gardner, M.D.	Teleradiology Emergency Medicine	Telemedicine Emergency Services		

	Carrie Lemons, LPN <u>WAH MEDICAL STAFF MEETING UPDATE-</u> Dr. Blue reported on the Medical Staff meeting held earlier in the day. Discussion included the Da Vinci Robot in preparation for its arrival, credentialing, and requirements for operating the machine were made. Dr. Blue noted that plans for the Windom Family Medical Center are being reviewed with Dr. Taber with a contract addendum to be signed prior to work being done on the temporary location. Dr. Blue shared that the WAH Lab Department is now able to complete Quantitative HCG Tests that gives a number for the amount of hormone that is in the bloodstream. This helps with detecting pregnancy with rising levels or if miscarrying, can detect that as well. Shelby communicated on the Memorandum of Understanding (MOU) from Access Health stating that adjustments have been made to the document and that it has been sent back to Access Health for review.	General Surgery (Reddy)	Allied Health Professionals	
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	There was no report available for May 2023 financial assistance accounts. In month 1 of FY24, financial assistance accounts approved for write off totaled \$1,892.60 on a budget of \$125,000. M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS/TERMINATIONS – RESIGNATIONS OF RADIOLOGY TECH PRN EFFECTIVE 5/26/2023, DIETARY COOK EFFECTIVE 6/1/2023. THERE WAS ONE TERMINATION OF AN ENVIRONMENTAL SERVICES TECH EFFECTIVE 5/26/2023 (SCHMIT/ORTMANN). Emily reported on the RN Union Negotiations, which has come to terms with Windom Area Health and will take effect July 1, 2023 pending approval from the Union members. M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE UNION NEGOTIATIONS TO TAKE EFFECT JULY 1, 2023 FOR A CONTRACT TERM OF THREE YEARS (SCHMIT/ORTMANN).			Justin Schmit John Peyerl Emily M
OTHER REPORTS				
Statistical & Financial Performance Reports	May 2023 statistical and utilization graphs were reviewed for the month. John indicated that imaging procedure counts were 45 procedures above budget. Laboratory volumes exceeded budget expectations. There were 9,906 in the month of May, which is 876 more than last May and 56 more than budget. Rehab Therapy performed 2,123 modalities in May, which is 423 more modalities than the budgeted number. Contractual adjustments came in at 51.09% for the month. FY2024 year-to-date net income totals \$2,194,461 on a projected budget of \$2,177,500. Days in A/R were reported at 44.18 and Days Cash on hand totaled 368. M/S/C UNANIMOUSLY TO APPROVE MAY 2023 STATISTICAL AND FINANCIAL PERFORMANCE REPORT AS PRESENTED (TEGELS/SCHMIT)			John Peyerl
Capital Acquisition Activity	There was no Capital Acquisition activity for the month of May.			John Peyerl
FY 2023 Financial Audit	John reported that the FY2023 audit is going well. The presentation of the audit will be held at the August Governing Board meeting as there is an additional audit being completed for rescue funds that were received during the pandemic. CliftonLarsonAllen has no concerns in regards to the audit.			John Peyerl
Educational Assistance Applications	There were no Educational Assistant applications submitted for Board action.			Emily Masters
New / Department Transfer Employees	The following new hires / department transfers and updates were reported – New hires included (2) Rehab Interns effective May 30, a Rehab Intern effective June 6, Health Unit Coordinator to become an RN effective June 19, Nutritional Services Intern effective June 20, and Clinical Nurse Coordinator for the Specialty Clinics effective June 27.			Emily Masters
Turnover & Workforce Benchmarking Report	Emily gave a presentation on Turnover and Workforce Benchmarking. It was reported that turnover through 2022 was at 19.8% for Windom Area Health and the National Statistics at 25.9% based on the National Healthcare Retention Report.			Emily Masters
Patient Concern Reports	May 2023 Patient Concern Reports and patient survey comments were reviewed and found to be appropriately addressed.			Monica Huber
Patient Safety Reports	Monica noted 1 reportable patient falls occurred resulting in no injury; 0 documented skin integrity issues to patients; 0 use of patient restraints; and 0 opioid-related deaths. Monica stated there were no reportable adverse event reported for the month.			Monica Huber
Annual Policy Review	Shelby noted the FY2023-24 Infection Prevention & Control Plan and the FY2023-24 Bloodborne Pathogen Exposure Control Plan were presented and approved at the Medical Staff meeting held earlier in the day. M/S/C UNANIMOUSLY TO APPROVE THE FY2023-24 INFECTION PREVENTION & CONTROL PLAN AS PRESENTED (TEGELS/BARTELT). M/S/C UNANIMOUSLY TO APPROVE THE FY2023-24 BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN AS PRESENTED (GROSS/BARTELT). M/S/C UNANIMOUSLY TO APPROVE THE FY2023-24 GOVERNING MEETING ATTENDANCE POLICY AS PRESENTED (SCHMIT/TEGELS).			Shelby M Monica H

Medical Director	Dr. Blue had no further information to report.	Dr. Blue
Administration	Emily Masters, CHRO, communicated with the Governing Board that there will be a Da Vinci Demonstration of the robot on July 10-11 at Windom Area Health in the Chapel. Various groups will be invited to an inclusive event that will be held the evening of July 10. The demonstration will be open to the public with a representative on-site during the event. Dr. Hinshaw is having a Lunch and Lean at the Historical Society on June 28. M/S/C UNANIMOUSLY TO APPROVE WAH COMMITTEE MEETING REPORTS AS PRESENTED (TEGELS/BARTELT).	Sr Mgmt Team
City of Windom	The Veteran's Service Memorial with ribbon cutting will be held on June 30, 2023. Landscaping will occur later this fall. The next City Council Meeting will be held on July 5, 2023. The City Audit is underway. Scooters Coffee construction has started with plans to open Fall 2023.	Steve Nasby Marv Grunig
Sanford Health Network	Dave shared information regarding the merger between Fairview and Sanford. VRAD, the company that Sanford contracts with to read images after-hours, stated that they are receiving too much volume. VRAD stated that volume would need to be lowered or they will drop the contract. Sanford is working with their own sites to see how they can shift the loads to bring the numbers within limits.	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The WAH Foundation Board is not meeting in June. Minutes from the May 30, 2023 Foundation Meeting were included in the Governing Board book.	Kay Gross
WAH Auxiliary	The Auxiliary met June 12, 2023. Minutes from the May 8, 2023 Auxiliary Meeting were included in the Governing Board book.	Kay Gross
OLD & NEW BUSINESS		
Old Business	There was no old business to report.	Kay Gross
New Business	There was no new business to report.	Kay Gross
CONCLUSION		
	Vice-Chairperson, Kay Gross, concluded the WAH Governing Board meeting.	Kay Gross

Signature _____, Dan Ortmann, Windom Area Health Governing Board Secretary

Meeting Name: Windom Area Health SPECIAL Governing Board Meeting
GOVERNING BOARD MINUTES

Purpose: WAH Governing Board Special Meeting	
Date/Time/Location:	Thursday, June 23, 2023 / 12:00 pm / Nursing Conference Room
Facilitator:	Dr. Michael Fisher
Attending Members: All WAH Governing Board members	Present: Dr. Michael Fisher, Dan Ortmann, Terry Tegels, Ann Bartelt, Kay Gross, Justin Schmit, Julie Brugman/ Mt Lk Advisory Mbr, Shelby Medina/CEO, Dr. Blue/WAH Medical Director Absent: Others: Heather Hummel/Executive Assistant
Recorder:	Heather Hummel, Executive Assistant

TOPIC	ACTION STEP(S)	LEADER	
AGENDA ITEMS			
Call to Order	Windom Area Health Governing Board meeting was called to order at 12:01 pm by WAH Board Chairperson, Dr. Michael Fisher.	Dr. M Fisher	
Meeting Status	Dr. Fisher announced this special meeting of the WAH Governing Board was closed to the public per Minn. Statute 13D.05, Subd. 3(a).	Dr. M Fisher	
Provider Relations and Expressed Concerns	Discussion was held regarding provider relations for plans related to a temporary location for the Windom Family Medical Center. At the conclusion of this discussion, Board members were in agreement to present the contract addendum to Dr. Taber for a proposed temporary location for the Windom Family Medical Center while the Medical Office Building is being constructed.	Shelby Medina, CEO	
Conclude Meeting	WAH Special Governing Board meeting was concluded by Chairperson, Dr. Michael Fisher.	Dr. M Fisher	

Signature _____, Dan Ortmann, Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of July 20, 2023
WAH MISSION: "Dedicated to Health"

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**
 - Dr. Mark Fernandez will start his orientation the week of August 21st. Staff and community introductions will be scheduled soon. Dr. Fernandez is a highly skilled general surgeon who is trained on Da Vinci robotic assisted surgery and will cover clinic, hospital and surgery.
 - Windom Family Medical Center has signed an agreement to relocate its family practice clinic to allocated space within WAH. The agreement will be effective when the MOB project is approved and demolition is determined requiring relocation.
- **MHA/Federal Updates:**
 - State Bills: N/A
 - Federal:
 - CMS to pilot value –based primary care model in eight states (Minnesota is one of the eight states).
 - https://www.beckershospitalreview.com/finance/cms-piloting-value-based-primary-care-model-in-8-states.html?utm_medium=email&utm_content=newsletter&origin=PayerE&utm_source=PayerE&utm_content=newsletter&oly_enc_id=9029H7623490C9D
- **Committee Meeting Updates**
 - Work Place Violence: Nothing to Report until September
 - Committee Chair is changing from Heath Quiring to Jen Zajic
 - Infection Prevention: Nothing to Report until August
 - Pharmacy and Therapeutics: Nothing to Report until August
 - PI/ Risk: Nothing to report until August
 - Utilization Review: Nothing to Report until September
 - Emergency Preparedness: Met July 17, 2023
 - Discussed Armor Radio and differences between States (RE: Sanford and North Memorial helicopters communications – dispatch)
 - Discussed options for a table top drill
 - Type of disaster
 - Community partner involvement
 - Discussed All Hazards Plan for WAH

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

As of July 20, 2023

WAH MISSION: "Dedicated to Health"

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$82,232 compared to a budget of negative \$17,500. Our net patient revenue was \$39,411 more than last June. June operating income is 3.50% compared to a budget percentage of -0.81%.

The volume of inpatient activity in June exceeded budget expectations. The acute admissions were one less than May and one less than budgeted volume. Activity on the outpatient side produced volumes and revenues at our monthly averages and slightly below budget expectation. Seventy-three percent of our gross revenues came from outpatient activity, which is less than expectations. Acute admissions totaled twenty-five. Those twenty-five admissions produced fifty-one inpatient days for an average daily census of 1.7. Outpatient gross revenue was \$91,818 less than budget and \$53,367 more than last June.

- Imaging procedure counts were 33 procedures below budget. Imaging performed 712 procedures compared to a budget of 745. Last June, 746 procedures were performed.
- Laboratory volumes fell short of budget expectations. Last fiscal year laboratory tests averaged about 10,140 in a given month. There were 9,604 in the month of June, which is 347 less than last June and 246 less than budget.
- Sixty-five surgical procedures were performed in June, which is five less than our budgeted number of seventy and five less than last June. Seven of those surgeries were joint replacements.
- Rehab Therapy performed 2,075 modalities in June, which was 497 more than last June. That is 375 more modalities than the budgeted number of 1,700.

Contractual adjustments came in at 51.80% for the month. Contractual adjustments were budgeted at 50.35%.

Overall, expenses were \$89,299 more than budget. Pharmaceuticals (\$21,336), Supplies (\$19,482), Purchased Services (\$61,259) and other Direct Expenses (\$34,077) were categories of note that exceeded budget.

Looking Forward:

- FY2023 Annual Audit Presentation in August and Cost Report Preparation

WINDOM AREA HEATH
GOVERNING BOARD EXECUTIVE SUMMARY
as of July 21, 2023
WAH MISSION: "Dedicated to Health"

CHIEF NURSING OFFICER REPORT

- Nursing staff has added some sympathy gifts for when loved ones pass away at WAH.
 1. **Heartbeat in a Bottle:** a copy of the ECG strip is placed in a little bottle with a note reading "I'll carry your heartbeat in mine" tag and ribbon.
 2. **Handprint Memento:** handprints are taken, secured on paper and provided to family.
 3. **Care Package for Families:** There are blankets, bears and stones to hand out to patients. This is in addition to the sympathy card signed by the on-duty staff and a card and Heritage Book sent to the family by Shelby/Administration.

Medical/Surgical/OB/Emergency Room:

- 1.7 RN FTEs open

Surgery

- The robot is here!!!!
- Staff training for the robot has started.

MHA Safety Data as of July 20:

- Falls: 1 (no injury)
- Skin Integrity 0
- Restraints 0
- Opioid Deaths 0
- Reportable Events: 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of July 20, 2023

WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RN
 - Nursing Intern
 - Radiology Tech
 - Radiology Intern
 - Patient Access Rep – Front Desk
 - Patient Account Manager
 - Paramedic
 - Patient Account Rep
 - LPN or MA – Specialty Clinic
 - Behavioral Health Nurse Practitioner
 - Dietary Aide/Cook
 - Contract Fitness Instructors
- Effective August 1, we will be removing THC from our pre-employment drug screens, but keeping it in the reasonable suspicion drug screens. Minimal changes are needed in our policies to make this change, but HR has been working closely with lab to make this update.

Community Health/Mental Health/Wellness Center

- We are holding a Summer Path Event (flier included in Board Book), as a grand re-opening celebration to highlight our new exercise equipment.
- We have posted for at Behavioral Health CNP. This position will see both outpatients and support our Walk-In Mental Health clinic.
- We are planning to expand the Walk-In Clinic to 5 days a week effective Sept 5th.
- A Kid's Health Fair was held on July 20th around our path with 5 kids attending.
- We are providing BLS education and certification to Mt. Lake School staff in August.

Marketing/PR/Foundation

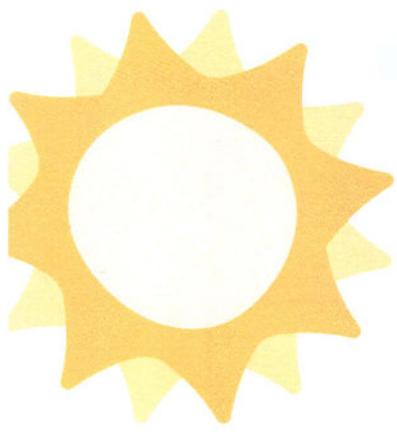
- Brady Kerkman will be fulfilling the Executive Director, Business Development & Marketing role and starting with WAH on July 31st. Brady has held a similar role at Winner Regional Memorial, another Sanford managed facility.
- We have obtained a new billboard location on Highway 60 West in Wilder to feature our OB/GYN services. The in-town 'State Farm' billboard location will be updated to feature the rebrand of Specialty Clinics.
- Approximately 20 community members attended Dr. Hinshaw's 'Thriving in your Golden Years' lunch and learn on June 28th at the Historical Society.
- Marketing worked closely with nursing to develop a sympathy program/gift for deaths that occur at WAH.
- We will be having a booth at the fair on Thursday, August 14th from 5-7 to hand out 500 push-pops.
- The BEAT will be in the August 4th Shopper.
- We are planning a large presence at Night to Unite on August 1st with many departments represented to promote their services and interact with the community.
- We are working with Dr. Fernandez to develop General Surgery marketing materials to promote his arrival to WAH.

Sponsorships/Donations

- Donating 50 bags, chip clips, brochures for Watermelon days.
- \$100 sponsor/booth at the Chamber's Hot Dog Night on July 20th.

Committee Meetings

- **Employee Focus/Finance:** WAH employees donated \$130 to Cottonwood County 4-H in Q2 from the Friday Jeans Fund. HIM provided summer ice cream treats to all employees in July.
- **Patient & Family Advisory Committee:** No July meeting. Feedback from the group led to improvements in signage and flow in the ED vestibule. Feedback from the nursing staff has been positive.
- **Safety:** Next meeting – July 26th
- **Safe Patient Handling:** Next meeting – July 26th



Summer Path Celebration!

THURSDAY, AUGUST 10
FROM 3:30PM-5:30PM



Help us celebrate summer and our new equipment around the Be Well Path!



ACTIVITIES

- Medina's Martial Arts Demonstration at 4:30pm
- New Equipment Tours with WAH Rehabilitation
- Petting Zoo
- Activity Stations
- Taqueria Las 3 Luna's Food Truck
- Cottonwood County Animal Rescue
- Kids' Games



 **WELLNESS CENTER**

Windom Area Health

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, July 24, 2023 / 4:30-5:15 pm / Large Conference Room

Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Monica Huber/CNO, Dr. Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
 Absent:
 Others:

Chairperson (or Acting Chairperson) Justin Schmit, Chairperson

Recorder: Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:	
STANDING ITEMS			
Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson	Justin Schmit	
Minutes	Approve minutes from regular Committee meeting of June 26, 2023 <i>(Cmte Motion)</i>	Justin Schmit	
Collections & Financial Assistance	Review & recommend approval of patient financial accounts <i>(Cmte Motion / Bd Motion)</i>	John Peyerl	
Employee Resignations & Terminations	Review & recommend acceptance of WAH employee resignations / terminations <i>(Cmte Motion / Bd Motion)</i>	Emily Masters	
FOLLOW-UP ITEMS			
NEW/CURRENT ITEMS			
MOB Financing Update	Discussion on financing options	John P Todd Hagen	
Other			
CONCLUSION			
	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin Schmit	

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: **Monday, June 26, 2023 / 4:30-5:15 pm / Large Conference Room**

Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Monica Huber/CNO, Dr. Dan Blue/Medical Dir, Shelby Medina/CEO
Present: Justin Schmit, Ann Bartelt, Dan Ortmann, Julie Brugman/Mt. Lake Advisory Member, Kay Gross/Ex-Officio, Shelby Medina/CEO, Dr. Dan Blue/Medical Director, John Peyerl/CFO, Monica Huber/CNO, Emily Masters/CHRO, Dav Rogers/SHN Executive Director
Absent:
Others: Dr. Taber/Chief of Staff, Heather Hummel/Executive Assistant

Chairperson (or Acting Chairperson) Justin Schmit, Chairperson

Recorder: Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	The Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order Chairperson, Justin Schmit.	Justin Schmit
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MAY 22, 2023, AS PRESENTED (SCHMIT/ORTMANN).	Justin Schmit
Collections & Financial Assistance	There was no report available for May 2023 Collections and Financial Assistance.	John Peyerl
Employee Resignations & Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS: PRN RADIOLOGY TECH EFFECTIVE 5/26/2023; PATIENT FINANCIAL COUNSELOR EFFECTIVE 5/26/2023; NUTRITIONAL SERVICES COOK EFFECTIVE 6/1/2023. THERE WAS ONE TERMINATION OF AN ENVIRONMENTAL SERVICES TECH EFFECTIVE 5/26/2023 (ORTMANN/BRUGMAN).	Emily Masters

FOLLOW-UP ITEMS

	There were no follow-up items to address.	
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NEW/CURRENT ITEMS

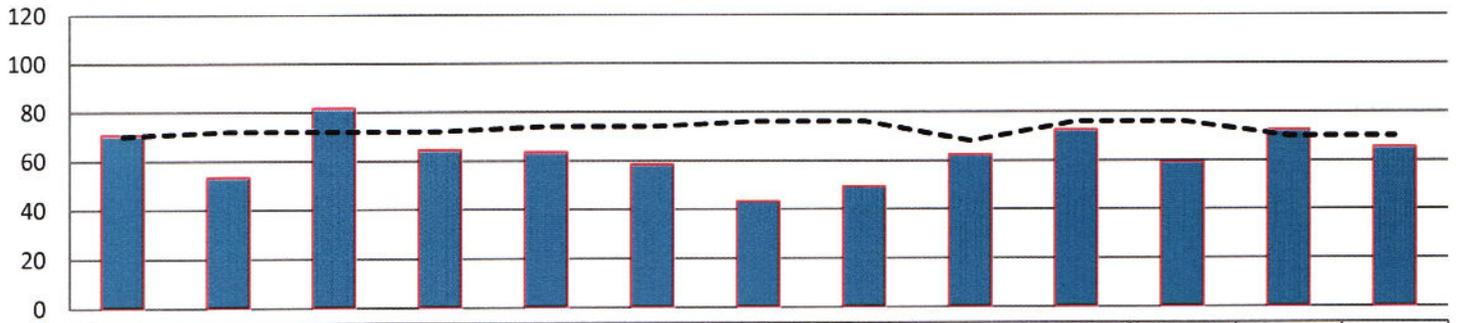
FY 2023 Financial Audit	John stated that the financial audit is going well. The presentation of the audit will potentially be delayed to the August Governing Board meeting as there is an additional audit being completed for rescue funds that were received during the pandemic. CliftonLarsonAllen has no concerns in regards to the audit.	John P
RN Union Contract	Emily reported that the RN union negotiations have been completed with a three-year contract to begin on July 1, 2023. The union will vote on the proposed contract and if approved, will sign to come into effect on July 1. M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE RN UNION CONTRACT AND WAGE ADJUSTMENTS AS PRESENTED (SCHMIT/ORTMANN).	Emily M
<i>Other:</i> Windom Family Medical Center	Dr. Blue shared an update regarding the Windom Family Medical Center’s temporary location for when the Medical Office Building is being built. Dr. Taber has requested some changes to the original layout that would be beneficial for his operation and good for the hospital as it will streamline the temporary clinic location and keeps the same amount of square footage as previously outlined in the proposal. Discussion was held regarding details of the space including storage, lighting, and technology. Shelby noted that requests from Dr. Taber will be able to be made once we receive a signed contract addendum.	

CONCLUSION

	Chairperson, Just Schmit, concluded the Finance/Personnel/Labor Relations & Building & Grounds Committee meeting.	Justin Schmit
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SURGERY

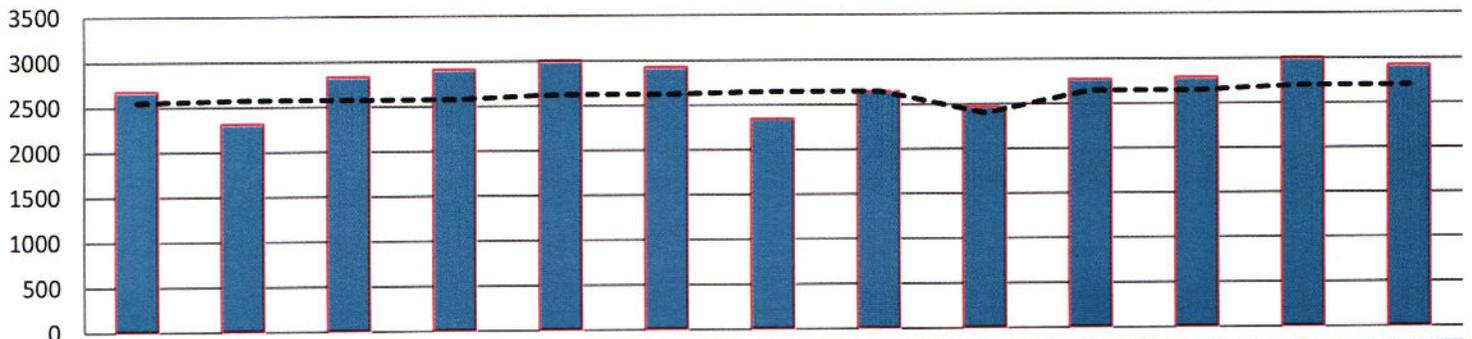
Surgery Budget



	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
Surgery	70	53	81	64	63	58	43	49	62	72	59	72	65
Budget	70	72	72	72	74	74	76	76	68	76	76	70	70

OUTPATIENT OCCASIONS OF SERVICE

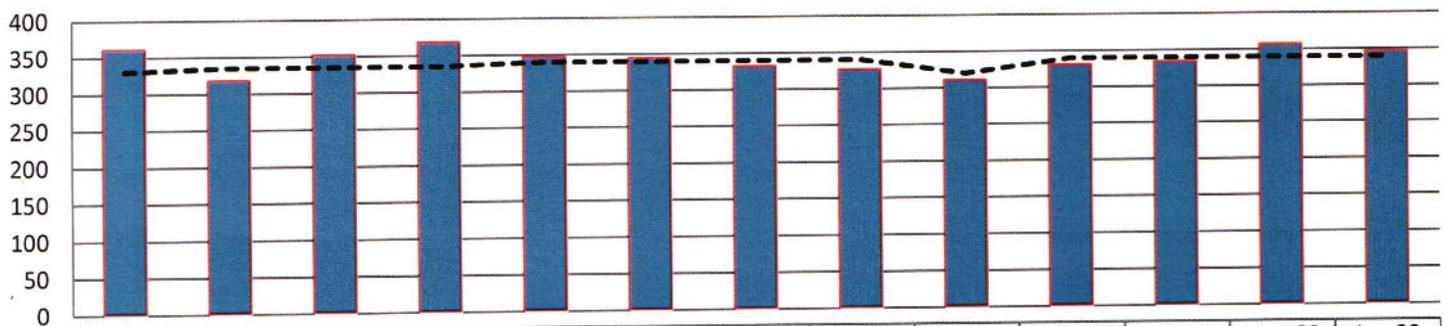
OP Visits Budget



	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
OP Visits	2661	2303	2818	2899	2984	2912	2336	2633	2458	2758	2776	2986	2904
Budget	2550	2575	2575	2575	2625	2625	2650	2650	2400	2650	2650	2700	2700

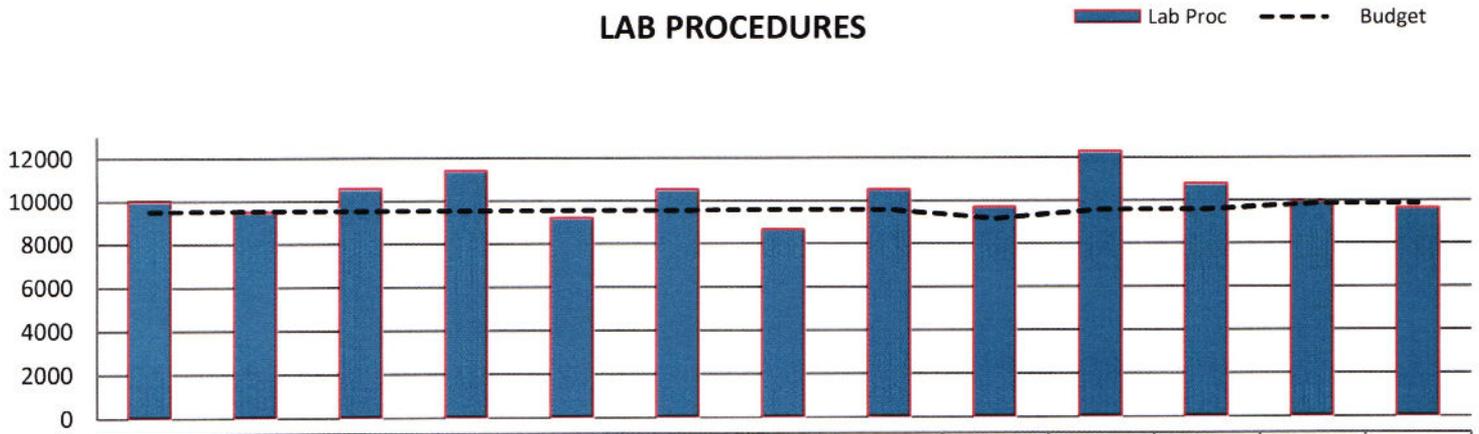
EMERGENCY VISITS

ER Visits Budget



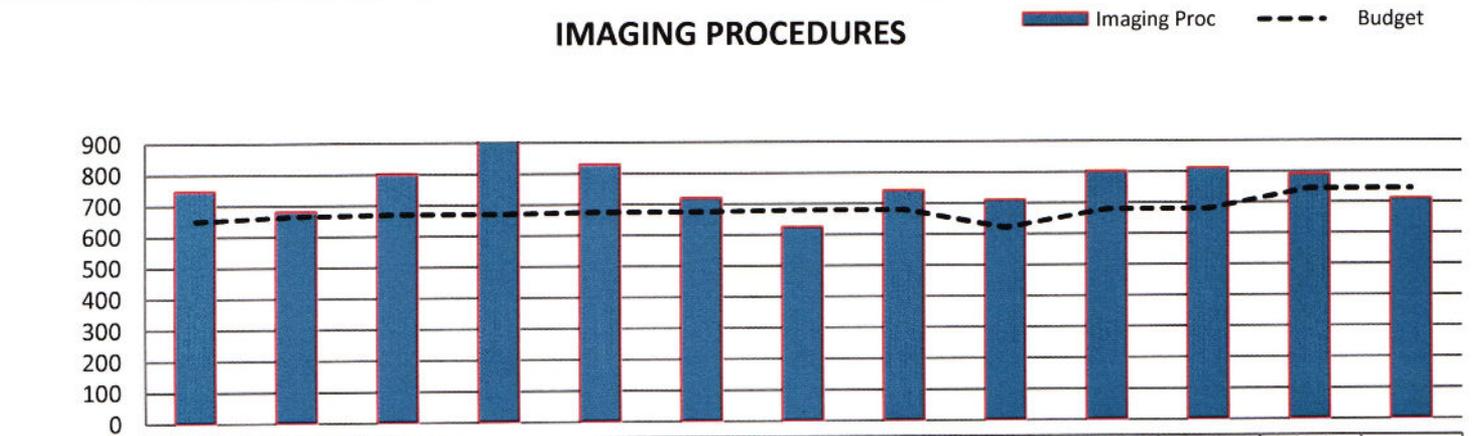
	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
ER Visits	360	317	351	367	346	343	331	326	310	330	333	356	346
Budget	330	335	335	335	340	340	340	340	320	340	340	340	340

LAB PROCEDURES



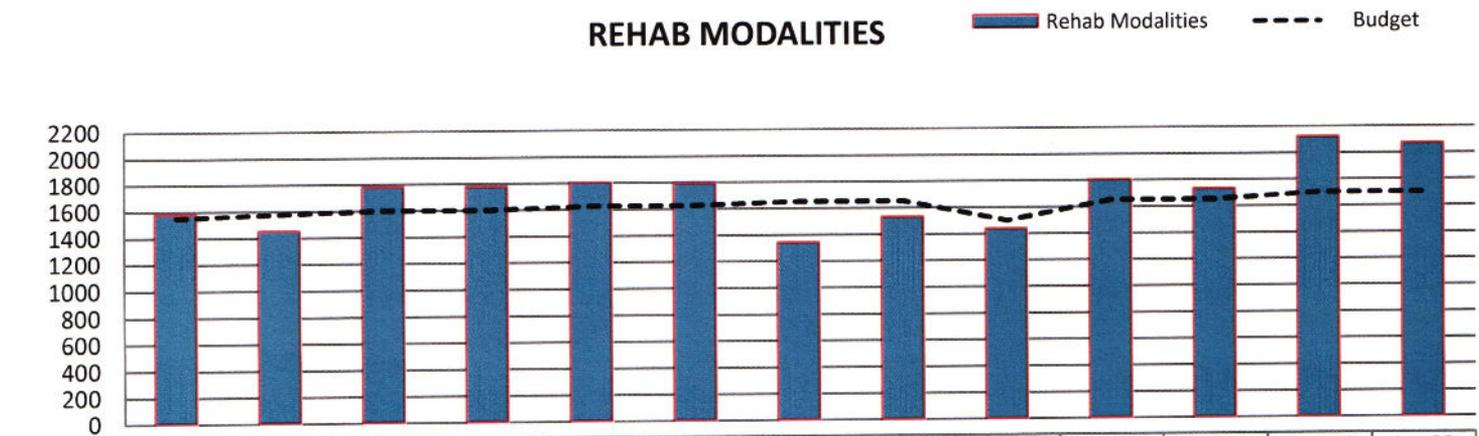
	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
Lab Proc	9951	9433	10542	11361	9147	10484	8620	10484	9661	12234	10733	9906	9604
Budget	9500	9525	9525	9525	9550	9550	9575	9575	9150	9575	9575	9850	9850

IMAGING PROCEDURES



	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
Imaging Proc	746	679	799	908	827	719	624	742	710	801	811	790	712
Budget	650	665	670	670	675	675	680	680	620	680	680	745	745

REHAB MODALITIES



	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23
Rehab Modalities	1578	1448	1779	1779	1803	1794	1340	1531	1437	1807	1733	2123	2075
Budget	1550	1575	1600	1600	1625	1625	1650	1650	1500	1650	1650	1700	1700

WINDOM AREA HEALTH
INCOME STATEMENT

	6/30/2023	Revenue		Revenue		Revenue		Revenue		June	\$ Change	% Change
	6/30/2023	Comparison	Budget 2024	Comparison	Y-T-D FY2024	Comparison	Budget 2024	Comparison	Y-T-D FY2023	From Last Year	From Last Year	
PATIENT REVENUE												
Inpatient Revenue	\$1,278,588	26.57%	\$675,000	15.70%	\$1,967,090	21.46%	\$1,350,000	15.70%	\$1,149,698	\$817,392	71.1%	
Outpatient Revenue	\$3,533,182	73.43%	\$3,625,000	84.30%	\$7,197,786	78.54%	\$7,250,000	84.30%	\$6,792,279	\$405,507	6.0%	
Total Patient Revenue	\$4,811,770	100.00%	\$4,300,000	100.00%	\$9,164,876	100.00%	\$8,600,000	100.00%	\$7,941,977	\$1,222,899	15.4%	
Contractual Adjustments	\$2,492,665	51.80%	\$2,165,000	50.35%	\$4,716,583	51.46%	\$4,330,000	50.35%	\$3,478,963	\$1,237,620	35.6%	
Other Income	\$29,926	0.62%	\$25,000	0.58%	\$50,331	0.55%	\$50,000	0.58%	\$32,600	\$17,731		
NET OPERATING REVENUE	\$2,349,031	100.00%	\$2,160,000	100.00%	\$4,498,624	100.00%	\$4,320,000	100.00%	\$4,495,614	\$3,010	0.1%	
EXPENSE												
Employee Salaries	\$744,980	31.71%	\$810,000	37.50%	\$1,552,410	34.51%	\$1,620,000	37.50%	\$1,389,511	\$162,899	11.7%	
Employee Benefits	\$248,520	10.58%	\$245,000	11.34%	\$499,486	11.10%	\$490,000	11.34%	\$438,868	\$60,618	13.8%	
Pharmaceuticals	\$121,336	5.17%	\$100,000	4.63%	\$213,751	4.75%	\$200,000	4.63%	\$220,721	(\$6,970)	-3.2%	
Supplies	\$179,482	7.64%	\$160,000	7.41%	\$369,849	8.22%	\$320,000	7.41%	\$245,210	\$124,639	50.8%	
Rents & Utilities	\$30,385	1.29%	\$30,000	1.39%	\$61,054	1.36%	\$60,000	1.39%	\$50,787	\$10,267	20.2%	
Purchased Services	\$586,259	24.96%	\$525,000	24.31%	\$1,112,736	24.74%	\$1,050,000	24.31%	\$1,000,693	\$112,043	11.2%	
Other Direct Expenses	\$144,077	6.13%	\$110,000	5.09%	\$245,842	5.46%	\$220,000	5.09%	\$350,465	(\$104,623)	-29.9%	
Provision for Bad Debts	\$67,386	2.87%	\$50,000	2.31%	\$116,794	2.60%	\$100,000	2.31%	\$137,439	(\$20,645)	-15.0%	
Depreciation	\$131,989	5.62%	\$135,000	6.25%	\$264,569	5.88%	\$270,000	6.25%	\$256,802	\$7,767	3.0%	
Interest Expense	\$12,385	0.53%	\$12,500	0.58%	\$24,770	0.55%	\$25,000	0.58%	\$26,056	(\$1,286)	-4.9%	
Total Operating Expense	\$2,266,799	96.50%	\$2,177,500	100.81%	\$4,461,261	99.17%	\$4,355,000	100.81%	\$4,116,552	\$344,709	8.4%	
Income (loss) From Operations	\$82,232	3.50%	(\$17,500)	-0.81%	\$37,363	0.83%	(\$35,000)	-0.81%	\$379,062	(\$341,699)		
Investment Income	\$40,124	1.71%	\$35,000	1.62%	\$70,761	1.57%	\$70,000	1.62%	\$19,646	\$51,115		
Other Revenue/(Expenses)	\$5,752	0.24%	\$5,000	0.23%	\$11,660	0.26%	\$10,000	0.23%	\$13,545	(\$1,885)		
Non Operating Rev/Exp	\$45,876	1.95%	\$40,000	1.85%	\$82,421	1.83%	\$80,000	1.85%	\$33,191	\$49,230		
Increase in Net Assets	\$128,108	5.45%	\$22,500	1.04%	\$119,784	2.66%	\$45,000	1.04%	\$412,253	(\$292,469)		

Month

2

**WINDOM AREA HEALTH
FY 2024
CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June
10	Tuckpointing, Replace brick on existing signage (Hwy 60 & 71)	Doug Bergendahl	Land Improv		12,100
	Total			-	12,100

Total YTD Capital Acquisitions 12,100

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, July 24, 2023 / 4:00-4:30 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
 Absent:
 Others:

Chairperson (or Acting Chairperson) Kay Gross, Chairperson

Recorder: Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by chairperson	Kay Gross
Minutes	Approve minutes from the regular Committee meeting of June 26, 2023 (<i>Cmte Motion</i>)	Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update	<ul style="list-style-type: none"> Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (<i>Cmte / Bd Motion</i>) Report on business addressed at WAH Medical Staff meeting 	Dr. Taber/ Dr. Blue

NEW/CURRENT ITEMS

Strategic Planning Action Items Follow up	Review and update on progress	Dr. Blue
MOU Review	Review MOU and recommendations for outside healthcare partners	Shelby Medina
<i>Other</i>		

CONCLUSION

	Conclude Professional Practice/Quality & Planning Committee meeting	Kay Gross
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**Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
MINUTES**

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location:	Monday, June 26, 2023 / 4:00-4:30 pm / Large Conference Room
Members: Kay Gross, Terry Tegels, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Monica Huber/CNO, Dr. Dan Blue/Medical Dir, Shelby Medina/CEO	Present: Kay Gross, Terry Tegels, Julie Brugman, Shelby Medina/CEO, Dr. Blue/Medical Director, John Peyerl/CFO, Monica Huber/CNO, Emily Masters/CHRO Absent: Dr. Michael Fisher/ex-officio, Dave Rogers/SHNVP Others: Dr. Taber/Chief of Staff, Heather Hummel/Executive Assistant
Chairperson (or Acting Chairperson)	Kay Gross, Chairperson
Recorder:	Heather Hummel, Executive Asst

Category / Topic	Action step(s) / Updates	Leader:	
STANDING ITEMS			
Call to Order	The Professional Practice/Quality & Planning Committee meeting was called to order at 4:00 pm by Chairperson Kay Gross.	Kay Gross	
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF MAY 22, 2023, AS PRESENTED (BRUGMAN/TEGELS).	Kay Gross	
FOLLOW-UP ITEMS			
Medical Staff Credentialing & Medical Staff Meeting Update	Dr. Blue, WAH Medical Director, reported on agenda items address at the Medical Staff meeting held earlier in the day. He noted that the WAH Medical Staff reviewed the June 2023 Credentialing list and recommended its approval to the Governing Board. Dr. Blue stated the Da Vinci privileging standards to have in place for Windom Area Health were approved at the Medical Staff meeting. A list of criteria was collaborated by surveying various organizations. Dr. Blue communicated that the surgical assisted robot is going to be the golden standard of care and how doctors will be trained at colleges for surgeries. This is a great tool for Urology/Gynecology along with General surgeries such as hernia, gallbladder, and appendectomies. Dr. Taber mentioned a concern in terms of robotic surgeries and what doctors will do if they need to change from a robotic assisted surgery to an open surgery. Dr. Blue indicated that it is important to have a plan implemented to ensure that doctors are able to perform open procedures and that there is coverage, if needed.	Dr. Taber/ Dr. Blue	
NEW/CURRENT ITEMS			
Strategic Planning Action Items Follow up	Dr. Blue expressed that things continue to move along with the strategic plan. One of the items being focused on is getting clinic space identified for Dr. Taber. Dr. Taber and Dr. Blue did a walk-through of an area in the hospital. The area being presented will have direct access to a parking lot and will keep the work and flow of traffic at a minimum. Will continue to work on making a space operational for him once the addendum to his contract is agreed upon and signed. Dr. Blue noted that Dr. Hinshaw is seeing patients and has a couple of cases wanting to wait until the Da Vinci is in place before performing surgery. The Da Vinci will be delivered on June 30. A demo Da Vinci Robot will be at Windom Area Health on July 10-11 to give employees and the community an opportunity to learn and drive the robot.	Dr. Blue	
MOU Review	Shelby gave an update on the Memorandum of Understanding (MOU) received from Access Health. Shelby submitted some adjustments made to the memo and is waiting for additional correspondence from Access Health. Updates will be provided as they become available.	Shelby Medina	
Lab Department Updates	Dr. Blue shared that the Windom Area Health Lab Department is now offering Quantitative HCG testing along with Reagent changes for Lipase and CRP. Dr. Blue lifted up the Lab Department for their eagerness to meet our needs for our community.	Dr. Blue	
CONCLUSION			
	Chairperson, Kay Gross, concluded the Professional Practice/Quality & Planning Committee meeting.	Kay Gross	

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING**

July 24, 2023

APPOINTMENTS:

Parth Bhavsar, M.D.	Telehospitalist	Telemedicine
Alexis Hamiel, LPN	Cardiology (Jonsson)	Allied Health Professionals
Robert Hubers, M.D.	Emergency Medicine	Emergency Services
Victoria Marlton, PA-C	Orthopedics (Botker)	Allied Health Professionals
Sandra Spaeth, RN	General Surgery (Reddy)	Allied Health Professionals

REAPPOINTMENTS:

Alicia Frankwitz, D.O.	Emergency Medicine	Emergency Services
Christopher Gacke, CNP	Cardiology (Jonsson)	Allied Health Professionals
Sean Halligan, M.D.	Cardiology	Consulting Staff
Ali D. Jassim, M.D.	Pathology	Consulting Staff
Mark W. Johnson, M.D.	Pathology	Consulting Staff
Jenny Lourens, RN	Cardiology (Jonsson)	Allied Health Professionals
Christopher Paa, M.D.	Cardiology	Consulting Staff
Thomas Waterbury, M.D.	Cardiology	Consulting Staff
John C. Yu, M.D.	Pulmonology	Consulting Staff

ADDITIONAL PRIVILEGE REQUEST:

James Hinshaw, M.D. - Robotic Assisted Surgery privileges	Active
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SANFORD TELEMEDICINE APPOINTMENTS:

Omar Hussein, M.D.	Neurology	Telemedicine
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VRAD APPOINTMENTS:

VRAD REAPPOINTMENTS:

RESIGNATIONS:

Logan Korthour, RN	Cardiology (Pham)	Allied Health Professionals
David Nagelhout, M.D.	Cardiology	Consulting Staff
Scott Pham, M.D.	Cardiology	Consulting Staff

JUNE COMMENTS

Ambulatory Surgery

"It was a great experience. Everyone was kind and helpful and I felt well cared for. The comradery between all staff caring for me was awesome. We are so fortunate to have Windom Area Health nearby. Thanks to each one."

Ambulatory Surgery

all good

Ambulatory Surgery

I didn't have any problems, and I felt very secure when I was having to be there. And I want to thank everybody in our everyone who was nice to me, which is everybody. I just want to say, I feel very secure whenever I go to the hospital, because everyone's friendly and I've never heard anybody swear or say a nasty thing or a good thing. So I thank you very much. Goodbye.

Ambulatory Surgery

The care was, was excellent. The only comment I have, is that they were going to call me the next day to see how things were, and I never did hear any feedback. I did have, on my chart an email from the doctor on the results though. So maybe that was what they were referring to, but they did say that they were going to call the following day to see how it was, and I never did hear. Otherwise, I'd say, I'd give them excellent for everything else. Thank you.

Ambulatory Surgery

"Great experience with a new Dr to me. Overall experience was great!"

Clinic - Windom

Just love that I can receive top quality care so close to home, by people who care about the patients they care for and the communities they serve.

ED

The nurses and Dr. Treated my child with kindness. They were very respectful and provided excellent care! Thank you for all you do!

ED

I'm happy with the healthcare team who took good care of my health.

ED

Ashley provided excellent care, very personable!

ED

It was very disappointing that we had to wait until Monday to get an ultrasound as the Windom Hospital does not own one. I feel an ultrasound sound is really not that big of a purchase and could save someone from having to worry, be in pain, or just the pain of running back, 30 minutes, to get one done. The Windom Hospital really needs an ultrasound! The care I received was outstanding!

ED

Great care and caregivers. Windom is fortunate to have such a nice health care facility!"

Imaging

The technician and the Radiologist are absolutely Top Notch. The Radiologist cares about to patient and making sure everything is safe within their bodies. I highly recommend this group.

Imaging

The whole appointment experience was very interesting and they felt very comfortable being in a situation which is kind of unusual but it went very well and everything turned out better than I had expected. So thank you for the help. I know you the procedure. Thank you very much, and bye for now.

JUNE COMMENTS

- Imaging** Yes, I wanted to say that when I have that, the gal that did it was terrific and I really enjoyed her and she was very, very good and I can't remember her name.
- Imaging** Overall very good. Everything explained well and made me feel comfortable. Appointment right on time-no waiting.
- Imaging** The people that I was, was there for to see, were exceptional, they were so good to me. I couldn't ask for better care.
- Inpatient** Channelle was super caring and reassuring. She made me feel much better about my situation.
- Inpatient** Thank all doctors, nurses, and staff for my wonderful care. We are so lucky to have this hospital in our community!
- Inpatient** Thank all doctors, nurses, and staff for my wonderful care. We are so lucky to have this hospital in our community!
- Inpatient** It couldn't have been better So blessed
- Inpatient** It couldn't have been better so blessed
- Inpatient** I was glad there is a hospital close to where I live at which I could be cared for. I would like to say, Thank you to those that made my visit pleasant and worth the while I was a patient in the hospital and may God bless you all.
- Lab** The staff at the Windom Sanford Office, and Dr. Van Kley go over, and above being concerned about your health.
- Lab** felt heard and valued. treated well. would go there again.
- Lab** Staff was very professional, and helpful
- OB** All the nurses + Dr. Buhler took excellent care of us before, during + after labor. Thank you!
- OP** "The staff at WAH were amazing. I had to get 2 IV's, both after hours and they were very accommodating and awesome. Bedside manner was the best as was my care!"
- OP** Very friendly staff
- OP** I will tell you, you couldn't ask for a better person in wound care, than Naomi Bach, and her staff. They were very, very good, you guys need to appreciate them, because it was great. Thank you. Bye.
- PT, OT, ST** I am very comfortable with the staff
- PT, OT, ST** Hi...Ike Pohlman was very good to me when and the girl that takes over is full. He's very, very good to me. It's actually kind of a pleasure to go out there and do all that. It makes me feel a lot better loses me up and all, Thank you.

JUNE COMMENTS

PT, OT, ST

What a great guy that Mitch is, I tell you what. He's one of the nicest guys I've ever met. Thoroughly enjoyed all my therapy sessions with him. Thank you all very much.

PT, OT, ST

Very good!

Windom Area Hospital Auxiliary Meeting
June 12, 2023

The Windom Area Hospital Auxiliary held their monthly meeting Monday, June 12, 2023 at 6:00 p.m. in the Large Conference Room.

President Mary Klosterbuer welcomed everyone to the meeting with 20 members in attendance. The Auxiliary Prayer was read in unison, and the Pledge to the Flag was recited.

Emily Saffert introduced Dr. James Hinshaw, a new provider at Windom Area Hospital. He is a Board Certified Obstetrician and Gynecologist. He explained some procedures and uses of robotic surgery. The robot assists the surgeon. Recovery time is quicker and the incision is much smaller. The clinic opened on June 1, 2023.

M/S Betty Olson/Karen Skarphol to approve the agenda as amended. Motion carried.

Recording Secretary's Report – Marlene Smith, Recording Secretary

- M/S Jackie Turner/Kay Evers to approve the minutes of the May 8, 2023 meeting. Motion carried.

Treasurer's Report – Gerri Burmeister, Treasurer

- Balance on hand May 31, 2023 was \$4,627.35.
- M/S Diane Vellema/Dona Olsen to approve the Treasurer's Report as presented. Motion carried.

Corresponding Secretary – Betty Olson

- A thank you card was sent to Brianna Jonason, the May speaker.

Program: Rozanne Gronseth

- Lindsey Engler will be our speaker in July.

MAHV Report –

- The MAHV website address is <https://mahv.org> (Member code is mahv2018)
- September – A webinar will be held via Zoom. More information in August.

WAH Update – Kim Armstrong

- Please record your volunteer hours.
- The “Holiday in July” Bake Sale will be July 11, 2023. Your participation is appreciated. The proceeds will be split between the Giving Tree and the Auxiliary.
- We need Lobby Hostesses on July 8th.
- The Be-Well-Path outdoor equipment is in place.
- WAH is sponsoring a Golf Tournament on Friday June 16th.
- Mt Lake is doing a “Pink Patch Project” and the proceeds will go to the WAH Foundation Women's Health Fund.
- The hospital will present their plans to build a Medical Office Building to the Windom City Council. It may be possible to start building in Fall of 2023?
- WAH is sponsoring a campaign for donations of shoes.

Unfinished Business

- A thank you was given to the members who sold “Duck Raffle” tickets for the Chamber of Commerce Riverfest event.
- Discussion was held about supplying a Sympathy Mementos from WAH.

1. Baptist Quilter's Group will make "buddy bears".
2. M/S Kay Evers/Brenda Renczkowski that WAHA give the "Until We Meet Again" Memorial Stone to family members. Motion carried.
3. M/S by Jean Johnson/Betty Olson to order 100 for \$199.00. Motion carried.

New Business

- Raffle tickets sales.
 1. The county fair is August 9th to the 12th.
 2. Ticket Committee: Jean Johnson, Connie McCarthy, Karla Taber, and Mary Klosterbuer.
- Quilt Raffle ticket sales.
 1. Sales from September 11 to October 31st.
 2. Ticket Committee: Jackie Turner, Chair, Brenda Renczkowski, Dona Olsen, Mary Klosterbuer, and Karen Skarphol.
 3. M/S Char Satter/Jackie Turner to sell tickets at \$5.00 and order 500 tickets. Motion carried.
- 2023 – 2024 Goals
 1. Complete a 50 Year History. Several possible names to contact were submitted.
 2. Celebrate 50 years at Spring 2024 banquet.
 3. Change name of Lobby Hostess to Patient Guide or Volunteer Guide.
 4. Have 40 or more active members.
 5. Have 25 or more associate members.

The Meeting adjourned at 7:35 p.m.

Coming Events –

- Monday, July 10, 2023 - Auxiliary Meeting
- Tuesday, July 11, 2023 Holiday in July Bake Sale
- Monday, August 8, 2023 Auxiliary Meeting

Hostesses

- July: Jackie Turner and Karen Skarphol
- August: ??

Marlene Smith,
Recording Secretary