

Meeting Name: Windom Area Health Governing Board of Directors Meeting
AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location: Monday, October 24, 2022 / 5:30 pm / Large Conference Room	
Members: All Windom Area Health Governing Board Mbrs Present: Absent: Others:	
Recorder: Janel Eichstadt, Executive Asst	
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board chairperson
Meeting Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of September 26, 2022 (<i>Board motion</i>)
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	<ul style="list-style-type: none"> Medical Staff Credentialing review and approval per recommendation from the WAH Medical Staff (<i>Board motion</i>) Medical Staff meeting review Review PP/Q & P Committee meeting activities
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	<ul style="list-style-type: none"> Review F/P/LR & B-G Committee meeting activities Review and recommend approval of WAH resignations and terminations (<i>Board motion</i>)
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports (<i>Board motion</i>)
Capital Acquisition Activity	Review capital acquisition activity
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance (<i>Board motion</i>)
New / Department Transfer Employees	Report of recently hired / transferred employees
Patient Concern Reports	Review patient concern reports and patient survey comments
Patient Safety Reports	Review patient safety activities
WAH Policy Review	<ul style="list-style-type: none"> Review/Approve adoption of Health Care Savings Plan policy and changes to PTO & Sick Leave Usage policies (<i>Board motion</i>) Review/Approve revisions to WAH All Hazards Plan (<i>Board motion</i>)
Medical Director	Organizational updates
Administration	<ul style="list-style-type: none"> Review/Update of Sr Management Team Executive Summaries Review and approve WAH committee meeting reports as presented (<i>Board motion</i>)
City of Windom	Informational updates
Sanford Health Network	Informational updates
WAH Foundation Board	No Foundation Board meeting in October. Next meeting November 29, 2022

WAH Auxiliary	Auxiliary met October 10, 2022. Meeting minutes from September 12, 2022, included in Governing Board book	Dr M Fisher
OLD & NEW BUSINESS		
Old Business	<ul style="list-style-type: none"> Governing Board Strategic Planning Session – Thursday, Oct. 27, 2022, 1:00-7:00pm, CC Historical Society 	Shelby Medina
New Business		Dr M Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr M Fisher
Board Education	Terri Elder, Rehabilitation Dept Manager	Shelby Medina

Meeting Name: Windom Area Health Governing Board of Directors Meeting MINUTES

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location: Monday, September 26, 2022 / 5:30 pm / Large Conference Room	
Members: All Windom Area Health Governing Board Mbrs Present: Justin Schmit, Kay Gross, Ann Bartelt, Terry Tegels, Dr. Michael Fisher, Dan Hormig, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Kelsey Andrews/DON, Dr. Dan Blue/Medical Director, Shelby Medina/CEO, Dave Rogers/SHN Exec Director Others: Dr. B. Van Kley/Chief of Staff, Steve Nasby/City Administrator, Dr Mary Olson/guest Absent: Dan Ortmann, Lisa Farag/Windom City Council Liaison	
Recorder: Janel Eichstadt, Admin Asst	
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board Chair, Dr. Michael Fisher.
Meeting Minutes	M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF AUGUST 22, 2022 (TEGELS/GROSS).
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	<p>September's Medical Staff Credentialing list was presented for review and approval. M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (GROSS/BARTELT).</p> <p>APPOINTMENTS: Kylie Cowdin, M.D. Family Practice Active Katherine Greenlee, FNP Cardiology (Dr. Jonsson) Allied Health Professionals Furhan Qureshi, M.D. Internal Medicine Telemedicine</p> <p>REAPPOINTMENTS: Charles Flohr, M.D. Radiology Consulting Sarah Heckel, CNP Cardiology (Dr. Jonsson) Allied Health Professionals Mary Olson, M.D. Family Practice Senior Active</p> <p>VRAD REAPPOINTMENTS: Cynthia Tortorelli, M.D. Teleradiology Telemedicine RESIGNATION: <i>(Informational Purposes Only)</i> Bradford Johnson, M.D. Internal Medicine Emergency Services</p> <p><u>WAH MEDICAL STAFF MEETING UPDATE-</u> Dr. Van Kley reported on agenda items addressed at the Medical Staff meeting held earlier today, which included, discussion regarding C-section coverage and training of a new physician through processes to eventually become credentialed to perform C-sections. Discussion was held regarding the patient admissions process. Telemedicine services were discussed noting this new service is going well. Kay noted business addressed at the Committee meeting included additional discussion regarding employee retention and recruitment. She noted this topic would be a discussion point at the WAH Strategic Planning Session slated for October 27th. Approval was received from the union RN's to continue moving forward with recruitment processes in attaining international nurses in the future for WAH.</p>
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	<p>M/S/C UNANIMOUSLY TO APPROVE SENDING 64 PATIENT ACCOUNTS TOTALING \$63,255.66 TO AAA COLLECTIONS; APPROVAL OF THE FOLLOWING FINANCIAL ASSISTANCE PATIENT ACCOUNTS: 2 NEW ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$2682.12; 5 ACCOUNTS FOR WRITE-OFF WITH A BALANCE BELOW \$1500 TOTALING \$2955.83; AND THERE WERE NO PREVIOUSLY APPROVED ACCOUNTS FOR WRITE-OFF THIS MONTH; IN TOTAL, 7 FINANCIAL ASSISTANCE ACCOUNTS WERE SUBMITTED AND APPROVED FOR WRITE-OFF TOTALING \$5637.95</p>
	Leader:
	Dr M Fisher Dr M Fisher
	Dr Van Kley Dr Blue Kay Gross
	Justin Schmit

	<p>(GROSS/BRUGMAN) In month 5 of FY2023, accounts totaling \$34,853.00 have been approved for Financial Assistance on a budget of \$125,000. M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS – PRN RN EFFECTIVE LAST SHIFT WORKED APRIL 22, 2022, EVENING/WEEKEND PATIENT ACCOUNT REPRESENTATIVE EFFECTIVE AUGUST 31, 2022, FT ENVIRONMENTAL SERVICES TECH EFFECTIVE SEPTEMBER 29, 2022, AND WOUND CENTER PROGRAM DIRECTOR EFFECTIVE DECEMBER 5, 2022. THERE WERE NO TERMINATIONS OF EMPLOYMENT TO REPORT (SCHMITT/GROSS) Emily led discussion with Committee members regarding the wage change to a Pay for Performance scale that became effective September 11, 2022. She noted WAH non-exempt employees are changing over to the Pay for Performance wage scale effective January 1, 2023.</p>	John Peyerl
OTHER REPORTS		
Statistical & Financial Performance Reports	<p>August 2022 statistical and utilization graphs were reviewed for the month. Total patient revenue for the month was above budget projections; as a percentage of revenue, contractual adjustments were above budget projections; total operating expenses were above budget expectations; net operating revenue and total operating expenses factored together left an increase in net assets totaling \$377,725. FY2023 year-to-date net income totals \$900,720 on a projected budget of \$676,600. Days in A/R were reported at 52.37 and Days Cash on Hand totaled 367.</p>	John Peyerl
Capital Acquisition Activity	<p>August Capital Acquisition activity included seal coating of WAH driveway and east parking lot totaling \$27,356.20, which was a planned FY2023 budget expense.</p>	John Peyerl
Educational Assistance Applications	<p>There were no Educational Assistance applications submitted for Governing Board action this month.</p>	Emily Masters
New / Department Transfer Employees	<p>The following new hires / department transfers and updates were reported – New hires include Human Resources Assistant effective Sept 6, 2022, Business Office Patient Account Representative effective Sept 27, 2022, Patient Access Rep in Scheduling effective Sept 27, 2022, Nutritional Services Aide effective September 27, 2022, Lab Tech effective October 4, 2022, RN effective October 26, 2022, Ultrasound Tech effective November 28, 2022. Internal transfers included a physical therapist moving to PRN effective September 25, 2022 and Nutritional Services retained 2 summer interns to serve as weekend aides.</p>	Emily Masters
Patient Concern Reports	<p>August 2022 Patient Concern Reports and patient survey comments were reviewed and found to be appropriately addressed.</p>	Shelby M Kelsey A
Patient Safety Reports	<p>Kelsey reported there was 1 reportable patient fall with no injuries incurred; 0 documented patient skin integrity issues; 0 use of patient restraints; and 0 opioid-related deaths. She also noted as of September 20 2022, there were no reportable adverse events to report.</p>	Kelsey Andrews
WAH Wound Center Report	<p>The WAH Wound Center Annual Business Review was presented by Christina Richardson, Healogics Clinical Director of Operations. She noted WAH's Wound Center is performing very well with exceptional staff passionate about the services they provide to patients who seek wound care services. She noted the Wound Center has had approximately 200 new patients per year since opening in June 2018. Windom's Wound Center had a gross revenue of over \$1,448,549 for FY2020-21 with a patient satisfaction score of 98-100% and healing rate of 85-90% for this fiscal year.</p>	Dr M Fisher
Medical Director	<p>Dr. Blue noted primary discussions have focused around the challenges and changes constantly taking place throughout all healthcare systems in 2022 and how to continue moving forward through the changes.</p>	Dr Dan Blue
Administration	<p>Updates were given by Sr Management Team members to their Executive Summaries. Emily noted she has posted several current/upcoming job vacancies recently within Windom Area Health. Kelsey noted the Clinic Nurse Educator position has been filled by RN, Katie Bennett. She started in this position September 25th. M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING WAH COMMITTEE MEETING REPORTS AS PRESENTED (BARTELT/TEGELS) <ul style="list-style-type: none"> PERFORMANCE IMPROVEMENT/RISK MANAGEMENT </p>	Sr Mgmt Team
City of Windom	<p>Continue working on the City budget for the next fiscal year. The preliminary levy has been set at 8%. Robert (Bob) Byers, former Windom life-long resident, left a bequest to the City of Windom Community Center and to WindomNet. HyLife recently gave a \$40,000 donation to use towards construction of the new shelter house at Tegel's Park that allows for completion of the entire project with a minimal amount of funds being borrowed. A representative from MN DOT will be present at a meeting to explain the new striping pattern on State Highway 60-71 in south Windom, which changed significantly due to the opening of a new Kwik Trip convenience store that opened September 9, 2022.</p>	Steve Nasby Lisa Farag
Sanford Health Network	<p>Dave noted he visited the Sanford Clinic Windom for the first time since coming to Windom in his new Sanford position. He noted he has plans for visiting the Sanford Clinic in Mt. Lake and the Sanford Clinic on the WAH campus in the upcoming</p>	Dave Rogers, SHN Exec Dir

	future. Staffing continues to be an issue at Sanford Health in Sioux Falls as well as in other Sanford locations. Dave stated that due to staffing, this is limiting bed capacity at several facilities. He noted international nurses would be arriving periodically at Sanford Health throughout the upcoming year. Dave stated, speaking in general, rural Critical Access Hospitals have been showing good financial bottom lines of recent.	
WAH Foundation Board	The WAH Foundation Board will meet September 27, 2022, 5:00 pm, in the Large Conference Room. Minutes from the meeting held August 23 rd were included in the Governing Board book.	Shelby Medina
WAH Auxiliary	The Auxiliary met September 12, 2022. Meeting minutes from August 8, 2022, were included in the Governing Board book.	Shelby Medina
NEW & OLD BUSINESS		
Old Business	The following date reminders were announced to WAH Governing Board members ~ <ul style="list-style-type: none"> Governing Board Strategic Planning Session – October 27, 2022, 1:00-7:00pm, Cottonwood County Historical Society December’s Governing Board & Committee meetings-December 19, 2022, regular meeting times, change due to holidays 	Shelby Medina
New Business	Dr. Mary Olson shared her concerns regarding a WAH medical staff member and the Governing Board’s decision to address this provider. No Governing Board action was necessary.	Dr M Fisher
CONCLUSION		
	The meeting was concluded by WAH Governing Board Chairperson, Dr. Michael Fisher.	Dr M Fisher

Signature _____ Dr. Michael B Fisher, Governing Board Chair, signing in the absence of Dan Ortman, Governing Board Secretary.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of October 20, 2022
WAH MISSION: *“Dedicated to Health”*

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**
 - Interviews have been scheduled for both the Clinical Program Director of the Wound and Hyperbaric Center and the Executive Assistant positions.
 - Governing Board/Executive Leadership Strategic Planning Session is scheduled for Thursday, October 27th from 1:00pm to 7:00pm at the Cottonwood County Historical Society. Dinner will be provided.

- **MHA/Federal Updates:**
 - No new updates for this month.

- **Committee Meeting Updates**
 - Work Place Violence:
 - No meeting or incidents reported
 - Infection Prevention: **No Report Until Dec/Jan 23**
 - Emergency Preparedness: **No Report until Nov.**
 - Pharmacy and Therapeutics: **No Report Until Dec/Jan 23**
 - PI/ Risk: **No Report Until Dec/Jan 23**
 - Utilization Review: **No Report Until Dec / Jan 23**

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

As of October 20, 2022

WAH MISSION: *"Dedicated to Health"*

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$315,978 compared to a budget of \$179,150. Our net patient revenue was \$45,339 less than last September. September operating income is 13.14% compared to a budget percentage of 8.14%.

The volume of inpatient activity in September was the busiest it has been since last December. Inpatient admissions were nine more than budget for the month. The acute admissions were eleven more than August. Year-to-date comparison to last year is positive as well, as we have had thirty-five more acute care admission this year compared to last year. Activity on the outpatient side produced volumes and revenues at rate similar to August. Other than surgical procedures, our outpatient metrics exceeded budget expectations and gross outpatient revenues were only exceeded by August. Eighty-two percent of our gross revenues came from outpatient activity, which continues to remain consistent with expectations. Acute admissions totaled thirty-six. Those thirty-six admissions produced eighty-six inpatient days for an average daily census of 2.9. There were two Swing Bed admission for the month producing six days. Outpatient gross revenue was \$646,956 more than budget and \$534,207 more than last September.

- Imaging procedure counts were 238 procedures above budget. Imaging performed 908 procedures compared to a budget of 670. Last September, 714 procedures were performed.
- Laboratory volumes exceeded budget expectations. Last fiscal year laboratory tests averaged about 10,068 in a given month. There were 11,361 in the month of September, which is 312 more than last September and 1,836 more than budget.
- Sixty-four surgical procedures were performed in September, which is eight less than our budgeted number and two less than last September. Three of those surgeries were joint replacements.
- Rehab Therapy performed 1,779 modalities in September, exactly the same as performed in August. That is 179 more modalities than budgeted number of 1,600.

Contractual adjustments came in at 48.90% for the month. Contractual adjustments were budgeted at 44.23%.

Overall, expenses were \$68,071 more than budget. Purchased Services (\$200,989) was the notable category that exceeded budget.

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of October 18th, 2022
WAH MISSION: "Dedicated to Health"

DIRECTOR OF NURSING REPORT

• **Medical/Surgical/OB/Emergency Room:**

- Jordyn Pater, RN, will join our nursing team on October 26th.
- We continue to supplement staff vacancies with Travelers. We have a total of five travelers with the goal of ending our contracts by the beginning of 2023.
- The Senior Team continues to explore alternative staffing and recruitment plans.
- Katie Bennett, RN, has started her role as nurse educator/coordinator. She has started to develop a new nurse orientation/onboarding process.
- We will be upgrading our Pyxis (medication storage towers) machines in November.
- Dr. Blue has been attending the nurse's meetings. Nurses have been very welcoming and open to having him involved, and seem to be very excited to see where we can move the nursing department.
- Working with the ambulance and nursing to ensure safe transfers for all staff and patients.

• **Diabetes Management/Oncology:**

- Nothing to report.

• **Surgery**

- Nothing to report.

• **Committee Meetings**

- OB committee meeting scheduled for October 26th.

○ **MHA Safety Data as of October 18th.**

- Falls – 2 (same patient)
- Skin Integrity - 0
- Restraints – 0
- Opioid Deaths – 0
- Reportable Events – 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of October 17, 2022

WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RNs/LPNs
 - Environmental Services Tech
 - Nurse Intern
 - Surgery Tech
 - Health Unit Coordinator
 - Executive Assistant
- Currently, only RNs participate in the state's Health Care Saving Plan (HCSP). We are proposing that we expand this to include payment of PTO and a portion of SICK bank at retirement for employees meeting eligibility. Currently, the payment would be made in cash. HCSP contributions are tax free for the employer, and employee.
- We have been working with Minnesota State University – Mankato, on becoming a clinical rotation site for their RN program.

Community Health and Wellness/Wellness Center

- Six community members participated in our Fall Walking Group.
- We have offered the Mental Health Therapist role to a local candidate.
- Kid's Choice (health education for 4th graders) has started in Windom, Heron Lake, Mt. Lake and Mt. Lake Christian.
- All new path equipment has been delivered, but with the fast approaching winter, we are still planning on a spring installation and a tentative May Spring event to launch the new additions.

Marketing/PR

- Spooky Path will be held on October 31st from 3:30 – 6pm. This event has been very successful in past year, and will grow this year to more trick or treating on the path, train ride, games, and viewing of the scarecrows and spooky woods.
- Marketing is working on short 15 & 30 second versions of the videos aired on social media channels last year. These shortened videos allow for more options with social media advertising.

Donations/Sponsorships

- Merchant Matinee Sponsor

Committee Meetings

- Employee Focus/Finance: HR is currently hosting a Soles 4 Souls shoe drive in collaboration with the Lion's Club.
- Patient & Family Advisory Committee: Met on October 4th. Discussions surrounding the website information for Patients/Visitors was discussed and suggestions for simplifying the information was provided.
- Safety: No report. Next meeting is Oct 26.
- Safe Patient Handling: No report. Next meeting is Oct 26.



WELLNESS
CENTER

Windom Area Health

SPOOKY PATH!

**Monday, Oct. 31, 2022
3:30pm-6:00pm**

**Join us for fangtastic activities,
train rides, food trucks, and fun!**

In case of inclement weather, families are welcome to drive through
under the Main Entrance Canopy to pick up candy from 3:30-6pm.

Food trucks dependent on weather.

**All are welcome to come and enjoy the Be Well Path
from sunrise to sunset, 7 days a week.**

Fiscal Year 2022-2023

WAH Operational & Strategic Goals		Target	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
SERVICE														
Complete Master Plan to Accommodate New Patient Rooms for Outpatient Mental Health Services	4/30/2023													
Optimize Usage of Technology to Provide Optimal Healthcare to Community	4/30/2023													
Ambulatory Net Promoter Score	83.3%	87.5%	n/a	88.6%	100.0%	78.6%								
OP Net Promoter Score	80.6%	66.7%	n/a	95.9%	100.0%	94.7%								
Emergency Dept Net Promoter Score	49.1%	46.4%	n/a	45.3%	40.0%	43.5%								
Wound Center Overall Pt. Satisfaction	>92%	100.0%	98.0%	100.0%	100.0%	100.0%								
QUALITY														
Falls per 1000 Patient Days	0.0	n/a	n/a	13.3	n/a	n/a								
Patient Falls with Injuries	0.0	n/a	n/a	16.4	n/a	n/a								
Hand Hygiene	100%	n/a	n/a	100.0%	n/a	n/a								
Patient Experience/HCAHPS Recommend	81%	n/a	n/a	77.3%	n/a	n/a								
How would you rate HCAHPS	83%	n/a	n/a	77.3%	n/a	n/a								
Communication with Nurses	89%	n/a	n/a	90.8%	n/a	n/a								
Communication with Doctors	85%	n/a	n/a	86.4%	n/a	n/a								
Readmission within 30 days	<5%	n/a	n/a	2.8%	n/a	n/a								
Wound Center Patient Healing Rate	>92%	100.0%	100.0%	94.0%	94.0%	96.7%								
FINANCIAL														
Income (Loss) from Operations to Budget	3.87%	5.24%	11.35%	5.07%	15.05%	13.14%								
Days in Accounts Receivable	<53	47.60	49.25	53.98	52.37	59.10								
Days Cash on Hand	>150	364	354	374	367	343								
GROWTH														
Surgeries to Budget	71	69	70	53	81	64								
Wound Center New Patients	23	24	18	20	23	27								
Wound Center Encounters	135	180	199	185	243	214								
SNF/ALF Wound Center New Patients	22	0	18	19	22	0								
SNF/ALF Wound Center Encounters/Telehealth	no target # established	54	46	62	65	41								
Wound Center New Patients for HBO Treatments	10/calendar yr	0	0	0	0	0								
COMMUNITY														
WAH Hosted Events w/ Community Participants	2/year	0	0	0	0	0								

Learn & Lead
Wound Mkt

Learn & Lead
Golf Team

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, October 24, 2022 / 4:30-5:15 pm / Large Conference Room

Members: Justin Schmit, Ann Bartelt, Dan Ortman, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Kelsey Andrews/DON, Dr Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
Absent:
Others:

Chairperson (or Acting Chairperson): Justin Schmit, Chairperson

Recorder: Janel Eichstadt, Executive Asst

Category / Topic **Action step(s) / Updates** **Leader:**

STANDING ITEMS

Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson	Justin S
Minutes	Approve minutes from regular Committee meeting of September 26, 2022 (<i>Cmte Motion</i>)	Justin S
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Cmte Motion / Bd Motion</i>)	John P
Employee Resignations / Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Cmte Motion / Bd Motion</i>)	Emily M

FOLLOW-UP ITEMS

NEW/CURRENT ITEMS

Other		

CONCLUSION

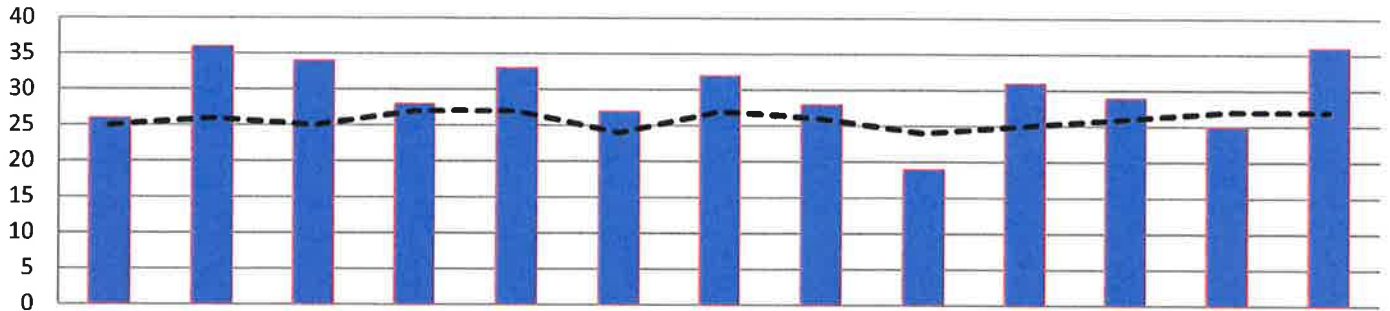
	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin S
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Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee MINUTES

<p>Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.</p>		
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<p>Chairperson (or Acting Chairperson): Justin Schmit, Chairperson</p>		
<p>Recorder: Janel Eichstadt, Admin Asst</p>		
<p>Category / Topic Action step(s) / Updates Leader:</p>		
<p>STANDING ITEMS</p>		
Call to Order	Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order at 4:30 pm by Chairperson, Justin Schmit.	Justin S
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF AUGUST 22, 2022, AS PRESENTED (GROSS/BRUGMAN).	Justin S
Collections & Financial Assistance	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF SENDING 64 PATIENT ACCOUNTS TOTALING \$63,255.66 TO AAA COLLECTIONS; RECOMMEND APPROVAL OF THE FOLLOWING FINANCIAL ASSISTANCE PATIENT ACCOUNTS: 2 NEW ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$2682.12; 5 ACCOUNTS FOR WRITE-OFF WITH A BALANCE BELOW \$1500 TOTALING \$2955.83; AND THERE WERE NO PREVIOUSLY APPROVED ACCOUNTS FOR WRITE-OFF THIS MONTH; IN TOTAL, 7 FINANCIAL ASSISTANCE ACCOUNTS WERE SUBMITTED AND APPROVED FOR WRITE-OFF TOTALING \$5637.95 (GROSS/BRUGMAN) In month 5 of FY2023, accounts totaling \$34,853.00 have been approved for Financial Assistance on a budget of \$125,000.	John P
Employee Resignations / Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS: PRN RN EFFECTIVE LAST SHIFT WORKED APRIL 22, 2022, EVENING/WEEKEND PATIENT ACCOUNT REPRESENTATIVE EFFECTIVE AUGUST 31, 2022, FT ENVIRONMENTAL SERVICES TECH EFFECTIVE SEPTEMBER 29, 2022, AND WOUND CENTER PROGRAM DIRECTOR EFFECTIVE DECEMBER 5, 2022. THERE WERE NO TERMINATIONS OF EMPLOYMENT TO REPORT. (BRUGMAN/FISHER)	Emily M
<p>FOLLOW-UP ITEMS</p>		
Contract Updates	Discussion was held regarding the contracted company currently being utilized for physician coverage in WAH's Emergency Department. Shelby noted other proposals for Emergency Department physician coverage is being explored. She noted Emergency Dept coverage is planned to be a discussed topic at the October 27, 2022 Strategic Planning Session.	Shelby M
Employee Wages CY2023	Emily Masters, CHRO, provided an update on the recent wage changeover that took place September 11, 2022 to Pay-for-Performance for all WAH salaried employees. She noted all non-salaried WAH employees would be moving to the Pay for Performance wage concept effective January 1, 2023. She will be holding a meeting in the near future to discuss how the new wage process is working for employees. Emily shared changes are planned in the salary scales for union RN nursing staff, which will be addressed when contract negotiations begin in Spring 2023.	Emily M
<p>NEW/CURRENT ITEMS</p>		
	There were no new/current items to address at this Committee meeting.	
<p>CONCLUSION</p>		
	Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was concluded by Chairperson, Justin Schmit.	Justin S

ADMISSIONS

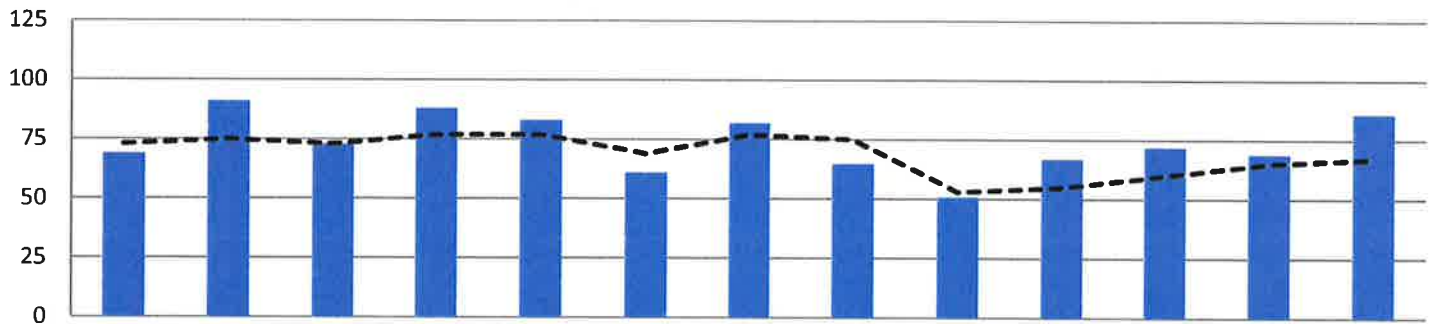
Admissions Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Admissions	26	36	34	28	33	27	32	28	19	31	29	25	36
Budget	25	26	25	27	27	24	27	26	24	25	26	27	27

PATIENT DAYS

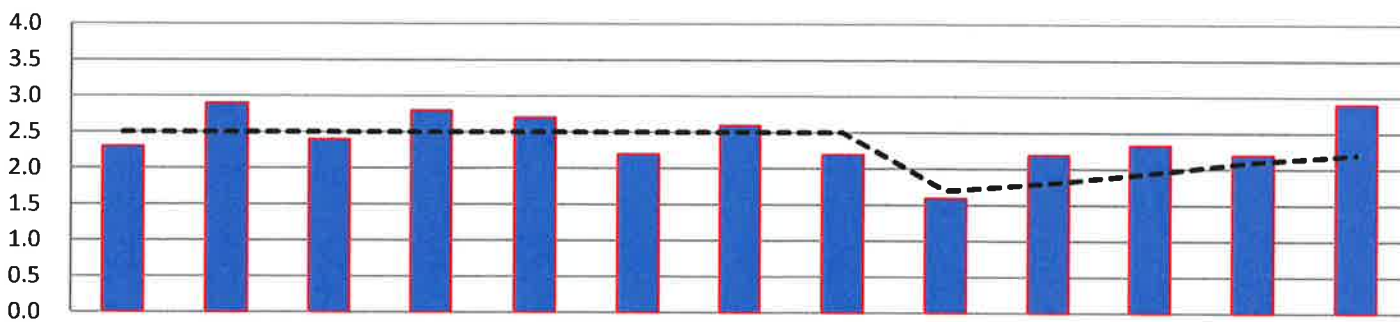
Pt Days Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Pt Days	69	91	73	88	83	61	82	65	51	67	72	69	86
Budget	73	75	73	77	77	69	77	75	53	55	60	65	67

AVERAGE PATIENTS PER DAY

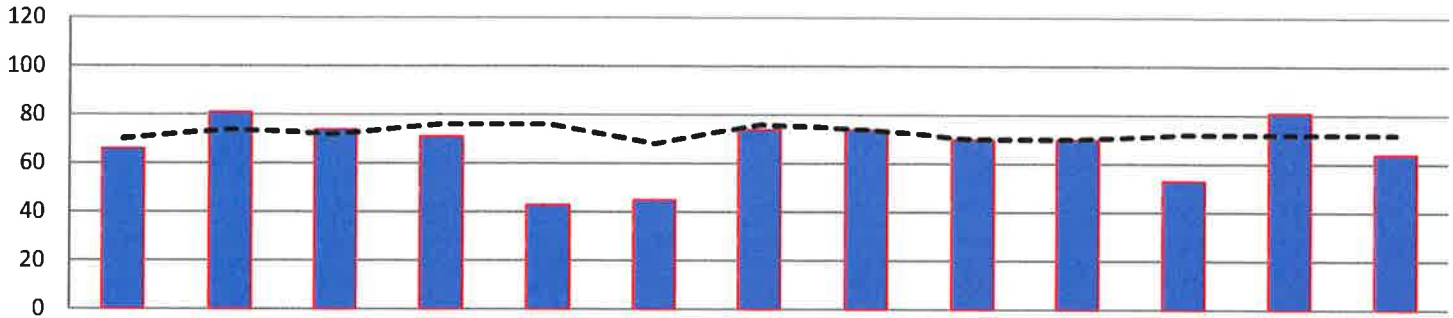
Avg Pt/Day Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Avg Pt/Day	2.3	2.9	2.4	2.8	2.7	2.2	2.6	2.2	1.6	2.2	2.3	2.2	2.9
Budget	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	1.7	1.8	1.9	2.1	2.2

SURGERY

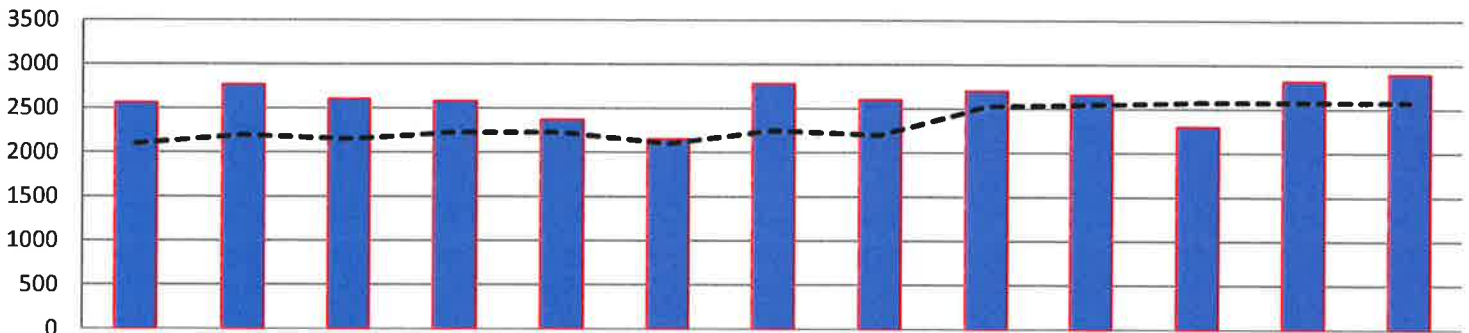
Surgery Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Surgery	66	81	74	71	43	45	74	74	70	70	53	81	64
Budget	70	74	72	76	76	68	76	74	70	70	72	72	72

OUTPATIENT OCCASIONS OF SERVICE

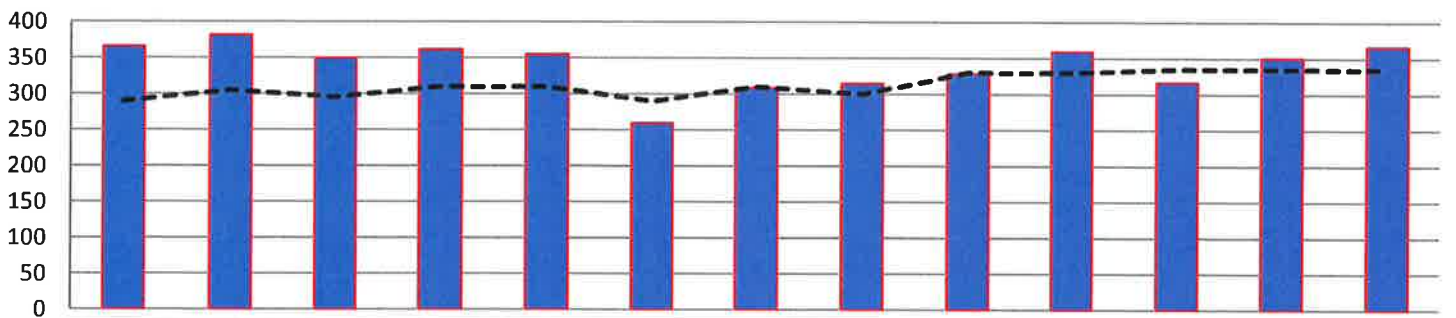
OP Visits Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
OP Visits	2561	2770	2608	2583	2372	2155	2781	2605	2704	2661	2303	2818	2899
Budget	2100	2200	2150	2225	2225	2100	2250	2200	2525	2550	2575	2575	2575

EMERGENCY VISITS

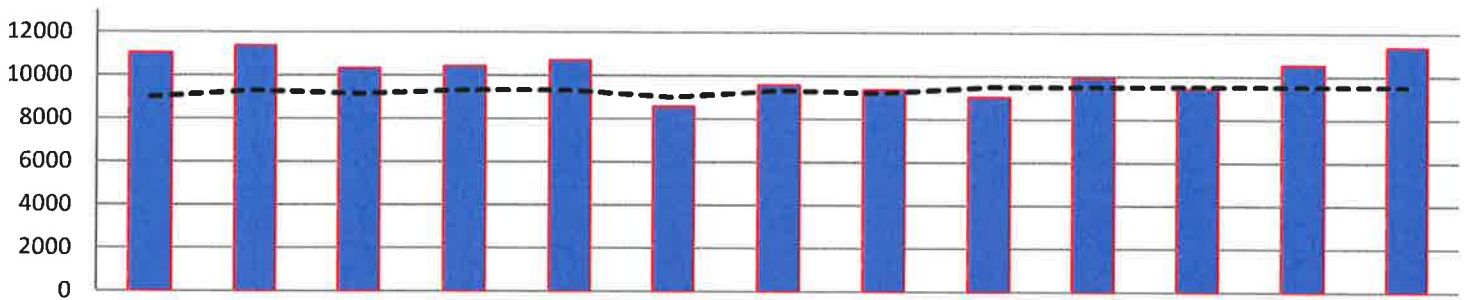
ER Visits Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
ER Visits	366	382	350	362	355	260	309	315	329	360	317	351	367
Budget	290	305	295	310	310	290	310	300	330	330	335	335	335

LAB PROCEDURES

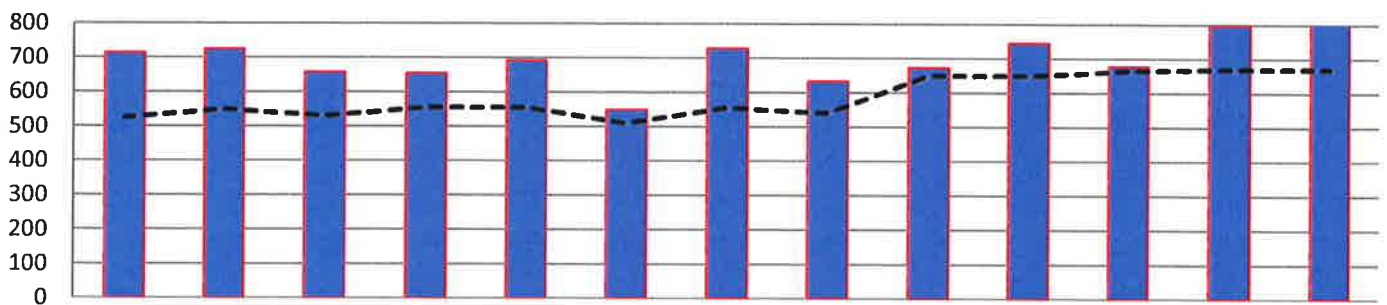
Lab Proc Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Lab Proc	11049	11379	10329	10440	10713	8564	9569	9357	9030	9951	9433	10542	11361
Budget	9000	9300	9150	9325	9325	9000	9325	9200	9500	9500	9525	9525	9525

IMAGING PROCEDURES

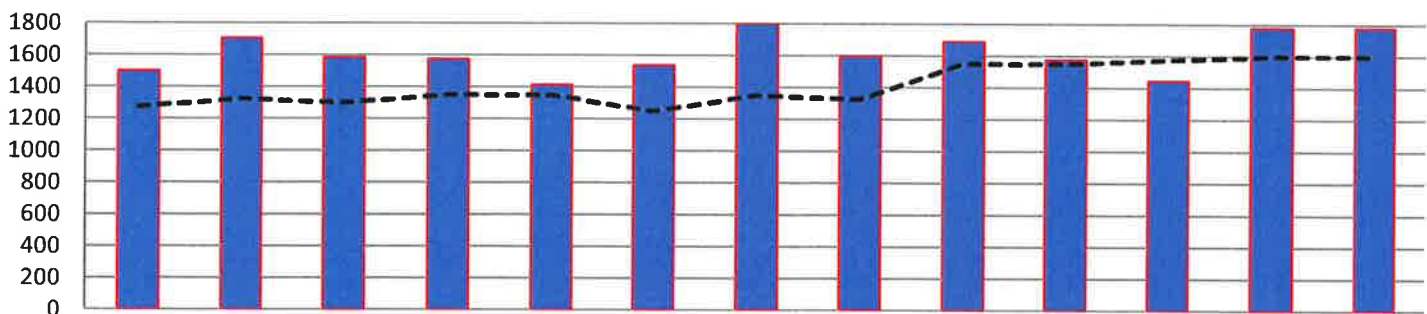
Imaging Proc Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Imaging Proc	714	725	658	655	692	549	728	634	674	746	679	799	908
Budget	525	550	530	555	555	510	555	540	650	650	665	670	670

REHAB MODALITIES

Rehab Modalities Budget



	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Rehab Modalities	1501	1707	1585	1575	1414	1537	1801	1600	1692	1578	1448	1779	1779
Budget	1275	1325	1300	1350	1350	1250	1350	1325	1550	1550	1575	1600	1600

WINDOM AREA HEALTH
INCOME STATEMENT

	9/30/2022		Revenue		Revenue		Revenue		September	\$ Change	% Change
	9/30/2022	Comparison	Budget 2023	Comparison	Y-T-D 2023	Comparison	Budget 2023	Comparison	Y-T-D 2022	From Last Year	From Last Year
PATIENT REVENUE											
Inpatient Revenue	\$821,340	17.59%	\$700,000	17.95%	\$3,304,138	15.73%	\$3,050,000	16.40%	\$3,112,671	\$191,467	6.2%
Outpatient Revenue	\$3,846,956	82.41%	\$3,200,000	82.05%	\$17,705,283	84.27%	\$15,550,000	83.60%	\$15,145,918	\$2,559,365	16.9%
Total Patient Revenue	\$4,668,296	100.00%	\$3,900,000	100.00%	\$21,009,421	100.00%	\$18,600,000	100.00%	\$18,258,589	\$2,750,832	15.1%
Contractual Adjustments	\$2,282,839	48.90%	\$1,725,000	44.23%	\$9,757,543	46.44%	\$8,220,000	44.19%	\$7,860,721	\$1,896,822	24.1%
Other Income	\$19,442	0.42%	\$25,000	0.64%	\$91,903	0.44%	\$125,000	0.67%	\$104,243	(\$12,340)	
NET OPERATING REVENUE	\$2,404,899	100.00%	\$2,200,000	100.00%	\$11,343,781	100.00%	\$10,505,000	100.00%	\$10,502,111	\$841,670	8.0%
EXPENSE											
Employee Salaries	\$700,939	29.15%	\$765,000	34.77%	\$3,478,158	30.66%	\$3,655,000	34.79%	\$3,501,460	(\$23,302)	-0.7%
Employee Benefits	\$214,549	8.92%	\$230,000	10.45%	\$1,102,411	9.72%	\$1,135,000	10.80%	\$1,075,670	\$26,741	2.5%
Pharmaceuticals	\$97,551	4.06%	\$95,000	4.32%	\$467,848	4.12%	\$440,000	4.19%	\$431,964	\$35,884	8.3%
Supplies	\$155,790	6.48%	\$160,000	7.27%	\$651,648	5.74%	\$690,000	6.57%	\$595,506	\$56,142	9.4%
Rents & Utilities	\$34,937	1.45%	\$30,000	1.36%	\$150,673	1.33%	\$145,000	1.38%	\$137,253	\$13,420	9.8%
Purchased Services	\$620,989	25.82%	\$420,000	19.09%	\$2,698,874	23.79%	\$2,060,000	19.61%	\$1,900,743	\$798,131	42.0%
Other Direct Expenses	\$73,171	3.04%	\$120,000	5.45%	\$594,609	5.24%	\$600,000	5.71%	\$607,126	(\$12,517)	-2.1%
Provision for Bad Debts	\$44,229	1.84%	\$55,000	2.50%	\$308,092	2.72%	\$260,000	2.48%	\$312,823	(\$4,731)	-1.5%
Depreciation	\$134,381	5.59%	\$132,500	6.02%	\$661,362	5.83%	\$662,500	6.31%	\$587,130	\$74,232	12.6%
Interest Expense	\$12,385	0.51%	\$13,350	0.61%	\$64,495	0.57%	\$66,750	0.64%	\$67,540	(\$3,045)	-4.5%
Total Operating Expense	\$2,088,921	86.86%	\$2,020,850	91.86%	\$10,178,170	89.72%	\$9,714,250	92.47%	\$9,217,215	\$960,955	10.4%
Income (loss) From Operations	\$315,978	13.14%	\$179,150	8.14%	\$1,165,611	10.28%	\$790,750	7.53%	\$1,284,896	(\$119,285)	
Investment Income	\$3,704	0.15%	\$7,500	0.34%	\$35,466	0.31%	\$37,500	0.36%	\$27,850	\$7,616	
Other Revenue/(Expenses)	\$6,465	0.27%	\$8,750	0.40%	\$25,796	0.23%	\$43,750	0.42%	\$30,662	(\$4,866)	
Non Operating Rev/Exp	\$10,169	0.42%	\$16,250	0.74%	\$61,262	0.54%	\$81,250	0.77%	\$58,512	\$2,750	
Increase in Net Assets	\$326,147	13.56%	\$195,400	8.88%	\$1,226,873	10.82%	\$872,000	8.30%	\$1,343,408	(\$116,535)	

**WINDOM AREA HEALTH
 FY 2023
 CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September
7	Neptune 3 Rover	Stryker	Maj Mov	14,500				
7	Micromedical VisualEyes 505 Binocular	Midwest Special Instruments	Maj Mov	10,150				
5	Seal Coating of Driveway and East Parking Lot	Nielsen/Cottonwood/Windom	Land Improv				27,356	
5	Telemetry System Upgrade	Philips Medical Systems	Maj Mov					360,550
Total				24,650	-	-	27,356	360,550
Total YTD Capital Acquisitions				412,556				

**Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA**

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, October 24, 2022 / 4:00-4:30 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Dan Horrig, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Dr Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
Absent:
Others:

Chairperson (or Acting Chairperson)

Terry Tegels, Acting-chairperson
Janel Eichstadt, Executive Asst

Recorder:

Leader:

Category / Topic **Action step(s) / Updates**

STANDING ITEMS

Call to Order

Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by chairperson

Kay Gross

Minutes

Approve minutes from the regular Committee meeting of September 26, 2022 (*Crnte Motion*)

Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update

- Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (*Committee & Board motion*)
- Report on business addressed at WAH Medical Staff meeting

Dr Van Kley / Dr. Blue

NEW/CURRENT ITEMS

Other

CONCLUSION

Conclude Professional Practice/Quality & Planning Committee meeting

Kay Gross

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, September 26, 2022 / 4:00 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Dan Hormig, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Dr. Dan Blue/Medical Director, Shelby Medina/CEO, Dave Rogers/SHN Exec Director
Others: Dr. B Van Kley/Chief of Staff
Absent:

Chairperson (or Acting Chairperson): Kay Gross, Chairperson

Recorder: Janel Eichstadt, Admin Asst

Category / Topic Action step(s) / Updates Leader:

STANDING ITEMS

Call to Order The Professional Practice/Quality & Planning Committee meeting was called to order at 4:00 pm by Chairperson, Kay Gross. Kay Gross

Minutes M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF AUGUST 22, 2022, AS PRESENTED (BRUGMAN/TEGELS). Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update Dr. Blue, WAH Medical Director, and Dr. Van Kley reported on agenda items addressed at the Medical Staff meeting held earlier in the day. It was noted the WAH Medical Staff reviewed the September 2022 Credentialing list and recommended its approval to the Governing Board. Dr. Kylie Cowdin, new Family Practice physician at Windom's Avera/Access Health Clinic attended her first Medical Staff meeting. Discussion was held regarding physician coverage for C-sections and moving a new physician through the processes to become credentialled to perform this procedure. Discussion was held regarding the patient admissions processes. No Board action was necessary on business addressed at the Medical Staff meeting. Dr. Van Kley / Dr. Blue

Operational Updates Shelby provided an update on WAH operations, employee recruitment and retention strategy activity taking place at Windom Area Health. She noted various care delivery models regarding nursing staff, HUC usage, and other staffing mixes to service WAH patients is being discussed. Shelby shared the WAH nurses' union has approved an agreement to move forward with international nurse recruitment plans. She noted it is anticipated WAH will not have a future need to contract traveling nurses to provide patient care services after the first of the new year. Shelby addressed Windom Area Health's needs of adding a high-level senior management job position in the upcoming future to aid in the promotion and planning of new services for WAH. Shelby stated this topic would be a discussion item at the Strategic Planning Session scheduled for October 27, 2022. Shelby M

NEW/CURRENT ITEMS

There were no new/current items to address at this Committee meeting.

CONCLUSION

The Professional Practice/Quality & Planning Committee meeting was concluded by Chairperson, Kay Gross. Kay Gross

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

WINDOM AREA HEALTH CREDENTIALING

OCTOBER 24, 2022

APPOINTMENTS:

Melanie Behrends, CNP	Family Practice	Allied Health Professionals
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REAPPOINTMENTS:

Jesse Botker, M.D.	Orthopedics	Courtesy
Thomas Bruns, CRNA	Anesthesia	Allied Health Professionals
Gary Famestad, M.D.	Radiology	Consulting
Carolyn Larson, CRNA	Anesthesia	Allied Health Professionals
Connie Morrison, M.D.	Surgery	Consulting
Jeffrey Taber, M.D.	Family Practice	Active

SANFORD TELEMEDICINE APPOINTMENT:

Jane Kroese, FNP	Palliative Care	Telemedicine
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VRAD REAPPOINTMENTS:

James Faliszek, M.D.	Teleradiology	Telemedicine
Brendan Miner, M.D.	Teleradiology	Telemedicine

ADDITIONAL PRIVILEGE REQUEST:

Darla Miles, CNP	Psychiatry	Allied Health Professionals
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- Perform psychiatric-related inpatient rounds, including documentation of progress notes; upon request of the PCP

DR. SANTOS:

Requesting new Vascular Core Privileges

RESIGNATION:

David Krusemark, CRNA	Anesthesia	Allied Health Professionals
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SEPTEMBER COMMENTS

Ambulatory Surgery	The entire staff is very thoughtful of my care and comfort. I was very satisfied from start to finish.
Ambulatory Surgery	Felt very comfortable with my care team. All were knowledgeable and friendly.
Ambulatory Surgery	Very good experience overall
Ambulatory Surgery	Anita was very kind and caring and answered all of my questions with confidence.
Ambulatory Surgery	"Nurse (Becky) was very kind and caring. Excellent nurse. Anesthesiologist (Jacob) was reassuring and did a good job. Dr. Reddy was informative and thorough and reassuring. Good hospital, good people."
Ambulatory Surgery	Nope
Ambulatory Surgery	Very good care felt well cared for
Ambulatory Surgery	Nothing to add
Ambulatory Surgery	Very disappointed with the computer system and my chart! Had a physical the week prior and went all over the same questions over and over. Then get to surgery department and someone had take out my diagnosis of Rheumatoid arthritis and colitis and someone put in there I had breast cancer and had a breast biopsy.
Ambulatory Surgery	The whole staff were just fantastic, especially my nurse Brooke, Thank You for your professionalism!
Clinic	We always get treated very well at the hospital and very thankful for this hospital and staff.
Clinic	Everything was great. I am glad I stayed here in Windom.
ED	I found the entry to the emergency room area very odd. You walk into a closed area, then after searching around for a sign to tell you what to do, the buzzer is found. It's not immediately apparent. But I was thankful for the care I received.
ED	was all good to my experience
ED	All went well. In and out quick as possible.
ED	The wait time was way too long.
ED	Excellent and caring nursing staff
ED	(INAUDIBLE) experience. I would never let him near my child again. Thank you.

SEPTEMBER COMMENTS

- Imaging** The Technician that took my x-rays was very polite, easy to get along with and even helped me take my entangled necklaces off.
- Imaging** very good care!!
- Imaging** The mobile MRI staff was very considerate of comfort/anxiety and explained the process. It was much easier than I thought it would be due to the staff involved and their professional, caring approach. A+
- Imaging** The day of the test went well, on time, staff from the front desk to person/tech performing test were very helpful, patient, appropriately friendly & explained things well. My concern is with Windom hospital website, found it very hard to locate info on what to do to prepare, what to expect and why.
- Imaging** Yes, I would like to thank all the ones that were out there that helped me in radiology in the last several trips I've had out there to the hospital. They've been great. I really appreciated their help. Please pass the message on. Thank you. Bye.
- Imaging** Tech was very respectful
- Imaging** Hi yes, they did extremely well. However, it has been a week from today, and I have not heard any results at all yet. So, I've been waiting to hear the results of the C-Scan, I would appreciate if I could hear the results soon. Otherwise, they did an excellent job. Thank you so much, bye.
- Lab** Everything went well.
- Lab** Nice and efficient Receptionist also
- Lab** The tech was very good.
- Lab** Great staff
- Lab** lab tech needs longer breaks
- Lab** Very satisfied
- Lab** nothing
- Lab** They called on a Saturday to see how I was doing. I was very impressed
- Lab** No surprises, courteous staff.
- Lab** Jen was great, thank you! The lab at WAH is always excellent, I really appreciate them all
- Med Surg** Food was good. Great nurses
- Med Surg** I was very happy with the care I received before, during + after surgery. Very pleased with my stay.
- Med Surg** I had excellent care. I couldn't have been happier with my care

SEPTEMBER COMMENTS

- Nursing OB** Rachel, Tracy, Katrina and Heidi were wonderful to work with and really took quick action with my fast delivery. They all also provided great postpartum care and care of our new babe! Thanks ladies! A rocking chair in the inpatient waiting room would be great for new moms and dads. My husband used this often with our first baby and was disappointed to see it was no longer there
- Outpatient** Dr. **** was terrible. I will never come back to that place again or see that terrible doctor again
- Outpatient** We had excellent care by a great wound care team. Everyone was friendly, professional and caring. We have told friends that your wound clinic is the best place to come to for any need they may have. Thank you!!
- Outpatient** tHE GALS in the wound clinic are the best anywhere-just love them and have so much trust and confidence in what they do
- Outpatient** I don't understand how you can have someone with no medical background run the program. She's not a nurse. She's an exercise person. I just don't understand that in case, there was an emergency.
- Outpatient** Mr. Klassen is a wonderful pain management director. Very thankful for his wisdom, and his nursing staff as well.
- Outpatient** Perfect
- Imaging** Tim Klassen is brilliant. The nurses are very nice and very helpful, as well as the OR staff.
- PT, OT, ST** Always a great personable and successful Pt appt.

Windom Area Hospital Auxiliary Meeting September 12, 2022

The Windom Area Hospital Auxiliary held their monthly meeting Monday, September 12, 2022 at 6:00 p.m. in the Large Conference Room.

President Mary Klosterbuer welcomed everyone to the meeting with 20 members in attendance. A welcome was given to our guests: LaVonne Minion, Betty Tasler, and our speaker Dr. Dan Blue. The Auxiliary Prayer was read in unison, and the Pledge of Allegiance was recited.

Dr. Dan Blue, the new Medical Director at WAH, told us a little about himself, his family, and his past work experience. He explained some of the changes to healthcare and that he is here as medical director to support the staff of Windom Area Health to work together.

M/S Karen Skarphol/Kay Evers to approve the agenda. Motion carried.

Recording Secretary's Report – Marlene Smith

- M/S Jackie Turner/Diane Vellema to approve the minutes as presented of the August 8, 2022 meeting. Motion carried.

Treasurer's Report – Gerri Burmeister

- Balance on hand August 31, 2022 was \$5,706.47
- M/S Connie McCarthy/Pat Lenz to approve the Treasurer's Report as presented. Motion carried.

Corresponding Secretary – Betty Olson

- Sent a get well card to Rose Schwalbach as she had broken an ankle.

MAHV Report – Marlene Smith

- The MAHV website address is <https://mahv.org> (Member code is mahv2018)
- The Multi-State Fall Conference will be September 19 and 20 via Zoom.
- M/S Kay Evers/Joanne Kaiser to pay the \$100.00 registration for Kim Armstrong and Marlene Smith to attend.

Programs – Rozanne Gronseth

- Danielle Masters will be our speaker in October.
- If you have any recommendations for speakers, please let Rozanne know.

WAH Update – Kim Armstrong

- Report volunteer hours to Kim.
- Lobby hostesses should turn in your flu shot documentation by November 1st.
- Dr. Kylie Cowdin, MD, Family Medicine & OB, has joined the Avera Clinic,
- Heroes Behind the Badge Blood Drive will be on Monday, September 19th.

- The hospital will be having a Skills Fair for Employees in October.
- Kim has Breast Health quilt raffle tickets which are in packets of 5 and \$5.00 each. Selling of tickets is on a volunteer basis.

Unfinished Business

- An email will be sent out to figure out carpool plans for those going to the Women's Night Out on October 1 at the Round Lake Winery.

Upcoming Events

- Saturday, October 1, 2022 - Women's Night Out at Round Lake Winery
- Monday, October 10, 2022 - Auxiliary Meeting at 6:00 p.m.
- Monday, October 31, 2022 - Halloween Bake Sale
- Monday, October 31, 2022 – Breast Health Quilt Drawing at 11:00 a.m.

Hostesses

- Tonight: Phyllis Heintz and Joanne Kaiser
- October: Pat Lenz and Karla Taber

The meeting was adjourned at 7:00 pm

Marlene Smith
Recording Secretary