

Meeting Name: Windom Area Health Governing Board of Directors Meeting AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location: Monday, September 26, 2022 / 5:30 pm / Large Conference Room	
Members: All Windom Area Health Governing Board Mbrs Present: Absent: Others:	
Recorder: Janel Eichstadt, Admin Asst	
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by Governing Board chairperson
Meeting Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of August 22, 2022 <i>(Board motion)</i>
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	<ul style="list-style-type: none"> • Medical Staff Credentialing review and approval per recommendation of the Medical Staff <i>(Board motion)</i> • Medical Staff meeting review • Review PP/Q & P Committee meeting activities
Finance / Personnel / Labor Relations & Bldg & Grounds Cmte	<ul style="list-style-type: none"> • Review F/P/LR & B-G Committee meeting activities • Review and recommend approval of WAH resignations and terminations <i>(Board motion)</i>
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports <i>(Board motion)</i>
Capital Acquisition Activity	Review Capital Acquisition activity for reporting month
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance <i>(Board motion)</i>
New / Department Transfer Employees	Report of recently hired / transferred employees
Patient Concern Reports	Review patient concern reports and patient survey comments
Patient Safety Reports	Review patient safety activities
WAH Wound Center Report	Wound Center Annual Business Review – Christina Richardson, Healogics Clinical Director of Operations
Medical Director	<ul style="list-style-type: none"> • Organizational updates
Administration	<ul style="list-style-type: none"> ▪ Review/Update of Sr Management Team Executive Summaries ▪ Review and approve WAH committee meeting reports as presented <i>(Board motion)</i>
City of Windom	Informational updates
Sanford Health Network	Informational updates
WAH Foundation Board	Foundation Board meeting September 27, 2022, 5:00 pm, WAH Large Conference Room

WAH Auxiliary	Auxiliary met September 12, 2022. Meeting minutes from August 8, 2022, included in Governing Board book	Shelby Medina
NEW & OLD BUSINESS		
Old Business	<ul style="list-style-type: none"> Governing Board Strategic Planning Session – October 27, 2022, 1:00-7:00pm, Cottonwood County Historical Society December's Governing Board & Committee meetings-December 19, 2022, regular meeting times, change due to holidays 	Shelby Medina
New Business	Medical Staff concern discussion - Dr Mary Olson	Dr M Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr M Fisher

Meeting Name: Windom Area Health Governing Board of Directors Meeting
MINUTES

Purpose: Provide governance for Windom Area Health

Meeting Date/Time/Location: Monday, August 22, 2022 / 5:30 pm / Large Conference Room

Members: All Windom Area Health Governing Board Mbrs
 Present: Dan Ortman, Justin Schmit, Kay Gross, Ann Bartelt, Terry Tegels, Dr. Michael Fisher, Dan Harmig, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/ CHRO, Kelsey Andrews/DOW, Dr. Dan Blue/WAH Medical Director, Shelby Medina/CEO, Dave Rogers/Sanford Health Network Exec Director
 Others: Dr. B. Van Kley/Chief of Staff, Steve Nasby/City Administrator, Lisa Farag/Windom City Council Liaison
 Absent:

Recorder: Janel Eichstadt, Admin Asst

Category / Topic **Action step(s) / Updates** **Leader:**

STANDING ITEMS

Call to Order

Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board Chair, Dr. Michael Fisher.

Dr M Fisher

Meeting Minutes

M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF JULY 25, 2022 AND THE SPECIAL MEETING OF AUGUST 1, 2022 (SCHMIT/TEGELS).

Dr M Fisher

COMMITTEE REPORTS

August's Medical Staff Credentialing list was presented for review and approval.

M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (GROSS/BARTELT).

APPOINTMENTS:

Jackie Anderson, D.O.	Family Medicine	Courtesy
Kolapo DaSilva, M.D.	Emergency Medicine	Emergency Services
Brandi Gjoni, CNP	Cardiology (Dr. Jonsson)	Allied Health Professionals
Samuel Inkumsah, M.D.	Family Medicine	Emergency Services
Leah Queck, RN	Cardiology (Dr. Pham)	Allied Health Professionals

REAPPOINTMENTS:

Elise In't Veld, M.D.	Ophthalmology	Consulting
Micara Kolarider, CRNA	Anesthesia	Allied Health Professionals
Loretta Krahn, CRNA	Anesthesia	Allied Health Professionals
David Roemhildt, PA-C	Orthopedics (Dr. Botker)	Allied Health Professionals
Becki Wiese, ST	Scrub Tech (Dr. Dickes)	Allied Health Professionals

Professional Practice /

Quality & Planning Cmte

Dr Van Kley
 Dr Blue
 Kay Gross

SANFORD TELERADIOLOGY APPOINTMENT:

Joshua Floyd, D.O. Radiology Telemedicine

VRAD APPOINTMENTS:

Michael Bloss, M.D. Telerradiology Telemedicine
 John Mulloy, M.D. Telerradiology Telemedicine
 Kurtis Tedesco, M.D. Telerradiology Telemedicine

VRAD REAPPOINTMENTS:

Joseph Horner, D.O. Teleradiology Telemedicine
 Julie Shalfrey, M.D. Teleradiology Telemedicine
 Arlene Sussman, M.D. Teleradiology Telemedicine

RESIGNATIONS: *(Informational purposes only)*

Cindy Olson, RN	Ophthalmology (Dr. West)	Allied Health Professionals
Elsaid Rabie, M.D.	Family Medicine	Emergency Services
David West, M.D.	Ophthalmology	Consulting

Administration	<p>Updates were given by Sr Management Team members to their Executive Summaries. Emily Masters noted tickets remain available for the Women's Night Out to be held October 1, 2022 at Round Lake Vineyards & Winery. Kelsey stated she continues working through nursing department vacancies and the first case of Monkey pox was recently diagnosed in WAH's Emergency Dept. Shelby made note from a recent Utilization Review meeting that the quarterly patient transfer rate had dropped to 10.4% from a recent quarterly high of slightly over 18%.</p> <p>M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING WAH COMMITTEE MEETING REPORTS AS PRESENTED (GROSS/ORTMANN)</p> <ul style="list-style-type: none"> ● INFECTION PREVENTION ● PHARMACY & THERAPEUTICS ● UTILIZATION REVIEW ● PATIENT & FAMILY ADVISORY COMMITTEE (PFAC) ● SAFETY ● SAFE PATIENT HANDLING 	Sr Mgmt Team
City of Windom	The City of Windom budgeting process is well under way with the preliminary budget to be presented in September. The three seats open for City Council have all been filed for, with the election to be held November 8, 2022. Construction of the new shelter house at Tegel's Park has begun and usage requests have already been received. The USDA has provided funding to the City of Windom that will be used for the replacement of emergency services radios.	Sleve Nasby Lisa Farag
Sanford Health Network	Dave reported Sanford is continuing to face challenges with staffing issues in many departments throughout the hospital. Sanford is currently marketing job incentives and wages in anticipation of recruiting new employees. Sanford is currently working on their budget processes, which has been very challenging due to increased costs and lower revenues. Sanford is hosting a future conference, 'Future of Rural Healthcare'.	Dave Rogers, SHN Exec Dir
WAH Foundation Board	The WAH Foundation Board will meet August 23, 2022, 5:00 pm, in the Large Conference Room	Shelby Medina
WAH Auxiliary	The Auxiliary met August 8, 2022. Meeting minutes from July 11, 2022, were included in the Governing Board book	Shelby Medina
NEW & OLD BUSINESS		
Old Business	Shelby informed WAH Governing Board members the Strategic Planning Session will be held October 27, 2022 from 1:00-7:00pm at the Cottonwood County Historical Society.	Shelby Medina
New Business	There was no new business to report.	Dr M Fisher
CONCLUSION		
	The meeting was concluded by WAH Governing Board Chairperson, Dr. Michael Fisher.	Dr M Fisher
Board Education	There was no board education to present this evening.	Dr M Fisher

Signature _____ Dan Ortman, Windom Area Health Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of September 14, 2022
WAH MISSION: *"Dedicated to Health"*

CHIEF EXECUTIVE OFFICER REPORT

• **Organizational Updates**

- WAH Outreach has welcomed a new provider to the Behavioral Health clinic effective August 31st, Jennifer Pipitone, DNP, APRN, PMHNP-BC! Dr. Pipitone is experienced in advanced pathophysiology, health assessments, psychopharmacology, clinical diagnostic skills, psychotherapy, and collaboration of care. Her focus is on the promotion and maintenance of health, differential diagnoses, and disease management through the use of pharmacologic and non-pharmacologic interventions, and psychotherapeutic treatment modalities. She provides a patient-centered, and trauma-informed approach to care. Dr. Pipitone also assists Dr. Pavlis with Veteran psychiatric evaluations.

Dr Pipitone treats people of all ages, and has immediate openings for new pediatric, adolescent, and adult patients. She will be seeing patients via telemedicine on the 1st and 3rd Wednesdays of each month, as well as the 2nd and 4th Tuesdays.

- Windom Area Health has agreed to participate in the 'Adopt a Highway' program. WAH will be responsible for a section of MN Highway 60 (from Heron Lake, 2 miles east on MN 60). I would like to take the time to recognize Travis Eichstadt for bringing forward this opportunity and agreeing to oversee WAH's commitment to this project.

• **MHA/Federal Updates:**

- No new updates for this month.

• **Committee Meeting Updates**

- Work Place Violence: **No meeting or incidents reported**
- Infection Prevention: **No Report Until Dec/Jan 23**
- Emergency Preparedness: **No Report until Oct.**
- Pharmacy and Therapeutics: **No Report Until Dec/Jan 23**
- PI/ Risk: **Met August 18, 2022**
 - Reviewed and discussed each department's progress in meeting or moving towards goal.
 - Department representatives discussed what is going well and plans to adjust in order to move towards meeting the PI goal
- Utilization Review: **No Report Until Dec / Jan 23**

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WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

As of September 22, 2022

WAH MISSION: "Dedicated to Health"

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$369,867 compared to a budget of \$144,150. Our net patient revenue was \$223,364 more than last August. August operating income is 15.05% compared to a budget percentage of 6.83%.

The volume of inpatient activity in August was very close to budgeted expectations. Inpatient admissions were two less than budget for the month. The acute admissions were four less than July, but more than last August which produced twenty-five. Year-to-date comparison to last year is positive as well, as we have had twenty-five more acute care admission this year compared to last year. Activity on the outpatient side produced volumes and revenues at rate we have not experienced before. All of our outpatient metrics exceeded budget expectations and gross outpatient revenues have never been higher. Eighty-four percent of our gross revenues came from outpatient activity, which is continues to remain consistent. Acute admissions totaled twenty-six. Those twenty-six admissions produced sixty-nine inpatient days for an average daily census of 2.2. There were two Swing Bed admission for the month producing eighteen days. Outpatient gross revenue was \$824,316 more than budget and \$628,258 more than last August.

- Imaging procedure counts were 129 procedures above budget. Imaging performed 799 procedures compared to a budget of 670. Last August, 699 procedures were performed.
- Laboratory volumes exceeded budget expectations. Last fiscal year laboratory tests averaged about 10,068 in a given month. There were 10,542 in the month of August this year, which is 142 more than last August and 1,017 more than budget.
- Eighty-one surgical procedures were performed in August, which is nine more than our budgeted number and nineteen more than last August. Five of those surgeries were joint replacements.
- Rehab Therapy performed 1,779 modalities in August. That total is 179 more modalities than the budgeted number of 1,600.

Contractual adjustments came in at 47.85% for the month. Contractual adjustments were budgeted at 44.03%.

Overall, expenses were \$121,519 more than budget. Provision for Bad Debts (\$33,219), Purchased Services (\$137,128) was the notable categories that exceeded budget.

Looking Forward:

- FY2022 Cost Report Preparation

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of September 19th, 2022
WAH MISSION: *"Dedicated to Health"*

DIRECTOR OF NURSING REPORT

- **Medical/Surgical/OB/Emergency Room:**
 - Working through nurse vacancies. As of mid-October we will have 7 openings, but with that we do have 1 LPN hired that will be finishing school this year with her RN degree, and also a nurse intern who will graduate with her RN degree in December. With those two soon to be RNs, we have 5 openings. FTE's open, not counting the nurse intern and LPN, is at 4.7 FTEs.
 - We have a new RN starting October 26th, Jordyn Pater.
 - We currently have 4 traveling nurses working at WAH, two have started in the last 2 weeks, one specializes in OB, the other in ED.
 - Regarding staffing, the Senior Team is looking at other options for recruitment of nurses.
 - Skills Fair for all hospital employees will be the beginning of October this year. Two different dates have been selected for staff to participate, October 6 and October 11.
 - Katie Bennett has accepted the Clinical Nurse Educator position. She will start in that role September 25, 2022.
 - Working through orientation process of new nurses and how we can be more efficient and beneficial.

- **Diabetes Management/Oncology:**
 - Nothing to report.

- **Surgery**
 - Nothing to report.

- **Committee Meetings**
 - Nothing to report

- **MHA Safety Data as of September 19th.**
 - Falls – 1
 - Skin Integrity - 0
 - Restraints – 0
 - Opioid Deaths – 0
 - Reportable Events – 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of September 19, 2022

WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - RNs/LPNs
 - Fitness Specialist/Instructor
 - Environmental Services Tech
 - Mental Health Therapist
 - Health Unit Coordinator
- Salaried employees received Pay for Performance increases on 9/11, the inaugural round of increases from this program from the inception on 1/1/22. Nonexempt, nonunion employees will convert to this system on January 1.

Community Health and Wellness/Wellness Center

- We continue to move towards building our Mental Health service line. We will be hiring for the therapist role, and once aboard, that person will work with us to create the Walk-In Clinic concept.
- With grant funds, 25 healthy food bundles were created from the Farmers Market and distributed to breastfeeding moms and families in need in Cottonwood county. WAH worked with DVHHS and WIC to complete this project.
- Food Rx has started with 5 individuals, who are seen every other week for 12 weeks and are given food bundles and consultation with registered dietician and wellness staff.

Marketing/PR

- We had a successful Balance Lunch & Learn series in Windom and Mt. Lake. Terri Elder, Rehabilitation Director, and Lindsey Englar, Wellness Supervisor, spoke to 41 people in Windom and 17 in Mt. Lake. Attendees enjoyed lunch, presentation, and some exercises to do at home.
- As of 9/19 we have 107 tickets sold for the October 1st Women's Night Out event at Round Lake Winery.
- Spooky Path will be held on October 31st from 3:30 – 6pm. This event has been very successful in past years, and will grow this year to more trick or treating on the path, train ride, games, and viewing of the scarecrows and spooky woods.

Donations/Sponsorships

Committee Meetings

- Employee Focus/Finance: No report.
- Patient & Family Advisory Committee: No report.
- Safety: No report.
- Safe Patient Handling: No report.

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, September 26, 2022 / 4:30-5:15 pm / Large Conference Room

Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Kelsey Andrews/DON, Dr Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
Absent:
Others:

Chairperson (or Acting Chairperson): Justin Schmit, Chairperson
Recorder: Janel Eichstadt, Admin Asst

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson	Justin S
Minutes	Approve minutes from regular Committee meeting of August 22, 2022 (Cmte Motion)	Justin S
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (Cmte Motion / Bd Motion)	John P
Employee Resignations / Terminations	Review & recommend acceptance of WAH employee resignations / terminations (Cmte Motion / Bd Motion)	Emily M
FOLLOW-UP ITEMS		
Contract Updates	ED Coverage Agreements	Shelby M
Employee Wages CY2023	Update on wage change to Pay-for-Performance	Emily M
NEW/CURRENT ITEMS		
Other		
CONCLUSION		
	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin S

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, August 22, 2022 / 4:30 pm / Large Conference Room

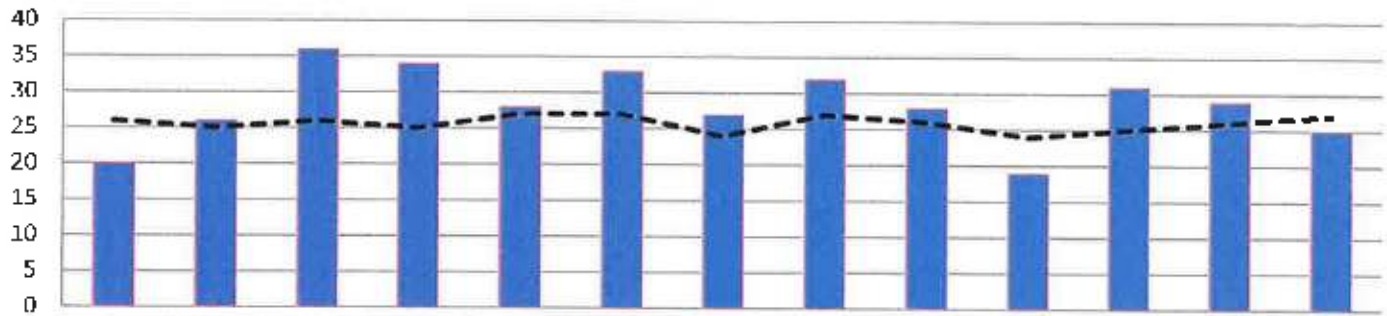
Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Dr. Dan Blue/WAH Medical Director, Shelby Medina/CCO, Dave Rogers/Sanford Health Network VP of Operations
Absent:
Others:

Chairperson (or Acting Chairperson): Justin Schmit, Chairperson
Recorder: Janel Eichstadt, Admin Asst

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order at 4:35 pm by Chairperson, Justin Schmit.	Justin S
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF JULY 25, 2022, AS PRESENTED (BRUGMAN/ORTMANN)	Justin S
Collections & Financial Assistance	John stated an August Collections and Financial Assistance report was not available this month due to the lead patient biller position and Patient Financial Counselor position being vacated recently. M/S/C UNANIMOUSLY TO APPROVE THE 'NO REPORTS AVAILABLE' STATUS FOR AUGUST AS IT RELATES TO PATIENT FINANCIAL ASSISTANCE AND PATIENT COLLECTIONS REPORTING (ORTMANN/BARTELT). In month 4 of FY2023, financial assistance accounts approved for write off remained at \$24,018.42 on a budget of \$125,000.	John P
Employee Resignations / Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS: 2 REHABILITATION INTERNS EFFECTIVE AUGUST 4, 2022, FT PATIENT ACCESS REPRESENTATIVE EFFECTIVE AUGUST 12, 2022, PT NUTRITIONAL SERVICES AIDE EFFECTIVE AUGUST 8, 2022. ONE EMPLOYEE RESIGNATION DATE CHANGE WAS SUBMITTED, MARKETING DEPT INTERN'S RESIGNATION DATE CHANGED FROM AUGUST 19, 2022, AS REPORTED IN JULY MEETING MINUTES, TO NOW BE EFFECTIVE SEPTEMBER 30, 2022. THERE WERE NO TERMINATIONS OF EMPLOYMENT TO REPORT. (BARTELT/BRUGMAN)	Emily M
FOLLOW-UP ITEMS		
Contract Updates	Shelby shared information regarding a clinic lease agreement and an Emergency Department coverage agreement. No action was taken on either of the agreements at this time.	Shelby M
NEW/CURRENT ITEMS		
	There were no new or current items for committee discussion.	
CONCLUSION		
	The Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was concluded by Chairperson, Justin Schmit.	Justin S

ADMISSIONS

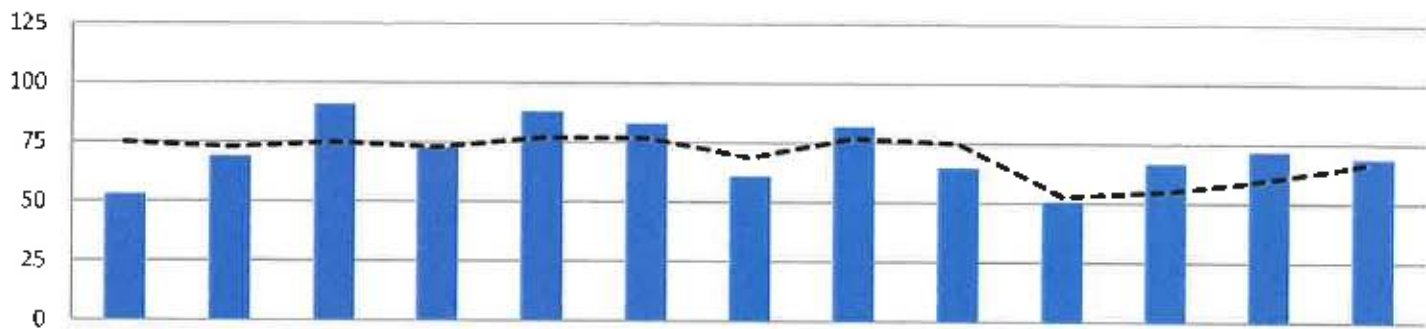
Admissions Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Admissions	20	26	36	34	28	33	27	32	28	19	31	29	25
Budget	26	25	26	25	27	27	24	27	26	24	25	26	27

PATIENT DAYS

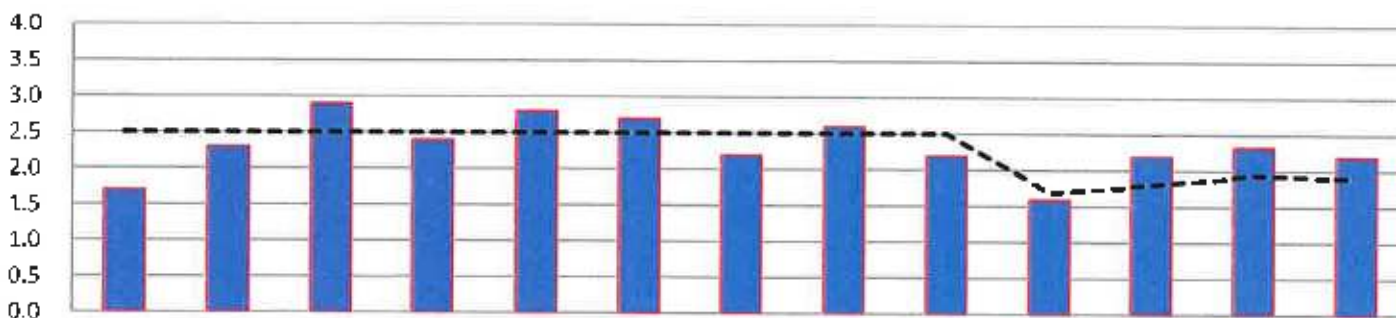
Pt Days Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Pt Days	53	69	91	73	88	83	61	82	65	51	67	72	69
Budget	75	73	75	73	77	77	69	77	75	53	55	60	67

AVERAGE PATIENTS PER DAY

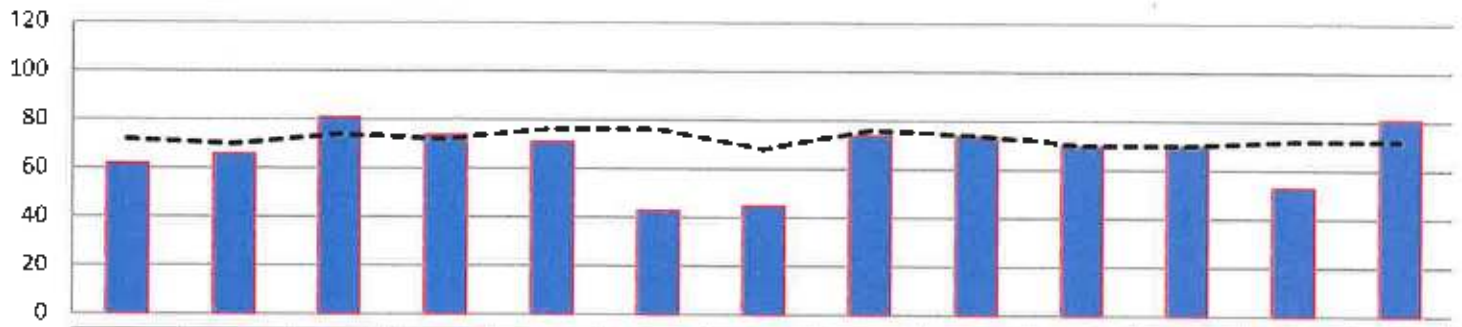
Avg Pt/Day Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Avg Pt/Day	1.7	2.3	2.9	2.4	2.8	2.7	2.2	2.6	2.2	1.6	2.2	2.3	2.2
Budget	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	1.7	1.8	1.9	1.9

SURGERY

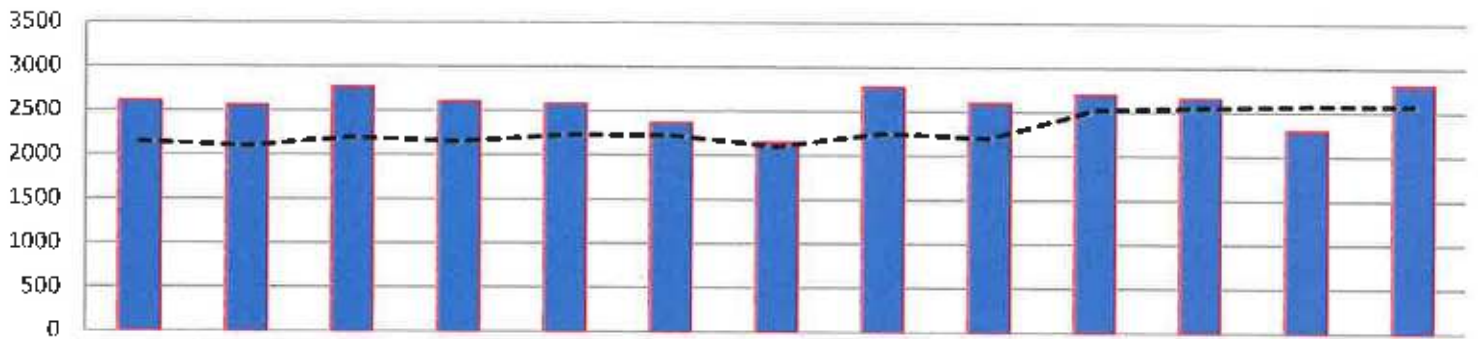
Surgery Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Surgery	62	66	81	74	71	43	45	74	74	70	70	53	81
Budget	72	70	74	72	76	76	68	76	74	70	70	72	72

OUTPATIENT OCCASIONS OF SERVICE

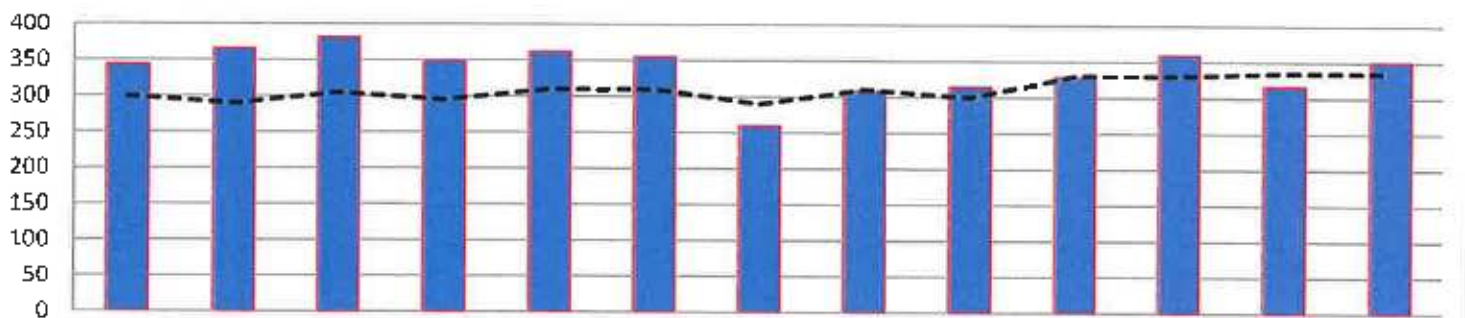
OP Visits Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
OP Visits	2610	2561	2770	2608	2583	2372	2155	2781	2605	2704	2661	2303	2818
Budget	2150	2100	2200	2150	2225	2275	2100	2250	2200	2525	2550	2575	2575

EMERGENCY VISITS

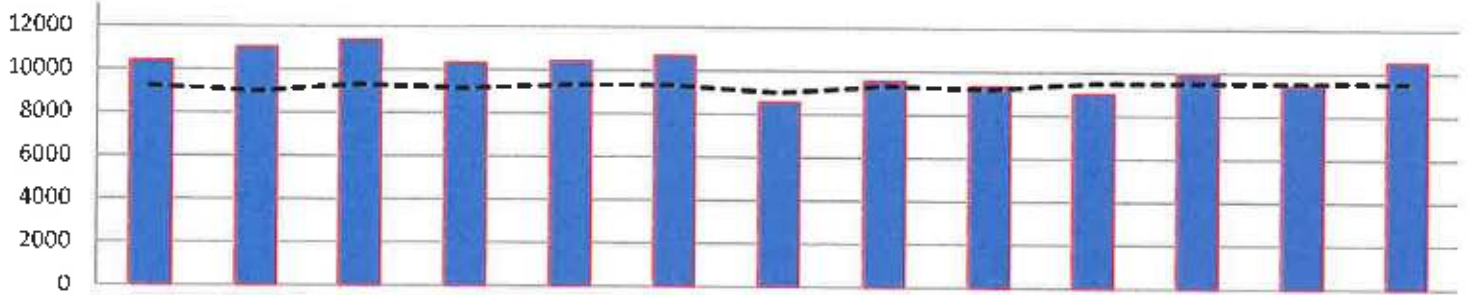
ER Visits Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
ER Visits	344	366	382	350	362	355	260	309	315	329	360	317	351
Budget	300	290	305	295	310	310	290	310	300	330	330	335	335

LAB PROCEDURES

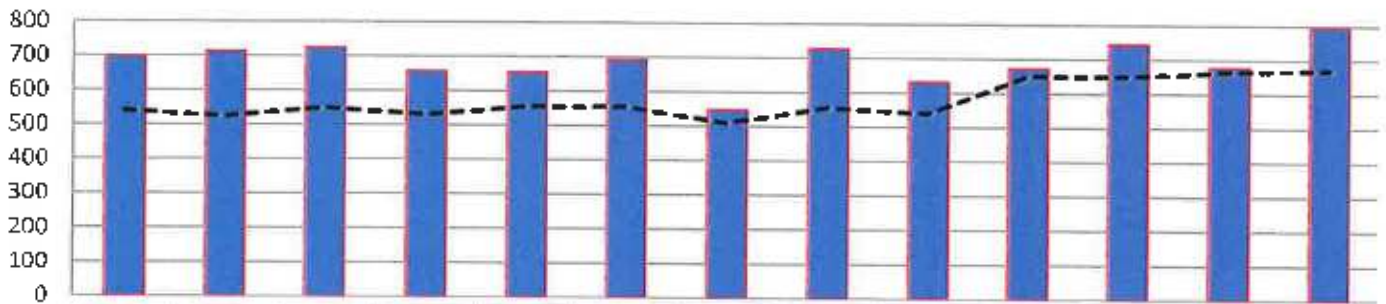
Lab Proc Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Lab Proc	10410	11049	11379	10329	10440	10713	8564	9569	9357	9030	9951	9433	10542
Budget	9250	9000	9300	9150	9375	9325	9000	9325	9200	9500	9500	9525	9525

IMAGING PROCEDURES

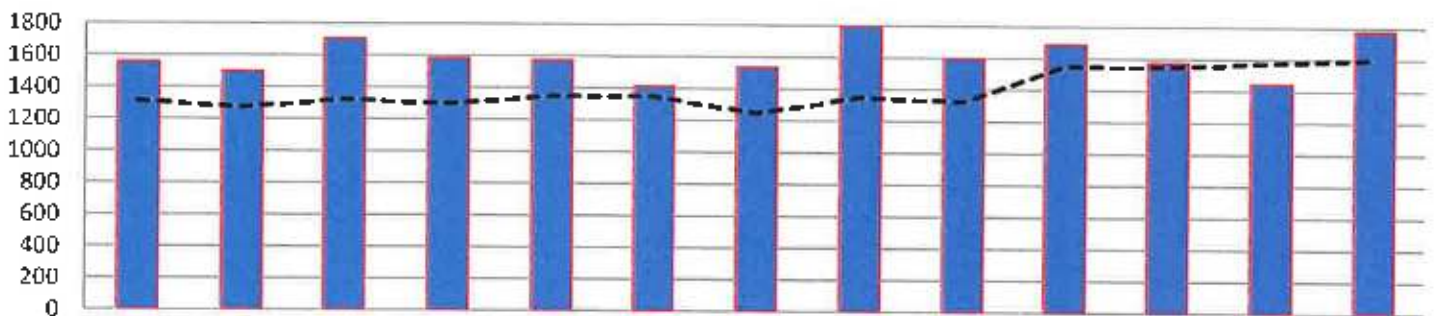
Imaging Proc Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Imaging Proc	699	714	725	658	655	692	549	728	634	674	746	679	799
Budget	541	525	550	530	555	555	510	555	540	650	650	665	670

REHAB MODALITIES

Rehab Modalities Budget



	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22
Rehab Modalities	1559	1501	1707	1585	1575	1414	1537	1801	1600	1692	1578	1448	1779
Budget	1316	1275	1325	1300	1350	1350	1250	1350	1325	1550	1550	1575	1600

	8/31/2022		Revenue		Revenue		Revenue		August		S Change		% Change	
	8/31/2022	Comparison	Budget 2023	Comparison	Y-T-D 2022	Comparison	Budget 2023	Comparison	Y-T-D 2022	From Last Year	From Last Year	S Change	% Change	
PATIENT REVENUE														
Inpatient Revenue	\$1,598,558	16.22%	\$625,000	16.78%	\$2,482,798	15.19%	\$2,350,000	15.99%	\$2,402,727	\$80,071	3.3%	\$2,025,158	17.1%	
Outpatient Revenue	\$3,924,316	83.78%	\$3,100,000	83.22%	\$13,858,327	84.81%	\$12,350,000	84.01%	\$11,833,169	\$2,025,158	17.1%	\$2,105,229	17.1%	
Total Patient Revenue	\$4,684,174	100.00%	\$3,725,000	100.00%	\$16,341,125	100.00%	\$14,700,000	100.00%	\$14,235,896	\$2,105,229	14.8%	\$2,105,229	14.8%	
Contractual Adjustments	\$2,241,596	47.85%	\$1,640,000	44.03%	\$7,474,706	45.74%	\$6,495,000	44.18%	\$6,268,825	\$1,205,881	19.2%	\$1,205,881	19.2%	
Other Income	\$14,658	0.31%	\$25,000	0.67%	\$72,460	0.44%	\$100,000	0.68%	\$85,852	(\$13,392)		(\$13,392)		
NET OPERATING REVENUE	\$2,457,236	100.00%	\$2,110,000	100.00%	\$8,938,879	100.00%	\$8,305,000	100.00%	\$8,052,923	\$885,956	11.0%	\$885,956	11.0%	
EXPENSE														
Employee Salaries	\$734,668	29.90%	\$730,000	34.60%	\$2,777,719	31.07%	\$2,890,000	34.80%	\$2,814,862	(\$37,643)	-1.3%	(\$37,643)	-1.3%	
Employee Benefits	\$222,804	9.07%	\$240,000	10.90%	\$887,862	9.93%	\$905,000	10.90%	\$864,245	\$23,617	2.7%	\$23,617	2.7%	
Pharmaceuticals	\$72,622	2.96%	\$90,000	4.27%	\$370,298	4.14%	\$345,000	4.15%	\$336,225	\$34,073	10.1%	\$34,073	10.1%	
Supplies	\$143,735	5.85%	\$140,000	6.64%	\$495,858	5.55%	\$530,000	6.38%	\$443,858	\$52,000	11.7%	\$52,000	11.7%	
Rents & Utilities	\$31,305	1.27%	\$35,000	1.66%	\$115,737	1.29%	\$115,000	1.38%	\$111,110	\$4,627	4.2%	\$4,627	4.2%	
Purchased Services	\$557,128	22.67%	\$470,000	19.91%	\$2,077,886	23.25%	\$1,600,000	19.75%	\$1,517,620	\$580,266	36.9%	\$580,266	36.9%	
Other Direct Expenses	\$89,481	3.64%	\$120,000	5.69%	\$171,438	5.83%	\$480,000	5.78%	\$487,754	\$33,584	6.9%	\$33,584	6.9%	
Provision for Bad Debts	\$88,219	3.59%	\$55,000	2.61%	\$263,863	2.95%	\$205,000	2.47%	\$253,069	\$10,794	4.3%	\$10,794	4.3%	
Depreciation	\$134,381	5.47%	\$132,500	6.28%	\$526,981	5.90%	\$530,000	6.48%	\$468,407	\$58,574	12.5%	\$58,574	12.5%	
Interest Expense	\$13,076	0.53%	\$13,350	0.63%	\$57,110	0.58%	\$53,400	0.64%	\$54,512	(\$2,402)	-4.4%	(\$2,402)	-4.4%	
Total Operating Expense	\$2,087,369	84.95%	\$1,965,850	93.17%	\$8,089,252	90.50%	\$7,693,400	92.64%	\$7,351,662	\$737,590	10.0%	\$737,590	10.0%	
Income (loss) From Operations	\$369,867	15.05%	\$144,150	6.83%	\$849,627	9.50%	\$611,600	7.36%	\$701,261	\$148,366		\$148,366		
Investment Income	\$6,250	0.25%	\$7,500	0.36%	\$31,762	0.36%	\$3,000	0.04%	\$22,642	\$9,120		\$9,120		
Other Revenue/(Expenses)	\$1,608	0.07%	\$8,750	0.41%	\$19,331	0.22%	\$35,000	0.42%	\$30,157	(\$10,876)		(\$10,876)		
Non Operating Rev/Exp	\$7,858	0.32%	\$16,250	0.77%	\$51,093	0.57%	\$63,000	0.78%	\$52,799	(\$1,706)		(\$1,706)		
Increase in Net Assets	\$377,725	15.37%	\$160,400	7.60%	\$900,720	10.08%	\$676,600	8.15%	\$754,060	\$146,660		\$146,660		

**WINDOM AREA HEALTH
FY 2023
CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August
7	Neptune 3 Rover	Stryker	Maj Mov	14,500.00			
7	Micromedical VisualEyes 505 Binocular	Midwest Special Instruments	Maj Mov	10,150.00			
5	Seal Coating of Driveway and East Parking Lot	Nielsen/Cottonwood/Windom	Land Improv				27,356.20
Total				24,650.00	*	*	27,356.20

Total YTD Capital Acquisitions 52,006

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, September 26, 2022 / 4:00-4:30 pm / Large Conference Room

Members: Kay Gross, Terry Tegels, Dan Hammig, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyer/CFO, Kelsey Andrews/DON, Dr Dan Blue/Medical Dir, Shelby Medina/CEO

Present:
 Absent:
 Others:

Chairperson (or Acting Chairperson): Kay Gross, Chairperson

Recorder: Janel Eichstadt, Admin Asst

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by chairperson	Kay Gross
Minutes	Approve minutes from the regular Committee meeting of August 22, 2022 (Cmte Motion)	Kay Gross

FOLLOW-UP ITEMS

Medical Staff Credentialing & Medical Staff Meeting Update	<ul style="list-style-type: none"> Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (Committee & Board motion) Report on business addressed at WAH Medical Staff meeting 	Dr Van Kley / Dr. Blue
Operational Updates	Provide updates on hospital operations/recruitment/retention	Shelby M

NEW/CURRENT ITEMS

Other		

CONCLUSION

	Conclude Professional Practice/Quality & Planning Committee meeting	Kay Gross
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Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES	
Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.	
Meeting Date/Time/Location: Monday, August 22, 2022 / 4:00 pm / Large Conference Room	
Members: Kay Gross, Terry Tegels, Dan Hormig, Dr. Michael Fisher, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Dr. Dan Blue/WAH Medical Director, Shelby Medina/CEO, Dave Rogers/Sanford Health Network Exec Director Others: Dr. B Van Kley/Chief of Staff Absent:	
Chairperson (or Acting Chairperson)	Kay Gross, Chairperson
Recorder:	Janel Eichstadt, Admin Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	The Professional Practice/Quality & Planning Committee meeting was called to order at 4:00 pm by Chair, Kay Gross.
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF JULY 25, 2022, AS PRESENTED (TEGELS/BRUGMAN).
FOLLOW-UP ITEMS	
Medical Staff Credentialing & Medical Staff Meeting Update	Dr. Van Kley, Chief of Staff, reported on agenda items addressed at the Medical Staff meeting held earlier in the day. He stated the WAH Medical Staff reviewed the August 2022 Credentialing list and recommended its approval to the Governing Board. Discussion regarding the proposed Assistant Director of Nursing position was held with no action necessary. Greg Holt, Emergency Preparedness Coordinator, presented the All Hazards Plan policy for its annual review. He discussed the policy's content and requested WAH Medical Staff's approval of this policy. M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, APPROVAL OF THE ALL HAZARDS PLAN POLICY TO THE WAH GOVERNING BOARD (TEGELS/ BRUGMAN). Discussion was held regarding Emergency Department processes and the role WAH physicians as it relates to the All Hazards Plan policy. Greg Holt, and Medical Director, Dr. Blue, shared outlined information on physician roles in a community-type emergency. Dr. Blue and Greg Holt agreed to jointly discuss the physician role in this policy and create an algorithm that will assist medical staff providers in outlining their specific roles as medical provides during a community emergency. The outcome of their discussions will be presented to the Medical Staff by Dr. Blue in the near future. Professional Practice Committee agreed to recommendations presented by Dr. Blue for online CME course.
Operational Updates	Shelby provided an update on recent activity relating to WAH operations, employee recruitment and retention strategies taking place at Windom Area Health. Shelby shared preliminary information regarding the possibility of adding high-level senior management job positions to aid in the promotion and planning of new services for WAH. Shelby stated this topic would be a discussion item at the Strategic Planning Session scheduled for October 27, 2022.
NEW/CURRENT ITEMS	
	There were no new or current items for committee discussion.
CONCLUSION	
	The Professional Practice/Quality & Planning Committee meeting was concluded by Chairperson, Kay Gross.

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING**

SEPTEMBER 26, 2022

APPOINTMENTS:

Kylie Cowdin, M.D.	Family Practice	Active
Katherine Greenlee, FNP	Cardiology (Dr. Jonsson)	Allied Health Professionals
Furhan Qureshi, M.D.	Internal Medicine	Telemedicine

REAPPOINTMENTS:

Charles Flohr, M.D.	Radiology	Consulting
Sarah Heckel, CNP	Cardiology (Dr. Jonsson)	Allied Health Professionals
Mary Olson, M.D.	Family Practice	Senior Active

VRAD REAPPOINTMENTS:

Cynthia Tortorelli, M.D.	Teleradiology	Telemedicine
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RESIGNATION:

Bradford Johnson, M.D.	Internal Medicine	Emergency Services
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AUGUST COMMENTS

Ambulatory Surgery	Was very thankful I could stay in Windom and have Dr. Dynes perform this procedure.
Ambulatory Surgery	Everyone was really good Super great staff. Even when the foot control went down they kept me informed to what they were doing. Dr Dickes called the next day to check on me and to say how sorry she was that the machine went down. She is awesome
Ambulatory Surgery	Always have good care at the hospital!
Ambulatory Surgery	"I appreciated the great care of the staff. Thank you!"
Ambulatory Surgery	Tim Klassen. Is wonderful at what he does & both he & the nurses are very personable!
Ambulatory Surgery	Everyone was very thorough, and nice. The Dr was wonderful...
Clinic - Windom	Appointment at 12:20 didn't see the doctor till 12:45
Clinic - Windom	Botker and his Team are the most caring, compassionate people I have ever met. I would never go anywhere else or have another Doc take care of both of my shoulders. I've been a patient for a long time and they never disappoint!
Clinic - Windom	It is always a good appointment as I get the help I need and can be on my way
ED	Staff was passionate, very professional and patient centered. Thanks for all they do!
ED	They're all great. Everybody was really nice and all that stuff. Yeah. Alright.
ED	I was treated with respect and felt comfortable even Though I was in pain. They were professional and empathetic. Thank you for all that you do.
ED	Very nice staff understanding
Imaging	Darcy Jones is fantastic!!
Imaging	The ultrasound technician was great! Very good experience!
Imaging	"Very professional & kind. Patient with me. "
Imaging	Was well satisfied
Imaging	Well, everything was good to attend to me, no more than the (unreadable) an interpreter there so that we can see what they do (unreadable).
Imaging	All the people were fantastic
Imaging	Don't think it necessary to take and extra X-ray if you do it right the first time. Have experienced this more than once.
Imaging	Appreciate their kindness!
Lab	No problems whatsoever! Thank you!

AUGUST COMMENTS

- Lab** Liz Coleman was good to work with. She was very thorough in going over things and had several options for me. I appreciated her knowledge in what we talked about and that she made me feel comfortable during my visit.
- Lab** They want to prepare you, they take good care of me, very good, I liked it.
- Lab** "Very very happy for the staff and for the facility here in Windom MN."
- Lab** Staff was great
- Lab** I didn't actually see anyone in the Hospital Lab. My blood was drawn by the nurse in Dr. Taber's clinic and then sent over to the lab. I answered these questions in regard to the care I received at his clinic.
- Lab** I had to be billed for 2 visit because I wasn't even tested for what I initially came in for which was for possible Monkey Pox exposure. Your hospital wasted practically a whole week by being incompetent. My first visit was a sunday, and then they realized that I was never swabbed for what I need to be swabbed for so I had to return on the following Thursday to finally get it done correct. NOTHING about my experience here at Windom Health was in anyway helpful or convenient. I had to make multiple calls to speak with people who have no idea what they are doing. No one speaks to each other there apparently. No one knows how to look info up....it was just a complete mess working with your facility. I dont wish this on anyone else. People deserve better care and assistance, especially when we're being charged for it! I just cant believe what a disappointment the whole experience was.
- Lab** Everything was great
- Lab** "I really appreciated Dr. Dynes and all the staff. They did an exceptional job taking care of me. Thanks so much!"
- Lab** They were very prompt-very little waiting and there were 2 ahead of me.
- Lab** The care was good, but we would need them to have someone who speaks Spanish.
- Lab** Always Kind, Friendly, and love hometown care
- Med Surg--IP** Exceptional care Nurses were kind + professional + responsive Aides were friendly + kind + competent Cleaning staff kept my room + bath spotless I was quite impressed with Windom Hospital on all levels - All well done!
- Med Surg--IP** Very friendly + helpful staff. Great food.
- Med Surg--IP** The nurses were very kind and courteous!
- Nursing--OB** Every nurse, doctor, dietary, housekeeping, and nurse anesthetist was absolutely wonderful! My husband, and now new baby, can't be more thankful for the care we received! All were very professional, kind, and understanding! Great experience while hospitalized!

AUGUST COMMENTS

- Outpatient Top notch!
- Outpatient Nurse made follow up call to see how I was doing
- Outpatient I truly liked the way I was treated **not only** by the nurses but as well as the doc! She listened to me & have a chance to express my wishes/wants concerning my care. Awesome crew!
- Outpatient Rhonda was very kind and explained everything well
- Outpatient Wound care does a great job.
- Outpatient This is Rose Perrington, and I'll tell you, all of the nurses and staff at Stanford wound center were absolutely excellent. And I felt very well and very cared for thank you.
- PT, OT, ST** Nicole is the best!
- PT, OT, ST** Nicole is a great OT. She explained the exercising as she performed each stretching activity. I found the visit to be very helpful and encouraging.
- PT, OT, ST** Very good experience for me. Explained every exercise and expected successful outcome.
- PT, OT, ST** Pleasant session. Clean facility.
- PT, OT, ST** Thank you very much. Everything was very good. The care was very good. The communication was very good and I would recommend people to go there. To me, the people were good. Thank you.
- PT, OT, ST** Joel has been working with my son for 5 months now. He makes it fun for him and also challenges him with new activities. My son chose Joel as his therapist as he had worked with him in the past and liked the way he did things.
- PT, OT, ST** I can't really hear what you're saying, but I was very well pleased and so was my daughter when we went with the therapist, so thank you so much.

Windom Area Hospital Auxiliary Meeting August 8, 2022

The Windom Area Hospital Auxiliary held their monthly meeting Monday, August 8, 2022 at 6:00 p.m. in the Large Conference Room.

President Mary Klosterbuer welcomed everyone to the meeting with 23 members in attendance. A welcome was given to a new member - Kay Evers. The Auxiliary Prayer was read in unison, and the Pledge of Allegiance was recited.

M/S Betty Olson/Diane Vellema to approve the agenda. Motion carried.

Recording Secretary's Report – Marlene Smith, Recording Secretary

- M/S Karen Skarphol/Rozanne Gronseth to approve the minutes as presented of the July 11, 2022 meeting. Motion carried.

Treasurer's Report – Gerri Burmeister

- Balance on hand July 31st, 2022 was \$4,086.86
- M/S Karla Taber/Connie McCarthy to approve the Treasurer's Reports as presented. Motion carried.

Corresponding Secretary – Betty Olson

- Betty reported for the last four months: Congratulations to Maxine Walters and Helen Evers; Get Well to Joanne Kaiser; Sympathy card to Sharon Diemer's family; and a Friendship card to Sue Curley and Nete Grunwald as they both have moved from this area.

MAHV Report –

- The MAHV website address is <https://mahv.org> (Member code is mahv2018)
- Karen reported that she has resigned as MAHV District Chair position.
- The Multi-State Fall Conference will be September 19 and 20. Wisconsin will have theirs in person at the Dells October 11 to 13.

Program Report – Rozanne Gronseth

- The new Medical Director, Dr. Dan Blue will be our speaker in September.
- Danielle Masters will speak in October.
- If you have any recommendations for speakers, let Rozanne know.

WAH Update – Kim Armstrong

- Report volunteer hours to Kim.
- Proceeds from the Bake Sale is about \$850.00 and will be split between WAHA and the Giving Tree fund.

- The RADA Cutlery Catalog sales were \$1,300 with a profit of \$550. The new catalog is out and the prices have really gone up.
- We are marketing the "Girls Night Out".

Unfinished Business

- Raffle Tickets - Jean Johnson
 1. 1,500 tickets were ordered for 2022.
 2. 130 tickets were sold at the Hospital. 1,000 tickets have been sold. There are 500 tickets left to sell at the fair.
 3. Our project is \$5,000 donation towards the purchase of a Patient Transport Bed for Surgery.
 4. Committee: Jean Johnson, Connie McCarthy, Karen Skarphol, Mary Klosterbuer.
 5. There will be three Prizes of \$50 Chamber Bucks each.
 6. Drawing will be held at 10:00 on Tuesday, August 23, 2022 on KDOM.
- Auxiliary Fair Booth - Be sure to sign up to man the booth.

New Business

- Breast Health Women's Night Out, will be October 1, 2022 at Round Lake Winery
 1. We bought 2 tables of 8.
 2. We will be selling tickets for the Quilt which we hope to also display.
 - Quilt donated by Cottonwood Quilters Guild
 1. We need a chair for this event.
 2. M/S Marlene Smith/Connie McCarthy, to have the tickets in bundles of five at \$5.00 each. Carried.
 3. Selling of tickets will be on a volunteer basis.
 4. We will post Tickets for sale on Facebook and display the quilt in the Hospital entry if possible.
 5. Proceeds go to Breast Health.
 6. Our Auxiliary gave \$500 towards the Speaker coming from California.
 7. Drawing will be held October 31st at the Halloween Bake Sale.

The meeting was adjourned at 7:05 pm

Upcoming Events –

- Monday September 12, 2022 at 6:00 p.m. Auxiliary Meeting
- Saturday – October 1, 2022 Breast Health Event
- Monday October 31, 2022 - Halloween Bake Sale
- Monday – October 31, 2022 - Quilt Drawing at the Bake Sale

Marlene Smith,
Recording Secretary



BOARD OF DIRECTOR'S MEETING

TUESDAY, SEPTEMBER 26, 2022

Select meal from the Cafeteria before meeting

5:00 pm – Large Conference Room

AGENDA

- | | | |
|--------------|---|---------------|
| I. | CALL WAH FOUNDATION MEETING TO ORDER | Steve Johnson |
| II. | FOUNDATION MEETING MINUTES - <ul style="list-style-type: none">- Approve minutes from regular meeting on August 23, 2022 | Steve Johnson |
| III. | FINANCIAL STATEMENT - <ul style="list-style-type: none">- Review donations & assign thank-you's | Kim Armstrong |
| IV. | OLD BUSINESS - <ul style="list-style-type: none">- Corporate Resolution- Scholarships Policy- Women's Night Out & Quilt Tickets- End of Year Solicitation Letters | Kim Armstrong |
| V. | NEW BUSINESS - <ul style="list-style-type: none">- Running's Ladies Night – October 19th 4-8 pm- Ivory Silk Lilac Trees- Strategic Planning Session- WAH Foundation Funds out of Sanford | Kim Armstrong |
| VI. | PROJECTS - <ul style="list-style-type: none">- Women's Night Out<ul style="list-style-type: none">o October 1, 2022, Round Lake Winery- Rock the Rink Pink<ul style="list-style-type: none">o January 2023, Windom Arena- Dad's Belgian Waffle Brunch<ul style="list-style-type: none">o March 12, 2023, Windom Community Center- Golf Tournament<ul style="list-style-type: none">o June 16, 2023, Windom Country Club | Kim Armstrong |
| VII. | NEXT MEETING DATE/TIME – | Steve Johnson |
| VIII. | MEETING CONCLUSION | Steve Johnson |

**WINDOM AREA HEALTH FOUNDATION
FOUNDATION BOARD MEETING MINUTES
AUGUST 23, 2022, AT 5:00 P.M.**

Attending: Ann Bartelt, Terry Tegels, Steve Johnson, Tom Christensen, Greg Scheitel, Chad Merrihew, Emily Masters/CHRO, Kim Armstrong/Exec Dir. Compliance & Foundation/Auxiliary
Absent: Kay Gross, Shelby Medina/CEO

CALL TO ORDER: WAH Foundation Board Chairperson, Steve Johnson, called the meeting to order. Steve introduced and welcomed new WAH Foundation Board member, Chad Merrihew, to the meeting.

FOUNDATION MINUTES:

M/S/C UNANIMOUSLY TO APPROVE MINUTES FROM THE REGULAR MEETING OF MAY 24, 2022 AS PRESENTED (CHRISTENSEN/MERRIHEW).

FINANCIAL STATEMENT:

The July 2022 financial statement was reviewed and approved as presented.

Review Donations & Assign Gift Thank-you's

Foundation donor gifts received during May through July 2022 were reviewed. During this period, a total of \$53,782.08 in monetary gifts were contributed through employee payroll deductions, spring solicitation letter gifts, sponsors for Women's Night Out, and the June 24, 2022 Windom Area Health Foundation golf tournament. Donor thank you's will be extended to those individuals gifting \$100 or more during this reporting period.

Kim noted the WAH Foundation has received 2 quarterly incentive payments from American Express. The first payment was received May 26 2022 and totaled \$3471.94 and the second payment totaling \$3710.88 was received July 27, 2022. She noted only 501(c)(3) organizations are eligible to receive these monies.

OLD BUSINESS

Spring Solicitation Letters

Kim shared results of the Foundation spring solicitation letter, which was mailed out in early May. She noted 200 letters were mailed out with 30 donors responding with gifts totaling \$4905. Funds from this solicitation letter were earmarked for the purchase of additional kids outdoor exercise equipment along the Be Well Path.

Scholarships Update

Kim stated one of the scholarship winners from this past spring has requested permission to use \$750 of the scholarship award totaling \$1000 towards her personal monthly rent as she is current on all final schooling expenses, including tuition fees, for her final year.

M/S/C UNANIMOUSLY TO APPROVE THE REQUEST TO PAY \$750 OF REMAINING SCHOLARSHIP FUNDS TOWARDS UPCOMING MONTHLY RENT TO THE HOUSING LANDLORD PER THE SCHOLARSHIP RECIPIENT'S REQUEST (TEGELS/MERRIHEW).

Golf Tournament Report

Kim reported on the first annual WAH Foundation Golf Tournament held June 24th at the Windom Country Club. She noted profit from the event totaled \$2880.83. Funds from this event was applied towards the purchase of additional kids outdoor exercise equipment along the Be Well Path. Members discussed the success of this event and were in agreement to hold another golf tournament on a Friday afternoon in early summer 2023. Kim will check on date opportunities and report back to the Foundation Board on her findings.

Transfer Funds for Outdoor Exercise Equipment

Kim stated due to the recent success of several Foundation fundraisers, including the golf tournament, spring solicitation letter, and the HyLife Fun Run donation, the designated 4 pieces of outdoor exercise equipment has been ordered, however, an arrival date for the equipment was not available to report.

M/S/C UNANIMOUSLY TO TRANSFER FUNDS FROM WINDOM AREA HEALTH FOUNDATION GENERAL FUND TO WINDOM AREA HEALTH FOR THE REIMBURSEMENT OF OUTDOOR EXERCISE EQUIPMENT (SCHEITEL/CHRISTENSEN).

Windom Area Health Foundation Planning Session

Kim shared she will be sending out a Doodle Poll in the near future with dates Board members can select from for the purpose of planning the Foundation's Strategic Planning Session. Kim will report the results of this poll at the September 26th Board meeting.

NEW BUSINESS

Women's Night Out

Kim noted Women's Night Out, will be held October 1, 2020 at the Round Lake Vineyards and Winery and event tickets are still available. She stated Windom's Cotton Quilters have donated a quilt to the WAH Auxiliary with raffle tickets being sold for \$5/ticket at the Women's Night Out event. Raffle tickets proceeds will be donated to the Women's Health Fund.

End of Year Mailing

Kim stated an end of year mailing would be mailed out this fall. She shared project ideas these funds could be used towards. Board member requested Kim to bring additional ideas to the September 26, 2022 meeting for further discussion.

PROJECTS

Women's Night Out – October 1, 2022, at Round Lake Vineyard and Winery beginning at 5:00 pm.

Rock the Rink Pink – November 2022, at the Windom Arena.

Dad's Belgian Waffle Brunch – March 12, 2023 at Windom Community Center

Windom Area Health Foundation meeting was concluded by Chairperson, Steve Johnson.

Steve Johnson
WAH Foundation Chairperson