

Meeting Name: Windom Area Health Governing Board of Directors

AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location:	Monday, September 27, 2021 / 5:30 pm / Large Conference Room
Members: All Windom Area Health Governing Board Mbrs	Present: Absent: Others:
Recorder:	Janel Eichstadt, Admin Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 pm by WAH Governing Board Chairperson Dr Michael Fisher
Meeting Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of August 23, 2021 (Board motion) Dr Michael Fisher
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	Review Committee activities Kay Gross
Finance / Personnel / Labor Relations & Building & Grounds Cmte	Review Committee activities Justin Schmit
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports (Board motion) John Peyerl
Capital Acquisition Review	Review capital acquisition activity (Board motion) John Peyerl
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance (Board motion) Emily Masters
New / Department Transfer Employees	Report of recently hired / transferred employees Emily Masters
HR Trends	Report on WAH employee turnover and employee statistics. Emily Masters
Medical Staff Credentialing & Meeting Update	<ul style="list-style-type: none"> Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (Board motion) Report on business addressed at WAH Medical Staff meeting Dr M Olson/ Shelby M
Patient Concern Reports	Review patient concern reports and patient survey comments Shelby M / Kelsey A
Patient Safety Reports	Review patient safety activities Kelsey Andrews
Annual Policy Review	Review / Approve EMTALA policy as presented (Board motion) Shelby M / Kelsey A
Administration	<ul style="list-style-type: none"> Review / Update Sr Management Team Executive Summaries Review / Approve WAH committee meeting reports as presented (Board motion) Sr Mgmt Team
City of Windom	Informational update Steve Nasby
Sanford Health Network	Informational update Terry Mahar, VP
WAH Foundation Board	Foundation Board not meeting in September. Next meeting October 26, 2021 at 5pm Shelby Medina

WAH Auxiliary	Auxiliary met September 13, 2021. Minutes from August 9, 2021 meeting included in Governing Board book	Shelby Medina
NEW & OLD BUSINESS		
Old Business		Dr Michael Fisher
New Business	<ul style="list-style-type: none"> Move date of WAH Governing Board meeting up to December 20, 2021 due to Christmas & New Year's holidays? 	Dr Michael Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting	Dr Michael Fisher
Board Education	Presentation by Brenda Muller, Outreach Clinic Coordinator	Shelby M

Meeting Name: Windom Area Health Governing Board of Directors

MINUTES

<p>Purpose: Provide governance for Windom Area Health</p>	
<p>Meeting Date/Time/Location:</p>	<p>Monday, August 23, 2021 / 5:00 pm / Large Conference Room Present: Dr. Michael Fisher, Dan Ortman, Ann Bartelt, Kay Gross, Terry Tegels, Laura Fresk, John Peyerl/CFO, Emily Masters/CHRO, Kelsey Andrews/DON, Shelby Medina/CEO, Terry Mahar/Sanford Health Network VP Other Attendees: Dr. M. Olson/Chief of Medical Staff, Steve Nasby/City of Windom Administrator; Lisa Farag/Windom City Council Liaison, Eric Hillmoe/Sanford Health Network, VP of Operations Absent: Justin Schmit, Julie Brugman/Mt Lk Advisory Mbr Janel Eichstadt, Admin Asst</p>
<p>Members: All Windom Area Health Governing Board Mbrs</p>	
<p>Recorder:</p>	
<p>Category / Topic</p>	<p>Action step(s) / Updates</p>
<p>STANDING ITEMS</p>	
<p>Call to Order</p>	<p>Windom Area Health Governing Board meeting was called to order at 5:00 pm by Governing Board Chair, Dr. Michael Fisher. New Governing Board member, Terry Tegels, was introduced to current Board members, WAH administrative staff and guests.</p>
<p>Meeting Minutes</p>	<p>M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF JULY 25, 2021 AS PRESENTED (ORTMANN/FRESK).</p>
<p>COMMITTEE REPORTS</p>	
<p>Professional Practice / Quality & Planning Cmte</p>	<p>Committee reviewed and discussed the current status of the Medical Staff Bylaws and the potential addition of a Medical Director to Windom Area Health. Shelby informed committee members of a meeting to be held September 1, 2021 with designated members of the Governing Board and physicians to further discuss the selection of a telehospitalist group potentially providing medical services to Windom Area Health in the upcoming future.</p>
<p>Finance / Personnel / Labor Relations & Building & Grounds Cmte</p>	<p>M/S/C UNANIMOUSLY TO APPROVE SENDING ACCOUNTS TOTALING \$104,706.67 TO AAA COLLECTIONS AND APPROVE 3 FINANCIAL ASSISTANCE ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$988.65 (BARTELT/ORTMANN). In month 4 of FY22, financial assistance accounts approved for write off total \$14,508.01 on a budget of \$125,000. M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS- 2 SUMMER INTERNS EFFECTIVE AUGUST 6, 2021 AND 1 NUTRITIONAL SERVICES INTERN EFFECTIVE SEPTEMBER 8, 2021 (BARTELT/FRESK). Shelby shared information relating to the Emergency Dept remodeling project. She noted a bid opening was recently held with bids coming in approximately \$100k higher than the \$1.3m approved at the July Governing Board meeting. Committee members discussed the increase in project expenses with Shelby requesting authorization to continue moving forward with the Emergency Dept remodeling project upon approval from the Governing Board. The construction project would begin late October at the earliest, dependent upon completion of the air handler replacement project. M/S/C UNANIMOUSLY TO APPROVE ADDITIONAL FUNDING OF THE EMERGENCY DEPARTMENT REMODELING PROJECT AT AN AMENDED COST OF \$1.5M TO INCLUDE THE RECOMMENDATION OF INCREASING THE PROJECT'S CONTINGENCY FUNDS, INCREASE IN CONSTRUCTION PROJECT COSTS CONCURRING WITH ACCEPTED BIDS, AND THE PURCHASE OF FIXTURES, FURNITURE AND EQUIPMENT (FF&E) TOTALING APPROXIMATELY \$200K (BARTELT/GROSS).</p>
<p>OTHER REPORTS</p>	
<p>Statistical & Financial Performance Reports</p>	<p>July 2021 statistical and utilization graphs were reviewed. The month's total patient revenue was above budget projections; contractual adjustments, as a percentage of revenue, were below budget projections; total operating expenses were below budget expectations; net operating revenue and total operating expenses factored together left a net increase in assets totaling \$296,088. FY2021 year-to-date net income totals \$394,552 on a projected budget of \$232,804. Days in A/R were reported at 51.9 and Days Cash on Hand totaled 392. M/S/C UNANIMOUSLY TO APPROVE JULY 2021 STATISTICAL AND FINANCIAL PERFORMANCE REPORTS AS PRESENTED (BARTELT/FRESK)</p>
<p>Capital Acquisition Review</p>	<p>No capital acquisitions were purchased during July 2021. John Peyerl</p>

Educational Assistance Applications	There were no Educational Assistance applications submitted for board action.		Emily Masters
New / Department Transfer Employees	<p>The following new hires and department transfers were reported: FT Patient Financial Counselor effective Aug 18, 2021, RN effective Aug 24, 2021, FT Scheduler effective Aug 30, 2021, RN effective Sept 7, 2021, temporary travel nurse beginning Aug 24, 2021, and Nutritional Services intern transferred to a Nutritional Services aide position effective Aug 29, 2021.</p> <p>M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM THE WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (TEGELS/BARTELT).</p> <p>APPOINTMENTS: Brittany Larson, RN General Surgery Kaci Paradis, CNP Wound & HBO</p> <p>REAPPOINTMENTS: Orvar Jonsson, M.D. Cardiology Jenny Lourens, RN Cardiology</p> <p>SANFORD TELEMEDICINE APPOINTMENT: None</p> <p>VRAD APPOINTMENTS: None</p> <p>RESIGNATIONS: None</p>		Emily Masters
Medical Staff Credentialing & Meeting Update	<p>Allied Health Professionals Allied Health Professionals</p> <p>Consulting Allied Health Professionals</p>		Dr M Olson/ Shelby M
Patient Concern Reports	<p>July 2021 Patient Concern Reports and patient survey comments were reviewed and found to be appropriately addressed.</p>		Shelby M / Kelsey A
Patient Safety Reports	<p>Kelsey communicated there was 1 reportable patient fall with no reportable injuries; 0 documented skin integrity issues to patients; 0 use of patient restraints; and 0 opioid-related deaths. Kelsey noted there were no reportable adverse events for the month as of August 16, 2021.</p>		Kelsey Andrews
Annual Policy Review	<p>M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING POLICIES AS PRESENTED (BARTELT/GROSS).</p> <ul style="list-style-type: none"> • GOVERNING BOARD ATTENDANCE • ALL HAZARDS PLAN • BLOOD BORNE PATHOGENS EXPOSURE CONTROL PLAN 		Shelby M / Kelsey A
Administration	<p><u>DON</u>-The new Chemo hood has been certified and ready for use. Staff training is taking place on chemo protocols. <u>CHRO</u>-PFAC is working on identifying suitable seating to be placed in the long "Main Street" hallway of the hospital. M/S/C UNANIMOUSLY TO APPROVE THE FOLLOWING WAH COMMITTEE MEETING REPORT AS PRESENTED (ORTMANN/TEGELS)</p> <ul style="list-style-type: none"> • PFAC • SAFETY 		Sr Mgmt Team
City of Windom	<p>Currently working on budget preparations for next year with various city departments. Preparations are underway for a surplus & obsolete equipment auction on September 18th at the City arena. Beginning September 8th, meetings with MN DOT will resume regarding the Hwy 60 corridor. EDA had a meeting earlier today with Cemstone. Both parties are working together for the City to purchase the Cemstone property for construction of a future housing development. Should this purchase take place, Cemstone would relocate its business to the North Windom Industrial Park possibly in the Spring of 2022.</p>		Steve Nasby
Sanford Health Network	<p>Nothing to report.</p>		Terry Mahar, VP
WAH Foundation Board	<p>The Foundation Board met August 17, 2021. Minutes from June 14, 2021 meeting were included in the Governing Board book</p>		Shelby Medina
WAH Auxiliary	<p>The Auxiliary met August 9, 2021. Minutes from the July 12, 2021 meeting were included in Governing Board book</p>		Shelby Medina
NEW & OLD BUSINESS			
Old Business	<p>There was no old business to report.</p>		Dr Michael Fisher
New Business	<p>There was no new business to report.</p>		Dr Michael Fisher

CONCLUSION

Meeting was concluded by Governing Board Chair, Dr. Michael Fisher.

Dr Michael
Fisher

Signature _____ Dan Ortmann, WAH Governing Board Secretary

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of September 23, 2021

WAH MISSION: "Dedicated to Health"

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**

- Emergency Room Renovation:
 - We hosted an ED Renovation open house for providers, board members, and staff. We will plan additional open house options for other groups and the public depending upon COVID numbers and restrictions.
 - Dr. Hartberg has announced his official retirement date will be November 14, 2021.

- **MHA Federal Updates:**

- Federal advisory committee has overwhelmingly rejected a plan to give Pfizer COVID booster shots to anyone who is not 65 or older or are at high risk of severe disease.
- Pfizer believes its COVID 19 vaccine is safe and effective for children 5 to 11 and plans to seek FDA approval soon
- CMS to come out with interim rule mandating COVID 19 vaccinations for all healthcare workers. It is anticipated that the interim rule will consist of strict scrutiny for medical and religious exemptions and no opt-out options. We expect this rule to be open for public comment sometime in October.

- **Committee Meeting Updates**

- Work Place Violence: **Met Aug 2021**
 - ED remodel will provide better safety for patients and staff (multi-purpose safe room and 2 exits to nurses station)
 - Panic button battery replacement process completed by maintenance staff
 - Panic buttons active in OB nurses area
 - Daily rounds by WPD and WAH partnership has been welcomed by staff
- Infection Prevention: **No Report until Oct 2021**
- Emergency Preparedness: **No Report until Oct 2021**
- Pharmacy and Therapeutics: **Met July 2021**
 - ADE: INR>5 = 0; BS<50 = 0; Narcan use = 1 M/S; Delirium review = 0 inappropriate
 - Medication Variance – reviewed 1 from Q2 resulting in no harm to the patient
 - Flu Vaccine – ordered same quantity as 2020
 - Antibiotic Stewardship update – WAH adopted Sanford plan and has communicated and implemented with nursing
 - OP MAB treatments for COVID:
 - MNRAP referrals are no longer required
 - BAM combo no longer recommended for use
 - REGEN combo – preferred treatment
- PI/ Risk: **Met Aug 2021**
 - All staff continue to work on meeting PI goals; discussion on progress and adjustments to processes working towards meeting or exceeding goals.
- Utilization Review: **Met July 2021**
 - Readmission rate for Q2 = 0
 - Admission level of care orders present on 95/95 charts reviewed
 - Inpatient certification orders present on 61/61 acute charts reviewed
 - 96 hours stay documentation present on 3/3 charts reviewed
 - Total of 66 hours and 4 minutes unbillable
 - Appeals and Denials – 1 M/S denial due to not meeting inpt. Criteria / appealed and reversed
 - Transfer for Q2 = 924 ED patients; 18.5% transferred / 1.8% admissions

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
As of September 23, 2021
WAH MISSION: "Dedicated to Health"

CHIEF FINANCIAL OFFICER REPORT

Overview:

- Net income from operations was \$350,514 compared to a budget of \$61,775. Our net patient revenue was \$65,568 more than last August. The YTD operating income is 8.7% compared to a budget percentage of 3.1%.

The volume of activity in August again fell below budget on the acute inpatient side. The last two months overall inpatient volumes were buoyed by strong Swing Bed activity. This was not the case in August. Inpatient admissions fell short of budget by six admissions. Acute patient days fell short of budget by twenty-two days. Activity on the outpatient side produced volumes and revenues higher than budget expectations. Eighty-six percent of our gross revenues came from outpatient activity, similar to last couple of months. The YTD percentage is about eighty-three percent. Acute admissions totaled twenty. Those twenty admissions produced fifty-three inpatient days for an average daily census of 1.7. That average daily census for acute activity continues to remain below budget. There were four Swing Bed admissions for the month. Those patients, along with the patients admitted in the prior month, days equated to twenty-three days. Outpatient gross revenue was \$643,000 more than budget and \$453,000 more than last August.

- Imaging procedure counts continue to be strong, exceeding budgeted numbers again in August. Imaging performed 699 procedures compared to a budget of 541.
- Laboratory volumes exceeded budget expectation. Last fiscal year laboratory tests averaged about 10,068 in a given month. There were 10,410 in the month of August this year.
- Sixty-two surgical procedures were performed in August, which is ten below our budgeted number. Two of those surgeries were joint replacements.
- Rehab Therapy performed 1,559 modalities in July. Breaking the 1,500 threshold again. That total is 243 more modalities than the budgeted number of 1,316.

Contractual adjustments came in at 42.05% for the month. Contractual adjustments are budgeted at 44%. YTD is currently at 43.98%.

Overall, expenses were \$6,000 less than budget. The areas exceeding budget were provision for bad debts at \$17,000, Salaries at \$33,000 and Pharmaceuticals at \$51,000 more.

Looking Forward:

- Investment of Reserves
- Refinance of Gross Revenue Bonds
- Cost Report Filing

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of September 21st, 2021

WAH MISSION: *"Dedicated to Health"*

DIRECTOR OF NURSING REPORT

- **Medical/Surgical/OB/Emergency Room:**

- ED triage training (lunch and learn) took place on September 8th. Nursing will start utilizing the tools they learned and triaging patients appropriately.
- Currently, 4 nurses are out on leave, working to train the new hires.
- Utilizing Regeneron in outpatient COVID positive patients who are not on oxygen. Federal government is now allotting the doses out to facilities based on need.

- **Diabetes Management/Oncology:**

- Jen Zajic, RN, accepted a PRN Chemotherapy Nurse role and has started her training.

- **Surgery:**

- Nothing to report

- **Committee Meetings**

- ER committee met on August 24th
 - Reviewed Acute Care Dashboard and how we can utilize information from Lois A's reports.
 - Reviewed the 2021 Trauma and Stroke Goals
 - Seeing ED patient satisfaction improving, expect it to continue with the increase in ED follow-up phone calls.
 - Discussed seeing an increase in AMA's, what can we do to decrease this?
 - Working with marketing for community education regarding ED remodel project.
 - Reviewed auto launch policy, communication will need to happen with dispatch, EMS and PD.
 - EMS stroke screening form has been updated and changed to the BEFAST to capture posterior strokes.
- OB committee - nothing to report
- MHA Safety Data as of September 21st.
 - Falls – 0
 - Skin Integrity - 0
 - Restraints – 0
 - Opioid Deaths – 0
 - Reportable Events – 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of September 21, 2021

WAH MISSION: "Dedicated to Health"

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources/Employee Health

- Posted positions:
 - Growth & Development Coordinator
 - Health Unit Coordinator
 - Surgery Manager
 - Community Health Worker
 - PI/Risk Coordinator
 - Radiology Tech – PRN
 - RN – Weekend Package
 - Medical Screener
- Our turnover rate remains lower than the industry at 12.4% compared to approx. 20%. More details on turnover and employee demographics will be presented at full board.
- We are currently at 65% of staff vaccinated for COVID.

Community Health and Wellness/Wellness Center

- Our Wellness and Dietician staff attended the Welcoming Week event on Sept 18th, with approximately 50 free glucose screenings provided.
- For the past two years we have contracted as Cottonwood County's SHIP coordinator through DVHHS. This will discontinue in October.

Marketing/PR

- We had a large presence at the Chamber's Third Thursday event on 9/16 at the Courthouse. Marketing, Outreach, Respiratory Therapy, Rising Stars and Rehabilitation had booths.
- The 4th session of Liz Coleman's "Go with your Gut" Lunch & Learn, is scheduled for Thursday, Sept 30th in Lakefield.
- Two Breast Health events will be held in October. Attendees at Crafting for a Cause will make pink ribbon door hangers. We are also planning Food Truck Fridays in October with Imaging having an informational table promoting mammography. These events take place of the Breast Health Walk which sunset in 2020.

Donations/Sponsorships

- \$149.87 of various prizes and freebies donated during the Chamber Golf Outing on July 23rd.
- \$60 for the Windom Area Schools Year Book.

Committee Meetings

- Employee Focus/Finance: No report
- Patient & Family Advisory Committee: No report, next meeting October 12th.
- Safety: No report.
- Safe Patient Handling: Now incorporated into Safety.

Fiscal Year 2021-2022

WAH Operational & Strategic Goals		Target	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
SERVICE														
Complete Master Plan to Accommodate New Patient Rooms for Outpatient Services	4/30/2022													
Optimize Usage of Technology to Provide Optimal Healthcare to Community	4/30/2022													
Ambulatory Net Promoter Score	83.3%	n/a	n/a	66.7%	75.0%									
OP Net Promoter Score	80.6%	n/a	n/a	70.5%	77.5%									
Emergency Dept Net Promoter Score	49.1%	n/a	n/a	46.4%	47.5%									
Wound Center Overall Pt. Satisfaction	>92%	94.5%	100.0%	100.0%	100.0%									
QUALITY														
Falls per 1000 Patient Days	0.0	n/a	n/a	10.7	n/a									
Patient Falls with Injuries	0.0	n/a	n/a	10.7	n/a									
Hand Hygiene	100%	n/a	n/a	99.4%	n/a									
Patient Experience/HCAHPS Recommend	81%	n/a	n/a	83.3%	n/a									
How would you rate/HCAHPS	83%	n/a	n/a	88.1%	n/a									
Communication with Nurses	89%	n/a	n/a	90.5%	n/a									
Communication with Doctors	85%	n/a	n/a	95.1%	n/a									
Readmission within 30 days	<5%	n/a	n/a	0.0%	n/a									
Wound Center Patient Healing Rate	>92%	100.0%	96.0%	100.0%	100.0%									
FINANCIAL														
Income (Loss) from Operations to Budget	3.87%	3.35%	1.68%	14.09%	16.09%									
Days in Accts Receivable	<53	54.45	46.66	51.9	52.04									
Days Cash on Hand	>150	382	383	392	388									
GROWTH														
Surgeries to Budget	71	66	86	70	62									
Wound Center New Patients	17	19	23	22	21									
Wound Center Encounters	135	190	246	234	232									
SNF/ALF Wound Center New Patients	no target # established	6	4	5	6									
SNF/ALF Wound Ctr Encounters/Telehealth	no target # established	54	40	34	45									
Wound Ctr New Patients for HBO Treatmtns	1.6	0	0	1	1									
COMMUNITY														
WAH Hosted Events w/ Commun Participatn	2	0	0	0	0									Go w/ Gut Lunch/Trms

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: **Monday, September 27, 2021 / 4:30-5:15 pm / Large Conference Room**

Members: Justin Schmit, Ann Bartelt, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Kelsey Andrews/DON, Shelby Medina/CEO

Present:
Absent:
Others:

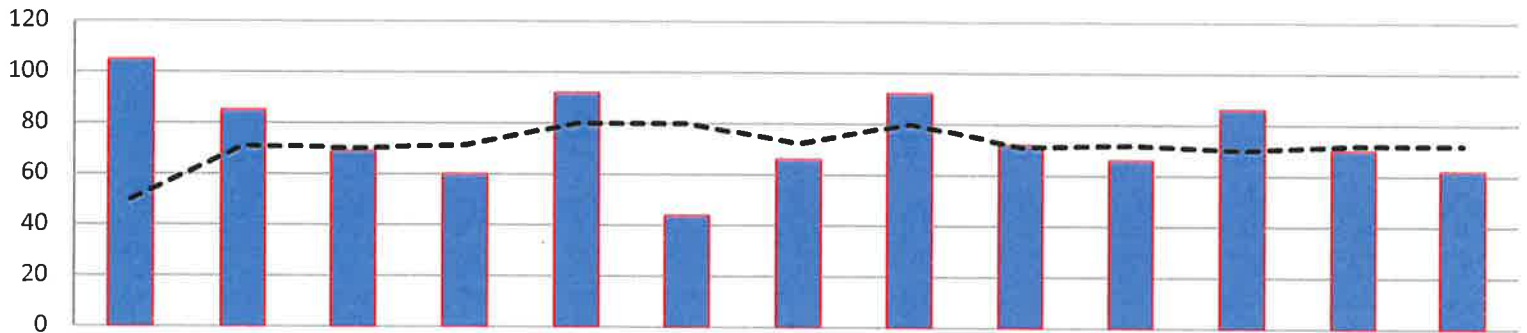
Chairperson (or Acting Chairperson): Justin Schmit, Chairperson
Recorder: Janel Eichstadt, Admin Asst

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds Committee meeting to order at 4:30 pm by chairperson	Justin S
Minutes	Approve minutes from regular Committee meeting of August 23, 2021 (<i>Cmte Motion</i>)	Justin S
Collections & Financial Assistance	Review & recommend approval of patient financial accounts (<i>Cmte Motion / Bd Motion</i>)	John P
Employee Resignations / Terminations	Review & recommend acceptance of WAH employee resignations / terminations (<i>Cmte Motion / Bd Motion</i>)	Emily M
FOLLOW-UP ITEMS		
Telehospitalist Services	Review plan for implementation	Shelby M
Capital Purchases	Update on progress	John P
NEW/CURRENT ITEMS		
Radiology	Additional service line	Shelby M / John P
Other		
CONCLUSION		
	Conclude Finance/Personnel/Labor Relations & Building & Grounds Committee meeting	Justin S

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee	
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Chairperson (or Acting Chairperson)	Ann Bartelt, Acting-chairperson
Recorder:	Janel Eichstadt, Admin Asst
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order at 4:30 pm by Acting Chairperson, Ann Bartelt.
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF JULY 26, 2021, AS PRESENTED (GROSS FISHER)
Collections & Financial Assistance	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL TO SEND PATIENT ACCOUNTS TOTALING \$104,706.67 TO AAA COLLECTIONS; RECOMMEND APPROVAL OF THE FOLLOWING FINANCIAL ASSISTANCE PATIENT ACCOUNTS: 1 NEW ACCOUNT SUBMITTED FOR WRITE-OFF TOTALING \$802.54; 1 ACCOUNT FOR WRITE-OFF WITH A BALANCE BELOW \$1500 TOTALING \$44.32; AND 1 PREVIOUSLY APPROVED ACCOUNT FOR WRITE-OFF TOTALING \$141.79; IN TOTAL, 3 FINANCIAL ASSISTANCE ACCOUNTS WERE SUBMITTED AND APPROVED FOR WRITE-OFF TOTALING \$988.65 (GROSS/ORTMANN) In month 4 of FY2022, accounts totaling \$14,508.01 have been approved for Financial Assistance on a budget of \$125,000.
Employee Resignations / Terminations	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE FOLLOWING RESIGNATIONS – 2 SUMMER REHAB INTERNS EFFECTIVE AUGUST 6, 2021 AND 1 NUTRITIONAL SERVICES INTERN EFFECTIVE SEPTEMBER 8, 2021 (ORTMANN/GROSS)
FOLLOW-UP ITEMS	
ED Renovation	Shelby informed committee members the air handler replacement project has been delayed by approximately 4 weeks due to backordered supplies needed to complete this job. She noted this project must be completed before the Emergency Dept remodeling project can begin as the new air handlers are tied in with the ED remodeling portion of the HVAC system. Shelby addressed recent bid openings for the Emergency Dept remodeling project. She stated bids totaled approximately \$1.4m, which included a small contingency amount. Shelby noted this project amount is approximately \$100k over the previous amount of \$1.3m approved by the Governing Board at the July meeting. Shelby requested approval to increase the ED project contingency amount as an added “cushion” and also approve added expenses associated with the project’s construction costs as determined by construction bids, making the total ED remodeling project expenses total approximately \$1.5m, which includes approximately \$200k for fixtures, furniture and equipment (FF&E). M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL OF THE REQUESTED INCREASE IN THE PROJECTED BUDGET FOR THE EMERGENCY DEPT REMODELING PROJECT FROM \$1.3M TO \$1.5M, WHICH INCLUDES ADDED CONTINGENCY MONIES AND FF&E TOTALING APPROXIMATELY \$200K (GROSS/FISHER)
NEW/CURRENT ITEMS	
	There were no new/current items to report.
CONCLUSION	
	Acting chairperson, Ann Bartelt, concluded the Finance/Personnel/Labor Relations & Building & Grounds Committee meeting.
	Ann B

SURGERY

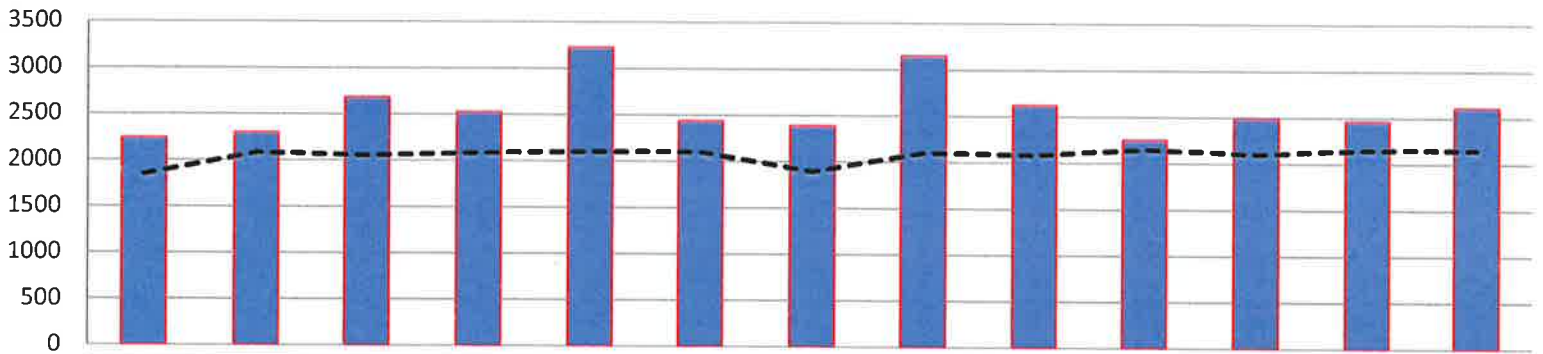
█ Surgery - - - Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
Surgery	105	85	69	60	92	44	66	92	72	66	86	70	62
Budget	50	71	70	71	80	80	72	80	71	72	70	72	72

OUTPATIENT OCCASIONS OF SERVICE

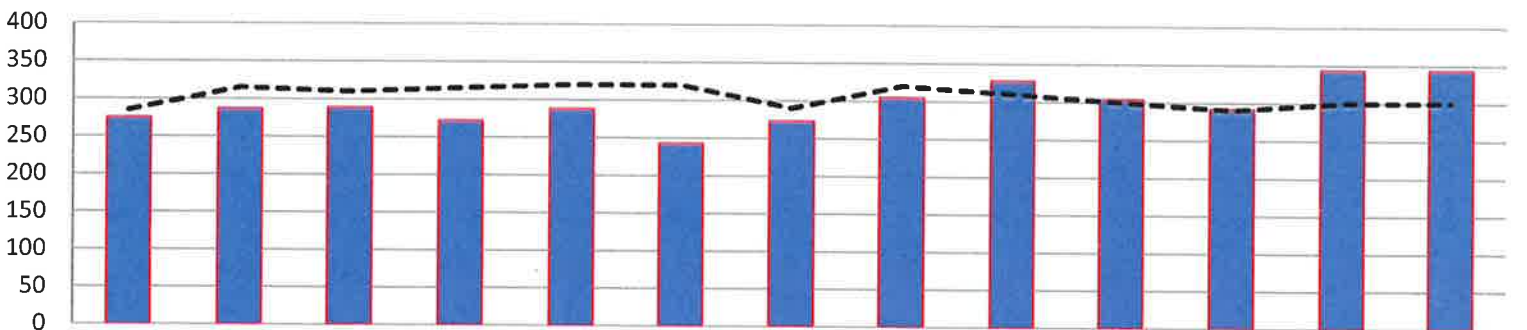
█ OP Visits - - - Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
OP Visits	2243	2298	2682	2524	3227	2438	2390	3151	2622	2255	2490	2461	2610
Budget	1850	2083	2055	2083	2100	2100	1897	2100	2083	2150	2100	2150	2150

EMERGENCY VISITS

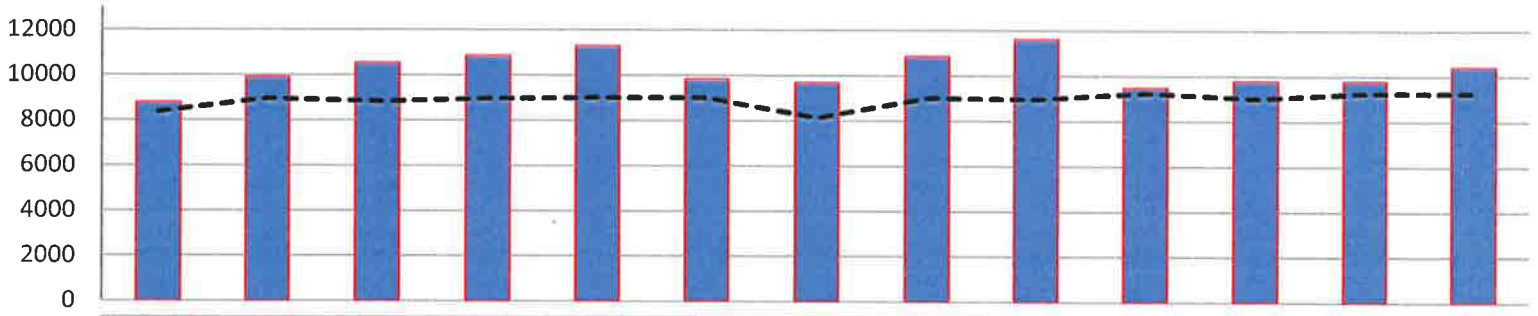
█ ER Visits - - - Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
ER Visits	275	287	289	272	288	243	273	305	328	304	292	344	344
Budget	285	315	310	315	320	320	290	320	310	300	290	300	300

LAB PROCEDURES

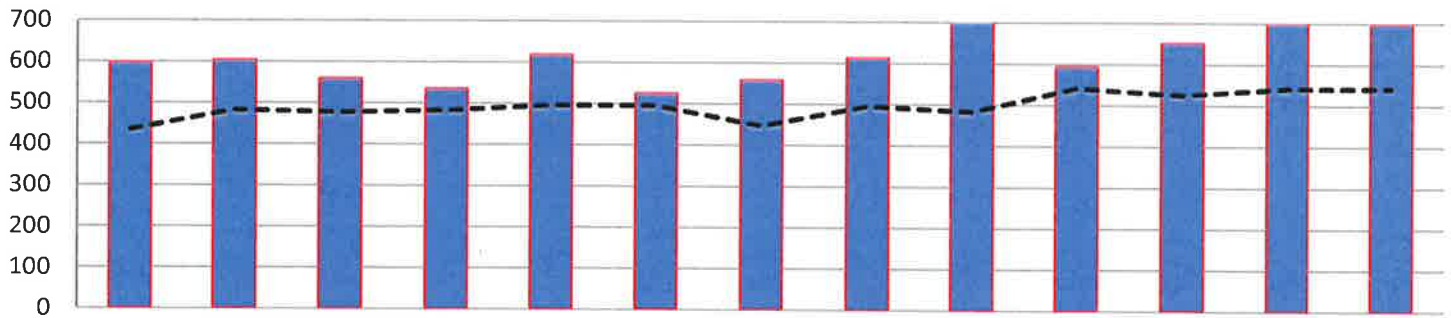
Lab Proc Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
Lab Proc	8787	9908	10543	10858	11292	9836	9692	10858	11620	9473	9781	9785	10410
Budget	8375	8958	8835	8958	9000	9000	8129	9000	8958	9250	9000	9250	9250

IMAGING PROCEDURES

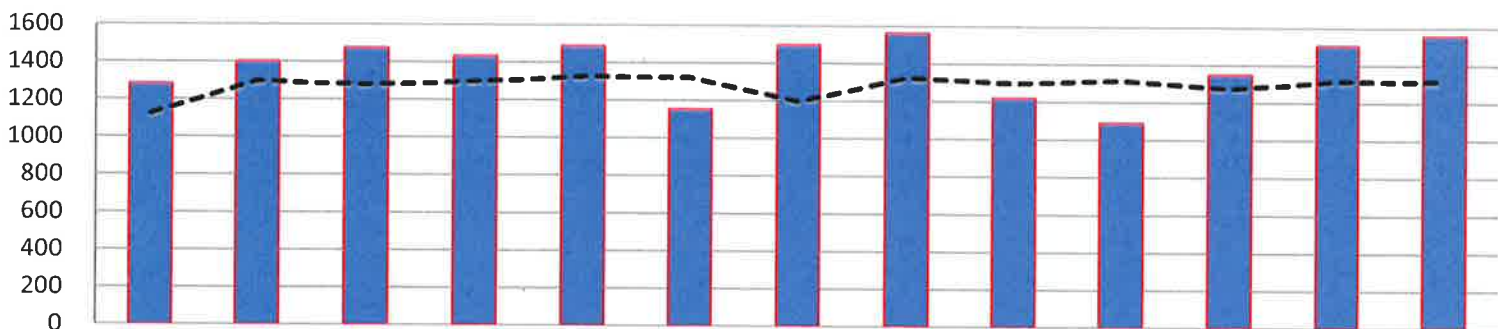
Imaging Proc Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
Imaging Proc	597	604	560	536	618	526	558	613	744	594	652	702	699
Budget	435	483	477	483	495	495	447	495	483	541	525	541	541

REHAB MODALITIES

Rehab Modalities Budget



	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21
Rehab Modalities	1284	1404	1478	1435	1489	1154	1500	1565	1221	1091	1352	1508	1559
Budget	1125	1298	1280	1298	1325	1325	1197	1325	1298	1316	1275	1316	1316

WINDOM AREA HEALTH
INCOME STATEMENT

	8/31/2021		Revenue		Revenue		Revenue		Revenue		August	\$ Change	% Change
	8/31/2021	Comparison	Budget 2022	Comparison	Y-T-D 2022	Comparison	Budget 2022	Comparison	Y-T-D 2021	From Last Year			
PATIENT REVENUE													
Inpatient Revenue	\$517,955	13.58%	\$795,417	23.07%	\$2,402,727	16.88%	\$3,156,009	23.07%	\$2,573,065	(\$170,338)	-6.6%		
Outpatient Revenue	\$3,296,058	86.42%	\$2,652,917	76.93%	\$11,833,169	83.12%	\$10,526,090	76.93%	\$9,571,356	\$2,261,813	23.6%		
Total Patient Revenue	\$3,814,013	100.00%	\$3,448,334	100.00%	\$14,235,896	100.00%	\$13,682,099	100.00%	\$12,144,421	\$2,091,475	17.2%		
Contractual Adjustments	\$1,603,602	42.05%	\$1,516,667	43.98%	\$6,268,825	44.04%	\$6,017,743	43.98%	\$5,631,037	\$637,788	11.3%		
Other Income	\$23,460	0.62%	\$19,110	0.55%	\$85,852	0.60%	\$75,824	0.55%	\$903,436	(\$817,584)			
NET OPERATING REVENUE	\$2,233,871	100.00%	\$1,950,777	100.00%	\$8,052,923	100.00%	\$7,740,180	100.00%	\$7,416,820	\$636,103	8.6%		
EXPENSE													
Employee Salaries	\$728,325	32.60%	\$695,301	35.64%	\$2,814,862	34.95%	\$2,758,775	35.64%	\$2,440,841	\$374,021	15.3%		
Employee Benefits	\$213,763	9.57%	\$230,562	11.82%	\$864,245	10.73%	\$914,811	11.82%	\$783,875	\$80,370	10.3%		
Pharmaceuticals	\$123,728	5.54%	\$72,192	3.70%	\$336,225	4.18%	\$286,439	3.70%	\$239,964	\$96,261	40.1%		
Supplies	\$95,279	4.27%	\$152,877	7.84%	\$443,858	5.51%	\$606,576	7.84%	\$518,120	(\$74,262)	-14.3%		
Rents & Utilities	\$30,593	1.37%	\$27,178	1.39%	\$111,110	1.38%	\$107,835	1.39%	\$109,164	\$1,946	1.8%		
Purchased Services	\$386,740	17.31%	\$407,671	20.90%	\$1,517,620	18.85%	\$1,617,533	20.90%	\$1,435,625	\$81,995	5.7%		
Other Direct Expenses	\$111,901	5.01%	\$123,904	6.35%	\$487,754	6.06%	\$491,619	6.35%	\$390,255	\$97,499	25.0%		
Provision for Bad Debts	\$62,206	2.78%	\$45,417	2.33%	\$253,069	3.14%	\$180,203	2.33%	\$180,494	\$72,575	40.2%		
Depreciation	\$117,191	5.25%	\$120,150	6.16%	\$468,407	5.82%	\$480,600	6.21%	\$486,001	(\$17,594)	-3.6%		
Interest Expense	\$13,631	0.61%	\$13,750	0.70%	\$54,512	0.68%	\$55,000	0.71%	\$56,544	(\$2,032)	-3.6%		
Total Operating Expense	\$1,883,357	84.31%	\$1,889,002	96.83%	\$7,351,662	91.29%	\$7,499,391	96.89%	\$6,640,883	\$710,779	10.7%		
Income (loss) From Operations	\$350,514	15.69%	\$61,775	3.17%	\$701,261	8.71%	\$240,789	3.11%	\$775,937	(\$74,676)			
Investment Income	\$5,236	0.23%	\$7,708	0.40%	\$22,642	0.28%	\$30,583	0.40%	\$49,627	(\$26,985)			
Other Revenue/(Expenses)	\$3,753	0.17%	\$10,417	0.53%	\$30,157	0.37%	\$41,332	0.53%	\$95,192	(\$65,035)			
Non Operating Rev/Exp	\$8,989	0.40%	\$18,125	0.93%	\$52,799	0.66%	\$71,915	0.93%	\$144,819	(\$92,020)			
Increase in Net Assets	\$359,503	16.09%	\$79,900	4.10%	\$754,060	9.36%	\$312,704	4.04%	\$920,756	(\$166,696)			

**WINDOM AREA HEALTH
FY 2022
CAPITAL ASSET ACQUISITIONS**

Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August
10	Biosafety Cabinet - Pharmacy	NUAIRE	Fixed Equip	12,682.00			
10	Alt-Pro Automatic Leak Tester	Olympus	Maj Mov	14,730.23			
5	8 Bay Pro-Lite Video Recording System	Midwest Alarm	Maj Mov	13,747.78			
7	Digital Detector - Rad Room	Neurologica	Maj Mov		49,895.00		
20	Shelving - Materials Storeroom	Intermetro	Maj Mov		10,672.87		
	Total			41,160.01	60,567.87		

Total YTD Capital Acquisitions 101,728

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: **Monday, September 27, 2021 / 4:00-4:30 pm / Large Conference Room**

Members: Kay Gross, Laura Fresk, Terry Tegels, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Shelby Medina/CEO

Present:
Absent:
Others:

Chairperson (or Acting Chairperson)

Kay Gross, Chairperson

Recorder:

Janel Eichstadt, Admin Asst

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 pm by chairperson	Kay Gross
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Minutes	Approve minutes from the regular Committee meeting of August 23, 2021 (<i>Cmte Motion</i>)	Kay Gross
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FOLLOW-UP ITEMS

Medical Staff mtg / CMO Review	WAH Medical Staff meeting review	Dr Olson / Shelby M
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Medical Director Meeting	Review meeting updates from Medical Director job description	Shelby M
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Peer Review	Update on progress	Shelby M
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Covid Vaccine	Update	Shelby
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NEW/CURRENT ITEMS

Policy Review	Review and recommend approval of Windom Area Health's EMTALA policy	Kelsey A
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Other

CONCLUSION

	Conclude Professional Practice/Quality & Planning Committee meeting	Kay Gross
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Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.	
Meeting Date/Time/Location: Monday, August 23, 2021 / 4:00 pm / Large Conference Room	
Members: Kay Gross, Laura Fresk, Terry Tegels, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyerl/CFO, Kelsey Andrews/DON, Shelby Medina/CEO, Terry Mahar/Sanford Health Network VP Others: Absent: Julie Brugman/Mt Lake Advisory Mbr, Dr. Mary Olson, Chief of Staff	
Chairperson (or Acting Chairperson) Kay Gross, Chairperson	
Recorder: Janel Eichstadt, Admin Asst	
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	The Professional Practice/Quality & Planning Committee meeting was called to order at 4:00 pm by Chairperson, Kay Gross. Terry Tegels was introduced and welcomed as a new member to the PP Committee and WAH Governing Board.
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF JULY 26, 2021, AS PRESENTED (FRESK/GROSS).
FOLLOW-UP ITEMS	
Medical Staff mtg / CMO Review	August Credentialing list was reviewed and recommended by the Medical Staff for Governing Board approval. The physician's reappointment approved at the July meeting, pending documentation clarifying of additional privileges documented on his credentialing application, was not completed for presentation and action by the Medical Staff. Medical Staff members discussed and voted to discontinue privileges to an Acute Care ER physician who provides ER services to Windom Area Health. Shelby stated she would be contacting Acute Care notifying them of the Medical Staffs' decision.
Medical Director Meeting	Shelby presented an updated version of the Medical Director job description, organization chart, and revised Medical Staff bylaws to the Physician Committee (Dr. Buhler, Dr. Yusuf, Dr. Taber) addressing the position of a Medical Director for Windom Area Health. The Physician Committee will be sending the before mentioned information to the remaining Medical Staff members for review and further discussion at the September Medical Staff meeting.
NEW/CURRENT ITEMS	
Policy Review	Kelsey shared information regarding one change made to the Blood Borne Pathogens Exposure Plan. Committee members were in agreement of the revision and requests this policy be forwarded to the Governing Board for final approval.
CONCLUSION	
	Chairperson, Kay Gross, concluded the Professional Practice/Quality & Planning Committee meeting.
	Kelsey A
	Kay Gross

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING**

SEPTEMBER 27, 2021

APPOINTMENTS:

Andrea Jolley, M.D.	Emergency Medicine	Emergency Services
Theresa Person, M.D.	Emergency Medicine	Emergency Services

REAPPOINTMENTS:

Thomas Bruns, CRNA	Anesthesia	Allied Health Professionals
Mohammed Chowdhury, M.D.	Cardiology	Consulting
Emilee Gruse, PA-C	Orthopedics	Allied Health Professionals
Conrad Hanstein, M.D.	Emergency Medicine	Emergency Services
Ali Jassim, M.D.	Pathology	Consulting
Christopher Johansen, M.D.	Radiology	Consulting
Mark Johnson, M.D.	Pathology	Consulting
Christopher Paa, M.D.	Cardiology	Consulting
Megan Pohlman, PA-C	Family Medicine	Allied Health Professionals
Thomas Waterbury, M.D.	Cardiology	Consulting

SANFORD TELEMEDICINE APPOINTMENTS:

Monica Bullock, D.O.	Hospice & Palliative Medicine	Telemedicine
Shauna Jacobs, CNP	Hematology & Oncology	Telemedicine
Kristina Lewison, CNP	Gerontology	Telemedicine
Allison Watson, M.D.	Hematology & Oncology	Telemedicine
Kasandra Wheeler, CNP	Hematology & Oncology	Telemedicine

VRAD REAPPOINTMENTS:

Kelcey Elsass, M.D.	Teleradiology	Telemedicine
Adam Hecht, M.D.	Teleradiology	Telemedicine

RESIGNATIONS: *(for informational purposes only)*

A.B.M. Rahman, M.D.	Emergency Medicine	Emergency Services
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PATIENT SURVEY COMMENTS AUGUST 2021

Department	Comment
Windom ED	They treated me well, I well satisfied. Thank you.
Windom ED	Took rather long. busy I know. Only one doctor I felt sorry for him. Best decision
Windom ED	I felt very at ease and they calmed me down after my mvc
Windom ED	The X-ray staff were extremely rude and stepped on top of my foot. The doctor was very confused why I was there with him. Plus I waited over an hour for discharge papers and everyone told me there was an emergency but when we finally got to leave everyone was just standing around at the nurses station talking.
Windom ED	I really like Dr. Hanstein. I am thankful he was there when we brought our baby in! Very blessed to receive such great care on a Sunday afternoon in rural MN.
Windom ED	Very pleased with the services at Windom Hospital. Staff was professional and very helpful.
Windom ED	The doctor that was on call was Dr. Conrad Hanstein and he was very professional and very good. I liked him very much. Mary Benson
Windom ED	Hi. When the doctor made the note for work, he didn't....it didn't have the hospital letterhead, nor did it have his name. It just had a signature, so there's no way knowing which doctor it was, nor if it was official. So, I'm not sure what to do. If I'm afraid to even give it to my work. I'm going to give it to my boss, but It doesn't look very official, looks like I forged it. Anyway, thanks.
Windom ED	Thx
Windom ED	The after care follow up, including telling patient of lab results was non existent. I will never come to this ER again, nor will I recommend anyone to come here
Windom ED	I was very pleased with the way they handled, my whole situation. So thank you much. I really appreciate it and keep Windom going. Thank you.
Windom ED	It was a great experience in the situation we were in. I was very grateful they kept testing my daughter until answers were found. My daughter was in intense pain and they helped reduce that as fast as they could. The only recommendation I would have is to focus a little more on patient and family comfort level. Ada could have used several pillows(under her knees) & blankets while trying to get rest on a hard hospital bed. It would have been appreciated if they would have offered water to me. I finally asked after several hours about a vending machine and was appointed to one that was out of water.
Windom OP Lab	Did a good job and took care of me Gale
Windom OP Lab	Friendly
Windom OP Lab	Everyone was very nice I would highly recommend windom area health to anyone!!!
Windom OP Lab	Everything went great!!
Windom OP Lab	Thank you for curtesy and promptness.
Windom OP Lab	Awesome CT people
Windom OP Nursing Services	Its nice to have a foot care clinic as most of the ones outside the hospital are giving it up. I'll be a\back in a couple of months or sooner. Thanks for thinking of the seniors in town who need it . I didn't think it was costly but some I have talked to think it should be less since medicare is not paying. Thanks again/ M Wahl
Windom OP Nursing Services	Always a good visit.
Windom OP OT	Everyone was very helpful and on time

PATIENT SURVEY COMMENTS AUGUST 2021

Windom OP Outreach Clinic	Thank you for good care. I appreciated the cooperation and the help.
Windom OP Outreach Clinic	Everything went great!
Windom OP Outreach Clinic	Everything about my appointment was very easy and I felt very comfortable with my care. I have seen several doctors in Outreach over the past few years and have been very pleased with them and the the staff at WAH. This was my first visit with Dr Botker and I was impressed with how quickly he was able to assess my problems. So glad he sees patients here in Windom !
Windom OP Outreach Clinic	The radiology department did a great job!
Windom OP Outreach Clinic	I was fortunate to receive a next day appointment. All of the folks I encountered were helpful, made me feel at ease, and confident in the care I needed. Thank you!
Windom OP Outreach Clinic	It was great!
Windom OP PT	Mitch is very Compassionate when working with his patient
Windom OP PT	So far, PT has helped me.
Windom OP PT	PT department very good. Very critical when you have bad back
Windom OP PT	Thank you for the direction and care evaluation. So thankful to have this therapy department in our local Windom Area Health.
Windom OP Radiology	Real pros....always feel confident with these determinations.
Windom OP Radiology	Excellent staff in x-ray. Considerate and thorough in explaining what they needed and why. Dr. Botker and staff were courteous and thorough as always.
Windom OP Radiology	Very good experience, I felt very comfortable having my MRIs done in Windom, the people were excellent. Thank you!
Windom OP Radiology	Great staff, every one friendly and helpful! Thanks!
Windom OP Radiology	Jaimie was very friendly and thorough. She answered all of my questions.
Windom OP Radiology	Very kind, caring ladies!
Windom OP Radiology	Everyone was very helpful, gracious and made sure I understood everything . . . including staff checking me in at the door and the radiologists. Thank you Windom Area Health.
Windom OP Radiology	Rob and Heath do a really nice job and they made the experience almost fun - they were very entertaining!!
Windom OP Respiratory	excellent attention to info and details
Windom OP Wound	They have a excellent care team. We're very pleased with all the services that are offered. And we have recommended many people to them. Thank you, and have a good day.
Windom OP Wound	Very good first impression.
Windom OP Wound	They are a wonderful team. 100% trust in their care and knowledge
Windom OP Wound	I'm telling you, that's best care I've ever had. I have been to Rochester several times. They did nothing like Wyndham Terhune does. I am really satisfied. I'd recommend it to anybody. The care team is so good, and they need to be recognized very much so for their care. I go every Wednesday so I know what I'm talking about. And I just think it's so important. Thank you.
Windom OP Wound	the nurses were great

**Windom Area Hospital Auxiliary Meeting
August 9, 2021**

The Windom Area Hospital Auxiliary held their monthly meeting Monday, August 9th, 2021 at 6:00 p.m. in person with 15 in attendance.

President Mary Klosterbuer called the meeting to order and welcomed all in attendance along with one new prospective member. The Auxiliary Prayer was read by all and the Pledge of Allegiance was recited.

The agenda was unanimously approved.

Recording Secretary's Report – Marlene Smith

- M/S Betty Olson/Diane Vellema to approve the minutes as presented of the July 12, 2021 meeting. Motion carried.

Treasurer's Report – Gerri Burmeister

- Balance on hand July 30, 2021 was \$7,536.41
- M/S Dona Olsen/Karen Skarphol to approve the Treasurer's Report as presented. Motion carried.

Corresponding Secretary – Betty Olson

- A sympathy card was sent to Romelle Wojahn and a thinking of you card to Loretta Jackson who is in the hospital.

MAHV – Marlene Smith, District E MAHV chairperson

- The Fall Annual Conference will be held on September 20 and 21 and will be a virtual event. Registration and conference information was available to interested members.
- The MAHV District E Fall Forum will be a virtual event with Windom being the host.
- The MAHV website address is <https://mahv.org> Member code is: mahv2018

Auxiliary Liaison – Kim Armstrong

- The volunteer hours record sheet was passed around.
- The auditors were at the hospital in June and Windom Area Health received a good report. The hospital made over \$2 million in 2020 -2021.
- The hospital is planning to have a Ho Ho Ho Bake Sale on July 25 to fund The Giving Tree project. Auxiliary members were asked to bake items and to work the sale.
- Foot care clinics will be available in outreach on Monday and Thursday afternoons. A Lobby Hostess is wanted.
- If the ER remodeling bids come in at a reasonable amount, this project will start in September. It is expected to be a 6-month project.
- WAH is partnering with the Windom Police Department for an officer to be dedicated to the hospital.
- The ten-year management agreement WAH has had with Sanford expires in 2022. The WAH Governing Board is considering what option is best for the future.
- All Sanford employees are mandated to have the Covid vaccine. Windom is managed by Sanford so this does not affect hospital employees.

- WAH has made some videos about services offered at WAH for marketing. The first one is a general one and Pat Lenz and Steve and Jean Johnson are in it.

New Business:

- Breast Health 2022: Diana Jordan, a motivational comedian who advocates for women's breast health, wants to come to Windom. A \$2,500 down payment is needed. M/S Karen Skarphol/Dona Olsen moved that the Auxiliary contribute \$500 towards the down payment for the speaker. Motion carried.
- It was decided to wait to have speakers at our meetings.
- It was decided to wait to have a hostess and treats at our meetings.
- The Cotton Quilters Guild is looking for a project. The Auxiliary will appreciate whatever they want to make... a quilt, table runner, wall hanging, tree skirt, etc.

New Business

- M/S Diane Vellema/Nancy Meyer to approve the 2021-2022 Goals. Motion carried.
 1. Donate a minimum of \$5,500 towards a cataract surgery chair for the Surgery Department. This goal continues until the dollar amount is met.
 2. Retain 90% of current members.
 3. Increase membership by 5 new members
 4. Resume Spring Banquet/Annual Meeting.
 5. Resume Halloween, December, and Valentines bake sales.

The meeting was adjourned at 6:50

Upcoming Events

- Monday, September 13 - Auxiliary Meeting at the Hospital Conference Room at 6:00 pm
- Monday & Tuesday, September 20 & 21 - MAHV Fall/Annual Conference held via Zoom
- Thursday, November 4 - MAHV District E Fall Forum held via Zoom

Marlene Smith,
Recording Secretary