

Meeting Name: Windom Area Health Governing Board of Directors
AGENDA

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location: Monday, April 27, 2020 / Meeting 5:30 pm / Large Conference Room (SKYPE)	
Members: All WAH Governing Board members Present: Absent: Others: Janel Eichstadt	
Recorder:	Janel Eichstadt
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Call Windom Area Health Governing Board meeting to order at 5:30 p.m. by WAH Board Chairperson.
Minutes	Approve Windom Area Health Governing Board minutes from the regular meeting of March 23, 2020 (Roll call Board motion)
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	Review committee activities.
Finance / Personnel / Labor Relations & Building & Grounds Cmte	Review committee activities.
OTHER REPORTS	
Statistical & Financial Performance Reports	Review & recommend approval of statistical & financial reports. (Roll call Board motion)
Funded Depreciation Transfer	Review & approve Funded Depreciation Account transfer. (Roll call Board motion)
WAH FY2020-21 Budget	Present/discuss/approve FY2021 revenue statement & capital budget. (Roll call Board Motion)
Educational Assistance Applications	Review & recommend approval of application(s) for educational assistance. (Roll call Board motion)
New / Department Transfer Employees	Report on employees recently hired / transferred.
Medical Staff Credentialing & Meeting Update	Review & approve medical staff credentialing, upon recommendation from WAH Medical Staff (Roll call Board motion). Present update on business addressed at WAH Medical Staff meeting.
Patient Concern Reports	Review patient concern reports and patient survey comments.
Patient Safety Reports	Review patient safety activities:
Administration	<ul style="list-style-type: none"> Review and approve WAH committee meeting reports. (Roll call Board motion to approve cmte mtg reports) COVID-19 Update
City of Windom	Informational update.
Sanford Health Network	Informational update.
	Leader:
	Dr Michael Fisher
	Dr Michael Fisher
	Kay Gross
	Ann Bartelt
	John Peyerl
	John Peyerl
	Terry Mahar, VP
	Emily Masters
	Emily Masters
	Dr AJ Yusuf/ Shelby M.
	Shelby M./ Kathy B.
	Kathy Becker
	Sr. Mgmt Team
	Steve Nasby
	JoAnn Ray
	Terry Mahar, VP

WAH Foundation Board	<ul style="list-style-type: none"> Governing Board approval of WAH Foundation Slate of Directors for FY2020-21. <i>(Roll call Board Motion)</i> Foundation Board not meeting in April. Kim Armstrong presenting Corporate Compliance information at May 26th meeting. 	Shelby Medina
WAH Auxiliary	WAH Auxiliary meeting minutes from March 9, 2020 included in board book. Auxiliary did not meet in April.	Shelby Medina
NEW & OLD BUSINESS		
New Business	Next WAH Governing Board meeting, TUESDAY , May 26, 2020, due to Memorial Day.	Dr Michael Fisher
Old Business		Dr Michael Fisher
CONCLUSION		
	Conclude WAH Governing Board meeting.	Dr Michael Fisher

Meeting Name: Windom Area Health Governing Board of Directors

MINUTES

Purpose: Provide governance for Windom Area Health	
Meeting Date/Time/Location:	Monday, March 23, 2020 / Meeting 5:30 pm / Large Conference Room
Members: All WAH Governing Board members	Present: Ann Bartelt, Dan Ortmann, Dr. Michael Fisher, Mary Holmen, Laura Fresk (Skype), Kay Gross (Skype), Julie Brugman/Mt Lk Advisory Mbr (Skype), John Peyerl/CFO, Emily Masters/CHRO, Kathy Becker/DON, Shelby Medina/CEO, Terry Mahar/Sanford Health Network VP (Skype) Absent: Cindy Esper son, Dr. AJ Yusuf/Chief of Medical Staff, JoAnn Ray/City Council WAH liaison Others: Steve Nasby, City of Windom Administrator (Skype) Janel Eichstadt
Recorder:	Janel Eichstadt
Category / Topic	Action step(s) / Updates
STANDING ITEMS	
Call to Order	Windom Area Health Governing Board meeting was called to order at 5:30 pm by Governing Board Chair, Dr. Michael Fisher. Due to the Covid-19 pandemic, this committee meeting was held via Skype per League of MN Cities Open Meeting Laws, Public Health Emergency.
Minutes	M/S/C UNANIMOUSLY TO APPROVE WINDOM AREA HEALTH GOVERNING BOARD MINUTES FROM THE REGULAR MEETING OF FEBRUARY 24, 2020 (BARTELT/HOLMEN). ROLL CALL VOTE FOR MOTION APPROVAL – ORTMANN-YES, FRESK-YES, GROSS-YES. NAY – NONE. ABSENT – ESPENSON
COMMITTEE REPORTS	
Professional Practice / Quality & Planning Cmte	Shelby led discussion regarding next steps in moving forward with updating WAH Medical Staff Bylaws. She noted the WAH Medical Staff are requesting a small group of Governing Board members meet with all Medical Staff members when discussions resume. Committee members were in agreement to defer meetings regarding WAH Medical Staff Bylaws until June 2020 due to health care events taking place concerning the Covid-19 pandemic. Shelby gave an update on current Covid-19 information. She noted Windom Area Health has implemented its emergency Incident Command Plan and continues following recommendations given by the MN Department of Health and CDC guidelines. The annual Medical Staff/WAH Board dinner held in late April of each year would be postponed until a later date due to the Covid-19 pandemic. John Peyerl, CFO, shared information regarding financial planning for FY2021. He noted the FY21 budget would be reviewed again before being presented to the Governing Board at the April 27 th meeting. This process is changed from previous years due to the Covid-19 event affecting current and future financial operations at Windom Area Health. Shelby stated Mayor Jones has identified a candidate to replace board member, Cindy Espenson, who has informed Mayor Jones she will not be seeking a second term on the WAH Governing Board. Current board members, Dr. Michael Fisher and Kay Gross, have terms expiring April 30, 2020. Both members have agreed to be reappointed for a second term effective May 1, 2020. Dan Ortmann
Finance / Personnel / Labor Relations & Building & Grounds Cmte	M/S/C UNANIMOUSLY TO APPROVE SENDING ACCOUNTS TOTALING \$51,352.41 TO AAA COLLECTIONS AND APPROVE 9 FINANCIAL ASSISTANCE ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$4762.62 (BARTELT/ORTMANN). ROLL CALL VOTE FOR MOTION APPROVAL – HOLMEN-YES, FRESK-YES, GROSS-YES. NAY – NONE. ABSENT – ESPENSON. To date, financial assistance accounts approved for write off total \$145,461.26 on a FY2020 budget of \$200,000. M/S/C UNANIMOUSLY TO ACCEPT THE FOLLOWING RESIGNATION – PRN HUC EFFECTIVE 3-10-2020 (BARTELT/HOLMEN). ROLL CALL VOTE FOR MOTION APPROVAL – ORTMANN-YES, FRESK-YES, GROSS-YES. NAY – NONE. ABSENT – ESPENSON. There were no terminations to report. Shelby shared information about options for consideration to Governing Board members concerning future discussions with WAH Medical Staff members regarding updates to the Medical Staff Bylaws. She noted WAH Medical Staff members are requesting a small committee of board members meet with all Medical Staff members when discussions ensue again. Committee members were in agreement that due to the current events of Covid-19, this process would be delayed until June 2020. Ann Bartelt

	<p>Shelby gave an update on Covid-19 information and its impact on Windom Area Health. She noted Windom Area Health has implemented its Emergency Incident Command Plan and continues following recommendations given by the MN Department of Health and CDC guidelines.</p> <p>The annual Medical Staff/WAH Board dinner held in late April of each year would be postponed until a later date due to the Covid-19 pandemic.</p> <p>Shelby stated Mayor Jones has identified a replacement candidate for board member, Cindy Espenson, who has informed him she will not be seeking a second term on the WAH Governing Board. Board members, Dr. Michael Fisher and Kay Gross have terms also expiring April 30, 2020 and both board members have agreed to be reappointed to a second term effective May 1, 2020.</p>	
OTHER REPORTS		
Statistical & Financial Performance Reports	<p>February 2020 statistical and utilization graphs were reviewed. The month's total patient revenue was below budget projections; contractual adjustments, as a percentage of revenue, were below budget projections; total operating expenses were below budget expectations; net operating revenue and total operating expenses factored together left a net gain totaling \$72,997. FY2020 year-to-date net income totals \$479,905 on a projected budget of \$483,070. Days in A/R were reported at 39.89 and Days Cash on Hand totaled 270.</p> <p>M/S/C UNANIMOUSLY TO APPROVE FEBRUARY 2020 STATISTICAL AND FINANCIAL PERFORMANCE REPORTS AS PRESENTED (ORTMANN/BARTELT) ROLL CALL VOTE FOR MOTION APPROVAL – HOLMEN-YES, FRESK-YES, GROSS-YES. NAY – NONE. ABSENT - ESPENSON.</p>	John P.
Funded Depreciation Transfer	There was no transfer of Funded Depreciation funds in February as there were no capital purchases during this month.	John P.
Educational Assistance Applications	There were no Educational Assistance applications submitted for board action.	Emily M.
New / Department Transfer Employees	The following new hires/department transfers were reported: Part-time Physical Therapist beginning March 3, 2020; and 1 internal transfer-HUC transferring to the Scheduling Dept.	Emily M.
Medical Staff Credentialing & Meeting Update	<p>M/S/C UNANIMOUSLY, UPON RECOMMENDATION FROM WAH MEDICAL STAFF, TO APPROVE MEDICAL STAFF CREDENTIALING AS PRESENTED (ORTMANN/HOLMEN) ROLL CALL VOTE FOR MOTION APPROVAL – BARTELT-YES, FRESK-YES, GROSS-YES. NAY – NONE. ABSENT - ESPENSON</p> <p>APPOINTMENTS: Chunyen Liu, M.D. Emergency Medicine Emergency Services Christopher Ott, M.D. Emergency Medicine Emergency Services</p> <p>REAPPOINTMENTS: Gary Goldberg, M.D. Urology Consulting Sean Halligan, M.D. Cardiology Consulting Julie Langerock, CNP Cardiology Allied Health Professionals Tarek Mahrous, M.D. Cardiology Consulting David Nagelhout, M.D. Cardiology Consulting Cindy Olson, R.N. Ophthalmology Allied Health Professionals</p> <p>VRAD REAPPOINTMENTS: Thomas Boden, M.D. Teleradiology Telemedicine Sergey Shkurovich, M.D. Teleradiology Telemedicine James Turner, M.D. Teleradiology Telemedicine</p> <p>RESIGNATIONS: None</p> <p>Shelby noted business addressed at the WAH Medical Staff meeting was regular monthly agenda items only due to time constraints. This meeting was held via Skype for those providers wishing to attend electronically due to the Covid-19 event.</p>	Shelby M.
Patient Concern Reports	February 2020 Patient Concern Reports and patient survey comments were reviewed and found to be appropriately addressed.	Shelby M./Kathy B.
Patient Safety Reports	Kathy reported there was 1 reportable patient fall with a skin tear injury; 0 documented skin integrity issues to patients; 0 use of patient restraints; and 0 opioid-related deaths. Kathy noted there were no reportable adverse events for the month.	Kathy B.

Administration	Shelby informed attendees that due to Covid-19 events and Sr. Management Team members addressing various issues over the past weeks, Executive Summaries and additional discussion points were not available this month. She also noted there were no committee reports to present this month for approval.	Sr. Mgmt Team
City of Windom	Steve reported on actions the City of Windom has taken on city-owned facilities and what city departments are doing in an effort to control spreading of the Covid-19 virus. The 2020 street project continues moving forward. Steve noted the Windom City Council meeting and Utility Commission meetings will be held by electronic means via Skype due to social distancing practices taking place at this time.	Steve Nasby
Sanford Health Network	Terry reported on changes taking place at Sanford due to the Covid-19 pandemic. He noted that effective 5:00 pm today; all elective surgeries and procedures are cancelled until further notice due to the Covid-19 pandemic.	Terry Mahar, VP
WAH Foundation Board	Shelby noted the Foundation Board meeting and Strategic Planning Retreat planned for March 30, 2020 has been postponed until a later date. In addition, Kim Armstrong, Exec Director of Corporate Compliance and Foundation/Auxiliary, will present information on current activities taking place with the WAH Foundation at a future meeting.	Shelby M.
WAH Auxiliary	Auxiliary meeting minutes for February 2020 were included in the Board book. Shelby noted Auxiliary volunteers are not assisting with lobby hostess duties at this time due to Covid-19.	Shelby M.
NEW & OLD BUSINESS		
New Business	M/S/C UNANIMOUSLY TO ADJOURN FROM REGULAR BUSINESS OF THE WAH GOVERNING BOARD MEETING AND ENTER INTO A CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF REVIEWING THE CEO PERFORMANCE EVALUATION AND COMPENSATION ADJUSTMENT FOR THE NEXT YEAR (BARTELT/HOLMEN) ROLL CALL VOTE FOR MOTION APPROVAL – ORTMANN-YES, FRESK-YES, GROSS-YES. NAY--NONE. ABSENT-ESPENSON Meeting was re-opened to the public at the conclusion of the closed session. M/S/C UNANIMOUSLY TO APPROVE THE CEO PERFORMANCE EVALUATION AND COMPENSATION ADJUSTMENT FOR WINDOM AREA HEALTH CEO, SHELBY MEDINA (ORTMAN V/GROSS) BARTELT-YES, FRESK-YES, HOLMEN-YES. NAY--NONE. ABSENT-ESPENSON.	Dr. Michael Fisher
Old Business	There was no new business to report.	Dr Michael Fisher
CONCLUSION		
	Meeting was concluded by Governing Board Chair, Dr. Michael Fisher.	Dr Michael Fisher

Signature _____, Ann Bartelt, Governing Board Secretary

WINDOM AREA HEALTH
GOVERNING BOARD EXECUTIVE SUMMARY
as of April 23, 2020
WAH MISSION: "Dedicated to Health"

CHIEF EXECUTIVE OFFICER REPORT

- **Organizational Updates**
 - None

- **Industry Updates**
 - None

- **Committee Meeting Updates**
 - Work Place Violence: Met February 25, 2020
 - Cory Hillesheim will be WAH contact for Windom Police Department.
 - Jeff LaCanne will be WAH contact for Cottonwood County Sheriff's department.
 - Jason Ella was scheduled to complete MOAB training in April.
Update: This has been postponed due to COVID-19.
 - New badge and fob device has been added to the Rehab entrance restricting access on off hours.
Update: The Rehab entrance fob device has been deactivated and is now restricted to employee badge access only.
 - Reviewing options to create a "safe room" in the ED for mental health patients.
 - No workplace violence reports for Q4 of 2019.
 - Infection Prevention: **Nothing to Report**
 - Emergency Preparedness: Met March 12, 2020
 - Developed new process to add respective policies into Elsevier in order to electronically track employee review and signature.
 - COVID-19 discussions on strategy with Cottonwood County Emergency Manager and Public Health Emergency Preparedness Coordinator
 - Pharmacy and Therapeutics: **Nothing to Report**
 - PI/ Risk: **Nothing to Report**
 - Utilization Review: **Nothing to Report**

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of April 23rd, 2020

WAH MISSION: *"Dedicated to Health"*

DIRECTOR OF NURSING REPORT

- **Medical/Surgical/OB/Emergency Room:**
 - PALS class cancelled on 4/15/20, related to COVID -19. Class will be rescheduled when instructor is given the go-ahead from Sanford.
 - MOAB cancelled, related to COVID-19. No new date at this time.
 - Medi-Sota OB fetal monitoring class cancelled, related to COVID-19, with no reschedule date yet. The three RNs scheduled to attend will continue having in-house training/orientation.
 - Working with OB providers on workflow and rooms for suspected or positive Covid-19 OB patients.

- **Diabetes Management/Oncology:**
 - Diabetic conference cancelled, related to COVID-19. Diabetic educator continues to have referrals and working with inpatients and outpatients.

- **Surgery:**
 - Covery's will reschedule, cancelled related to COVID-19. No makeup date set yet.
 - Only doing diagnostic/necessary procedures at this time, related to COVID-19.

- **Committee Meetings**
 - OB Committee: Completed via email.
 - COVID-19 precautions, screening, can care during hospital education completed to hospital staff.
 - Requested education be completed at clinic visit with OB patients at 35-36 week visit, to not shave or clip peri-area to decrease risk of infection if case they were to cut or nick themselves.
 - LMA will be replaced with I-gels as they expire.
 - QBL, EBL tracking improving, and staff becoming more proficient.
 - Pre-eclampsia/eclampsia policy updated, per MHA recommendations, for early detection and treatment for OB patients in ER and L&D.

 - ER/Trauma/Stroke Committee: **Nothing to report.**

 - MHA Safety Data as of April 15th.
 - Falls – 1 – No injury noted.
 - Skin Integrity - 0
 - Restraints – 0
 - Opioid Deaths – 0
 - Reportable Events – 0

WINDOM AREA HEALTH

GOVERNING BOARD EXECUTIVE SUMMARY

as of April 23, 2020

WAH MISSION: *"Dedicated to Health"*

CHIEF HUMAN RELATIONS OFFICER REPORT

Human Resources

- We have put all openings on hold, with the exception on the Director of Nursing.

Community/Employee Health and Wellness

- We have had great success in renting out gym equipment. All rowers have been rented.

Marketing/PR

- Marketing still focuses on keeping existing appointments, encouraging seeking care if needed, and promoting Outreach services that are still operational.

Committee Meetings

- Employee Focus Finance: Recent Q1 Jeans Fund and Food Shelf Drive efforts were combined. \$500 was given to the Cottonwood Country Sharing Center in cooperation with Thrivent, with an additional \$68 being given through the Jeans Fund. Mary & Martha's Pantry and Mt. Lake Community Food Shelf each got a respective \$217 through the two fundraising efforts.
- Patient & Family Advisory Committee: No Report. April meeting cancelled.
- Safety: No Report.
- Safe Patient Handling: No report.

Windom Area Health Operational & Strategic Goals

Fiscal Year 2019-2020		Target	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20
SERVICE														
Complete Master Plan to Accommodate Therapy / Community Wellness Services	4/30/2020	The-rapy com-plete		Wellness complete										
Evaluate Urgent Care Program	4/30/2020													
Optimize Usage of Technology to Provide Optimal Healthcare to Community	4/30/2020													
IP Hospital Overall Pt. Satisfaction	88.6%	n/a	n/a	92.6	n/a	n/a	95.4	n/a	n/a	95.1	n/a	n/a	93.1	
OP Hospital Overall Pt. Satisfaction	91.4%	n/a	n/a	92.5	n/a	n/a	93.1	n/a	n/a	94.7	n/a	n/a	94.6	
ED Hospital Overall Pt. Satisfaction	90.4%	n/a	n/a	92.5	n/a	n/a	88.6	n/a	n/a	88.6	n/a	n/a	88.8	
QUALITY														
Falls per 1000 Patient Days	0.0	n/a	n/a	0.0	n/a	n/a	6.9	n/a	n/a	0.0	n/a	n/a	7.6	
Falls with Injury per 1000 Patient Days	0.0%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	7.6	
Hand Hygiene	100%	n/a	n/a	95.7%	n/a	n/a	99.0%	n/a	n/a	95.5%	n/a	n/a	97.6%	
Patient Experience/HCAHPS Recommend	80%	n/a	n/a	86.0%	n/a	n/a	91.0%	n/a	n/a	83.0%	n/a	n/a	78.9	
How would you rate/HCAHPS	80%	n/a	n/a	87.5%	n/a	n/a	84.0%	n/a	n/a	83.3%	n/a	n/a	79.5	
Communication with Nurses	86%	n/a	n/a	89.0%	n/a	n/a	92.0%	n/a	n/a	86.0%	n/a	n/a	87.6	
Communication with Doctors	86%	n/a	n/a	91.6%	n/a	n/a	86.0%	n/a	n/a	88.0%	n/a	n/a	91.6	
Readmission within 30 days	<7%	n/a	n/a	5.0%	n/a	n/a	4.0%	n/a	n/a	2.0%	n/a	n/a	1.70%	
FINANCIAL														
Net Income to Budget	3.18%	10.18%	0.54%	-15.55%	1.07%	2.39%	5.70%	0.17%	5.00%	9.99%	4.35%	14.66%		
Days in Accts Receivable	<53	44.10	45.74	45.40	43.96	48.46	40.51	38.69	41.01	41.91	39.89	45.37		
Days Cash on Hand	>150	254	238	238	232	237	237	261	263	267	270	273		
GROWTH														
Surgeries to Budget	81	£6	62	80	79	72	87	63	71	79	67	58		
Wound Center New Patients	15	19	8	17	13	15	20	11	10	15	13	19		
Wound Center Encounters	135	159	141	156	152	141	180	167	140	114	113	139		
Wound Center Nurses Visits		35	30	34	29	20	44	48	19	12	12	17		
SNF Wound Center New Patients		n/a	n/a	6	2	2	4	11	4	3	4	2		
SNF Wound Center Encounters		n/a	n/a	9	21	21	14	8	21	30	27	19		
Wound Center HBO Treatments (new pts)	1.6	3	1	0	0	0	0	0	0	1	0	0		
COMMUNITY														
Community Development Project	1													

Fun Run-goal complete



**WINDOM
AREA HEALTH
FOUNDATION**

TO: Windom Area Health Governing Board Members
FROM: Shelby Medina, CEO, WAH Foundation Corporate President
DATE: April 27, 2020
RE: FY2020-21 WAH Foundation Slate of Directors

In accordance with Windom Area Health Foundation Bylaws, Section 3.6, Presentation and Approval of Directors by Windom Area Health Governing Board, the following Windom Area Health Foundation Slate of Directors for FY2020-21 is submitted to Windom Area Health Governing Board for approval at the regular meeting of April 27, 2020.

WAH Foundation Slate of Directors include:

- Foundation Chair – Alice Huebert
- Foundation Vice-chair – Steve Johnson
- Foundation Secretary – Sandy Robinson

(Section 3.6 - Presentation and Approval of Directors by Hospital Board)

Each year, prior to its annual meeting, the Board of Directors of the Windom Area Hospital Foundation ("Foundation Board") shall present a proposed slate of directors for the upcoming year to the Board of Directors of the Windom Area Hospital ("Hospital Board"). The Hospital Board shall then vote to approve or deny the proposed slate of directors. If denied, the Hospital Board shall provide immediate feedback to the Foundation Board regarding what changes need to be made in order for the slate of directors to be approved by the Hospital Board. After receipt of the Hospital Board's proposed changes, the Foundation Board shall assemble and submit a revised slate of directors to the Hospital Board for approval. Upon approval by the Hospital Board, the Foundation Board shall take action to accept the approved slate of directors for the upcoming year.

The power vested in the Hospital Board by this provision is intended to cause the Windom Area Hospital to possess the control required for the Windom Area Hospital Foundation to qualify as a Type 1 Supporting Organization under Section 509(a)(3) of the Internal Revenue Code.)

Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee
AGENDA

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: **Monday, April 27, 2020 / 4:00-4:30 pm / Large Conference Room (SKYPE)**

Members: Kay Gross, Mary Holmen, Dan Ortmann, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lake Advisory Mbr, Emily Masters/CHRO, John Peyer/CFO, Kathy Becker/DON, Shelby Medina/CEO

Present:
 Absent:
 Others:

Chairperson (Acting Chairperson) Kay Gross, Chairperson
Recorder: Janel Eichstadt

Category / Topic	Action step(s) / Updates	Leader:
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STANDING ITEMS

Call to Order	Call Professional Practice/Quality & Planning Committee meeting to order at 4:00 p.m. by Committee Chair.	Kay G.
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Minutes	Approve minutes from the regular Committee meeting of March 23, 2020. (Cmte Motion)	Kay G.
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FOLLOW-UP ITEMS

Staffing	Staffing updates	Shelby M.
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COVID-19 review	Update regarding process changes.	Shelby M.
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NEW/CURRENT ITEMS

CONCLUSION

	Conclude meeting.	Kay G.
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Meeting Name: Windom Area Health Professional Practice / Quality & Planning Committee MINUTES

Purpose: Oversee WAH compliance with regulations and laws, receive recommendations from the Medical Staff, oversee preparation and implementation of strategic plans, receive and consider all quality reports, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, March 23, 2020 / 4:00 pm / Large Conference Room

Members: Kay Gross, Mary Holmen, Dan Ortman, Dr. Michael Fisher-ex officio, Emily Masters/CHRO, John Peyerl/CFO, Kathy Becker/DON, Shelby Medina/CEO, Terry Mahar/Sanford Health Network (Skype)
Absent: Julie Brugman/Mt Lake Advisory Mbr, Dr. AJ Yusuf/Chief of Medical Staff
Others:

Chairperson (Acting Chairperson) Kay Gross, Chairperson

Recorder: Janel Eichstadt

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	The Professional Practice/Quality & Planning Committee meeting was called to order at 4:00 pm by Acting-chair, Dan Ortman per request of Kay Gross, Committee Chairperson. Due to the Covid-19 pandemic, this committee meeting was held via Skype per League of MN Cities Open Meeting Laws, Public Health Emergency.	Dan Ortman
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF FEBRUARY 24, 2020, AS PRESENTED (GROSS/FISHER).	Dan Ortman
FOLLOW-UP ITEMS		
Bylaw Revision Update	Shelby shared information relating to meetings with WAH Medical Staff members for the purpose of moving forward with discussions on updating WAH Medical Staff Bylaws. She stated in speaking with Medical Staff members, that they are requesting a designated group of Governing Board members be selected to meet with them for future Medical Staff Bylaws discussions. Shelby recommended for consideration, that due to current events taking place relating to the Covid-19 pandemic, suspending WAH Medical Staff Bylaws discussions until June, to allow everyone involved with Bylaws discussions to continue focusing on events related to the Covid-19 pandemic. Committee members were in agreement with delaying future meetings until June 2020, at which time discussions may begin again.	Shelby M.
COVID-19 review	Shelby stated that due to the Covid-19 virus pandemic, Windom Area Health has initiated its in-house Incident Command Center protocol. She stated emails are currently being sent by her daily, sharing the latest information from the MN Department of Health, CDC, and Windom Area Health to keep staff and other designated groups informed about changes taking place at WAH resulting from Covid-19. Shelby shared she is looking into the possibility of furloughs and other FTE reductions to some WAH employees as a cost savings measure due to the decrease in patient services and temporary cancellation of non-emergent procedures currently under mandate by the MN governor. Shelby noted CFO, John Peryl, is exploring opportunities for possibly securing emergency funding reimbursements due to the interruption of business this pandemic has caused to Windom Area Health. Further information will be shared at upcoming meetings on these topics.	Shelby M.
CURRENT ITEMS		
WAH Medical Staff / Board Event	Shelby reported that due to Covid-19 pandemic events taking place, the Annual Medical Staff / WAH Board Dinner tentatively planned for April 26, 2020 is postponed and would be held later this year.	Shelby M.
Governing Board Appointments	Shelby shared Mayor Jones recently met with her and indicated he has a candidate available to fill the WAH Governing Board member vacancy as Cindy Espenson has informed him of her intentions of not seeking reappointment to the Governing Board at the end of her first term, which expires April 30, 2020. Shelby shared current board members, Dr. Michael Fisher and Kay Gross, indicated they have agreed to reappointments to the Governing Board for their second terms effective May 1, 2020.	Shelby M
CONCLUSION		
	Acting Chairperson, Dan Ortman, concluded the Professional Practice/Quality & Planning Committee meeting.	Dan Ortman

Statement of Confidentiality: Records, data, and knowledge, including minutes collected for and by individuals or committees, or committees assigned peer review functions, are confidential, not public records and are not available for court subpoena in accordance with Minnesota MSA 145.61-145.67.

**WINDOM AREA HEALTH
CREDENTIALING**

APRIL 27, 2020

APPOINTMENTS:

Opoyemi Ajayi, M.D.
Brooke Johnson, LPN
Darla Miles, CNP

Emergency Medicine
Cardiology
Psychiatry

Emergency Services
Allied Health Professionals
Allied Health Professionals

REAPPOINTMENTS:

Naomi Bach, CNP
Angelo Santos, M.D.
Ahmad Yusuf, M.D.

Wound & HBO
Vascular
Family Practice & Emergency Med.

Allied Health Professionals
Consulting
Active Staff

vRAD APPOINTMENT:

Brendan Miner, M.D.

Teleradiology

Telemedicine

vRAD REAPPOINTMENT:

Scott Chang, M.D.

Teleradiology

Telemedicine

RESIGNATIONS:

Ewa Konik, M.D.
Teri Mercil, ST
Sarah Oberle, ST
Beverly Stern, D.O.

Cardiology
Ophthalmology
Ophthalmology
Teleradiology

Consulting
Allied Health Professionals
Allied Health Professionals
Telemedicine

MARCH COMMENTS

*****Responses documented in this report are typed exactly as was received in the survey.*****

EMERGENCY DEPARTMENT

1. Very good care - Thank you.
2. Very good experience.
3. You have an excellent nursing staff.
4. Very satisfied
5. Laotian, with kindly and friendly, feeling warm and benefited cause I comfortable with care.
6. great services,fast services,best Doctor and Nurses
7. We were in the ER for approximately 4-5 hrs. and then transferred but they had in influx of pts. during that time so the nurses were really busy.
8. Doc did not touch me. Question me. I will never go back. They (nurse did not understand sent me through these unneeded test). KIDNEY FAILURE. I was having a hard time breathing. I stood outdoors the previous night. The doctor ask do you have heart prob. yes a little _____ couple day but not the problem.
9. I remember the doctor telling me he found SOME things in my blood work, I didn't quiz him on it and he never explained what he meant. I later learned about his misdiagnosis. Not happy with that! I'm not filling a complaint at this time. I had to be hospitalized with low sodium level at Sanford Sioux Falls. While there I was told I was under watch for alcohol withdrawal which was total bull! I've never had alcohol withdrawal in my life. The doctor misdiagnosed!
10. All nurses and the doctor were very friendly, professional, and knowledgeable. The doctor was especially helpful and kind. I really appreciated that, because when you feel sick, it's the worst when you feel like the staff feels like you are a bother. Thank you Windom Hospital!

INPATIENT

1. Very good. All staff very courteous and friendly. No complaints. Food very good. (Medical)
2. I was always scared of being hospitalized, but ended up in the ER after a miscarriage and hemorrhaging and had wonderful care. Excellent. (Medical)
3. 1st time staying at a hospital & over 30 yrs. It was a good experience. (Surgical)
4. Everything went well. (Medical)
5. My bathroom was not cleaned for 2 days. Dirty laundry from shower was on the floor through 2 showers. Very rude night nursing, nurses forgot to close my door, listened to them talk to the elderly person across the hall - HIPAA violation. I heard name & DOB. 10 channels on television really - That is ridiculous for the amount of pay they got per day! (Medical)
6. I was very impressed with the care I got during this stay. (OB)
7. Great experience! Our nurse, *Kate was phenomenal through our whole labor and delivery! (OB)

MARCH COMMENTS

OUTPATIENT

1. I assume they washed their hands but there was no sink in Cat scan area that I saw. (Radiology)
2. Naomi is top notch... so knowledgeable.... so good at dealing with my concerns and reassuring... both she and Priscilla are the best at what they do...
3. They knew 4 day before my appointment time and I was still not in their system yet when I arrived for my appointment! (Your care) Didn't even bother to check my arm band to see who I was. Anybody could have come in and said they were me and have fake tests done!! (Overall) (Radiology)
4. Very good. (Radiology)
5. Did not see either staff wash hands when blood was drawn. They did wear gloves. (Lab)
6. All people at the front desk were at lunch. This was my first time at the hospital. A simple sign saying when they would be back would have been helpful as I wasn't sure I was in the right area. (Therapy)
7. people stopped and asked if I was helped when in the waiting room. Very friendly. (Registration) Very friendly and helpful (Your care) (Radiology)
8. the doctor never asked what I wanted him to do for me. (Radiology)
9. Everyone was very polite and friendly. Basically no wait time. (Radiology)
10. Everyone was very thorough and friendly resulting in a very good experience for me. (Radiology)
11. I have had shots in my back at another facility and WAH was by far a much better experience for me in every area...getting in and out in a timely manner, cleanliness and always inquiring on my comfort and pain. I felt very safe at WAH. (Radiology) (Outreach)
12. I had a great experience for my first Colonoscopy. (Surgery)
13. It was all good! (Radiology)

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
AGENDA

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.		
Meeting Date/Time/Location: Monday, April 27, 2020 / 4:30-5:15 pm / Large Conference Room (SKYPE)		
Members: Ann Bartelt, Laura Fresk, Cindy Espenson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lk Advisory Mbr, John Peyerl/CFO, Emily Masters/CHRO, Kathy Becker/DON, Shelby Medina/CEO		
Present:		
Absent:		
Others:		
Chairperson (Acting Chairperson): Ann Bartelt; Chairperson		
Recorder: Janel Eichstadt		
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Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Call Finance/Personnel/Labor Relations & Building & Grounds meeting to order at 4:30 p.m. by Committee Chair.	Ann B.
Minutes	Approve minutes from regular meeting of March 23, 2020. (Cmte Motion)	Ann B.
Collections & Financial Assistance	Review & recommend approval of accounts. (Cmte Motion / Bd Motion)	John P.
Employee Resignations/Terminations	Review & recommend acceptance of resignations / terminations. (Cmte Motion / Bd Motion)	Emily M.
FOLLOW-UP ITEMS		
COVID-19	Update regarding process changes	Shelby M.
NEW/CURRENT ITEMS		
FY2021 Budget	Review FY2021 revenue statement & capital budget. Formulate recommendation to Board.	John P.
CONCLUSION		
	Conclude meeting.	Ann B.

Meeting Name: Windom Area Health Finance / Personnel / Labor Relations & Building & Grounds Committee
MINUTES

Purpose: Review and recommend annual operating budget and capital expenditure plan, review and recommend capital expenditures, review and evaluate monthly financial reports, review and recommend approval of annual audit report, and recommend board approval to agenda items as requested.

Meeting Date/Time/Location: Monday, March 23, 2020 / 4:30 pm / Large Conference Room

Members: Ann Bartelt, Laura Fresk, Cindy Espenson, Dr. Michael Fisher-ex officio, Julie Brugman/Mt Lk Advisory Mbr (Skype), John Peyerl/CFO, Emily Masters/CHRO, Kathy Becker/DON, Shelby Medina/CEO, Terry Mahar/Sanford Health Network VP (Skype)
Absent:
Others:

Chairperson (Acting Chairperson): Ann Bartelt, Chairperson

Recorder: Janel Eichstadt

Category / Topic	Action step(s) / Updates	Leader:
STANDING ITEMS		
Call to Order	Finance/Personnel/Labor Relations & Building & Grounds Committee meeting was called to order at 4:30pm by Chairperson, Ann Bartelt. Due to the Covid-19 pandemic, this committee meeting was held via Skype per League of MN Cities Open Meeting Laws, Public Health Emergency.	Ann B.
Minutes	M/S/C UNANIMOUSLY TO APPROVE COMMITTEE MINUTES FROM THE REGULAR MEETING OF FEBRUARY 24, 2020, AS PRESENTED (ORTMANN/FISHER).	Ann B.
Collections & Financial Assistance	M/S/C UNANIMOUSLY TO RECOMMEND APPROVAL TO SEND ACCOUNTS TOTALING \$51,352.41 TO AAA COLLECTIONS; RECOMMEND APPROVAL OF 3 NEW ACCOUNTS-1 AT 50%WRITE-OFF TOTALING \$1288.03 AND 2 ACCOUNTS FOR 2.5% WRITE-OFF TOTALING \$1332.90; 4 ACCOUNTS WITH BALANCES BELOW \$1500 WAS PRESENTED WITH 2 ACCOUNTS AT 100% WRITE-OFF TOTALING \$676.37 AND 2 ACCOUNTS AT 50% WRITE-OFF TOTALING \$1104.69; AND 2 PREVIOUSLY APPROVED ACCOUNTS WITH 1 AT 100% WRITE OFF TOTALING \$80.00, AND 1 AT 75% WRITE OFF TOTALING \$290.63; WITH ALL APPROVED FINANCIAL ASSISTANCE ACCOUNTS SUBMITTED FOR WRITE-OFF TOTALING \$4762.62 (ORTMANN/FRESK). In month 11 of FY2020, accounts totaling \$142,572 have been approved for Financial Assistance on a budget of \$200,000.	John P.
Employee Resignations & Terminations	M/S/C UNANIMOUSLY TO RECOMMEND ACCEPTING THE FOLLOWING RESIGNATION – LISA NICKEL, HUC (ORTMANN/FRESK). There were no terminations to report.	Emily M.
FOLLOW-UP ITEMS		
Bylaw Revision Update	Shelby shared information relating to meetings with WAH Medical Staff members regarding moving forward with discussions on updating WAH Medical Staff Bylaws. She stated in speaking with Medical Staff members that they are requesting a designated group of Governing Board members be selected to meet with them for future Medical Staff Bylaws discussions. Shelby recommended for consideration that due to current events taking place relating to the Covid-19 pandemic, suspending WAH Medical Staff Bylaws discussions until June, to allow everyone involved with Bylaws discussions to continue focusing on events related to the Covid-19 pandemic. Committee members were in agreement with delaying future meetings until June 2020, at which time discussions may begin again.	Shelby M.
COVID-19	Shelby stated that due to the Covid-19 virus pandemic, Windom Area Health has established its in-house Incident Command Center protocol. She informed committee members emails are being sent by her daily sharing updated information from the MN Department of Health, CDC, and Windom Area Health keeping everyone informed on changes taking place at WAH due to Covid-19. Also shared by Shelby, due to a decrease of patient services and temporary cancellation of non-emergent procedures currently mandated by the MN governor, consideration is being given to the possibility of furloughing some departmental employees along with other FTE reductions as a cost savings measure for the hospital. John Peyerl, CFO, noted he is exploring opportunities for emergency funding reimbursement due to the interruption of business this pandemic has caused to Windom Area Health.	Shelby M.

CURRENT ITEMS		
WAH Board / Medical Staff Event	Shelby shared with committee members that due to the Covid-19 pandemic event taking place, the Annual Medical Staff / WAH Board Dinner tentatively planned for April 27, 2020 is being postponed until a later date.	Shelby M.
FY2021 Budget	John discussed information regarding the FY2021 preliminary budget and capital requests. He stated that due to patient volumes being impacted in all areas of Windom Area Health's service lines, it would be necessary to re-evaluate the projected FY2021 budget information due to the financial bearing Covid-19 will have on WAH. John stated he would have a FY2021 budget prepared for committee review and action at the April meeting with the FY2021 Windom Area Health budget presented to the Windom City Council for approval at their May 5 th meeting. He noted purchases of capital and small equipment items have been deferred for an undetermined period of time.	John P.
Governing Board Appointments	Shelby shared Mayor Jones recently met with her and indicated he has a candidate available to fill the WAH Governing Board member vacancy as Cindy Espenson has informed him of her intentions of not seeking reappointment to the Governing Board at the end of her first term, which expires April 30, 2020. Shelby shared current board members, Dr. Michael Fisher and Kay Gross, indicated they have agreed to reappointments to the Governing Board for their second terms effective May 1, 2020.	Shelby M
CONCLUSION		
	Chairperson, Ann Bartelt, concluded the Finance/Personnel/Labor Relations & Building & Grounds Committee meeting.	Ann B.

WINDOM AREA HEALTH
INCOME STATEMENT

3/31/2020

PATIENT REVENUE

	3/31/2020	Revenue Comparison	Budget 2020	Revenue Comparison	Y-T-D 2020	Revenue Comparison	Budget 2020	Revenue Comparison
Inpatient Revenue	\$574,237	18.08%	\$808,470	25.71%	\$7,773,861	23.04%	\$8,893,170	25.71%
Outpatient Revenue	\$2,602,492	81.92%	\$2,335,554	74.29%	\$25,971,190	76.96%	\$25,691,094	74.29%
Total Patient Revenue	\$3,176,729	100.00%	\$3,144,024	100.00%	\$33,745,051	100.00%	\$34,584,264	100.00%
Contractual Adjustments	\$1,204,155	37.91%	\$1,360,821	43.28%	\$14,555,238	43.13%	\$14,969,031	43.28%
Other Income	\$14,700	0.46%	\$14,502	0.46%	\$194,861	0.58%	\$159,522	0.46%

NET OPERATING REVENUE

	\$1,987,274	100.00%	\$1,797,705	100.00%	\$19,384,674	100.00%	\$19,774,755	100.00%
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EXPENSE

Employee Salaries	\$671,628	33.80%	\$651,616	36.25%	\$6,984,833	36.03%	\$7,167,776	36.25%
Employee Benefits	\$209,341	10.53%	\$203,284	11.31%	\$2,189,342	11.29%	\$2,236,124	11.31%
Pharmaceuticals	\$70,479	3.55%	\$120,833	6.72%	\$741,258	3.82%	\$1,329,163	6.72%
Supplies	\$116,917	5.88%	\$128,626	7.16%	\$1,309,196	6.75%	\$1,414,886	7.16%
Rents & Utilities	\$23,901	1.20%	\$27,271	1.52%	\$278,403	1.44%	\$299,981	1.52%
Purchased Services	\$368,951	18.57%	\$363,943	20.24%	\$4,103,254	21.17%	\$4,003,373	20.24%
Other Direct Expenses	\$154,119	7.76%	\$116,564	6.48%	\$1,266,132	6.53%	\$1,282,204	6.48%
Provision for Bad Debts	(\$35,795)	-1.80%	\$16,775	0.93%	\$408,218	2.11%	\$184,525	0.93%
Depreciation	\$121,132	6.10%	\$122,333	6.80%	\$1,351,886	6.97%	\$1,345,663	6.80%
Interest Expense	\$14,135	0.71%	\$14,640	0.81%	\$157,500	0.81%	\$161,040	0.81%

Total Operating Expense

	\$1,714,808	86.29%	\$1,765,885	98.23%	\$18,790,022	96.93%	\$19,424,735	98.23%
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Income (loss) From Operations

	\$272,466	13.71%	\$31,820	1.77%	\$594,652	3.07%	\$350,020	1.77%
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Investment Income

	\$15,580	0.78%	\$7,017	0.39%	\$188,637	0.97%	\$77,187	0.39%
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Other Revenue/(Expenses)

	\$3,287	0.17%	\$9,470	0.53%	(\$12,050)	-0.06%	\$104,170	0.53%
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Non Operating Rev/Exp

	\$18,867	0.95%	\$16,487	0.92%	\$176,587	0.91%	\$181,357	0.92%
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Increase in Net Assets

	\$291,333	14.66%	\$48,307	2.69%	\$771,239	3.98%	\$531,377	2.69%
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Month

WINDOM AREA HEALTH											
FY 2020											
CAPITAL ASSET ACQUISITIONS											
Yrs Dep	Capital Asset	Vendor	Asset class	May	June	July	August	September	October		
15	Therapy/Conf Rm Furniture	Canfield Business Interiors	CIP	35,727.19							
	Therapy/Conf Rm Architect Fees	I & S Group	CIP	2,357.28							
	Therapy/Conf Rm Pay App	Kraus Anderson	CIP	258,513.21							
10	Signage Update (Windom Area Health)	Pride Neon Inc	CIP	10,275.29							
10	Misc Roof Repairs	Bargen Inc	Buildings		9,433.89						
7	Therapy - Power Tower	Performance Health	Maj Mov		5,711.55						
	Therapy/Conf Rm Pay App	Kraus Anderson	CIP	98,429.89							
10	Therapy - Nurse Call System	DTB Systems Group	CIP	7,490.00							
	Therapy/Conf Rm Architect Fees	I & S Group	CIP	261.00							
7	Conf Rm Video System	AVI Systems	CIP	11,587.95							
10	System 8: Surgical Saws	Stryker	Maj Mov		35,182.69						
	Therapy/Conf Rm Pay App: Final	Kraus Anderson	CIP	41,861.34							
10	Signage Update (Windom Area Health): Final	Pride Neon Inc	CIP	10,725.00							
10	Roof Restoration Therapy/Conf Area	Bargen Inc	Buildings		35,983.20						
10	DirectTV System	Nation Sat	Maj Mov		16,220.00						
6	Body Plethysmograph (Resp Therapy)	Medical Graphics Corp	Maj Mov		51,122.00						
15	Air Handling Unit for ER	Schwalbach	Fixed Equip					19,993.00			
15	Connect RTU - ER	Ron's Electric	Fixed Equip					1,259.00			
5	APLIO I700 Ultrasound Imaging System	Canon Medical Systems	Maj Mov						120,330.00		
	Total			306,872.97	132,914.28	87,769.03	103,325.20	21,252.00	120,330.00		
Yrs Dep	Capital Asset	Vendor	Asset class	November	December	January	February	March			
15	Parking Lot - North	Salonek Concrete & Const	Land Imp	121,910.00							
15	Surgical Table - Pain Management	Surgical Tables Inc.	Maj Mov	11,549.00							
5	Broom for Toro 7200/360 Series	MTI Distributing	Maj Mov	5,747.84							
10	Fire Alarm System Upgrade	Custom Communications Inc.	Maj Mov	20,799.25							
7	Newborn Hearing Screener	Natus Medical	Maj Mov	11,942.53							
5	Isotour Bed Mattress	Stryker	Maj Mov		7,231.35						
5	PACS System Implementation - Sectra	Sanford Health	Maj Mov		25,000.00						
10	Convection Oven	Restaurant Design Equip	Maj Mov			5,837.78					
5	Pigg-O-Stat Analog Immobilizer for CR	NXC Imaging Inc.	Maj Mov					5,338.12			
5	Upgrade 9 Cameras to IP and add 2 addtl'	Midwest Alarm	Fixed Equip					15,240.30			
5	Install Access Control on Rehab Entrance Doors	Midwest Alarm	Fixed Equip					6,070.86			
	Total			171,948.62	32,231.35	5,837.78	-	26,649.28			

**Windom Area Health
Statistics
FY2021**

	2019	Projected 2020	Budget 2021
Admissions	352	329	315
Length of Stay	2.7	3.0	2.8
Patient Days	944	995	895
Swing Bed Days	265	335	300
Births	97	92	95
OP Occasions of Service	24,334	25,720	25,000
Surgeries	911	885	850
Lab Procedures	103,532	111,003	107,500
Imaging Procedures	6,128	5,975	5,800
Average Pt. per Day	2.6	2.7	2.5
Rehabilitation Modalities	15,216	16,678	15,575
ER Visits	3,710	3,855	3,775
Observation Patients	87	70	70

**WINDOM AREA HEALTH
INCOME STATEMENT**

	4/30/2019	Projected 4/30/2020	2021 Budget
REVENUES			
Total Patient Revenue	34,743,152	35,189,211	33,344,265
Deduction from Revenue	14,690,872	15,917,045	14,377,630
Other Income	184,199	699,024	174,024
Net Revenue from Operations	20,236,479	19,971,190	19,140,659
EXPENSE			
Employee Salaries	7,324,971	7,522,135	7,624,639
Employee Benefits	1,907,483	2,398,693	2,460,506
Pharmaceuticals	1,181,968	811,737	870,514
Supplies	1,427,762	1,426,113	1,319,142
Rents/Utilities	322,142	302,304	328,265
Purchased Services	4,222,131	4,453,254	4,046,730
Other Direct Expenses	1,331,493	1,420,251	1,532,435
Provision for Bad Debt	365,728	425,227	325,000
Depreciation	1,372,488	1,487,808	1,468,000
Interest	179,275	171,635	169,628
Total Expense	19,635,441	20,419,157	20,144,859
Net from Operations	601,038	(447,967)	(1,004,200)
Investment Income	159,681	204,217	185,000
Other Non-Operating Rev/Exp	44,612	(12,050)	(25,000)
Net Income (Loss)	805,331	(231,700)	(844,200)

Windom Area Health

2021 Budget

Totals

1,526,324

Capital Purchases > \$5,000

Dept #	Department	Description	2021
11000	Administration	CTE building	5,000
11300	IT Technical	Security Camera base system replacement	15,000
11300	IT Technical	PT/CT Switches (2) - relocate wires to Closet A	26,000
11300	IT Technical	BE6K servers, Analog Voice Gateways, upgrade CUCM + Installation	52,500
11395	Marketing	External signage	10,000
12300	Nutrition	Steamer	6,600
12400	Central Stores	Storeroom Shelving	12,000
12510	Plant Operations	Replace condensate tank and pumps	6,850
12510	Plant Operations	Replace north and south end of parking lot	163,000
12510	Plant Operations	Install on demand hot water heaters	196,604
12510	Plant Operations	Re-insulation of roof top duct work	21,200
12510	Plant Operations	Replace Toro with different unit	25,000
30250	Newborn Nursery	NeoBlue Lights	6,500
30250	Newborn Nursery	Fetal Panda Warmer	21,000
30270	General Medical Routine	IV pump replacement -19 pumps	150,000
30270	General Medical Routine	Patient chair x 2 (recliner)	12,000
30270	General Medical Routine	Bariatric mattress	7,000
42810	Imaging	Digital R&F room	400,000
44830	Core Lab	EPOC Blood Gas	10,000
44830	Core Lab	Chemistry analyzer Siemens EXL 200	120,000
45100	Surgery	Neptune suction system	26,500
45100	Surgery	EGD Scopes	70,000
45100	Surgery	Shoulder instrument tray	19,000
45100	Surgery	Sterilizer #2	70,000
45100	Surgery	Light Source	8,500
46040	Emergency Dept	Telemedicine unit x 2	10,000
46040	Emergency Dept	Bay 4 safe room garage door	20,000
46120	Respiratory Therapy	Hamilton C1 ventilator	15,000
46190	Physical Therapy	Biodex Balance System	15,070
80700	Outreach	Stretcher/Procedure Room Bed	6,000

Windam Area Health
Staff Members,

We are so thankful
for each one of you
from clerical, accounting,
maintenance, housekeeping,
nurses doctors and dietary
workers! This is

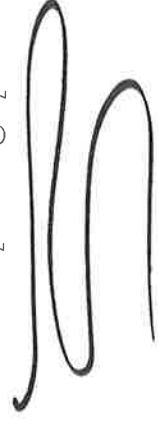
a stressful, uncer-
tain time and

we appreciate all
you do! Windam

is fortunate to have such caring



For everything you do



Health care workers!

Thanks again!

Jim & Diane Kellner

